Minutes for the

**Clinton County Regional Planning Commission**

**Or the Executive Committee**

October 17, 2023

Community Room, Wilmington Municipal Building, 69 N. South Street, Wilmington, OH

# ROLL CALL

Associate Vice Chair Ruth Brindle called the meeting to order at approximately 7:00 p.m. local time with the following Planning Commissioners present.

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| Jon Branstrator  | James Myers | Rick Walker  |  |
| Ruth Brindle  | Sally Orihood |  |  |
| John Carman | Matt Purkey |  |  |
| John Cohmer | Kerry Steed |  |  |
| Benjamin Collings  | Patrice Thompson |  |  |

The Commission attained a quorum.

A motion was made to approve the agenda by John Cohmer, seconded by Matt Purkey, and a voice vote: all yeas.

Ruth Brindle suggested making a minor adjustment in the order of business for reviewing applications. The suggestion was to read the staff report before allowing the applicant to present. This adjustment will be made on the next scheduled board meeting.

**Minutes from the Previous Meeting**

Minutes of the September 19, 2023, Regular Meeting (Full Commission) and the September 14, 2023, and October 12, 2023, Meetings (Executive Committee) were presented and approved by motion from James Myers, seconded by John Cohmer and roll call vote: voice vote: all yeas.

**OLD BUSINESS**

No Old Business

**NEW BUSINESS**

Applicant #2023-35 — Site Plan Review — R+L Carriers

Pete Battaglia, a representative from LJB Engineering presented a proposal for R+L Carriers to request a Site Plan Review for the addition of a new Truck Wash and Fueling site at 600 Gillam Rd on the Northeast corner of the existing R+L Carrier site, on the East side of Dutch Creek in Liberty Township. The staff report was read, which states that staff recommends the commission approve the Site Plan contingent upon satisfying requirements from the Ohio Environmental Protection Agency and that any future building plans demonstrate conformance to the Clinton County Building and Zoning department’s requirements.

A motion to approve the Site Plan Review based on contingencies was made by John Carman, seconded by Benjamin Collings, and a roll call vote: 11 yea, 0 nay, 0 abstention.

**FINANCIAL REPORT AND BILLS**

Connor Rigney presented the financial report and 2 bills to pay an invoice from McBride Dale Clarion for Subdivision Regulations and an office laptop for approval.

A motion to approve the financial report and bills to pay was made by Rick Walker, seconded by John Cohmer and a voice vote: all yeas.

**RPC STAFF UPDATE**

Connor updated the board on the following: Building and Zoning code update has started with McBride Dale Clarion; Revision made on the bylaws that were reviewed by legal counsel as well and needs to be reviewed by the board to review for approval at the next scheduled board meeting; ODOD funding through the land bank; Lease Agreement for the RPC office to stay in the city municipal building for $1 a year for 8 years; Comprehensive planning for the village of Sabina; Bench in commencement to Robert Johnson as the standing original member of the Regional Planning Commissioners; Plan December meeting at the Pheasant Farm.

A motion to accept the lease for the RPC office to stay in the Wilmington City Municipal Building was made by Ruth Brindle, seconded by John Branstrator and a voice vote: all yeas.

A motion to allow Connor Rigney to negotiate the terms of an agreement and seek grant funding in furtherance of the RPC providing planning services for the Village of Sabina was made by Matt Purkey, seconded by John Cohmer and a voice vote: 10 yeas and 1 Abstention.

With no further business to conduct, the Commission adjourned by a motion from John Carmen and seconded by James Myers at approx. 7:31pm.

Respectfully submitted and approved this \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_ 2023.

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| Ruth Brindle, Vice Chair |  |
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| Robert Thobaben, Secretary |  |
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| Drew DeMarsh, Associate Planner |  |