

Minutes for the CLINTON COUNTY REGIONAL PLANNING COMMISSION OR THE EXECUTIVE COMMITTEE

March 13th, 2025
1850 Davids Dr., Wilmington, OH 45177

ROLL CALL

Ruth Brindle called the meeting to order at approximately 5:26 p.m. local time, with the following Planning Commission Executive Committee members present.

Ruth Brindle
Benjamin Collings
Michelle Morrison
Jon Branstrator
Rick Walker

The Commission attained a quorum.

Other Attendees: Anya Tipton, Mike McCarty

Benjamin Collings made a motion to amend the agenda, seconded by Rick Walker and followed by a voice vote: all yea. Rick Walker made a motion to approve the agenda as amended, seconded by Michelle Morrison and a voice vote: all yea.

OLD BUSINESS

There was no Old Business to conduct.

NEW BUSINESS

Legal Representation

The board discussed options for legal representation for the Regional Planning Commission. A legal representative can assist with reviewing bylaws and refining the Executive Director job description. Benjamin Collings made a motion to request the Clinton County Prosecutor's Office to serve as legal representation for the CCRPC, seconded by Jon Branstrator and approved by a roll call vote: 5 yea, 0 nay, 0 abstention.

Consulting Firm Options

The board reviewed proposals from OHM Advisors, Management Advisory Group, and PlanningNEXT. The chosen consulting firm would be tasked with the following responsibilities: 1) assisting the RPC offices with support services on an hourly/as-needed basis, 2) reviewing existing local development policies and procedures, and 3) assisting with the search for a new Executive Director. Benjamin Collings made a motion to recommend OHM Advisors to the Full Commission, seconded by Rick Walker and approved by a roll call vote: 5 yea, 0 nay, 0 abstention.

Staff Compensation

The board discussed Anya Tipton's developing role and responsibilities at the RPC offices amid staffing changes. Benjamin Collings made a motion to offer Ms. Tipton the role of Interim Executive Director with annual salary of \$72,500, seconded by Rick Walker and approved by a roll call vote: 5 yea, 0 nay, 0 abstention.

Land Bank Update

Anya Tipton updated the board on recent Land Bank activities, including the ongoing audit, an approved listing at 606 Silverado Dr., and recent public interest in purchasing opportunities. Jon Branstrator has been involved in touring Land Bank-owned properties to survey maintenance needs, in addition to contacting maintenance agencies for lawn-mowing services.

Items for Full Commission

The board drafted an agenda for the Full Commission meeting on Tuesday, March 18th.

RPC Staff Update

Anya Tipton updated the board on her first month as the sole employee of the RPC.

Bob Thobaben Tree

The board discussed options for planting a tree in recognition of Bob Thobaben's service at the RPC.

ADJOURNMENT

A motion to adjourn was made by Rick Walker, seconded by Jon Branstrator. The Executive Committee adjourned at 7:13 pm.

Respectfully submitted and approved this _____ day of _____ 2025.

Ruth Brindle, Chairman

Anya Tipton, Planner