Minutes for the

**Clinton County Regional Planning Commission**

**Or the Executive Committee**

November 13, 2023

Service Director’s Conference Room, Wilmington Municipal Building, 69 N. South Street, Wilmington, OH

# ROLL CALL

Vice Chair Ruth Brindle called the meeting to order at 4:03 p.m. local time, with the following Planning Commission Executive Committee members present.

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| Ruth Brindle |  |  |
| John Cohmer |  |  |
| Jon Branstrator  Bob Thobaben |  |  |
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Also present: Connor Rigney, Drew DeMarsh, Mackenzie Edison, and David Milender. The Commission attained a quorum.

There was a motion by Ms. Brindle and seconded by Mr. Cohmer to add an executive session to the agenda pursuant to ORC section 121.22 (G)(3) for the purpose of a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. There was a voice vote of all ayes.

There was a motion by Mr. Cohmer and seconded by Mr. Branstrator to add to the agenda a discussion of the Executive Committee conducting staff reviews. There was a voice vote of all ayes.

A motion to approve the agenda as amended was made by Ms. Brindle and seconded by Mr. Cohmer with a voice vote of all ayes.

**OLD BUSINESS**

There was no old business discussed.

# NEW BUSINESS

Executive Session

There was an executive session pursuant to ORC section 121.22 (G)(3) for the purpose of a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

There was a motion to enter executive session at 4:07 p.m. made by Mr. Cohmer and seconded by Mr. Branstrator with a roll call vote of all ayes.

There was a motion to exit executive session at 4:40 p.m. by Mr. Cohmer and seconded by Mr. Branstrator with a roll call vote of all ayes. There were no decisions made or positions taken.

Financial Report

Mr. Rigney presented the financial report and one receipt for committee review, from McBride Dale Clarion for work on the City of Wilmington Subdivision Regulations update for $797.50.

There was a motion to approve the financial report and bills made by Mr. Cohmer and seconded by Ms. Brindle with a voice vote of all ayes.

Budget Update

Mr. Rigney discussed how the budget would be up for review at the December meeting and that it would likely look the same to the budget that was presented to the Executive Committee in October.

Staff Review

Ms. Brindle noted that with the significant staff turnover over the course of the last year, the Executive Committee wanted to conduct staff reviews over the course of the next month, prior to the holidays. They would like to become more of an active board, supporting staff whenever possible. Ms. Brindle will coordinate calendars with staff for their reviews.

Ms. Brindle also noted that staff and the Executive Committee should come up with a formal review procedure that can be replicated in the next few years.

**ADJOURNMENT**

A motion to adjourn was made at 5:00 p.m. by Mr. Cohmer, seconded by Mr. Thobaben, with a voice vote of all yeas.

Respectfully submitted and approved this \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_ 2023.

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| Dwayne Dearth, Chairman |  |
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| Robert Thobaben, Secretary |  |
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| Connor Rigney, Executive Director |  |