

Minutes for the CLINTON COUNTY REGIONAL PLANNING COMMISSION OR THE EXECUTIVE COMMITTEE

February 25th, 2025
1113 Airport Rd., Wilmington, OH 45177

ROLL CALL

Ruth Brindle called the meeting to order at approximately 5:04p.m. local time, with the following Planning Commission Executive Committee members present.

Ruth Brindle
Benjamin Collings
Jon Branstrator
Rick Walker

The Commission attained a quorum.

Other Attendees: Anya Tipton.

Jon Branstrator made a motion to approve the agenda, seconded by Rick Walker and followed by a voice vote: all yea.

OLD BUSINESS

There was no Old Business to conduct.

NEW BUSINESS

The board discussed complications with payroll administration in light of recent staffing changes. The meeting was called to grant Planner Anya Tipton the authority to submit biweekly payroll on behalf of the organization and make any necessary adjustments to staff hours and pay as the CCRPC undergoes this transition. The board further discussed what steps need to be taken to ensure Tipton holds the authority to manage Land Bank contracts.

Benjamin Collings made a motion to empower Anya Tipton with the authority to manage and submit biweekly payroll on behalf of CCRPC staff, as well as make administrative changes to staff hours and pay as needed and as approved by the RPC. The motion was seconded by Rick Walker and approved with a roll call vote: 4 yea, 0 nay, 0 abstention.

ADJOURNMENT

A motion to adjourn was made by Benjamin Collings, seconded by Jon Branstrator. The Executive Committee adjourned at 5:19 pm.

Respectfully submitted and approved this _____ day of ____February__ 2025.

Ruth Brindle, Chair

Benjamin Collings, Secretary

Anya Tipton, Planner

