

**VILLAGE OF SHELBY
REGULAR COUNCIL MEETING OF MONDAY, JANUARY 22, 2024 at 6:00 P.M.
COUNCIL PROCEEDINGS**



1. CALL TO ORDER:

The regular meeting of the Common Council of the Village of Shelby was called to order at 6:01 P.M. by President Paul Inglis.

2. ROLL CALL:

Answering the roll call: Mike Termer, Steve Crothers, Paul Inglis, Dan Zaverl, Damian Omness, and John Sutton.

Absent: Curt Trott.

Staff present: Village Administrator Brady Selner, Village Clerk/Treasurer Crystal Budde, DPW Supervisor Jeremiah Helenhouse, and Police Chief Dean Roesler.

3. PLEDGE OF ALLEGIANCE: All stood for the pledge.

4. INVOCATION: Invocation was shared.

5. MINUTES:

a.) January 8, 2024

Steve Crothers moved to approve the minutes of the Regular Council meeting of January 8, 2024 as presented.

Seconded by: Mike Termer.

Voice Vote: All in favor.

Motion Carried.

Absent: Curt Trott.

6. ADDITIONS TO THE AGENDA: No Additions to Agenda.

7. PRESIDENT'S REPORT: Nothing to report.

8. ADMINISTRATOR'S REPORT:

VA Selner reported that the Finance and Insurance Committee met prior to the Village Council meeting to review the draft 2024/2025 Fiscal Year Budget. A budget work session will be scheduled for next week for the Council to review the draft budget prior to the Public Hearing on and adoption of the same.

The Village of Shelby has received a very generous donation of \$100,000.00 for the Getty Park Project from Earl and Linda Peterson. Additional contributions of \$5,000.00 were received from Peterson Farms and \$2,000.00 from Richard Raffaelli. VA Selner will continue fundraising efforts over the next several weeks to continue to close the funding gap.

9. DEPARTMENT HEADS' REPORTS:

DPW Supervisor Jeremiah Helenhouse reported that the new well and pump have been installed at the Deming well site and the necessary testing will be performed this week. The project should be completed within the next month.

10. CORRESPONDENCE: No Correspondence.

11. CITIZEN PARTICIPATION:

Phil Morse, District 2 Oceana County Commissioner, suggested that the Village Council send thank you notes to all donors to the Getty Park Project. He shared that the Oceana County Board is in support of the proposed tunnel near Lewis Farms on M20. Mr. Morse reported that he will be hosting a workshop on February 24, 2024 at the Hart Wesleyan Church from 9:00 A.M. to 11:00 A.M.

12. OLD BUSINESS: No Old Business.

13. NEW BUSINESS:

a.) Planning Commission Appointment – Samantha Gottschalk

Three terms on the Shelby Village Planning Commission expired on December 31, 2023. Ross Field was appointed to another three-year term at the January 8, 2024 Village Council meeting, leaving two of the three terms open. Since the last Village Council meeting, the remaining two Planning Commissioners responded. Samantha Gottschalk is interested in serving another term, but Tara Kelley has indicated she is unable to commit to another term. If approved by the Village Council, Samantha Gottschalk's term would be from January 1, 2024 to December 31, 2026.

Damian Omness moved to re-appoint Samantha Gottschalk to the Village of Shelby Planning Commission for the term January 1, 2024 December 31, 2026.

Seconded by: Steve Crothers.

Roll Call Vote:

Ayes: Omness, Crothers, Termer, Zaverl, Sutton, and Inglis.

Motion Carried 6-0.

Absent: Curt Trott.

b.) Set 2024/2025 Fiscal Year Public Hearing

Section 15 of the Uniform Budgeting and Accounting Act (MCL 141.435) requires cities and villages to adopt a budget prior to the beginning of each fiscal year. Cities and villages are also required to conduct a public hearing on the proposed budget. Publishing the notice of the public hearing is required 6 days prior to the hearing. The notice must include the time, place, and where a copy of the proposed budget is available for public inspection. The Public Hearing on the budget and budget adoption will take place on Monday, February 26, 2024, at approximately 6:10 P.M.

Mike Termer moved to set the Public Hearing for the purpose of receiving comments on the 2024/2025 Fiscal Year Budget on Monday, February 26, 2024 at 6:10 P.M.
 Seconded by: Steve Crothers.

Roll Call Vote:

Ayes: Termer, Crothers, Zaverl, Omness, Sutton, and Inglis.

Motion Carried 6-0.

Absent: Curt Trott.

14. COMMITTEE REPORTS:

a. PLANNING COMMISSION: Ex-Officio: John Sutton, Paul Inglis:

Nothing to report.

b. WATER & SANITATION: Chair: Mike Termer, John Sutton:

Nothing to report.

c. STREETS AND SIDEWALKS: Chair: Dan Zaverl, Curt Trott:

Nothing to report.

d. PARKS, REC. & BLDGS: Chair: Damian Omness, Steve Crothers:

Committee Chair Damian Omness reported that a fundraiser packet has been created for the Getty Park Project. VA Selner is creating a list of possible donors to visit in order to fill the funding gap.

e. FINANCE and INSURANCE: Chair: Steve Crothers, Mike Termer:

Nothing to report.

f. PERSONNEL: Chair: John Sutton, Damian Omness:

Nothing to report.

g. ORDINANCES – Chair Curt Trott, Dan Zaverl:

Nothing to report.

15. PAYMENT OF BILLS: Steve Crothers moved to approve the payment of the bills of January 22, 2024 in the amount of \$34,790.35.
 Seconded by: Mike Termer.

Roll Call Vote:

Ayes: Crothers, Termer, Zaverl, Omness, Sutton, and Inglis.

Motion Carried 6-0.
Absent: Curt Trott.

16. ADJOURNMENT: Mike Termer moved to adjourn the meeting at 6:33 P.M.
Seconded by: Steve Crothers.

Voice Vote: All in favor.
Motion Carried.
Absent: Curt Trott.

Council minutes are not official until approved at the February 12, 2024 Council meeting.

Approved

<u><i>Crystal Budde</i></u>	<u>February 12, 2024</u>
Minutes Respectfully Submitted by Crystal Budde, Village Clerk/Treasurer	Date