

Minutes for the CLINTON COUNTY REGIONAL PLANNING COMMISSION OR THE EXECUTIVE COMMITTEE

October 21st, 2025
6:00 p.m.
1850 Davids Dr., Wilmington, OH 45177

ROLL CALL

Ruth Brindle called the meeting to order at approximately 6:02 p.m. local time, with the following Planning Commission Executive Committee members present.

Ruth Brindle
Michelle Morrison
Benjamin Collings
Rick Walker @ 6:04 pm

The Commission attained a quorum.

Other Attendees: Anya Tipton

Ruth Brindle made a motion to approve the agenda with an amendment to add "Budget" to the agenda, seconded by Benjamin Collins and approved with a roll call vote: all yea.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Applications

The Board discussed the sole application on the October 21st, 2025 Full Commission meeting agenda. The Regional Planning Commission will be reviewing a proposed Zoning Resolution rewrite and a large swath of proposed re-zonings across the County to bring nonconforming parcels into alignment with current and proposed regulations.

Bills

Anya Tipton presented three bills. The first was from Burgess & Niple, total \$5,967.60, for professional services related to the Thoroughfare Plan update. Tipton noted that payment will be reimbursed by the Engineer's Office, County Commissioners, Engineer's Office, and Port Authority. The project management team will soon be discussing a payment plan.

The second bill was from OHM Advisors for the month of May 2025, total \$4,572.50 for ongoing planning support services. Due to the fact that there was no May meeting, the invoice was overlooked and now must be retroactively approved. The third bill was from Bricker Graydon, total \$627.50 for legal consulting services.

Benjamin Collings made a motion to approve all three bills for payment, seconded by Rick Walker and approved with a roll call vote: 4 yea, 0 nay, 0 abstention.

Budget

The Board discussed the upcoming 2026 budget. It recently came to Chair Ruth Brindle's attention that budgets were due for submission to the County on 10/20/2025; however, no one ever made the RPC

offices aware of the deadline or budget submission process. Brindle intends to consult with the County about what is needed, and if it would be an option to resubmit the 2025 estimated budget and later amend it when/if necessary. If not, the County will need to wait until the November meeting, at which time the Commission may review and approve a proposed budget.

Time Off

Anya Tipton has recently become eligible for her vacation dump upon completion of her full year as a County employee. Because the Board previously approved time off before the end of her full year, Tipton is eligible for a one-year vacation dump of 37.2 hours (as opposed to the typical 80 hours).

Ruth Brindle made a motion authorizing Anya Tipton to complete and sign a PAR form reflecting and approving her 1-year vacation dump of 37.2 hours. The motion was seconded by Rick Walker and approved with a roll call vote: 4 yea, 0 nay, 0 abstention.

Hiring

Benjamin collings recused himself from the conversation at 6:36 pm.

The application window for the open Executive Director position closed on October 17th. The search committee members will include Ruth Brindle, Jon Branstrator, Michelle Morrison, Andy Borton, and Pat Thompson, with Adam Cook and Aaron Domini (OHM Advisors) and Anya Tipton serving as non-voting ex-officio members. Ruth Brindle will contact the steering committee to schedule a meeting to select applicants for interviews in the next week.

Benjamin Collings returned at 6:42 pm.

ADJOURNMENT

A motion to adjourn was made by Ruth Brindle, seconded by Benjamin Collings. The Executive Committee adjourned at 6:45 pm.

Respectfully submitted and approved this _____ day of _____ 2025.

Ruth Brindle, Chair

Benjamin Collings, Secretary

Jon Branstrator, Treasurer

Anya Tipton, Interim Executive Director