

# **Minutes for the CLINTON COUNTY REGIONAL PLANNING COMMISSION OR THE EXECUTIVE COMMITTEE**

November 13<sup>th</sup>, 2025  
5:30 p.m.  
1850 Davids Dr., Wilmington, OH 45177

## **ROLL CALL**

Ruth Brindle called the meeting to order at approximately 5:36 p.m. local time, with the following Planning Commission Executive Committee members present.

Ruth Brindle  
Benjamin Collings  
Rick Walker

The Commission attained a quorum.

Other Attendees: Anya Tipton

Rick Walker made a motion to approve the agenda, seconded by Benjamin Collings and approved with a roll call vote: all yea.

## **OLD BUSINESS**

There was no old business to discuss.

## **NEW BUSINESS**

### Applications

The Board discussed the sole application on the November 18<sup>th</sup>, 2025 Full Commission meeting agenda. The Regional Planning Commission will be re-reviewing the proposed Zoning Map Amendments after a small number of affected property owners expressed objections at the October 28<sup>th</sup> Rural Zoning Commission meeting. The RPC will also review a proposed Speedway/7-Eleven preliminary site plan located at the intersection of SR-73 and SR-380.

Ruth Brindle suggested adding locations for the December 2025 annual CCRPC holiday meeting to the next meeting agenda.

### Bills

Anya Tipton presented three bills. The first was from Burgess & Niple, total \$6,962.20, for professional services related to the Thoroughfare Plan update. Tipton noted that payment will be reimbursed by the Engineer's Office, County Commissioners, Engineer's Office, and Port Authority. The project management team will soon be discussing a payment plan.

The second bill was from OHM Advisors for the month of May 2025, total \$5,598.50 for ongoing planning support services. This bill is higher than typical due to OHM's involvement in the RPC's hiring process. The third bill was from Bricker Graydon, total \$671.00 for legal consulting services. This is an outstanding bill that was never mailed to RPC.

Benjamin Collings made a motion to approve all three bills for payment, seconded by Rick Walker and approved with a roll call vote: 3 yea, 0 nay, 0 abstention.

### Budget

Anya Tipton presented a draft 2026 budget and expected revenue. The largest increases will be to the full-time salary line (and associated benefits) due to the anticipated onboarding of a new Executive Director. Tipton also factored in \$10,000 in legal and consulting fees to update the RPC's bylaws. Anya Tipton also presented anticipated revenue for 2026. Tipton noted that the RPC is expected to be reimbursed over \$66,000 for the County Thoroughfare Plan. Tipton noted that Regional Planning has reviewed fewer site plans and major subdivisions in 2025 than usual – however, we have reviewed significantly more access management variances. Tipton suggested the Board consider increasing application fees in 2026 to increase revenue, as the CCRPC's fees are low compared to neighboring counties.

#### Hiring

The search committee has concluded first round interviews for the open Executive Committee position. The top two candidates will be asked to interview with the Board of County Commissioners and relevant County stakeholders before Thanksgiving.

### **ADJOURNMENT**

A motion to adjourn was made by Rick Walker, seconded by Benjamin Collings. The Executive Committee adjourned at 6:00 pm.

Respectfully submitted and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Ruth Brindle, Chair

\_\_\_\_\_  
Benjamin Collings, Secretary

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Jon Branstrator, Treasurer

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Anya Tipton, Interim Executive Director