

**VILLAGE OF SHELBY
REGULAR COUNCIL MEETING OF MONDAY, OCTOBER 25, 2021 at 6:30 P.M.
COUNCIL PROCEEDINGS**



1. CALL TO ORDER:

The regular meeting of the Common Council of the Village of Shelby was called to order at 6:30 P.M. by President Paul Inglis.

2. ROLL CALL:

Answering the roll call: Mike Termer, Steve Crothers, Paul Inglis, Dan Zaverl, Damian Omness, Bill Harris, and John Sutton.

Staff present: Village Administrator Brady Selner, Village Clerk/Treasurer Crystal Budde, DPW Supervisor Jeremiah Helenhouse, and Police Chief Steve Waltz.

3. PLEDGE OF ALLEGIANCE: All stood for the Pledge.

4. MINUTES:

a.) October 11, 2021

Steve Crothers moved to approve the minutes of the Regular Council Meeting of October 11, 2021 as prepared.

Seconded by: Mike Termer.

Voice Vote: All in favor.

Motion Carried.

5. ADDITIONS TO THE AGENDA: No Additions to Agenda.

6. PRESIDENT'S REPORT:

President Inglis was pleased to report that, by all reports, the Farm to Table 2021 Harvest Festival on Saturday, October 23rd was a huge success. He was informed by the Harvest Festival Committee that nearly 1200 people attended the festival with over 700 people served at the Pig Roast. Mr. Richard Raffaelli, Shelby Township Supervisor, advised Mr. Inglis that there were 22 vendors who had a variety of offerings for purchase and 19 of them related that they earned more money than they ever had at similar events. Cotton candy vendor Jim Draper stated he made more money at the festival than he made over 5 -6 days at this year's Oceana County Fair. Shelby Public Schools raised \$1,000.00 from the sale of elephant ears with the proceeds going toward feeding the Community at Thanksgiving.

In addition to the presence of 22 food, farm market and commercial vendors and the Pig Roast, there was music, square dancing, an antique car show, kid's games and contests, local arts and crafts booths and the Shelby Chamber of Commerce Apple Pie Auction. The Shelby High School Marching Band entertained the attendees early in the day as well.

It took numerous folks and organizations to sponsor, plan, and prepare for such a successful event despite the short period of time they had to do so. Sponsors include:

Shelby Township, Village of Shelby, Shelby Chamber of Commerce, Shelby Public Schools, Shelby Floral, Lewis Farms, J & H Fleming, Dad's Automotive, Peterson Farms, Eagle Towing, Hart Lions Club, Van's Body Shop, Gale's Agency, Cherry Hill Market, Oceana Golf Club, Benona Shores Golf Club, Pizza Factory, Stovall Construction, Universal Electronics, Windridge Textile, West Michigan Insurance, A&M Management L.L.C., Wickstra Realty, Shelby Optimist Club, Raffaelli Family Fund, Shelby State Bank, Pixel Grafix Studio, and Fleis & VandenBrink.

Special thanks and recognition go to Richard Raffaelli, Shelby Township Supervisor and Chief Operating Officer for Peterson Farms. Mr. Raffaelli did not just "talk the talk" but he believed in the impact that a fall festival would have on our community and he and his committee made the event possible through their persistence and perseverance and unlimited energy. The other key members of the Fall Festival Committee who deserve special attention are: Mary Lulich, Committee Chairperson; Tracy Blamer, Director of Procurement for Peterson Farms, who kept her foot on the gas to ensure that everything was on time and in place; Tim Harvell, Customer Improvement Supervisor, Peterson Farms; Brian Swisher, Vice President of Operations, Peterson Farms; Chris Wenk, Production Scheduler, Peterson Farms; Adriana Lopez, Production Clerk, Peterson Farms; Tim Reeves, Superintendent, Shelby Public Schools; and, Alyssa Coulter, Shelby High School student.

President Inglis expressed his sincere appreciation to Jeremiah Helenhouse, Village DPW Supervisor and his crew and Steve Waltz, Village Chief of Police, and his staff for all the behind-the-scenes effort that they exerted in order to prepare the Village's Business District for the Community party without hindering local businesses.

President Inglis was informed by Jim Fessler, the gentleman who provided the pig for the meal, that without the assistance of Jeremiah and his crew, he would not have been prepared to feed the 700 people in a timely manner. The efforts of Village Administrator Brady Selner should not go unnoticed as he quickly turned to the local business community, Shelby Optimist Club and Fleis & VandenBrink to solicit \$4,250.00 on behalf of the Village to assist the Village in meeting its commitment and the Festival Committee in meeting its financial needs after he learned that Village funds could not be used for the event.

President Inglis thanked his fellow Shelby Optimist Club members who not only approved of a monetary donation to the Village in support of the festival, but also showed up in full force to serve the 700 folks who enjoyed the pig roast. Next year's Fall Festival Chairperson will be Tim Harvell, a local resident and graduate of Shelby Public Schools, who has indicated that the event will be held in September and will be even bigger and better and include a talent show.

Finally, President Inglis expressed his gratitude to the Shelby Village Council for their support of what he felt had a positive impact on the Shelby Community and will continue to gather momentum in the

years to follow. It has been suggested that the Village could legally earmark American Rescue Plan (ARP) funds to support the Fall Festival in 2022.

In a related matter, Parks and Recreation Committee Chairperson Damian Omness has agreed to take the lead in planning for the International Children's Day Festival on April 30, 2022 in the Village of Shelby.

7. ADMINISTRATOR'S REPORT:

VA Selner reported that the Village of Shelby has received its first payment of the American Rescue Plan funds in the amount of \$105,296.50.

Shelby Township is planning to repave a portion of Shelby Road using \$650,00.00 appropriated from the State of Michigan. The appropriation has been advocated for by Senator Bumstead's office. The plan is to repave from N. State Street three miles east into the Township. The Township is willing to use some of the appropriated funds to complete about one mile of Ferry Street within the Village limits so long as there are no objections from the Village. The project would also include a new "Welcome" sign at the Village limit line. This is in the preliminary stages and no action is needed at this time.

The USDA has completed a preliminary review of the application for the proposed Watermain Extension project and has requested some minor corrections/clarifications. VA Selner is working to have those items addressed and back to the USDA by October 29th.

The Planning Commission will hold a Special Meeting on Wednesday, October 27, at 5:30 P.M. to continue the Zoning Ordinance update. They will briefly discuss the revisions to Chapter 3, General Provisions and review the zoning district chapters and permitted/special uses.

The path through the Pocket Park is complete. The next step is for the DPW to prepare the park for the landscaping which will be installed next Spring. Starting this year, the Pocket Park will serve as the location of the Village's Christmas display. A tree lighting event is in the process of being organized.

8. DEPARTMENT HEADS' REPORTS:

Chief Waltz had nothing to report.

DPW Supervisor Jeremiah Helenhouse reported that the first delivery of road salt was delivered. Approximately two tons of road salt was delivered for the upcoming winter.

9. CORRESPONDENCE:

- a.) Community Development Block Grant

President Inglis received a letter from Senator Jon Bumstead congratulating the Village of Shelby on receiving the Community Block Grant from the Michigan Economic Development Corporation. The Village received a \$637,500.00 grant with a \$212,500.00 match that will help with the replacement of a well and lift station.

10. CITIZEN PARTICIPATION:

John Adams, 1243 W. M-20, New Era, Michigan, provided the Council with an information packet regarding wind turbines and China and climate change.

11. OLD BUSINESS: No Old Business.

12. NEW BUSINESS:

a.) Street Sweeping Agreement/Quote

A long-term solution is needed for street sweeping. The Village's 2005 Elgin Pelican Sweeper needs approximately \$7,400.00 of repairs (estimate from last year – likely more expensive now). The equipment is worth approximately \$11,000.00. The cost of a new street sweeper is heavily dependent on the model and used street sweepers range from \$30,000.00 and \$40,000.00. The Village has the following options:

1. Repair the existing street sweeper
2. Purchase a new street sweeper
3. Purchase a used street sweeper
4. Rent a street sweeper
5. Contract for street sweeping

Based on the options listed above and after discussion at the Streets and Sidewalks Committee meeting held on October 13, 2021, it has been recommended that the Village contract for street sweeping services. Based on his analysis, VA Selner also believed it is the most economical option. In addition, this option does not take DPW staff away from the other tasks they need to complete every day/week.

The SaniSweep Agreement/Quote locks in the price for street sweeping over the next three years. The price is based on the estimate of needing 19 hours to complete all the curbed streets, but each time they come out, they will sweep all curbed Village streets for \$2,850.00 regardless of the time it takes. This will become a yearly budgeted expense from the Local and Major Street funds.

Dan Zaverl moved to approve the quote/agreement for SaniSweep, Inc., Grand Rapids, Michigan, to complete street sweeping services for the Village of Shelby for a three-year period at a locked-in price of \$2,850.00 per sweep of all curbed Village Streets. Be it further resolved that the scheduling be set by Village staff, but in no case shall sweeping exceed three times per fiscal year.

Seconded by: Mike Termer.

Roll Call Vote:

Ayes: Zaverl, Termer, Crothers, Omness, Harris, Sutton, and Inglis.

Motion Carried 7-0.

13. COMMITTEE REPORTS:

a. PLANNING COMMISSION: Chair Ex-Officio: Ross Field, Paul Inglis:

Andy Moore will be in attendance at the Special Planning Commission meeting on Wednesday, October 27, 2021 at 5:30 P.M. to continue a discussion of the Zoning Ordinance rewrite.

b. WATER & SANITATION: Chair: Bill Harris, Steve Crothers:

The Water and Sanitation Committee will meet on Wednesday, October 27th at 3:30 P.M. to discuss the USDA Sewer Bond refinance, sewer rate study, and possible sewer rate increase.

c. STREETS AND SIDEWALKS: Chair: Dan Zaverl, Mike Termer:

Nothing to report.

d. PARKS, REC. & BLDGS: Chair: Damian Omness, John Sutton:

The Parks, Recreation, and Buildings Committee met on October 19th for a Getty Park Project update. The Village is still waiting on the final signed agreement which could be done by January of 2022. The Committee also discussed a Community Event in April as well as the upcoming Christmas Tree Lighting event.

e. FINANCE and INSURANCE: Chair: Steve Crothers, Bill Harris:

Nothing to report.

f. PERSONNEL: Chair: John Sutton, Damian Omness:

The Personnel Committee met on Wednesday, October 19th to continue the review of the proposed Personnel Policy. The Committee hopes to finish its review in the next Committee meeting.

g. ORDINANCES – Chair Mike Termer, Dan Zaverl:

Nothing to report.

14. PAYMENT OF BILLS: Steve Crothers moved to approve the payment of the bills in the amount of \$35,518.73.

Seconded by: Damian Omness.

Roll Call Vote:

Ayes: Crothers, Omness, Termer, Zaverl, Harris, Sutton, and Inglis.

Motion Carried 7-0.

15. ADJOURNMENT: Dan Zaverl moved to adjourn the meeting at 7:08 P.M.
Seconded by: Steve Crothers.

Voice Vote: All in favor.
Motion Carried.

Council minutes are not official until approved at the November 8, 2021 Council meeting.

Approved

<i>Crystal Budde</i>	November 8, 2021
Minutes Respectfully Submitted by Crystal Budde, Village Clerk/Treasurer	Date