



**VILLAGE COUNCIL PACKET**  
**MONDAY, January 11, 2021**

Prepared by:

Crystal Budde, Village Clerk

Brady Selner, Village Administrator

# MEETING AGENDA

Village Council of the Village of Shelby  
Monday, January 11, 2021  
Regular Council Meeting – 6:30 P.M.



**\*VIA ZOOM ONLY\***

Public access to this meeting can be accomplished online by connecting to “Join a Meeting” at: [www.zoom.us](http://www.zoom.us), then entering the meeting I.D. : 864 8612 2815 and password: 007341. The link: <https://tinyurl.com/ShelbyCouncil0111> may be used for access to the meeting. To connect via telephone, dial 312-626-6799. See the “Zoom Participation Process” on the Shelby website for more details and instructions ([www.shelbyvillage.com/council](http://www.shelbyvillage.com/council))

## Agenda Topics:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Village of Shelby Zoning Board of Appeals:
  - a) Use Variance Application – Barbara Setlak (186 S. State St.)
    1. Approve the minutes from March 9, 2020 meeting.
    2. Staff Report (provided by Williams&Works)
      - a. Correspondence
    3. Allow applicant to explain the project.
    4. Open the public hearing portion.
    5. Close the public hearing portion.
    6. ZBA deliberation and decision.
5. Review minutes of the previous meeting:
  - a) Monday, December 28, 2020
6. Additions to Agenda
7. President’s Report
8. Village Administrator’s Report
9. Department Heads’ Report

**AR**

10. Correspondence:  
a) Request for Village of Shelby to write a letter of support for Shelby Township's Application for a DNR grant for the Shelby Township Community Park. **D**

11. Public Participation (Go to [Shelbyvillage.com/council](http://Shelbyvillage.com/council) for instructions):

12. Old Business:  
a) Water and Sewer Connection Fee **AR**

13. New Business:  
a) MERS DC Plan Adoption Agreement Addendum **AR**  
b) Easement Agreement 228 Deming Rd. **AR**

14. Reports of Officers, Boards & Committees

- a.) Planning Commission Chair Ex- Officio: John Sutton, Paul Inglis  
b.) Water & Sanitation Chair: Bill Harris, Co-Chair: Steve Crothers  
c.) Streets & Sidewalks Chair: Dan Zaverl, Co-Chair: Bill Glover  
d.) Parks, Rec & Bldgs. Chair: Damian Omness, Co-Chair: John Sutton  
e.) Finance & Insurance Chair: Steve Crothers, Co-Chair: Bill Harris  
f.) Personnel Chair: John Sutton, Co-Chair: Damien Omness  
g.) Ordinances Chair: Bill Glover, Co-Chair: Dan Zaverl

15. Payment of Bills: January 11, 2021

16. Adjournment:

**AR-Action Requested**  
**D-Discussion Item**

NEXT MEETING: **January 25, 2021**  
NEXT RESOLUTION: 04-21  
NEXT PROCLAMATION: 01-21  
NEXT ORDINANCE: 01-21

**VILLAGE OF SHELBY**  
**Zoning Board of Appeals**  
**March 9, 2020 PM**  
**MEETING PROCEEDINGS**



**1. CALL TO ORDER:**

President Inglis called the Village of Shelby Zoning Board of Appeals meeting to order at 7:36 P.M.

Roll Call: Wyns, Crothers, Zaverl, Inglis, Sutton, Near, and Harris.

MINUTES: Andy Near moved to approve the minutes of the Zoning Board of Appeals meeting of February 24, 2020 as prepared.

Seconded by: John Sutton.

Roll Call Vote:

Ayes: Near, Sutton, Wyns, Crothers, Zaverl, Harris, and Inglis.

Motion Carried 7-0.

**PUBLIC HEARING:**

President Inglis opened the Public Hearing at 7:38 P.M.

The Oceana County Housing Commission, represented by Allan Martin, has applied for a use variance to construct a multiple-family dwelling at 220 Walnut Street and its adjacent parcel, which is owned by the Village of Shelby (PPN 046-115-016-00 and 046-115-014-00). Variances can only be approved where the Zoning Board of Appeals finds that all the standards of 14.08 of the Zoning Ordinances are met. The purpose of the memorandum is to present the circumstances surrounding the variance requested and review the request pursuant to Section 14.08 of the Zoning Ordinance.

To meet dimensional requirements, the applicant is proposing to combine Lots 14,15,16, and 17 of the Village of Barnett Plat (PPN 046-115-014-00 and 046-115-016-00), and a new "parcel A" obtained from the Village of Shelby. The Village of Shelby currently owns "Parcel A" and PPN 046-115-016-00. Together, all parcels in the subject property are approximately 0.68 acres. The applicant is proposing to develop a multiple-family dwelling, "Shelby Trails" with 15 units and allow access along Fourth Street and Walnut Street. Fourth Street would be accessed through an easement owned by the Village of Shelby, just west of the William Field Memorial Hart-Montague Trail.

The subject property is in the C-1 Central Business district. The C-1 district is located to the north, south and east of the subject property. The R-2 Medium Density Residential district is located to the west, across Walnut Street. Surrounding uses are single-family residential dwellings, a trailhead for the William Field Memorial Hart-Montague Trail, and the trail pathway. Multiple-family homes are not permitted by right or special land use in the C-1



district. Therefore, the applicant is requesting a use variance to construct this dwelling.

Larry Byle, Owner Wickstra Realty, stated that he is very happy with the investment in Shelby and is in favor of the proposed multiple-family dwelling.

Tristan Tanner 411 N. Michigan Avenue asked the square footage of the apartments.

Mr. Martin answered that the one-bedroom apartments will be 793 sq. ft and the two-bedroom apartments will be 1,015 sq. ft.

President Inglis closed the Public Hearing at 7:43 P.M.

### **Use Variance**

To approve a use variance, the Zoning Board of Appeals must find that all of the standards presented in Section 14.08 B are met. The following presents each of those standards and Williams and Works remarks on each as they pertain to the request.

1. Dan Zaverl moved that the plight is due to unique circumstances peculiar to the property and not to general neighborhood conditions.

Seconded by: Steve Crothers.

Voice Vote: All in favor.

Motion Carried.

Absent: Andy Near.

Remarks: The property is currently zoned in the C-2 General Business district and surrounded by the C-2 district to the north, south, and east, and the R-2 district to the west. Despite the surrounding C-2 zoning, the general land use pattern at this location is residential. Existing single-family homes are permitted by right in the C-2 district; however, the subject property is currently vacant. Therefore, residential uses (including single-family residences) are not permitted as infill on this property. This property is unique in that it is located in an area with existing residential uses, but it cannot be developed in a manner consistent with surrounding residential uses due to its zoning classification and vacancy. Commercial uses are nearby, primarily to the southeast, but the subject parcel is adjacent to residential uses on all sides. Therefore, requiring a commercial use at this location would likely be incompatible with surrounding properties. Therefore, the subject property presents a unique circumstance in that it is a vacant commercial property that is not permitted to have a residential use but is surrounded by residential uses. The Board found this standard met.

2. Jim Wyns moved that the immediate unnecessary hardship causing the need for the

variance request was not created by any person presently having an interest in the property.  
Seconded by: John Sutton.

Voice Vote: All in favor.  
Motion Carried.  
Absent: Andy Near.

Remarks: This hardship was not created by any person with a present interest in the property. The C-2 district permits the continuance of existing residential uses, which includes the properties to the north, south, and west of the subject property. Since the subject property is vacant, it is no longer permitted to have a residential use. However, residential uses are the primary land use pattern at this location. Therefore, the variance for a multiple-family dwelling appears to align much better with existing land use patterns than a commercial use at this location. This pattern is not influenced by any interested party. Therefore, the Board found this standard met.

3. Steve Crothers moved that the proposed use would not alter the essential character of the area and will not materially impair the purposes of this Ordinance or the public interest.  
Seconded by: Jim Wyns.

Voice Vote: All in favor.  
Motion Carried.  
Absent: Andy Near.

Remarks: The proposed multiple-family dwelling is not expected to alter the essential character of the area. The surrounding area is generally residential. Requiring a commercial use at this location would likely change the character of the area more than another residential use. The subject property is also adjacent to the Hart-Montague Trail, which promotes non-motorized transportation in this area. A multiple-family residential use would provide ample opportunities for residents to utilize non-motorized modes of travel and is within walking distance of the downtown area. This appears to support the intent and purposes of the Ordinance rather than impair them. The Board found this standard met.

4. Dan Zaverl moved that the alleged hardship is not founded solely upon the opportunity to make the property more profitable or to reduce expense to the owner.  
Seconded by: Steve Crothers.

Voice Vote: All in favor.  
Motion Carried.  
Absent: Andy Near.

Remarks: It does not appear that the hardship is founded upon the opportunity to make

the property more profitable or reduce expenses. Rather, the proposed use would provide infill a vacant property and offer an affordable housing option for residents. The proposed use appears to align with existing land use patterns in the general vicinity and encourage walkability in the local workforce through its proximity to the downtown area. The Board found this standard met.

5. John Sutton moved that the requested variance is the minimum action required to eliminate the hardship.

Seconded by: Steve Crothers.

Voice Vote: All in favor.

Motion Carried.

Absent: Andy Near.

Remarks: The request for the development of a multiple-family dwelling aligns with existing residential development in the area. It is expected that this is the minimum action required to eliminate the hardship that would be created through incompatible uses. The Board found this standard met.

6. Steve Crothers moved the extent to which the Ordinance protects users or neighbors from threats to health, safety and welfare shall be considered. A use that seriously threatens the health of future residents or neighbors is not a beneficial or allowable use.

Seconded by: Jim Wyns.

Voice Vote: All in favor.

Motion Carried.

Absent: Andy Near.

Remarks: A multiple-family dwelling is not expected to seriously threaten the health of future residents or neighbors. Because the surrounding uses are primarily residential and recreational, the proposed use is expected to align with existing land use patterns. The Board found this standard met.

Steve Crothers moved to approve the submitted use variance from The Oceana County Housing Commission to construct a multiple-family dwelling at 220 Walnut Street and adjacent parcels (PPN 046-115-016-00, 046-115-014-00, and part of 046-117-100-04) to the specs detailed in their February 19, 2020 Use Variance Application. The Village of Shelby Zoning Board of Appeals finds, after careful review of the standards of 14.08 of the Zoning Ordinance, that all of the standards for granting a variance have been met. This Use Variance Application approval is subject to the following conditions:

1. No demolition or earthwork shall be undertaken on the site until a building permit has been issued consistent with this variance and the subsequent zoning approval.
2. The applicant shall submit a site plan considered sufficient for review by the Zoning Administrator

and Village of Shelby Planning Commission in accordance with Chapter 12 of the Zoning Ordinance.

3. Prior to issuance of any Village permits, the applicant shall have paid all application, permit, reimbursable escrow, and other fees related to the request.

4. The applicant shall maintain all required state, federal, and local permits and approvals.

5. The applicant shall comply with the stipulations of the Village, including the Fire Department, Department of Public Works, and other applicable reviewing agencies, as determined by the Village.

Seconded by: John Sutton.

Roll Call Vote:

Ayes: Crothers, Sutton, Wyns, Zaverl, Harris, and Inglis.

Absent: Andy Near.

Dan Zaverl moved to suspend the Village of Shelby Zoning Board of Appeals and to reconvene as the Village of Shelby Council at 8:31 P.M

Seconded by: Steve Crothers.

Roll Call Vote:

Ayes: Zaverl, Crothers, Wyns, Zaverl, Sutton, Harris, and Inglis.

Motion Carried 6-0.

Absent: Andy Near.

Zoning Board of Appeals minutes are not official until approved at the next Zoning Board of Appeals Meeting.

Approved

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Minutes Respectfully Submitted by Crystal Budde, Village Clerk/Treasurer

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Date

Date: January 11, 2021

To: Village of Shelby Zoning Board of Appeals

From: Brady Selner, Village Administrator

RE: Use Variance Application – 186 S. State Street

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**SUMMARY OF REQUEST**

Please see the attached memo from Andy Moore, AICP and Whitney Newberry of Williams & Works along with the zoning application from Barbara Setlack.

**FINANCIAL IMPACT**

None.

**BUDGET ACTION REQUIRED**

None.

**STAFF RECOMMENDATION/SUGGESTED MOTION **ROLL CALL VOTE FOR EITHER MOTION****

\*Below is a motion to **approve this request, postpone this request or deny this request**; depending on what you decide from your deliberations. You may use and cite the analysis provided by Williams & Works in your decision-making process.

**Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the submitted use variance from Barbara Setlak to remodel an existing detached accessory building into an accessory dwelling unit located at 186 S. State Street (PPN 046-507-001-00). The Village of Shelby Zoning Board of Appeals finds, after careful review of the standards of 14.08 of the Zoning Ordinance, that all of the standards for granting a variance have been met. This Use Variance Application approval is subject to the following conditions:**

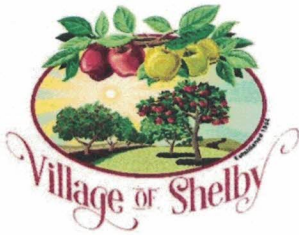
- 1. Prior to issuance of any Village permits, the application shall have paid all application, permit, reimbursable escrow, and other fees related to the request.**
- 2. The application and the site shall at all times comply with all other applicable ordinances, codes, and requirements of the Village of Shelby.**
- 3. The application shall receive approval and comply with any requirements from the Shelby-Benona Fire Department, Building Department, or other Village or County officials.**
- 4. The ZBA may require that the applicant submit a site plan considered sufficient for review by the Zoning Administrator.**
- 5. A deed restriction, or other similarly binding covenant, shall be created for the property which requires the principal dwelling to be occupied by the owner of the property.**
- 6. The accessory building shall not be connected to separate sewer or water connections, and it shall not be assigned a separate address.**
- 7. The accessory dwelling shall not accommodate transient occupants.**

**OR**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to postpone the use variance request from Barbara Setlak to remodel an existing detached accessory building into an accessory dwelling unit located at 186 S. State Street (PPN 046-507-001-00) until the \_\_\_\_\_, \_\_, 2021 meeting. (state reasons why, additional information requested, and date certain to rehear the request)

**OR**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to deny the use variance request from Barbara Setlak to remodel an existing detached accessory building into an accessory dwelling unit located at 186 S. State Street (PPN 046-507-001-00) based on failure to meet Standard(s) 14.08 \_\_\_\_\_ (must also state why standard(s) was/were not met).



## Planning & Zoning Application

218 N. Michigan, Shelby, Michigan 49455  
 Ph: 231-861-4401 Fax: 231-861-7449  
 E-mail: [administrator@shelbyvillage.com](mailto:administrator@shelbyvillage.com)

Date Received:	<u>12/15/20</u>
Fee Rec'd:	<u>125</u>
Approved:	Yes / No

Address/Location of Subject Property: 186 So State St.  
 Current Zoning & Use of Subject Property: C2 R2

Select one or more of the items below, fees must be paid in full before any action can be taken. Items requiring Planning Commission action must be heard at a Public Hearing, published at applicants' expense before action can be taken.

<input type="checkbox"/> Residential additions, Detached Garage, Swimming Pool Permit \$25.00	<input type="checkbox"/> Site Plan Review by Zoning Admin. \$25.00
<input type="checkbox"/> Demolition (Razing), residential - \$50.00 + \$500.00 escrow	Items below require Planning Commission Review. Applicant must supply 11 copies of plans to the commission.
<input type="checkbox"/> Demolition (Razing), Commercial - \$100 + performance Bond equal to demo cost	<input type="checkbox"/> Commercial / Industrial Site Plan Review - \$300.00
<input type="checkbox"/> Special Meeting – Actual cost of PC or Council wages	<input type="checkbox"/> Special Use Permit - \$300.00
<input checked="" type="checkbox"/> Variance - \$25.00 + Publication & any other cost	<input type="checkbox"/> PUD - \$300.00
<input type="checkbox"/> Ordinance Interpretation – Actual cost, min.\$500.00, excess refunded/returned	<input type="checkbox"/> PUD - Amendment - \$300.00
<input type="checkbox"/> Fence, Shed, Deck, Pad, Foundation, Wall & Overhang Signs permit- \$10.00	<input type="checkbox"/> Zoning Amendments - \$250.00 + actual cost of Publication & Legal fees
<input type="checkbox"/> Basic zoning compliance permit for structures not listed \$25.00	<input type="checkbox"/> Rezoning - \$300.00

### Applicant Information:

Applicant is the:  Owner  Lessee  Contractor/Architect  
 Name: Barbara Setlak Organization: 231-861-7219  
 Address: 186 So State Phone: 231-730-8189  
 City/State/Zip: Shelby MI 49415 Email: babs41150@yahoo

I hereby attest that all information on this application is, to the best of my knowledge, true and accurate:

Signature: Barb Setlak Date: 12/15/20

### If the applicant is not the owner of the property, complete the following:

#### Access Permission:

I hereby grant permission for the members of the Village of Shelby (Planning Commission) (Zoning Board of Appeals) (Village Council) (Staff) to enter property described in this application (or as described in the attachments) for the purpose of gathering information related to this application. (Note to applicant: This is optional and will not affect any decision on your application)

Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of the Owner: \_\_\_\_\_

**Type of Project:**

- New House
- Shed/Accessory Building
- Garage
- Addition
- Pool
- Deck
- Fence
- Demolition
- Other (specify type of structure and size): \_\_\_\_\_

Description of proposed project: Renovating existing  
building.

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**TO BE COMPLETED BY VILLAGE**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with the following conditions:
<input type="checkbox"/> Denied for the following reasons:	

Receipt Attached:  Yes  No Meeting Date (if applicable): \_\_\_\_\_

Zoning Administrator: \_\_\_\_\_

Note: Information contained in this application, as well as supporting documentation, may be subject to review by the public if a Freedom of Information Act Request is filed.



Site Plan for 186 So State St :  
(Address)

Please show and label:

- Property Lines
- All setbacks (from front, side, and rear property lines)
- All structures
- Drains or water bodies on the property
- Driveways
- Easements
- Electrical lines
- Fences and gates
- Pools
- Septic field and well (if applicable)
- Streets
- Alleys

See attachments

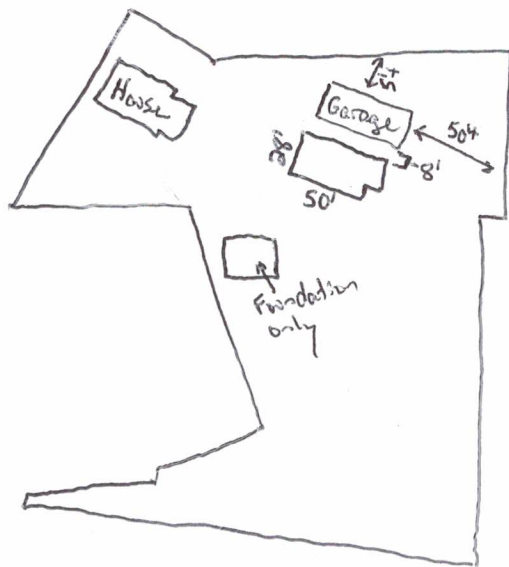
Attach additional pages if necessary.

**Fees:** All fees shall be paid in full prior to the scheduling of any reviews, meetings or hearings. All fees are non-refundable. The only refund exception is, if the Village has incurred no cost prior to the refund request. If the Village of Shelby has incurred any cost on behalf of the above request, only the unused portion of the fee will be refunded.

**Escrow funds:** If an escrow fee is required, the Village of Shelby Planning Commission shall determine the amount to be deposited with the Village Clerk. Funds shall be placed into a non-interest-bearing account and shall be used to pay any necessary expense resulting from the applicant's application. All unused escrow funds shall be refunded to the applicant upon Village Council approval.

**\*\*\*PLEASE ALLOW 5 BUSINESS DAYS FOR REVIEW AND APPROVAL BY ZONING ADMINISTRATOR\*\*\***

If application is for a variance, please attach one (1) copy of your site plan. If application requires Planning Commission review, please attach eleven (11) copies of a completed site plan and drawings.



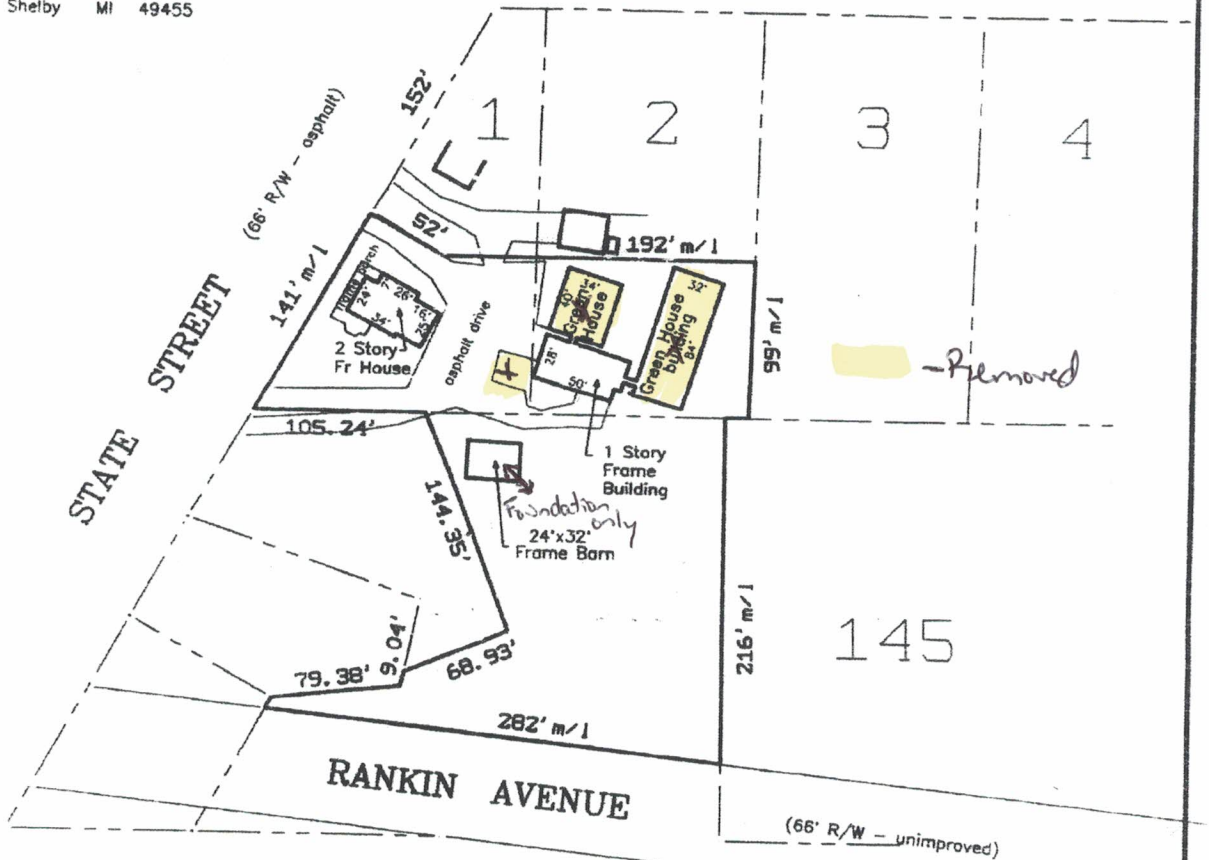
Site Sketch

MORTGAGE INSPECTION

Part of Lots 1 and 2 of Block 7 of the Original Plat of the VILLAGE OF SHELBY, according to the recorded plat thereof; AND Part of Block 145 of SESSIONS FRUIT PLAT, according to the recorded plat thereof; Village of Shelby, Oceana County, Michigan

RE: Richard & Barbara Setlak  
186 S. State street  
Shelby MI 49455

GRANT STREET (66' R/W - asphalt)



146

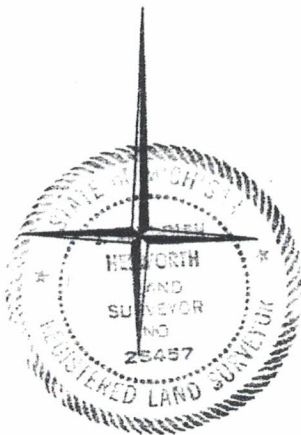
To Shelby State Bank:

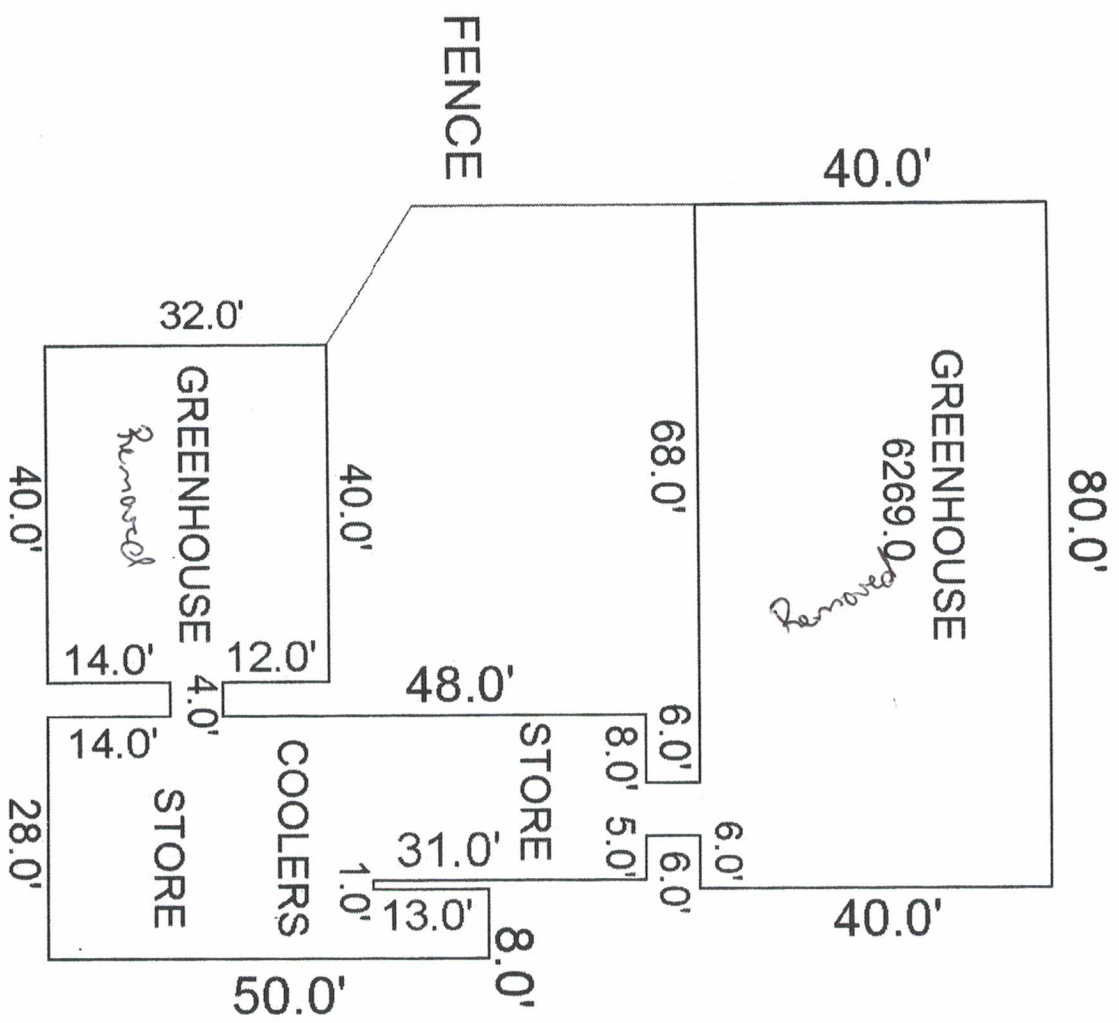
I hereby certify that this Inspection Plat shows the improvements as located on the premises described and that there are no visible encroachments, except as shown.

I further certify that this Mortgage Inspection was prepared for identification purposes only for the Mortgagee in connection with a new mortgage and is not intended or represented to be a land survey; that no property corners were set; and is not to be used, or relied upon, for the establishment of any fence, building, or other improvements to this property.

No responsibility is extended herein to the present or future land owner or occupant; nor should any land owner use the information contained in this inspection for any purpose. Liability for any damages resulting from information contained in this inspection, whether in contract or in tort, shall be limited to the purchase price for this inspection. This Mortgage Inspection does not conform with ALTA/ACSM Land Title Survey standards of 1992. This inspection/certification expires 90 days after the date below, EXCEPT to Mortgagee certified to above in connection with this Mortgage.

If the Surveyor's signature is not purple colored, the plan is a copy that should be assumed to contain uncorrected information.





Sketch by: Apex Survey

\*\*\* Information herein deemed reliable but not guaranteed\*\*\*

## MEMORANDUM

**To:** Village of Shelby Zoning Board of Appeals  
**Date:** January 6, 2021  
**From:** Andy Moore, AICP  
Whitney Newberry  
**RE:** **Use Variance Application – 186 S. State Street**

Ms. Barbara Setlak has submitted an application for a use variance to remodel an existing detached accessory building into an accessory dwelling unit located at 186 S. State Street (PPN 046-507-001-00). Variances can only be approved where the Zoning Board of Appeals finds that all the standards of 14.08 of the Zoning Ordinance are met. The purpose of this memorandum is to present the circumstances surrounding the variance request and review the request pursuant to Section 14.08 of the Zoning Ordinance.

**Background.** The applicant is seeking to remodel an existing accessory building into an accessory dwelling unit on the subject property, which is located in the C-2 General Business district and the R-2 Medium Density Residential district. The property is used for residential purposes and contains a single-family dwelling in which the applicant lives. While accessory structures and uses are permitted by right in the R-2 zoning district, Section 3.11(H) prohibits an accessory building from being used in any part for residential dwelling or sleeping purposes. Therefore, the applicant is requesting relief from Section 3.11(H) to allow the accessory building to function for residential purposes.

The accessory building is approximately 2,341 square feet, which exceeds the total square footage of all accessory buildings on a residential property permitted in Section 3.11(N) for a lot greater than one acre. Additionally, Section 3.11(C) requires a minimum setback of 10 feet between an accessory building and any other building or structure, which is not maintained between the accessory building and the detached garage. However, because these buildings are already existing, they are considered legally nonconforming and permitted to continue in accordance with Section 3.26 of the Ordinance. Yet, to ensure safety of buildings, the Board should include a condition of approval that requires approval from applicable agencies such as the Fire and Building Departments.

**Unnecessary Hardship.** In reviewing a request for a use variance, the Zoning Board of Appeals must find that an unnecessary hardship exists, such as when the character of a lot or parcel prevents the reasonable use of said lot or parcel as currently zoned.

**Required Data.** Section 14.08 C lists the required data to be submitted with applications for a use variance. The applicant has submitted a site plan and application. The site plan is missing most of the site plan elements as required by Section 12.03 C. However, most of these

elements are likely unnecessary due to the nature of the request. Therefore, we find that the submitted materials are still sufficient for review. As a condition of approval, the ZBA may require a site plan that is considered sufficient for review by the Village Administrator.

**Use Variance.** To approve a use variance, the Zoning Board of Appeals must find that all of the standards presented in Section 14.08 B are met. Following presents each of those standards and our remarks on each as they pertain to the request.

1. That the plight is due to unique circumstances peculiar to the property and not to general neighborhood conditions.

**Remarks:** The accessory building already exists on the property and was previously used for a greenhouse and store coolers. The property frontage along State Street is generally in the C-2 Highway Business district, while the remaining interior portion of the property is in the R-2 Medium Density Residential district. The situation on this property is unique in that the accessory building was previously a greenhouse, which is not permitted in either the C-2 or R-2 zoning districts. Greenhouses are only permitted in the RR Rural Residential district of Shelby Township and this building is likely a remnant from when agricultural operations were more prevalent along the Village boundaries. Therefore, this building cannot be used for the original purpose in which it was intended.

To better align with existing land use patterns in the area, the applicant is proposing an adaptive re-use of the building that would be residential in nature. This southeast side of state street is primarily residential in the general vicinity. The applicant's property is also irregular and abuts an unimproved right-of-way for Rankin Avenue, limiting property access and the ability to split the property to accommodate an additional residence in any other way than is currently proposed. The presence of the existing greenhouse building and irregular shape of the property do not appear to be general neighborhood conditions. To ensure the area remains residential in character, the Board may consider a condition of approval that requires the existing dwelling to remain owner-occupied when the accessory building is used for residential purposes. Subject to this condition, the Board may find this standard met.

2. That the immediate unnecessary hardship causing the need for the variance request was not created by any person presently having an interest in the property.

**Remarks:** The hardship does not appear to be caused by any person having an interest in the property. The greenhouse was previously existing on the property and the unimprovement of Rankin Avenue was not a result of the applicant. The conditions of the property appear to have changed from agricultural uses in the past to more dense residential uses in the general area. Therefore, the use of the accessory building for dwelling purposes may continue to align with the general residential character of the area. The Board may include a condition of approval that the accessory dwelling be maintained in connection with the existing dwelling and not be rented to anyone other than family members, which could help to ensure the preservation of the residential character of this area. Subject to this condition, the Board may find this standard met.

3. That the proposed use would not alter the essential character of the area and will not materially impair the purposes of this Ordinance or the public interest.

**Remarks:** The general area is residential on the southeast side of State Street and industrial across State Street. Provided the principal dwelling remains owner-occupied and the accessory dwelling is used as proposed, the use is expected to align with the existing character of the area. If desired, the Board may also discuss updates to the building exterior to better understand any potential impact on the residential character of the area. Subject to these conditions, the Board may find this standard met.

4. That the alleged hardship is not founded solely upon the opportunity to make the property more profitable or to reduce expense to the owner.

**Remarks:** It does not appear that the hardship is founded upon the opportunity to make the property more profitable or reduce owner expenses. The applicant has indicated the desire to remodel this building for use by family members. Therefore, operation of the site for a rental and associated profit is not intended. The board may find this standard met.

5. That the requested variance is the minimum action required to eliminate the hardship.

**Remarks:** The request to allow a residential dwelling to accommodate family appears to be the minimum necessary to eliminate the hardship that would otherwise be required to split the property and provide a separate access through Rankin Avenue, which is an unimproved right-of-way. The applicant's request appears reasonable, given the irregular shape of the property, existing building, and location in a residential area with moderate density. The Board may find this standard met.

6. The extent to which the Ordinance protects users or neighbors from threats to health, safety and welfare shall be considered. A use that seriously threatens the health of future residents or neighbors is not a beneficial or allowable use.

**Remarks:** The proposed use does not appear to be a threat to the health and safety of adjacent properties and neighbors. The subject property already contains two curb cuts and access to the existing accessory building. Because the accessory building is already existing, there would be no change to building footprints or their distance from neighboring properties. Further, because the applicant has indicated the intent to use this building as a dwelling for family, changes in residency and traffic on the site are expected to remain minimal. Provided the principal dwelling remains owner-occupied and the accessory dwelling would not be used for short-term rental purposes, the proposed use is not expected to be detrimental to the surrounding area. Subject to conditions recommended above, the Board may also find this standard met.

**Conclusion.** The Zoning Board of Appeals should contemplate the circumstances behind the application and determine whether the request meets each of the standards in Section 14.08 B for the use variance. If it determines that the conditions are met, the Board may approve the



variance requests with or without conditions. If the Board decides to approve the application, we recommend the following conditions, along with any others determined necessary:

- Prior to issuance of any Village permits, the applicant shall have paid all application, permit, reimbursable escrow, and other fees related to the request.
- The applicant and the site shall at all times comply with all other applicable ordinances, codes, and requirements of the Village of Shelby.
- The applicant shall receive approval and comply with any requirements from the Village Fire Department, Building Department, or other Village or County officials.
- The ZBA may require that the applicant submit a site plan considered sufficient for review by the Zoning Administrator.
- A deed restriction, or other similarly binding covenant, shall be created for the property which requires the principal dwelling to be occupied by the owner of the property when the accessory building is used for accessory dwelling purposes.
- The accessory building shall not be connected to separate sewer or water connections, and it shall not be assigned a separate address.
- The accessory dwelling shall not accommodate transient occupants.

As always, please feel free to contact us with questions or comments.

c: Brady Selner, Village Administrator



Larry Byl  
Oceana Rentals, LLC  
163 N. Michigan Ave.  
Shelby, MI 49455  
December 26, 2020

Mr. Brady Selner, Administrator  
Shelby Village  
218 N Michigan Ave.  
Shelby, MI 49455

Dear Brady,

Please accept this letter as the owner of the home south of Barbara Setlak's home at 186 S. State St. who is seeking a zoning variance to convert an existing building into an accessory dwelling. We fully support allowing the conversion of existing building into a dwelling.

When we look at the historical use of the property we remember when there was a commercial greenhouse on the property with a fair amount of traffic. A second dwelling on the property will not impact our property and is consistent with residential use in the area. Please allow the zoning variance.

Respectfully,



Larry Byl  
Member of Oceana Rentals, LLC

Cc: Tim Horton

046-504-006-00

STATE  
RD

046-507-001-60

046-507-001-30

046-507-001-00

046-507-003-50

046-507-003-00

046-507-004-00

046-507-005-00

046-507-004-60

046-601-006-00

046-601-009-00

046-601-008-10

046-601-008-00

046-601-010-00

MICHIGAN

**VILLAGE OF SHELBY**  
**REGULAR COUNCIL MEETING OF December 28, 2020 at 6:30 P.M.**  
**COUNCIL PROCEEDINGS**  
**Via Zoom**



**1. CALL TO ORDER:**

The regular meeting of the Common Council of the Village of Shelby was called to order at 6:32 P.M. by President Paul Inglis.

**2. ROLL CALL:**

Answering the roll call: Bill Glover, Steve Crothers, Dan Zaverl, Paul Inglis, John Sutton, Damian Omness, and Bill Harris.

Staff present: Village Administrator Brady Selner, Village Clerk/Treasurer Crystal Budde, DPW Supervisor Greg MacIntosh, and Police Chief Steve Waltz.

**3. PLEDGE OF ALLEGIANCE:** All stood for the Pledge.

**4. MINUTES:**

a.) December 14, 2020

Steve Crothers moved to approve the minutes of the Regular Council meeting of December 14, 2020 as corrected.

Seconded by: John Sutton.

Roll Call Vote:

Ayes: Crothers, Sutton, Glover, Zaverl, Omness, Harris, and Inglis.

Motion Carried 7-0

**5. ADDITIONS TO THE AGENDA:** No Additions to Agenda.

**6. PRESIDENT'S REPORT:** Nothing to report.

**7. ADMINISTRATOR'S REPORT:**

VA Selner reported that the Shelby Trails Apartment Building project site plan has been reviewed by Don DeVries, Fleis & VandenBrink Engineering. The developer is working on a response to Mr. DeVries' comments. As soon as the suggested changes are made to the site plan, it will be placed on the Planning Commission Agenda for consideration. The project is planned for construction next spring.

The Planning Commission met on December 15<sup>th</sup> to discuss amending Section 3.11, Accessory Buildings and Structures to allow more than one accessory building on a parcel. A Public Hearing has been set for January 19, 2021, to consider the amendment.

VA Selner received a proposal from Williams & Works to assist the Village with re-writing the Village Zoning Ordinance. The objective for the rewrite process would be to craft an ordinance that is more

suited to the Village needs and desires; to implement policies of the new Master Plan; and, to address modern planning and zoning challenges as well as those unique to the Village of Shelby. The proposal will be considered as we continue developing the 2021-2022 Fiscal Year budget.

Barb Setlak has submitted a request for a use variance to remodel and convert an existing detached accessory building into an accessory dwelling unit on her property located at 186 S. State Street. Her request will be heard by the Village Council, acting as the Zoning Board of Appeals, at the January 11, 2021 Council meeting.

Amendments to the Open Meetings Act to allow remote attendance at public meetings has passed the State House and Senate. The primary change includes an extension allowing public bodies to conduct electronic meetings virtually for any reason from the original end date of December 31, 2020 to March 31, 2021.

The "Notice of Intent to File Application" for the Peterson Farms water main project was in the Oceana's Herald-Journal on December 24, 2020. VA Selner is working with Don DeVries to finish the USDA application and should be ready to submit it the last week of December or first week of January.

The Parks, Recreation, and Buildings Committee met on December 17, 2020 to discuss the next steps in the Land and Water Conservation Fund (LWCF) Grant process for the Getty Park project. VA Selner will be working with John Wilson over the next four to six months to complete the final Project Agreement.

VA Selner reported that he is working to set up a Strategic Planning Session in February for the Council to attend. More details will be passed along when the dates and times have been established.

## **8. DEPARTMENT HEADS' REPORTS:**

DPW Supervisor Greg MacIntosh and Chief Steve Waltz had nothing to report.

## **9. CORRESPONDENCE:**

### a.) Letter received from the Village of Clinton

VA Selner received a letter from the Village of Clinton requesting a response as to whether or not the Village Council will participate in legal action in opposition to the new lead and copper rules; and, for commitment of financial support in the amount of \$2,000.00 for the class action.

The consensus of the Council was not to take any action regarding this matter.

## **10. CITIZEN PARTICIPATION: No Citizen Participation**

## **11. OLD BUSINESS:**

### a.) Peterson Farms Watermain Project

Peterson Farms COO Richard Raffaelli provided the Village Council with detailed information regarding the timeline and procedures regarding the water main extension project to allow for an informed



decision to be made by the Village Council during the next phase of the project. (See Attached).

Bill Harris thanked Mr. Raffaelli for his time and information.

**12. NEW BUSINESS:**

a.) T-Mobile Lease

T-Mobile has proposed a second amendment to their June 3, 2013, tower lease with the Village of Shelby. The amendment requires the lessee to submit plans and obtain approval from the Village of Shelby Council prior to working on or making any changes to any underground equipment or lines within the Utility Easement areas.

Bill Glover moved to approve the Second Amendment to the Tower Space Lease Agreement by and between the Village of Shelby, a Michigan Municipal Corporation, and T-Mobile Central, LLC, a Delaware limited liability company and to authorize VA Brady Selner to sign the same. Seconded by: Steve Crothers.

Roll Call Vote:

Ayes: Glover, Crothers, Zaverl, Sutton, Omness, Harris, and Inglis.  
Motion Carried 7-0.

b.) Planning Commission Appointments

It was recommended by the Planning Commission at its December 15, 2020 Regular meeting that Tara Kelley and Samantha Near be re-appointed to the Village of Shelby Planning Commission. Mark Baker has respectfully declined serving another term on the Planning Commission; thus, leaving two vacancies.

If the re-appointments of Tara Kelly and Samantha Near are approved by Council, the Planning Commission members would be as follows:

Vacant Seat: January 1, 2021 – December 31, 2023

Vacant Seat: January 1, 2021 – December 31, 2023

Samantha Near: January 1, 2021 – December 31, 2023

Tara Kelley: January 1, 2021 – December 31, 2023

John Sutton (Vice-Chair): January 1, 2021 – December 31, 2024 (aligns with Village Council term)

Paul Inglis: Expires December 31, 2022 (aligns with Council term)

Tim Horton: January 1, 2020 – December 31, 2021

John Sutton moved to re-appoint Planning Commission Members Tara Kelley and Samantha Near to

the Village of Shelby Planning Commission for a term beginning January 1, 2021 and ending December 31, 2023.

Seconded by: Steve Crothers.

Roll Call Vote:

Ayes: Sutton, Crothers, Glover, Zaverl, Omness, Harris, and Inglis.

Motion Carried 7-0.

c.) Shelby Area District Library

Tiffany Haight, Library Director of the Shelby Area District Library, sent a letter requesting the Village Council to reappoint Ann Campagna for another three-year term to the Shelby Area District Library Board of Trustees beginning January 1, 2021 and ending December 31, 2023.

Steve Crothers moved to reappoint Ann Campagna to the Shelby Area District Library Board of Trustees for a three-year term beginning January 1, 2021 and ending December 31, 2023.

Seconded by: Damian Omness.

Roll Call Vote:

Ayes: Crothers, Omness, Glover, Zaverl, Sutton, Harris, and Inglis.

Motion Carried 7-0.

d.) Village Council and Planning Commission 2021 Meeting Schedule

Every year the Council adopts meeting schedules for the Village of Shelby Council and Planning Commission for the upcoming year. The schedules are posted at the Village Hall, shared with media, and posted on the Village website, and Facebook page. This will keep the Village in compliance with the Open Meetings Act.

John Sutton moved to adopt the proposed 2021 meeting schedules for the Village of Shelby Council and the Village of Shelby Planning Commission.

Seconded by: Damian Omness.

Roll Call Vote:

Ayes: Sutton, Omness, Glover, Zaverl, Harris, and Inglis.

Motion Carried 7-0.

e.) Engineering Services for Getty Park Grant

The Village of Shelby has been recommended by the Michigan Department of Natural Resources (MDNR) for the \$300,000.00 Land and Water Conservation Fund (LWCF) grant to renovate Getty Park. The Village of Shelby will be responsible for 50% of the project costs. With Fleis & VandenBrink's familiarity and past work on Getty Park, it would best serve the Village to have them provide the design and construction engineering services for the Getty Park Improvement Project. The Parks, Recreation, and Buildings Committee met on December 17, 2020 and has recommended approval of

the proposal.

Steve Crothers moved to approve Fleis & VandenBrink’s proposal to serve as the engineer for the Getty Park Land and Water Conservation Fund (LWCF) grant project for an amount not to exceed \$77,000.00. If funding for the LWCF grant does not receive approval from the Federal Park Service, the Village shall only be responsible for engineering costs incurred to date.

Seconded by: John Sutton.

Roll Call Vote:

Ayes: Crothers, Sutton, Glover, Zaverl, Omness, Harris, and Inglis.

Motion Carried 7-0

f.) Village Administrator Six Month Goals

In VA Selner’s employment contract, it is stated that, within the first month, he would meet with the Personnel Committee to set goals for his first six months of employment. During the month of June 2021, the Village Council will review his performance and if the Council is satisfied that the goals have been met, Mr. Selner’s compensation would increase to an annual salary of \$68,000.00 effective July 5, 2021.

VA Selner has listed the completion of a thorough update to the Village of Shelby Personnel Policies; and, development of an updated budget document that identifies and targets Village Council priorities in the budget and provides easier readability for stakeholders as two of his primary goals.

The following is a list of additional goals VA Selner wishes to accomplish over the next six months:

1. Develop a plan for the pocket park downtown.
2. Begin the process of a Zoning Ordinance rewrite.
3. Update zoning fee schedule.
4. Submit the Asset Management to EGLE.
5. Manage the Getty Park project/grant.
6. Create an action plan for economic development and continue to pursue RRC certification.

John Sutton moved to approve the goals listed in the December 17 Memo “Six Months Goals” (as amended from the December 17, 2020 Personnel Committee meeting), to serve as a guide for the Village Administrator’s performance review in June 2021.

Seconded by: Steve Crothers.

Roll Call Vote:

Ayes: Sutton, Crothers, Glover, Zaverl, Omness, Harris, and Inglis.

Motion Carried 7-0.

g.) Chapter 1044.06 Codified Ordinance Amendment

Chapter 1044.06 of the Village of Shelby Codified Ordinances has discrepancies regarding existing

water rates and billing methods. The proposed ordinance amendments would align the Village of Shelby Codified Ordinances with the proposed water rates and connection fees. The amendments include omitting Section 1044.06 (c,d,e) and changing 1044.06 (f) to match our existing billing schedule. VA Selner recommended Section 1044.06 (c,d,e) be omitted due to Section 1044.08 giving Council the authority to update rates periodically to maintain the water and sewer system.

Steve Crothers moved to adopt the Section 1044.06 Codified Ordinance amendment.  
Seconded by: Damian Omness.

Roll Call Vote:

Ayes: Crothers, Omness, Zaverl, Sutton, Harris, and Inglis.

Nays: Glover

Motion Carried 6-1.

#### h.) Water Rate Fees

Providing safe drinking water is an essential public service provided to residents. The ongoing construction and maintenance of the water infrastructure is one of the costliest investments within a municipality. It is important that adequate revenue is collected through service charges to support the cost of providing water throughout the community. The last time the water rates were analyzed was 16 years ago. To adequately meet both present and future needs of the water system, the Michigan Rural Water Association recommended a \$0.52 increase per 100 cubic feet of water; a \$1.50 increase for the monthly ready to serve fee (increasing based on meter size); and, a \$0.08 increase in the monthly environmental fee. The Water and Sanitation Committee has recommended that the Village Council adopt the water rate increase effective March 1, 2021 as well as a 5% annual increase in water rates beginning March 1, 2022 and ending February 28, 2027.

Damian Omness moved to adopt Resolution 2020-12-28-1. (See attached).

Seconded by: Steve Crothers.

Roll Call Vote:

Ayes: Omness, Crothers, Glover, Zaverl, Sutton, Harris, and Inglis.

Motion Carried 7-0.

#### I.) Water and Sewer Connection Fee

Most communities around Michigan charge a tap in fee for water and sewer customers to help cover the ongoing costs associated with the water and sewer system. Essentially, it is a buy in to the system. The rates were evaluated and developed with the help of Mike Engels of the Michigan Rural Water Association. The rates are calculated by taking the total value of the system divided by the total number of meters. For customers buying into the water system, the size of the water line is also considered. The Water and Sanitation Committee has recommended that the Village Council adopt the



November 4, 2020 tap in fee schedule to connect to the municipal water and sewer system.

Tabled until VA Selner can present tap in fees in other communities.

J.) Shelby Police Department Office Remodel & HVAC Installation

The office utilized by the Shelby Police Department was not updated when the Village of Shelby moved to its new location a few years ago. Their office space should be updated to include an update to the HVAC system. Chief Waltz has gathered different quotes necessary to update the workspace. Media Technologies has offered to provide the office furniture at half cost (\$4,275.50); Magooz Floor Covering will donate and install the flooring; and, Chief Waltz has offered to paint the office. The Village will need to hire a contractor to install the updated HVAC system. The following quotes were obtained:

Adams Heating and Cooling	\$8,896.00
Boardwell Mechanical Services, Inc	\$8,990.00
Carmichael Heating & Air Conditioning	\$7,995.00 (plus other costs)

Bill Harris moved to approve the purchase of office furniture from Media Technologies Shelby, Michigan for the Shelby Village Police Department in the amount of \$4,275.50.

Seconded by: Steve Crothers.

Roll Call Vote:

Ayes: Harris, Crothers, Glover, Zaverl, Sutton, Omness, and Inglis.

Motion Carried 7-0

Damian Omness moved to authorize the Village Administrator to accept the quote from Adams Heating and Cooling Hart, Michigan for the installation of the HVAC in the Shelby Police Department in the amount of \$8,896.00.

Seconded by: Steve Crothers.

Roll Call Vote:

Ayes: Omness, Crothers, Glover, Zaverl, Sutton, Harris, and Inglis.

Motion Carried 7-0.

### 13. COMMITTEE REPORTS:

**a. PLANNING COMMISSION: Chair Ex-Officio: John Sutton, Paul Inglis:**

The Planning Commission met on December 15th to discuss amending the Village's Accessory Building Ordinance and to set a Public Hearing for January 19, 2021 for the consideration of the amendment as well to finalize the Master Plan. A special meeting will take place on January 14, 2021 to review the site plan for the Shelby Trails Apartment project.

**b. WATER & SANITATION: Chair: Bill Harris, Steve Crothers:**

Nothing to report.

**c. STREETS AND SIDEWALKS: Chair: Dan Zaverl, Bill Glover:**

Nothing to report.

**d. PARKS, REC. & BLDGS: Chair: Damian Omness, John Sutton:**

The Parks, Recreation and Buildings Committee met on December 17<sup>th</sup> to discuss the next steps for the Getty Park Renovation project with Parks Consultant John Wilson. Discussion of who is responsible for the repairs to the announcer booth at Getty Field ensued. VA Selner will be scheduling a meeting with Shelby Public Schools Superintendent Tim Reeves to further discuss the matter.

**e. FINANCE and INSURANCE: Chair: Steve Crothers, Bill Harris:**

Nothing to report.

**f. PERSONNEL: Chair: John Sutton, Damian Omness:**

Nothing to report.

**g. ORDINANCES – Chair Bill Glover, Dan Zaverl:**

Nothing to report.

**14. PAYMENT OF BILLS:**

Steve Crothers moved to approve the payment of the bills in the amount of \$70,263.77.  
Seconded by: Dan Zaverl.

Roll Call Vote:

Ayes: Crothers, Zaverl, Glover, Sutton, Omness, Harris, and Inglis.

Motion Carried 7-0.

**15. ADJOURNMENT:**

Dan Zaverl moved to adjourn the meeting at 8:55 P.M.

Seconded by: Steve Crothers.

Roll Call Vote:

Ayes: Zaverl, Crothers, Glover, Sutton, Omness, Harris, and Inglis.

Motion Carried 7-0.

Council minutes are not official until approved at the January 11, 2021 Council meeting.

Approved

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Minutes Respectfully Submitted by Crystal Budde, Village Clerk/Treasurer

Date



Family of Companies

Peterson Farms, Inc. | Peterson Farms Fresh, Inc. | Oceana County Freezer Storage, Inc.

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[www.petersonfarmsinc.com](http://www.petersonfarmsinc.com)

**To:** Village of Shelby  
**From:** Richard Raffaelli COO Peterson Farms  
**RE:** waterman project:  
**Date:** 12-21-2020

**Purpose:** Present additional facts to the Council so an informed decision can be made during the next phase of the project

1. Peterson Farms was not been involved in all the initial meetings between EGLE and the prior Village administrator. Our first meeting with EGLE was in Lansing where we were informed that EGLE and the Village of Shelby had received a quote to perform the engineering study. Alternative strategies for water were discussed but EGLE wanted the village to explore the water main option first. EGLE agreed to pay for 50% of the study and Peterson agreed to pay the other 50% to ensure the village had a zero financial negative impact.
2. The Village through a grant completed a survey several years ago that clearly showed affordable housing was the number one issue facing our county. This study precipitated Peterson Farms on their housing journey and we still have an issue facing us county wide. Our expansion is 100% dependent on housing. We currently house in excess of 220 new residents to Oceana County and 32 new children in the school system
3. Peterson Farms has built three additional plants over the last three years with one currently in the planning stage. Our investment has exceeded 25M over the five year period and this is public record as we were recipients of a 1.2 M State and federal grant sponsored by the county. An additional 3.5M in housing, 600K in the agriculture research Centre (North of Hart), 390K in daycare facilities and to date 86K in the water main project excluding executive labor
4. A report was distributed to the council a couple of weeks ago showing the housing development we are currently working on just north of the Catholic Church. (Across from the high school) The land has been cleared and we are currently in the design phase

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Peterson Farms, Inc.  
3104 W. Baseline Road  
PO Box 115  
Shelby, MI 49455  
Tel. 231•861•6333

Peterson Farms Fresh, Inc.  
3104 W. Baseline Road  
PO Box 95  
Shelby, MI 49455  
Tel. 231•861•6333

Oceana County Freezer Storage, Inc.  
4730 W. Shelby Road  
PO Box 116  
Shelby, MI 49455  
Tel. 231•861•6575



Family of Companies

Peterson Farms, Inc. | Peterson Farms Fresh, Inc. | Oceana County Freezer Storage, Inc.

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[www.petersonfarmsinc.com](http://www.petersonfarmsinc.com)

5. Current well capacity was taken into account by the engineering firm that is the contractor of choice for the Village of Shelby. The engineering report shows the cost of the service includes a portion being held for future capital repairs or improvements (Pumps etc)
6. The minutes would reflect that Peterson Farms has stated publically that if the revenue falls short of the projection versus costs that we would ensure the Village recovers those revenues from higher rates. As the largest employer in the County our relationship is complex and co-dependent. The Village requires Petersons to prosper and we require the Village to prosper. We both need to win.
7. Oceana County is deserving of the almost 3 million investments by the State and federal government. The reality is if Oceana County turns down these dollars they will be awarded to another county in MI and another state. We must continue to place pressure on the government to invest in rural areas. A great example of this is the recent win by the Village for the DNR grant. That example illustrates that the Village council is investing in the future generations

Last but not least. Had I known the council had not been communicated to regarding this project I would have over stepped the boundaries and communicated directly to the Council. As a business we should not be held accountable for the prior communication concerns and I would hope that we have learned from the past experiences so we can move forward

Respectfully Submitted

Richard Raffaelli

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Peterson Farms, Inc.  
3104 W. Baseline Road  
PO Box 115  
Shelby, MI 49455  
Tel. 231•861•6333

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Tel. 231•861•6575

**AN ORDINANCE AMENDMENT TO THE VILLAGE OF SHELBY CODIFIED ORDINANCES. SECTION  
1044.06 RATES; BILLING; ENFORCEMENT AMENDED AS WRITTEN.**

**THE VILLAGE OF SHELBY, COUNTY OF OCEANA, STATE OF MICHIGAN, ORDAINS:**

**1044.06 RATES; BILLING; ENFORCEMENT.**

(a) Metered Rates. The System shall be fully metered, and there shall be no more than one user served through each meter. The rates to be charged for service furnished by the System shall be as provided from time to time by Council.

(b) Environmental Compliance Cost Index. In addition to the rates provided for in this section, each user unit (as defined herein) will pay an environmental compliance cost index (ECCI). The ECCI will be billed with each bill and it will be computed as determined herein.

For each fiscal year of the Village, the Village will compute the expenses paid by the utilities which are related to complying with the requirements of the National Drinking Water Act, the National Primary and Secondary Drinking Water Regulations, the National Clean Water Act, the Water Pollution Prevention and Control Act, and any related laws and/or regulations designed to keep the groundwater and the public drinking water and the environment safe. Examples of these expenses are sample procurement, sample transportation, laboratory testing fees, laboratory analysis reports, operating, maintenance, labor, training, and certification expenses required to comply with the Acts and regulations described above, technical and professional services, financial services, legal services, and related capital costs, including expenses for monitoring, refinement of existing treatment, purchase of additional equipment, construction of additional treatment facilities, and debt service. This list is intended to be exemplary and not exhaustive.

Having determined the expenses for a given fiscal year, these expenses will be paid pro rata by each user unit spread over the bills paid to each user unit for the next fiscal year.

For example, if the total cost of compliance in fiscal year one were six thousand, five hundred dollars (\$6,500) with 400 user units being billed in quarterly billing, the quarterly ECCI billed would be six thousand, five hundred dollars (\$6,500) divided by 400 divided by four equals four dollars and six cents (\$4.06) per quarter billed to each user unit in fiscal year two. If part of the items going into the ECCI are paid for by issuing bonds, the ECCI will reflect only the difference between sums expended on the project less revenues raised from bonding for that fiscal year. The payments made on the bond will be reflected in the ECCI for the life of the bond



(c) Billing. Water and sewer service shall be billed monthly. All accounts shall be paid in full within 30 days after the mailing date of the bills. If the account is not paid in full by the 14<sup>th</sup> day of the following month, water service will be discontinued immediately and shall not be restored until said account is paid in full, plus a service charge to restore service.

(d) Special Rates. For miscellaneous services for which a special rate shall be established, such rates shall be fixed by the Village Council.

(e) Enforcement. The charges for water and sewer services which are, under the provisions of Section 21 of Act 94 of the Public Acts of 1993, as amended, made a lien on all premises served thereby, unless notice is given that a tenant is responsible, are hereby recognized to constitute such lien. Whenever any charge against any piece of property shall be delinquent for six months, the Village official or officials in charge of the collection thereof shall certify annually, on March 1 of each year, to the tax-assessing officer of the Village, the fact of such delinquency. Thereupon, such charge shall be entered by such officer upon the next tax roll as a charge against such premises and shall be collected and the lien thereof enforced in the same manner as general Village taxes against such premises are collected and the lien thereof enforced. However, where notice is given that a tenant is responsible for such charges and service, no further service shall be rendered to such premises until a cash deposit equal to not less than six months of charges shall have been made as security for payment of such charges and service.  
(Ord. 125. Passed 11-11-68; Ord. 125A. Passed 8-14-72; Ord. 168. Passed 9-24-90.)

**Effective Date.** This amendment to the Village of Shelby Codified Ordinances was approved and adopted by the Village Council on \_\_\_\_\_, 2020, upon completing the applicable ordinance adoption requirements in the Village Charter. This ordinance amendment shall be effective the date of its publication.

## MEMO

Date: January 11, 2020

To: Paul Inglis, Village President  
Village Council Members

From: Brady Selner, Village Administrator

Subject: Administrator's Report for the January 11, 2021 Council Meeting

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**Fiscal Year 2021 – 2022 Budget:** Over the next couple of weeks, I will be prioritizing my time and working with staff to develop the budget for the upcoming fiscal year.

**Strategic Planning Session:** The strategic planning session with Al Vandenberg and John Shay has been scheduled for February 6, 2021. The session will take place Saturday morning at the Ladder Community Center.

**Water & Sanitation Committee:** I am working on scheduling a Water & Sanitation Committee meeting for discussion and recommendations to Council on the following items. The Harvey St. lift station backup pump was removed by Professional Pump, Inc. in early December because it was not functioning properly. We recently heard back that the cost to repair is \$11,865. It is been determined from a report given by Nelson Tank, that the booster tank on Valley St. is damaged beyond the point of rehabilitation and their recommendation is to replace the tank. Don DeVries is working on a report to give us replacement options and estimates on cost. Lastly, the Village will be resurfacing five streets in fiscal year 2021-2022 as part of the MDOT Cat B Grant. Of the five streets, only one (4<sup>th</sup> Street) has a newer watermain that does not need replacement. The other four streets have 1930's – 1940's age, 4" watermain that should be replaced soon.

**Shelby Trails Apartment Building:** The Shelby Trails Apartment Building project site plan will be reviewed by the Planning Commission at a special meeting scheduled for January 14, 2021 at 5:30pm.

**Downtown Pocket Park:** Emily has been working on plans for the pocket park downtown. A Parks Rec, and Buildings Committee will be scheduled in the near future to discuss the project in more detail.

**Police Department Office Remodel:** The Police Department office remodel is underway. Chief Waltz and his son painted Thursday (January 7) night, Magooz Flooring will be in Saturday morning (January 8) to install the floor, the HVAC system will be installed within a couple of weeks, and the office furniture will be installed by the end of the month.

**Agenda Organization/Resolutions:** I am working with staff to find ways to improve the process we use to develop Village Council packets with the goal of improving efficiency. As we continue



to examine our options, I will be sure to keep Council informed. In the meantime, I have made some changes to agenda item cover pages and plan to produce a resolution for every action item that comes before the Village Council.



SHELBY POLICE DEPARTMENT  
218 N. MICHIGAN AVE  
PHONE: 231-861-6269  
FAX: 231-259-0550



Report for Shelby Council  
1/11/21

In December, The Shelby Police Department participated in "Roy's Kids". This was a success and made Christmas special for numerous local families.

Parking tickets in violation of our 2am-6am parking ban are very few. The warnings that were put out in November appear to have had the desired effect.

The new Shelby Police Interceptor patrol car, and the new Ford F-250 for DPW have arrived at Signature Ford in Lansing, and were then taken to Arrowhead Upfitters in Lapeer for the installation of the emergency and safety equipment. These vehicles should be in service by the police and DPW very soon.

The Oceana County Jail policy for lodging offenders is still the same. Unless the crime is violent in nature, or Operating while Intoxicated, we are unable to lodge in the county jail.

Crime stats for December 2020 are attached.

Respectfully submitted,

Steve Waltz-Chief  
Shelby Police Department

# Shelby PD Offense Summary

Occurred 12/1/2020 - 1/31/2021

Offense	Total Offenses
1072 - 10002 - Parental Kidnap	1
1313 - 13001 - Assault and Battery/Simple Assault	2
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	1
2310 - 23007 - Larceny - From Mails	1
2609 - 26007 - Fraud - Identity Theft	1
3512 - 35001 - Heroin - Possess	1
3599 - 35001 - Dangerous Drugs (Other)	1
4899 - 48000 - Obstruct Police (Other)	1
5295 - 52001 - Concealed Weapons - Firearm in Auto (CCW)	1
5561 - 55000 - Animals at Large	1
8277 - 54003 - Traffic - Registration Law Violations	2
8280 - 54003 - Traffic - No Proof of Insurance	1
8281 - 54003 - Traffic - No Operators/Chauffers License on Person	1
8293 - 54003 - Traffic - Parking/Standing/Stopping on Roadway	1
9201 - 92001 - Civil Custodies - Divorce and Support	2
9910 - 93001 - Traffic, Non-Criminal - Accident	1
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	1
9939 - 98002 - Inspections/Investigations - Vehicle/VIN/School Bus	2
9940 - 98003 - Inspections/Investigations - Property	3
9941 - 98004 - Inspections/Investigations - Other Inspections	2
9942 - 98006 - Inspections/Investigations - Family Trouble	4
9943 - 98007 - Inspections/Investigations - Suspicious Situations	9
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	1
9953 - 99008 - Miscellaneous - General Assistance	17
9954 - 99008 - Miscellaneous - Assist to Fire Department	4
9954 - 99009 - Miscellaneous - Non-Criminal	5
9955 - 99008 - Miscellaneous - Assist to EMS	4
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	11
9957 - 99008 - Miscellaneous - Residential/Business/Bank Alarm - False	1
<b>Total</b>	<b>83</b>



**To: Village Council**  
**From: Jeremiah Helenhouse**  
**Date: January 11, 2021**  
**Re: Council report**

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DPW WEEKLY JOBS FOR JAN 4 – JAN 8, 2020

1. DAILEY TASK.
  - A: PREFORMED DAILY WELL AND LIFT STATION CHECKS.
  - B: COMPLETED AND TURNED IN MOR TO EGLE.
  - C: WORK ORDERS.
  - D: COMPLETED AND SUBMITTED LEAD AND COPPER RESULTS TO EGLE JUL-DEC 2020.
  - E: SALTED AND PLOWED AS NEEDED.
  - F: STOPPED DAILY WASTEWATER DISCHARGE TILL FURTHER NOTICE.
  - G: CLEANED PUMPS AT HAVEY AND INDUSTRIAL LIFT.
  - H: PREVENTATIVE MAINTANCE ON WELL AND SEWER MOTORS.
  - I: MIS DIGS/WORK ORDERS.

**Brady Selner**

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**From:** Richard Raffaelli <RRaffaelli@petersonfarmsinc.com>  
**Sent:** Thursday, January 7, 2021 4:52 PM  
**To:** Brady Selner  
**Subject:** RE: Deputy Township Supervisor Job Description/List of Duties

Thankyou sir

Richard Raffaelli | Chief Operating Officer Peterson Farms | 3104 W. Baseline Road | Shelby, MI 49455  
Office: 231-861-7101 x 341 Cell 214-674-2539 rraffaelli@petersonfarmsinc.com

-----Original Message-----

**From:** Brady Selner [mailto:administrator@shelbyvillage.com]  
**Sent:** Thursday, January 7, 2021 4:33 PM  
**To:** Richard Raffaelli  
**Subject:** RE: Deputy Township Supervisor Job Description/List of Duties

Good afternoon Richard,

My apologies, this request got away from me over the last couple of weeks. I will place this request on the January 11, 2021 Council agenda for Village Council discussion.

Sincerely,

Brady Selner  
Village Administrator  
Shelby, MI 49455  
231.861.4401  
[https://urldefense.proofpoint.com/v2/url?u=http-3A\\_\\_www.shelbyvillage.com&d=DwIFAg&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A\\_CdpgnVfiiMM&r=gRlv5FKrtSp2Pyv4rdCOa3T5Mt-jC7WX4T65cclLVb0&m=6v5Cy3ZTsFzUhyRrZdVe-2S7QeNTBIDIAMKVkrOGkzk&s=2TJT2b-ETKr3Bv71D82MajPB5D-hHHKoQjpQvgX7Es&e=](https://urldefense.proofpoint.com/v2/url?u=http-3A__www.shelbyvillage.com&d=DwIFAg&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=gRlv5FKrtSp2Pyv4rdCOa3T5Mt-jC7WX4T65cclLVb0&m=6v5Cy3ZTsFzUhyRrZdVe-2S7QeNTBIDIAMKVkrOGkzk&s=2TJT2b-ETKr3Bv71D82MajPB5D-hHHKoQjpQvgX7Es&e=)

\*Please Note: For urgent matters, please call my direct number listed above.

This message contains confidential information and is intended only for the individual(s) addressed in the message. If you are not the named addressee, you should not disseminate, distribute, or copy this e-mail. If you are not the intended recipient, you are notified that disclosing, distributing, or copying this e-mail is strictly prohibited.

-----Original Message-----

**From:** Richard Raffaelli <RRaffaelli@petersonfarmsinc.com>  
**Sent:** Thursday, January 7, 2021 7:51 AM  
**To:** Brady Selner <administrator@shelbyvillage.com>  
**Subject:** RE: Deputy Township Supervisor Job Description/List of Duties

Morning



Any chance over the next two weeks a letter of support from the Shelby Village for the townships DNR grant process

Let me know



Village Council  
Item Cover Page

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**Meeting Date:** January 11, 2021

**Agenda Item:** Connection Fee Adjustments

**Recommendation:** Approval is recommended

**Budget Impact:** Connection fees will increase revenue within fund 590 and 591 anytime there is new development using the water/sewer system.

**Staff Contact:** Brady Selner, Village Administrator

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**Background:**

At the December 28, 2020, the Village Council considered the request to increase the water and sewer connection fees and postponed their decision to seek information on what other communities charge. I sent out a message on the MME listserv and received feedback from several managers throughout the state. I compiled the information into the attached spreadsheet. There is a wide range of fee schedules throughout the state; however, it is important that connection fees are based on a justifiable method.

The proposed rates were evaluated and developed with the help of Mike Engels of Michigan Rural Water Association. The rates were calculated by taking the total value of the system divided by the total number of residential equivalent units (REUs). For customers buying into the water system, the size of the water line is also considered. Connection fees must balance the need for revenue to keep up with capital improvement needs of the system as well as not placing too much burden on new development.

**Supporting Documents:**

Surrounding community rate comparison spreadsheet.  
Michigan Rural Water Association Rate Evaluation (Water and Sewer)  
Resolution no. 01-21

**Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt  
Resolution no. 01-21.**

City/Village	Population	Water	Sewer	Notes	
Essexville	3,475	Tap in out lawn area \$1,000 Tap in roadway \$1,500	\$1,000.00 \$1,500.00	Last tap fee was 2005 (built out) (Roadway taps have an added fee for asphalt replacement)	
Belding	5,757		\$700	\$700	
North Muskegon	3,797		\$500	\$500	
Middeville	3,600		\$1,641	\$2,389	
Boyne City	3,750		\$1,589	\$1,589 (5/8 and 3/4 pipe)	
Freemont	4,103		\$1,500	\$1,500	
Grand Blanc	8,276		\$800	\$800 (\$1,500 after first tap-in (DDA district and B-2 \$500))	
Saugatuck Twp	960		\$4,000	\$7,069.57	
Roger City	2,679		\$750	\$750 or our cost - whatever is greater	
Grand Haven	11,064		\$5,000	\$5,000	
Otsego	3,953		\$1,000	\$1,000 plus costs	
North Muskegon	3,797		\$500	\$500 Meter fee for water is a separate schedule which requires plumbing permit)	
East Jordan	2,350		\$1,750	\$1,750	
Ferrysburg	2,892		\$3,050	\$2,200 (for 3/4")	
Cadillac	10,500	\$850 for unpaved \$1,975 for paved		Based on time and materials (all other sizes beside 3/4" is based on time and materials)	
Cedar Springs	3,500		\$1,500	\$2,500	
Brooklyn	1,206		\$2,000	\$2,000	
L'Anse	2,011	\$125 plus time and cost \$175 plus time and cost \$225 plus time and cost		\$275 plus time and cost \$525 plus time and cost	Based on 3/4" - 1" water line and 4" sewer line Based on 2" water line and over 4" sewer line Based on 4" or larger water line
Ludington	8,137		\$400	\$500 (plus cost)	
Vassar	2,500	\$2,000 within city, \$2,500 out of city \$3,000 within city, \$3500 out of city	\$2,000 within city, \$2,500 out of city \$3,000 within city, \$3,500 out of city	based on 5/8" - 3/4" water line and 6" sewer line based on larger than 3/4" water line and 8" sewer line	



# MICHIGAN RURAL WATER ASSOCIATION RATE EVALUATION

## VILLAGE OF SHELBY REU SCHEDULE - WATER

Net System Worth FROM AUDIT	\$	1,988,792
TOTAL METER EQUIVALENTS / REU'S		708
SYSTEM VALUE FEE	\$	2,809
<b>COST SCHEDULE PER LINE SIZE FOR WATER</b>		
METER EQUIV. - OR SIZE	REU'S	CONNECTION FEE
5/8" - 3/4"	1	\$ 2,809
1"	1.1	\$ 3,090
1.25"	1.4	\$ 3,933
1.5"	1.8	\$ 5,056
2"	2.9	\$ 8,146
3"	11	\$ 30,899
4"	14	\$ 39,326
6"	21	\$ 58,990
8"	29	\$ 81,462
10"	39	\$ 109,552

MOST WATER SYSTEMS ALSO CHARGE A TIME & MATERIALS FEE FOR THE  
ACTUAL CONNECTION TO THE WATER SYSTEM

# MICHIGAN RURAL WATER ASSOCIATION RATE EVALUATION

## VILLAGE OF SHELBY REU SCHEDULE - SEWER

Net System Worth FROM AUDIT	\$	1,852,860
TOTAL METER EQUIVALENTS / REU'S		683
SYSTEM VALUE FEE	\$	2,713

MOST WATER SYSTEMS ALSO CHARGE A TIME & MATERIALS FEE FOR THE  
ACTUAL CONNECTION TO THE SEWER SYSTEM



**January 11, 2021**

**No. 01-21**

**A RESOLUTION AUTHORIZING WATER AND SEWER CONNECTION FEES TO MAINTAIN THE VILLAGE OF SHELBY WATER AND WASTEWATER SYSTEMS.**

**VILLAGE OF SHELBY, OCEANA COUNTY, MICHIGAN**

At a Regular Meeting of the Common Council of The Village of Shelby, Oceana County, Michigan, held virtually via Zoom, on January 11, 2021, the following Resolution was offered.

**WHEREAS**, The Village Council from time to time may adopt and amend certain fee schedules; and

**WHEREAS**, the Water Rate Cost of Service Report has identified areas of great need with the Village in order to maintain safe drinking water; and

**WHEREAS**, it is imperative that the infrastructure improvement be paid for by the users of the system;

**WHEREAS**, it will take a number of years to generate enough revenue to fund the necessary water and sewer system improvements; and

**WHEREAS**, the increase of connection tap in fees will support the capital improvement needs of the water and sewer system; and

**WHEREAS**, Council is understanding of the criticality of the improvements to the system; and

**NOW, THEREFORE, BE IT RESOLVED**, the Village Council hereby establishes the following connection tap in fees effective March 1, 2021:

**Water Connection Fees**

<b>Meter Size</b>	
5/8 – 3/4"	\$2,809
1"	\$3,090
1.25"	\$3,933
1.5"	\$5,056

2"	\$8,146
3"	\$30,899
4"	\$39,326
6"	\$58,990
8"	\$81,462
10"	\$109,552

**Sewer Connection Fees**

\$2,713

Yes: \_\_\_\_\_

No: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**RESOLUTION No. 01-21 Declared ADOPTED.**

**ADOPTED ON:** January 11, 2021



Village Council  
Item Cover Page

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**Meeting Date:** January 11, 2021  
**Agenda Item:** MERS Defined Contribution Plan Adoption Agreement Addendum  
**Recommendation:** Submission of the MERS Addendum  
**Budget Impact:** None  
**Staff Contact:** Brady Selner, Village Administrator

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**Background:**

Effective January 1, 2021, MERS is implanting several modifications to the way in which defined benefit, defined contribution, and hybrid plans are administered. Due to these changes all employers have been asked to submit an updated option agreement addendum. Within this addendum, MERS is asking employers to clarify how we will treat the provisions. This addendum does not change employee benefits at all, it is merely providing MERS information on our existing plan.

**Supporting Documents:**

MERS Defined Contribution Plan Adoption Agreement Addendum  
Resolution no. 02-21

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt  
Resolution no. 02-21.

## Defined Contribution Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Contribution (DC) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

### I. Effective Date

The effective date shall be the first day of **January, 2021**.

### II. Employer name Shelby, Vlg of

**Municipality number** 640501

This is an amendment of the existing MERS Defined Contribution Agreement.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

**Division number** 640501700023

**Division name** Full-Time prior 10/1/18

Note: This division should reflect how you currently define employees who are eligible to participate, for example, All full-time Employees, New hires after 1/1/2019, etc.

### III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. If an employee classification is included in the plan, then employees that meet this definition are required to participate in the plan and earn time toward vesting. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS, such as "Clerical staff working more than 160 hours in a month," "Elected Officials" or "Admin working >32 hours per week," etc.:

Employee classification contains **public safety employees:**  Yes  No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).



## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Shelby, Vlg of

DIV: 640501700023

If you elect to include a special classification (chart below), then the employee will be required to participate in the employer and employee contributions adopted in your plan. An excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
<b>Temporary Employees:</b> Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Part-Time Employees:</b> Those who regularly work fewer than _____ per _____.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Seasonal Employees:</b> Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Voter-Elected Officials</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Appointed Officials:</b> An official appointed to a voter-elected office.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Contract Employees</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Probationary Periods** (select one):

- Contributions will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, contributions will not be reported and service toward vesting will begin when probationary period has ended.

The probationary period will be \_\_\_\_\_ month(s).

Comments:

- Contributions will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Shelby, Village of

DIV: 640501700023

### IV. Provisions

#### 1. Leaves of Absence

Regardless of whether an employee is earning a wage while on the following types of leave:

- Third-party wages are not used in determining contributions for periods of leave.
- Vesting under elapsed time continues to accrue even if wages are not earned and contributions are zero.

*Note:* Employers who determine vesting based on an “hours-reported” method, should report actual worked hours for the month where there was a leave.

Types of leave include:

- Short Term and Long Term Disability
- Workers Compensation
- Unpaid Family Medical Leave Act (FMLA)

Leaves of absence due to military service are governed by the federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).



## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Shelby, VIg of .

DIV: 640501700023

### 2. Definition of Compensation

The Definition of Compensation is used to determine participant and employer contributions. Wages are strongly recommended to be reported with regular wage/contribution reports to MERS. Contributions cannot exceed IRS limitations.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input checked="" type="checkbox"/> Base Wages	<input type="checkbox"/> Box 1 Wages	<input type="checkbox"/> Gross Wages
<b>Types of Compensation</b>			
<b>Regular Wages</b> Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
<b>Other Wages</b> Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
<b>Lump Sum Payments</b> PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
<b>Taxable Payments</b> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
<b>Reimbursement of Nontaxable Expenses</b> (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
<b>Types of Deferrals</b>			
<b>Elective Deferrals of Employee Premiums/Contributions</b> 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
<b>Types of Benefits</b>			
<b>Nontaxable Fringe Benefits of Employees</b> Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
<b>Mandatory Contributions</b>	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
<b>Taxable Fringe Benefits</b> Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
<b>Other Benefits / Lump Sum Payments</b> Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Shelby, Vlg of

DIV: 640501700023

**SKIP THIS TABLE** if you selected one of the standard definitions of compensation on page 4.

**CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

### Types of Compensation

#### Regular Wages

- Salary or hourly wage X hours  On-call pay  
 PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)  Other: \_\_\_\_\_

#### Other Wages apply: YES NO

- Shift differentials  Severance issued over time (weekly/bi-weekly)  
 Overtime  Other: \_\_\_\_\_

#### Lump Sum Payments apply: YES NO

- PTO cash-out  Educational degrees  
 Longevity  Moving expenses  
 Bonuses  Sick payouts  
 Merit pay  Severance (if issued as lump sum)  
 Job certifications  Other: \_\_\_\_\_

#### Taxable Payments apply: YES NO

- Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)  
 Prizes, gift cards  Car allowance  
 Personal use of a company car  Other: \_\_\_\_\_

#### Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- Gun, tools, equipment, uniform  Mileage reimbursement  
 Phone  Travel through an accountable plan (i.e. tracking mileage for reimbursement)  
 Fitness  Other: \_\_\_\_\_

### Types of Deferrals

#### Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- 457 employee and employer contributions  IRA contributions  
 125 cafeteria plan, FSAs and HSAs  Other: \_\_\_\_\_

### Types of Benefits

#### Nontaxable Fringe Benefits of Employees apply: YES NO

- Health plan, dental, vision benefits  
 Workers compensation premiums  Group term or whole life insurance < \$50,000  
 Short- or Long-term disability premiums  Other: \_\_\_\_\_

#### Mandatory Contributions apply: YES NO

#### Taxable Fringe Benefits apply: YES NO

- Clothing reimbursement  Group term life insurance > \$50,000  
 Stipends for health insurance opt out payments  Other: \_\_\_\_\_

#### Other Benefits / Lump Sum Payments apply: YES NO

- Workers compensation settlement payments  Other: \_\_\_\_\_



## Defined Contribution Plan Adoption Agreement Addendum

EMPLOYER NAME: Shelby, vlg of

DIV: 640501700023

### 3. Forfeiture

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

### V. Execution:

#### Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Village of Shelby

at a Board Meeting which took place on: 01/11/2021  
(mm/dd/yyyy)

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: 01/11/2021

I understand that approved board minutes are required to complete this request.

Board minutes should be sent to: [DataCollectionProject@mersofmich.com](mailto:DataCollectionProject@mersofmich.com)



**January 11, 2021**

**RESOLUTION**

**No. 02-21**

RESOLVED BY THE COUNCIL OF THE VILLAGE OF SHELBY to authorize Brady Selner, Village Administrator, to sign the Municipal Employees' Retirement System (MERS) Defined Contribution Plan Adoption Agreement Addendum dated January 11, 2021.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Yes: \_\_\_\_\_

No: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**RESOLUTION No. 02-21 Declared ADOPTED.**

**ADOPTED ON:** January 11, 2021



Village Council  
Item Cover Page

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**Meeting Date:** January 11, 2021  
**Agenda Item:** 228 Deming Rd. Easement  
**Recommendation:** Approval of the Ingress/Egress Easement for 228 Deming Rd.  
**Budget Impact:** None – Cost will be covered by property owner.  
**Staff Contact:** Brady Selner, Village Administrator

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**Background:**

The house located at 228 Deming Rd (parcel number 046-574-001-00) is being sold. During the transaction there was evidence of an “apparent easement right” to use the Village property (parcel number 046-572-001-00) to access the house at 228 Deming Rd., however, no recorded easement was found by the Village or during the title search. The easement needs to be recorded for the transaction to be completed. It will also benefit both parties moving forward.

**Supporting Documents:**

228 Easement Document  
Resolution no. 03-21

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt  
Resolution no. 03-21.

## EASEMENT AGREEMENT

This Easement Agreement (“Agreement”) is effective as of January \_\_\_, 2021, by and between the **Village of Shelby**, a Michigan municipal corporation, of 218 N. Michigan Avenue, Shelby, Michigan 49455 (“Grantor”), and **John Paul Kelley, as Personal Representative of the Estate of Larry P. Kelley**, of 228 Deming Road, Shelby, Michigan 49455 (“Grantee”).

### Background

A. Grantor owns the real property located in the Village of Shelby, Oceana County, Michigan, specifically described on the attached **Exhibit A** (“Parcel A”). Grantee owns real property adjacent to Parcel A located in the Village of Shelby, Oceana County, Michigan, commonly known as 228 Deming Road, Shelby, Michigan 49455, and specifically described on the attached Exhibit A (“Parcel B”).

B. Grantee uses a portion of the existing driveway located on Parcel A for ingress and egress from Deming Road. Accordingly, Grantee desires to obtain an easement over a certain southerly portion of the driveway located on Parcel A, which area is depicted and highlighted on the survey attached as **Exhibit B** (“Easement Property”), and Grantor has agreed to grant to Grantee an easement for such purpose, as set forth herein.

**Therefore, for good and valuable consideration, the parties agree as follows:**

1. **Easement.** Grantor grants to Grantee, its successors and assigns, a non-exclusive easement with respect to the Easement Property for the purposes, and on the terms and conditions, set forth in this Agreement (“Easement”).

2. **Term; Interest in Realty.** The term of the Easement shall be perpetual and shall be appurtenant to Parcel B and shall run with Parcel B. The term of the Easement shall bind and benefit the owners and occupiers of Parcel B and their transferees, successors, and assigns. The Easement shall bind and burden the owners and occupiers of Parcel A and their transferees, successors, and assigns.

3. **Use of the Easement.** Grantee may use the Easement for the sole purpose of ingress and egress of vehicles between Parcel B and Deming Road.

4. **Maintenance of Easement.** Grantor shall be responsible for the maintenance of the Easement Property, including snow plowing in order to allow for its use, except for any damage caused by Grantee. In the event Grantee is responsible for damaging the Easement Property, Grantee shall be solely responsible for any associated costs incurred in remedying the damage.

5. **Warranty.** Grantor warrants that Grantor has good and marketable title to the Easement Property and that Grantor has full right and authority to convey it or any part of it. Grantee warrants that Grantee has the right and authority to enter into this Agreement.

6. **Consideration.** Grantee, in consideration of the grant of the easement stated in this Agreement, agrees to pay Grantor \$1.00 payable at the time of the signing of this Agreement.

7. **Indemnification.** The owner of Parcel B agrees to indemnify and hold the owner of Parcel A harmless from any and all claims, judgments, costs, and expenses (including attorney fees) for any damage to any property or injury to any person that may arise out of any of the owner of Parcel B's actions within, use of, or around the Easement, by themselves, their agents, representatives, and contractors. This provision shall survive the termination of this Agreement.

8. **Recording.** The parties shall record this Agreement with the Oceana County Register of Deeds.

9. **Amendment to the Easement.** This Agreement may be amended only by written agreement signed by the owners of Parcel A and Parcel B, and such document will be recorded in the Oceana County Register of Deeds.

10. **General Provisions.**

a. **Governing Law.** This Agreement is executed in accordance with, shall be governed by, and construed and interpreted in accordance with the laws of the State of Michigan.

b. **Notices.** Any notices sent under this Agreement shall be in writing and shall be sent by first-class mail to the owner of the parcel at the address set forth above or such other address as a party may direct.

c. **Entire Agreement.** This Agreement shall constitute the entire agreement, and shall supersede any other agreements, written or oral, that may have been made or entered into, by and between the parties with respect to the subject matter of this Agreement and shall not be modified or amended except in a subsequent writing signed by the party against whom enforcement is sought. All contemporaneous or prior negotiations and representations have been merged into this Agreement.

d. **Binding Effect.** This Agreement shall be binding upon, and inure to the benefit of and be enforceable by, the parties and their respective legal representatives, permitted successors and assigns.

e. **Non-Waiver.** No waiver by any party of any provision of this Agreement shall constitute a waiver by such party of such provision on any other occasion or a waiver by such party of any other provision of this Agreement.

f. **Counterparts.** This Agreement may be executed in one or more counterparts, each such counterpart being deemed an original and all such counterparts taken together constituting but one and the same instrument.

g. **Severability.** Should any one or more of the provisions of this Agreement be determined to be invalid, unlawful, or unenforceable in any respect, the validity, legality, and

enforceability of the remaining provisions of this Agreement shall not in any way be impaired or affected.

h. **Assignment or Delegation.** Except as otherwise specifically set forth in this Agreement, neither party shall assign all or any portion of its rights and obligations contained in this Agreement without the express prior written approval of the other party, which approval may be withheld in the other party's sole discretion.

The parties have executed this Agreement to be effective on the date set forth above.

**GRANTOR: Village of Shelby**

By: \_\_\_\_\_  
Name: Paul Inglis  
Title: President  
Date: January \_\_\_\_, 2021

By: \_\_\_\_\_  
Name: Crystal Budde  
Title: Clerk  
Date: January \_\_\_\_, 2021

STATE OF MICHIGAN)  
COUNTY OF OCEANA)

The foregoing was acknowledged before me this \_\_\_\_ day of January, 2021, by Paul Inglis, as President, and Crystal Budde, as Clerk, for and on behalf of the Village of Shelby.

\_\_\_\_\_  
\_\_\_\_\_, Notary Public  
\_\_\_\_\_, County, Michigan  
My Commission Expires: \_\_\_\_\_



**GRANTEE: ESTATE OF LARRY P. KELLEY**

By: \_\_\_\_\_  
Name: John Paul Kelley  
Title: Personal Representative  
Date: January \_\_, 2021

STATE OF MICHIGAN            )  
COUNTY OF \_\_\_\_\_)

The foregoing was acknowledged before me this \_\_\_\_ day of January, 2021, by John Paul Kelley,  
as Personal Representative of the Estate of Larry P. Kelley.

\_\_\_\_\_, Notary Public  
\_\_\_\_\_  
County, Michigan  
My Commission Expires: \_\_\_\_\_

Prepared by and When Recorded Return to:  
Parmenter Law, Attn: Benjamin P. Reider  
P.O. Box 786  
Muskegon, MI 49443-0786

## **EXHIBIT A**

### **Legal Descriptions**

The following premises situated in the Village of Shelby, County of Oceana, State of Michigan:

#### **Parcel A:**

Blocks 72 and 73, Plat "A" of the Map of the Village of Shelby, according to the recorded Plat thereof, EXCEPT Commencing at the Southeast corner of Block 71; thence Southeast 18 feet; thence North to the Northeast corner of said Block 71; thence Southwesterly to the Place of Beginning. (Tax roll description).

Parcel No.: 64-046-572-001-00

Commonly known as: V/L Deming Road

#### **Parcel B:**

Entire Block 74, of Plat A of the Standard Map of the Village of Shelby, according to the recorded plat thereof, except that portion lying within the road right of way. And also that part of the West 135 feet of Block 75 of Plat A of the Standard Map of the Village of Shelby, according to the recorded plat thereof, lying Northerly of a line described as: Commencing at the Northeast corner of Lot 2 of Grover's Subdivision of Block 78, according to the recorded plat thereof, thence East parallel with the North line of said Block 75 for a distance of 135 feet, more or less to the Point of Ending.

Parcel No.: 64-046-572-001-00

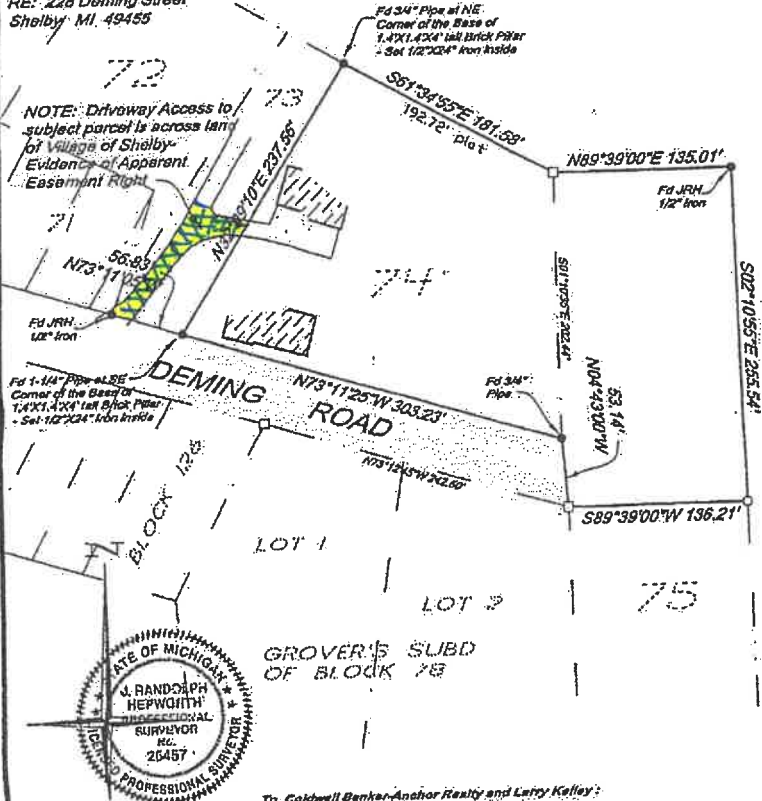
Commonly known as: 228 Deming Road

# CERTIFICATE OF SURVEY

PP# 64-046-574-001-00 (part of)  
Entire Block 74, Except that part thereof conveyed for Deming Road, of PLAT 'A' of the STANDARD MAP OF THE VILLAGE OF SHELBY, according to the recorded plat thereof;

AND ALSO, that part of the West 135 feet of Block 75 of PLAT 'A' of the STANDARD MAP OF THE VILLAGE OF SHELBY, according to the recorded plat thereof, Village of Shelby, Oceana County, Michigan, lying Northernly of a line described as: Commencing at the Northeast corner of Lot 2 of GROVER'S SUBDIVISION OF BLOCK 76, according to the recorded plat thereof; thence East parallel with the north line of said Block 75 for a distance of 135 feet, more or less, to the point of ending.

RE: 228 Deming Street  
Shelby, MI 49455



NOTE: Driveway Access to subject parcel is across lot of Village of Shelby. Evidence of Apparent Easement Right.

Fd 1-1/4\"/>



To Coldwell Banker Anchor Realty and LeRoy Kelley:

I hereby certify that to the best of my knowledge, information and belief I have surveyed and mapped the property as described and plotted hereby; that the ratio of closure of such survey was less than one part in 5000; and that I have substantially complied with the requirements of PA 132 of 1970 as amended.

Furthermore, if the Surveyor's signature is not purple colored, the plan is a copy that should be assumed to contain unauthorized alterations. This certification shall not apply to any copies.

J. Randolph Hepworth, PS 26457

- BEARING BASIS - PLAT
- = FOUND CONC. MONUMENT
  - = SET 1/2" X 24" IRON
  - = FOUND IRON AS SHOWN
- SCALE: 1" = 100 FEET

FOR: COLDWELL BANKER ANCHOR REALTY	HEPWORTH LAND SURVEYING, LLC 5774 WAYNE AVE PENTWATER, MI 49449 TEL 231-869-2391 FAX 231-869-4061	DISK: 2010 GRD: S00890
		SCR: S10080
DWN: JRH CHK:		DATE: APRIL 8, 2010
		JOB NO.: 10080
		SHEET: 1 of 2



**January 11, 2021**

**RESOLUTION**

**No. 03-21**

RESOLVED BY THE COUNCIL OF THE VILLAGE OF SHELBY to authorize Paul Inglis, Village President, and Crystal Budde, Village of Shelby, to sign the easement agreement for the property located at 228 Deming Rd., Shelby, MI 49455 (parcel number 046-574-001-00) for the purpose of granting ingress and egress.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Yes: \_\_\_\_\_

No: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**RESOLUTION No. 03-21 Declared ADOPTED.**

**ADOPTED ON:** January 11, 2021

# Check Proofing Report

01/06/2021 9:35 AM

Database: Shelby

1/6

Payroll ID: 512

Check Post Date: 01/07/2021

Pay Period End Date: 01/03/2021

Application: PR

**Name: 30077 - BUDDÉ , CRYSTAL**

Active

Employee ID: 30077	Department ID: 215	Gross for Check: 1,704.00	Net After Dir Dep: 0.00
Withholding Status: Married	Federal Allow.: 1	Net for Check: 1,197.56	Total Deductions: 506.44
Pay Period End Date: 01/03/2021	State Allow.: 1	Reg. Hours: 81.00	Direct Deposit: 1,197.56
Check Date: 01/07/2021		OT Hours: 0.00	YTD Gross: 1,704.00
	Local Allow.: 00	Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
215	CLERK/TREASURER	20.00	48.00	0.00	960.00	960.00	FITW	85.80	85.80
HOLIDAY	CLERK/TREASURER	20.00	32.00	0.00	640.00	640.00	SITW	54.77	54.77
457 SS TAX	457 C/T ALLOC	64.00	0.00	0.00	64.00	64.00	SOCSEC_EE	103.49	103.49
101	101-215.000-702.000	40.00	1.00	0.00	40.00	40.00	MEDICARE_EE	24.20	24.20
							DELTA DENTAL	34.80	34.80
							457_EE	192.00	192.00
							VISION	11.38	11.38
							SSB	1,197.56	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	N/A	67.00		0.00	0.00	0.00	0.00	0.00	0.00	67.00
VAC	VACATION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Name: 30102 - FREES, DARRYL E**

Active

Employee ID: 30102	Department ID: 441	Gross for Check: 1,617.60	Net After Dir Dep: 0.00
Withholding Status: Married	Federal Allow.: 0	Net for Check: 1,115.60	Total Deductions: 502.00
Pay Period End Date: 01/03/2021	State Allow.: 0	Reg. Hours: 72.00	Direct Deposit: 1,115.60
Check Date: 01/07/2021		OT Hours: 4.00	YTD Gross: 1,617.60
	Local Allow.: 00	Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
441 H	DPW	20.00	3.00	0.00	60.00	920.00	FITW	158.30	158.30
441 H	202-478.000-702.000	20.00	13.00	2.00	320.00		SITW	68.75	68.75
441 H	203-478.000-702.000	20.00	13.00	2.00	320.00		SOCSEC_EE	100.29	100.29
441 H	590-000.000-702.000	20.00	2.00	0.00	40.00		MEDICARE_EE	23.46	23.46
441 H	591-000.000-702.000	20.00	5.00	0.00	100.00		457_EE %	151.20	151.20
441 H	661-000.000-702.000	20.00	4.00	0.00	80.00		SSB	200.00	DEPOSIT
HOLIDAY	DPW	20.00	32.00	0.00	640.00	640.00	SSB	915.60	DEPOSIT
457 SS TAX	DPW 457 ALLOC	64.00	0.00	0.00	57.60	57.60			

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
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# = Deposited Ded/Exp \* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

# Check Proofing Report

01/06/2021 9:35 AM

Database: Shelby

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Payroll ID: 512

Check Post Date: 01/07/2021

Pay Period End Date: 01/03/2021

Application: PR

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	N/A	67.00		0.00	0.00	0.00	0.00	0.00	0.00	67.00
VAC	VACATION	16.00		0.00	0.00	0.00	0.00	0.00	0.00	16.00

Name: 30083 - HELENHOUSE, JEREMIAH P

Active

Employee ID:	30083	Department ID:	441	Gross for Check:	4,070.69	Net After Dir Dep:	0.00
Withholding Status:	Single	Federal Allow.:	2	Net for Check:	2,744.06	Total Deductions:	1,326.63
Pay Period End Date:	01/03/2021	State Allow.:	2	Reg. Hours:	88.00	Direct Deposit:	2,744.06
Check Date:	01/07/2021	OT Hours:		40.50	YTD Gross:	4,070.69	
		Local Allow.:	00	Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
441 H	DPW	23.50	12.00	0.00	282.00	2,996.69	SITW	143.59	143.59
441 H	202-478.000-702.000	23.50	6.00	12.25	669.75		SOCSEC_EE	252.38	252.38
441 H	203-478.000-702.000	23.50	6.00	12.25	669.75		MEDICARE_EE	59.03	59.03
441 H	590-000.000-702.000	23.50	7.00	9.00	505.25		457_EE	315.12	315.12
441 H	591-000.000-702.000	23.50	19.00	6.00	681.50		FITW	556.51	556.51
441 H	661-000.000-702.000	23.50	6.00	1.00	176.25		SSB	2,744.06	DEPOSIT
HOLIDAY	DPW	23.50	32.00	0.00	752.00	752.00			
INSURANCE	DPW	250.00	0.00	0.00	250.00	250.00			
457 SS TAX	DPW 457 ALLOC	72.00	0.00	0.00	72.00	72.00			
**441 H	202-478.000-702.000	0.00	1.50	0.00	1.50				
**441 H	202-478.000-702.000	0.00	0.00	4.75	10.69				

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PERSONAL	PERSONAL	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTO	PERSONAL	61.00		0.00	0.00	0.00	0.00	0.00	0.00	61.00
	VACATION			0.00						
VAC	VACATION	64.00		0.00	0.00	0.00	0.00	0.00	0.00	64.00

Name: 30109 - KRAUSE, DAVID K

Active

Employee ID:	30109	Department ID:	301	Gross for Check:	345.00	Net After Dir Dep:	303.95
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	303.95	Total Deductions:	41.05
Pay Period End Date:	01/03/2021	State Allow.:	0	Reg. Hours:	23.00	Direct Deposit:	0.00
Check Date:	01/07/2021	OT Hours:		0.00	YTD Gross:	345.00	
		Local Allow.:	00	Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.100	15.00	23.00	0.00	345.00	345.00	SITW	14.66	14.66
							SOCSEC_EE	21.39	21.39
							MEDICARE_EE	5.00	5.00

# = Deposited Ded/Exp \* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

# Check Proofing Report

01/06/2021 9:35 AM

Database: Shelby

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Payroll ID: 512

Check Post Date: 01/07/2021

Pay Period End Date: 01/03/2021

Application: PR

**Name: 30075 - MACINTOSH, GREGORY**

Active

Employee ID: 30075	Department ID: 441	Gross for Check: 2,119.94	Net After Dir Dep: 0.00
Withholding Status: Single	Federal Allow.: 0	Net for Check: 1,387.11	Total Deductions: 732.83
Pay Period End Date: 01/03/2021	State Allow.: 0	Reg. Hours: 80.00	Direct Deposit: 1,387.11
Check Date: 01/07/2021	Local Allow.: 00	OT Hours: 0.00	YTD Gross: 2,119.94
		Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
441 H	GREG	25.48	32.75	0.00	834.47	834.47	FITW	233.57	233.57
457 SS TAX	DPW 457 ALLOC	81.54	0.00	0.00	81.54	81.54	SITW	83.17	83.17
HOLIDAY	GREG	25.48	32.00	0.00	815.36	815.36	SOCSEC_EE	131.44	131.44
VACATION	GREG	25.48	15.25	0.00	388.57	388.57	MEDICARE_EE	30.74	30.74
							FOC_GMACINTOSH	57.70	57.70
							457_EE	163.08	163.08
							HEALTH	33.13	33.13
							SSB	1,387.11	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
COMP	COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTO	PERSONAL	19.00		0.00	0.00	0.00	0.00	0.00	0.00	19.00
VAC	VACATION	73.75		0.00	0.00	15.25	0.00	0.00	-15.25	58.50

**Name: 30111 - OMNESS, KELLY A**

Active

Employee ID: 30111	Department ID: 265	Gross for Check: 624.00	Net After Dir Dep: 0.00
Withholding Status: Married	Federal Allow.: 0	Net for Check: 549.74	Total Deductions: 74.26
Pay Period End Date: 01/03/2021	State Allow.: 0	Reg. Hours: 39.00	Direct Deposit: 549.74
Check Date: 01/07/2021	Local Allow.: 00	OT Hours: 0.00	YTD Gross: 624.00
		Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
265	ADM ASSIST	16.00	39.00	0.00	624.00	624.00	SITW	26.52	26.52
							SOCSEC_EE	38.69	38.69
							MEDICARE_EE	9.05	9.05
							SSB	549.74	DEPOSIT

**Name: 30108 - PAYNE, AMANDA J**

Active

Employee ID: 30108	Department ID: 301	Gross for Check: 2,483.10	Net After Dir Dep: 0.00
Withholding Status: Single	Federal Allow.: 0	Net for Check: 1,761.24	Total Deductions: 721.86
Pay Period End Date: 01/03/2021	State Allow.: 0	Reg. Hours: 75.75	Direct Deposit: 1,761.24
Check Date: 01/07/2021	Local Allow.: 00	OT Hours: 31.25	YTD Gross: 2,483.10
		Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	



# Check Proofing Report

01/06/2021 9:35 AM

Database: Shelby

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Payroll ID: 512      Check Post Date: 01/07/2021      Pay Period End Date: 01/03/2021      Application: PR

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.100	18.00	59.75	7.00	1,264.50	1,264.50	FITW	231.88	231.88
HOLIDAY	101-301.000-702.000	18.00	16.00	24.25	1,161.00	1,161.00	SITW	96.90	96.90
457 SS TAX	101-301.000-715.100	57.60	0.00	0.00	57.60	57.60	SOCSEC_EE	153.95	153.95
							MEDICARE_EE	36.00	36.00
							457_EE	203.13	203.13
							PNC	1,761.24	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	N/A	32.00		0.00	0.00	0.00	0.00	0.00	0.00	32.00

**Name: 30100 - POLACEK, JAMIE M** Active

Employee ID:	30100	Department ID:	265	Gross for Check:	84.50	Net After Dir Dep:	74.44
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	74.44	Total Deductions:	10.06
Pay Period End Date:	01/03/2021	State Allow.:	0	Reg. Hours:	6.50	Direct Deposit:	0.00
Check Date:	01/07/2021	Local Allow.:	00	OT Hours:	0.00	YTD Gross:	84.50
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
265	101-265.000-702.000	13.00	6.50	0.00	84.50	84.50	SITW	3.59	3.59
							SOCSEC_EE	5.24	5.24
							MEDICARE_EE	1.23	1.23

**Name: 30098 - ROESLER, DEAN C** Active

Employee ID:	30098	Department ID:	301	Gross for Check:	667.50	Net After Dir Dep:	534.84
Withholding Status:	Single	Federal Allow.:	1	Net for Check:	534.84	Total Deductions:	132.66
Pay Period End Date:	01/03/2021	State Allow.:	1	Reg. Hours:	44.50	Direct Deposit:	0.00
Check Date:	01/07/2021	Local Allow.:	00	OT Hours:	0.00	YTD Gross:	667.50
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.100	15.00	44.50	0.00	667.50	667.50	FITW	57.23	57.23
							SITW	24.36	24.36
							SOCSEC_EE	41.39	41.39
							MEDICARE_EE	9.68	9.68

**Name: 30078 - SEABOLT, KIRK** Active

Employee ID:	30078	Department ID:	441	Gross for Check:	3,293.40	Net After Dir Dep:	0.00
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	2,233.77	Total Deductions:	1,059.63
Pay Period End Date:	01/03/2021	State Allow.:	0	Reg. Hours:	88.00	Direct Deposit:	2,233.77
Check Date:	01/07/2021	Local Allow.:	00	OT Hours:	37.00	YTD Gross:	3,293.40
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00

# = Deposited Ded/Exp    \* = Check Adjustment    >> = Pre-Tax Deductions capped at Applicable Gross

# Check Proofing Report

01/06/2021 9:35 AM

Database: Shelby

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Payroll ID: 512

Check Post Date: 01/07/2021

Pay Period End Date: 01/03/2021

Application: PR

Deduction Refund: 0.00

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
441 H	DPW	22.00	10.00	0.00	220.00	2,519.00	SITW	130.13	130.13
441 H	202-463.000-702.000	22.00	2.50	0.00	55.00		MEDICARE_EE	47.75	47.75
441 H	202-478.000-702.000	22.00	9.00	12.00	627.00		SOCSEC_EE	204.19	204.19
441 H	203-463.000-702.000	22.00	2.50	0.00	55.00		FITW	345.81	345.81
441 H	203-478.000-702.000	22.00	9.00	12.00	627.00		457_EE	231.55	231.55
441 H	590-000.000-702.000	22.00	2.00	8.00	308.00		HEALTH	96.75	96.75
441 H	591-000.000-702.000	22.00	20.00	5.00	605.00		VISION	3.45	3.45
441 H	661-000.000-702.000	22.00	1.00	0.00	22.00		SSB	2,233.77	DEPOSIT
HOLIDAY	DPW	22.00	32.00	0.00	704.00	704.00			
457 SS TAX	DPW 457 ALLOC	70.40	0.00	0.00	70.40	70.40			

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	PERSONAL	18.50		0.00	0.00	0.00	0.00	0.00	0.00	18.50
VAC	VACATION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Name: 30114 - SELNER, BRADY D

Active

Employee ID:	30114	Department ID:	255	Gross for Check:	2,500.00	Net After Dir Dep:	0.00
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	2,066.75	Total Deductions:	433.25
Pay Period End Date:	01/03/2021	State Allow.:	2	Reg. Hours:	80.00	Direct Deposit:	2,066.75
Check Date:	01/07/2021	Local Allow.:	00	OT Hours:	0.00	YTD Gross:	2,500.00
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
HOURLY	VILLAGE ADMIN	31.25	48.00	0.00	1,500.00	1,500.00	FITW	151.77	151.77
HOLIDAY	VILLAGE ADMIN	31.25	32.00	0.00	1,000.00	1,000.00	SITW	90.23	90.23
							SOCSEC_EE	155.00	155.00
							MEDICARE_EE	36.25	36.25
							LAKE	2,066.75	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	N/A	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
VAC	VACATION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Name: 30091 - VON DRAK, JOSEPH W

Active

Employee ID:	30091	Department ID:	301	Gross for Check:	1,984.00	Net After Dir Dep:	0.00
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	1,343.50	Total Deductions:	640.50
Pay Period End Date:	01/03/2021	State Allow.:	0	Reg. Hours:	96.00	Direct Deposit:	1,343.50
Check Date:	01/07/2021	Local Allow.:	00	OT Hours:	0.00	YTD Gross:	1,984.00
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

# = Deposited Ded/Exp \* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

# Check Proofing Report

01/06/2021 9:35 AM

Database: Shelby

6/6

Payroll ID: 512      Check Post Date: 01/07/2021      Pay Period End Date: 01/03/2021      Application: PR

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.000	20.00	80.00	0.00	1,600.00	1,600.00	FITW	190.78	190.78
HOLIDAY	101-301.000-702.000	20.00	16.00	0.00	320.00	320.00	SITW	75.23	75.23
457 SS TAX	101-301.000-715.100	64.00	0.00	0.00	64.00	64.00	SOCSEC_EE	120.85	120.85
							MEDICARE_EE	28.26	28.26
							DELTA DENTAL	34.80	34.80
							457_EE	179.20	179.20
							VISION	11.38	11.38
							PREFERRED	1,343.50	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	N/A	32.50		0.00	0.00	0.00	0.00	0.00	0.00	32.50
VAC	VACATION	40.00		0.00	0.00	0.00	0.00	0.00	0.00	40.00
VACATION_POL	VACATION_POL	0.00		120.00	0.00	0.00	0.00	0.00	120.00	120.00

Name: 30112 - WALTZ, STEVEN A

Active

Employee ID:	30112	Department ID:	301	Gross for Check:	2,320.45	Net After Dir Dep:	0.00
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	1,755.53	Total Deductions:	564.92
Pay Period End Date:	01/03/2021	State Allow.:	1	Reg. Hours:	80.00	Direct Deposit:	1,755.53
Check Date:	01/07/2021	Local Allow.:	00	OT Hours:	0.00	YTD Gross:	2,320.45
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.000	27.89	48.00	0.00	1,338.72	1,338.72	FITW	125.88	125.88
457 SS TAX	101-301.000-715.100	89.25	0.00	0.00	89.25	89.25	SITW	83.02	83.02
HOLIDAY	101-301.000-702.000	27.89	32.00	0.00	892.48	892.48	SOCSEC_EE	143.87	143.87
							MEDICARE_EE	33.65	33.65
							457_EE	178.50	178.50
							HUNT	1,755.53	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	N/A	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
VAC	VACATION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00







PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 AMENDED BUDGET	2020-21 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Revenues								
Dept 000.000								
101-000.000-403.000	CURRENT PROP TAXES	274,784.82		274,784.82	249,500.00	0.00		100.00
101-000.000-405.000	PILOT REVENUES	6,142.90		6,142.90	4,000.00	0.00		100.00
101-000.000-407.000	DELINQUENT PROP TAXES	42,106.13		40,500.00	40,500.00	(1,606.13)		103.97
101-000.000-451.000	BUSINESS LICENSES-PERMITS	140.00		100.00	100.00	(40.00)		140.00
101-000.000-543.000	PD 302 STATE FUNDING	500.00		520.00	520.00	20.00		96.15
101-000.000-569.000	STATE GRANTS-LIQUOR FEES	1,324.40		1,324.40	1,300.00	0.00		100.00
101-000.000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	10,008.04		10,008.04	0.00	0.00		100.00
101-000.000-574.000	STATE REVENUE SHARING	139,061.00		185,370.00	185,370.00	46,309.00		75.00
101-000.000-580.000	STATE REVENUE EVIP	16,370.00		49,277.00	49,277.00	32,907.00		33.22
101-000.000-590.000	TRSNF FROM RESERVES	0.00		0.00	0.00	0.00		0.00
101-000.000-607.000	Zoning Permit Fees	695.00		800.00	800.00	105.00		86.88
101-000.000-618.000	TAX COLLECTION FEES	602.52		4,200.00	4,200.00	3,597.48		14.35
101-000.000-645.000	LEAF BAGS	46.00		100.00	100.00	54.00		46.00
101-000.000-652.000	POLICE FINES, FEES, REPORTS	165.00		450.00	450.00	285.00		36.67
101-000.000-652.100	DUIL RESTITUTIONS	0.00		280.00	280.00	280.00		0.00
101-000.000-657.000	DISTRICT COURT FINES	0.00		0.00	0.00	0.00		0.00
101-000.000-661.000	FORFEITURE MONIES	0.00		0.00	0.00	0.00		0.00
101-000.000-664.000	INTEREST EARNED	3,313.84		3,200.00	3,200.00	(113.84)		103.56
101-000.000-664.900	INT-PRIME VEST	0.00		0.00	0.00	0.00		0.00
101-000.000-667.000	BUILDING RENTAL	18,000.00		24,000.00	24,000.00	6,000.00		75.00
101-000.000-667.100	BUILDING RENTAL OCEANA EMS	0.00		0.00	0.00	0.00		0.00
101-000.000-671.000	SPONSORSHIP-SHELBY SUMMER KICK OFF	0.00		0.00	0.00	0.00		0.00
101-000.000-673.000	SALE OF FIXED ASSETS	0.00		0.00	0.00	0.00		0.00
101-000.000-673.200	SALE IND PARK LAND	0.00		0.00	0.00	0.00		0.00
101-000.000-675.000	Donations	0.00		0.00	0.00	0.00		0.00
101-000.000-676.000	CONT. FROM OTHER FUNDS	0.00		0.00	0.00	0.00		0.00
101-000.000-677.000	REIMBURSEMENTS	0.00		1,600.00	1,600.00	1,600.00		0.00
101-000.000-677.100	FEMA REIMBURSEMENTS	0.00		0.00	0.00	0.00		0.00
101-000.000-677.200	REIMB: WORKERS COMP	0.00		0.00	0.00	0.00		0.00
101-000.000-685.000	REIMB-SALVAGE INSPECTIONS	0.00		0.00	0.00	0.00		0.00
101-000.000-695.000	MISC. REVENUES	18,330.40		4,000.00	4,000.00	(14,330.40)		458.26
101-000.000-695.400	DELINQUENT DIVERSION PROGRAM REVENUE	0.00		0.00	0.00	0.00		0.00
Total Dept 000.000		531,590.05		606,657.16	569,197.00	75,067.11		87.63
TOTAL REVENUES		531,590.05		606,657.16	569,197.00	75,067.11		87.63
Expenditures								
Dept 000.000								
101-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00		0.00	0.00	0.00		0.00
Total Dept 000.000		0.00		0.00	0.00	0.00		0.00
Dept 101.000 - VILLAGE COUNCIL								
101-101.000-702.000	SALARIES & WAGES	11,725.00		13,000.00	13,000.00	1,275.00		90.19
101-101.000-714.000	MEDICARE EXPENSE	170.03		188.50	188.50	18.47		90.20
101-101.000-715.000	PAYROLL W/H FICA	726.95		806.00	806.00	79.05		90.19
101-101.000-740.000	GEN OPER SUPPLIES	1,804.69		0.00	0.00	(1,804.69)		100.00
101-101.000-860.000	MILEAGE & MEALS	0.00		100.00	100.00	100.00		0.00
101-101.000-864.000	CONFERENCES & WORKSHOPS	0.00		600.00	600.00	600.00		0.00
Total Dept 101.000 - VILLAGE COUNCIL		14,426.67		14,694.50	14,694.50	267.83		98.18

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 AMENDED BUDGET	2020-21 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
Dept 191.000 - ELECTIONS COMMISSION								
101-191.000-740.000	GEN OPER SUPPLIES	0.00		0.00	0.00	0.00		0.00
101-191.000-800.000	SERVICES	458.89		0.00	0.00	(458.89)		100.00
101-191.000-900.000	PRINTING - PUBLISHINGS	0.00		0.00	0.00	0.00		0.00
Total Dept 191.000 - ELECTIONS COMMISSION		458.89		0.00	0.00	(458.89)		100.00
Dept 215.000 - VILLAGE CLERK								
101-215.000-702.000	SALARIES & WAGES	7,927.39		7,592.50	7,592.50	(334.89)		104.41
101-215.000-714.000	MEDICARE EXPENSE	116.41		110.09	110.09	(6.32)		105.74
101-215.000-715.000	PAYROLL W/H FICA	497.74		470.74	470.74	(27.00)		105.74
101-215.000-715.100	PAYROLL W/H RETIREMENT	173.50		208.00	208.00	34.50		83.41
101-215.000-716.000	HOSPITALIZATION	1,429.56		2,168.93	2,168.93	739.37		65.91
101-215.000-717.000	DENTAL INSURANCE	(123.19)		604.80	604.80	727.99		(20.37)
101-215.000-718.000	LIFE INSURANCE	34.58		108.96	108.96	74.38		31.74
101-215.000-719.000	VISION	(174.12)		209.76	209.76	383.88		(83.01)
101-215.000-727.000	OFFICE SUPPLIES-GEN	1,550.12		2,000.00	2,000.00	449.88		77.51
101-215.000-742.000	PRINTING SERVICES-OFFICE	2,790.10		2,400.00	2,400.00	(390.10)		116.25
101-215.000-801.000	PROFESSIONAL SERVICES	2,047.93		1,500.00	1,500.00	(547.93)		136.53
101-215.000-807.000	AUDIT FEES	0.00		0.00	0.00	0.00		0.00
101-215.000-851.000	COMMUNICATIONS PHONE	0.00		0.00	0.00	0.00		0.00
101-215.000-858.000	MEMBERSHIPS & DUES	0.00		120.00	120.00	120.00		0.00
101-215.000-860.000	MILEAGE & MEALS	0.00		150.00	150.00	150.00		0.00
101-215.000-864.000	CONFERENCES & WORKSHOPS	0.00		100.00	100.00	100.00		0.00
101-215.000-900.000	PRINTING - PUBLISHINGS	263.40		300.00	200.00	36.60		87.80
101-215.000-910.000	INSURANCES	0.00		0.00	0.00	0.00		0.00
101-215.000-916.000	WORKMANS COMP INS.	0.00		400.00	400.00	400.00		0.00
101-215.000-930.000	CONTRACTED REPAIRS/MAINT	79.12		500.00	500.00	420.88		15.82
101-215.000-956.000	MISCELLANEOUS	0.00		0.00	0.00	0.00		0.00
101-215.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00		0.00
Total Dept 215.000 - VILLAGE CLERK		16,612.54		18,943.78	18,843.78	2,331.24		87.69
Dept 253.000 - VILLAGE TREASURER								
101-253.000-702.000	SALARIES & WAGES	6,487.18		7,592.50	7,592.50	1,105.32		85.44
101-253.000-714.000	MEDICARE EXPENSE	95.80		110.09	110.09	14.29		87.02
101-253.000-715.000	PAYROLL W/H FICA	409.69		470.74	470.74	61.05		87.03
101-253.000-715.100	PAYROLL W/H RETIREMENT	173.50		208.00	208.00	34.50		83.41
101-253.000-716.000	HOSPITALIZATION	1,604.99		2,168.93	2,168.93	563.94		74.00
101-253.000-717.000	DENTAL INSURANCE	77.06		604.80	0.00	527.74		12.74
101-253.000-718.000	LIFE INSURANCE	34.58		108.96	0.00	74.38		31.74
101-253.000-719.000	VISION	(2.02)		209.76	0.00	211.78		(0.96)
101-253.000-727.000	OFFICE SUPPLIES-GEN	2,227.63		1,000.00	1,000.00	(1,227.63)		222.76
101-253.000-800.000	SERVICES	1,508.25		1,500.00	1,500.00	(8.25)		100.55
101-253.000-851.000	COMMUNICATIONS PHONE	0.00		0.00	0.00	0.00		0.00
101-253.000-858.000	MEMBERSHIPS & DUES	75.00		125.00	125.00	50.00		60.00
101-253.000-860.000	MILEAGE & MEALS	0.00		50.00	50.00	50.00		0.00
101-253.000-864.000	CONFERENCES & WORKSHOPS	69.00		100.00	100.00	31.00		69.00
101-253.000-900.000	PRINTING - PUBLISHINGS	0.00		150.00	150.00	150.00		0.00
101-253.000-910.000	INSURANCES	0.00		0.00	0.00	0.00		0.00
101-253.000-956.000	MISCELLANEOUS	0.00		0.00	0.00	0.00		0.00
101-253.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00		0.00



PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE	% BDGT USED
		NORMAL	(ABNORMAL)			
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 253.000 - VILLAGE TREASURER		12,760.66		14,398.78	13,475.26	1,638.12 88.62
Dept 255.000 - VILLAGE ADMINISTRATOR						
101-255.000-702.000	SALARIES & WAGES	16,672.32		15,648.00	15,648.00	(1,024.32) 106.55
101-255.000-714.000	MEDICARE EXPENSE	241.69		226.90	226.90	(14.79) 106.52
101-255.000-715.000	PAYROLL W/H FICA	1,033.55		970.18	970.18	(63.37) 106.53
101-255.000-715.100	PAYROLL W/H RETIREMENT	274.48		601.00	601.00	326.52 45.67
101-255.000-716.000	HOSPITALIZATION	357.90		946.78	946.78	588.88 37.80
101-255.000-717.000	DENTAL INSURANCE	41.75		100.20	100.20	58.45 41.67
101-255.000-718.000	LIFE INSURANCE	28.61		64.56	64.56	35.95 44.32
101-255.000-719.000	VISION	19.88		42.60	42.60	22.72 46.67
101-255.000-727.000	OFFICE SUPPLIES-GEN	961.60		1,500.00	1,500.00	538.40 64.11
101-255.000-800.000	CONTRACTED REPAIRS/MAINT	127.50		500.00	500.00	372.50 25.50
101-255.000-858.000	MEMBERSHIPS & DUES	844.13		1,000.00	1,000.00	155.87 84.41
101-255.000-860.000	MILEAGE & MEALS	28.00		1,600.00	1,600.00	1,572.00 1.75
101-255.000-864.000	CONFERENCES & WORKSHOPS	0.00		1,200.00	1,200.00	1,200.00 0.00
101-255.000-956.000	MISCELLANEOUS	0.00		0.00	0.00	0.00 0.00
101-255.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00 0.00
Total Dept 255.000 - VILLAGE ADMINISTRATOR		20,631.41		24,400.22	24,400.22	3,768.81 84.55
Dept 265.000 - VILLAGE HALL/GROUNDS						
101-265.000-702.000	SALARIES & WAGES	1,897.35		2,210.00	2,210.00	312.65 85.85
101-265.000-714.000	MEDICARE EXPENSE	27.51		32.05	32.05	4.54 85.83
101-265.000-715.000	PAYROLL W/H FICA	117.64		137.02	137.02	19.38 85.86
101-265.000-740.000	GEN OPER SUPPLIES	2,555.43		1,000.00	1,000.00	(1,555.43) 255.54
101-265.000-775.000	REPAIR/MAINT SUPPLIES	282.19		240.00	240.00	(42.19) 117.58
101-265.000-851.000	COMMUNICATIONS PHONE	2,994.88		4,200.00	4,200.00	1,205.12 71.31
101-265.000-860.000	MILEAGE & MEALS	0.00		0.00	0.00	0.00 0.00
101-265.000-910.000	INSURANCES	0.00		7,000.00	7,000.00	7,000.00 0.00
101-265.000-917.000	SEWER UTILITIES	262.70		350.00	350.00	87.30 75.06
101-265.000-918.000	WATER UTILITY	168.97		185.00	185.00	16.03 91.34
101-265.000-920.000	PUBLIC UTILITIES - CONSUMERS	2,304.86		3,700.00	3,700.00	1,395.14 62.29
101-265.000-921.000	PUBLIC UTILITIES - MICH CON	320.11		400.00	400.00	79.89 80.03
101-265.000-930.000	CONTRACTED REPAIRS/MAINT	4,666.00		5,000.00	5,000.00	334.00 93.32
101-265.000-956.000	MISCELLANEOUS	0.00		100.00	100.00	100.00 0.00
101-265.000-970.000	CAPITAL OUTLAY	0.00		1,500.00	1,500.00	1,500.00 0.00
Total Dept 265.000 - VILLAGE HALL/GROUNDS		15,597.64		26,054.07	26,054.07	10,456.43 59.87
Dept 299.000 - OTHER GENERAL GOVT						
101-299.000-800.000	SERVICES	471.98		2,000.00	2,000.00	1,528.02 23.60
101-299.000-801.000	PROFESSIONAL SERVICES	25,365.45		30,000.00	30,000.00	4,634.55 84.55
101-299.000-807.000	AUDIT FEES	5,600.00		5,600.00	5,000.00	0.00 100.00
101-299.000-858.000	MEMBERSHIPS & DUES	0.00		3,650.00	3,650.00	3,650.00 0.00
101-299.000-910.000	INSURANCES	10,513.29		5,000.00	5,000.00	(5,513.29) 210.27
101-299.000-916.000	WORKMANS COMP INS.	123.48		100.00	100.00	(23.48) 123.48
101-299.000-916.100	UNEMPLOYMENT INS.	5,134.34		4,359.42	100.00	(774.92) 117.78
101-299.000-956.000	MISCELLANEOUS	15.89		100.00	100.00	84.11 15.89
101-299.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00 0.00
101-299.000-971.100	CAPITOL OUTLAY-LAND	0.00		0.00	0.00	0.00 0.00
Total Dept 299.000 - OTHER GENERAL GOVT		47,224.43		50,809.42	45,950.00	3,584.99 92.94

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 AMENDED BUDGET	2020-21 ORIGINAL BUDGET	AVAILABLE		% BGD USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
Dept 301.000 - POLICE DEPT								
101-301.000-702.000	SALARIES & WAGES	114,214.75		99,025.00	99,025.00		(15,189.75)	115.34
101-301.000-702.100	WAGES PART TIME	32,519.75		45,975.00	45,975.00		13,455.25	70.73
101-301.000-702.200	LIASON DIVERSION PROGRAM	0.00		0.00	0.00		0.00	0.00
101-301.000-714.000	MEDICARE EXPENSE	2,155.09		2,102.50	2,102.50		(52.59)	102.50
101-301.000-715.000	PAYROLL W/H FICA	9,214.90		8,990.00	8,990.00		(224.90)	102.50
101-301.000-715.100	PAYROLL W/H RETIREMENT	2,680.90		3,062.00	3,062.00		381.10	87.55
101-301.000-716.000	HOSPITALIZATION	13,301.11		14,601.90	14,601.90		1,300.79	91.09
101-301.000-716.100	EMPLOYEE COST REIMBURSEMENT	0.00		0.00	0.00		0.00	0.00
101-301.000-717.000	DENTAL INSURANCE	401.65		1,344.00	1,344.00		942.35	29.88
101-301.000-718.000	LIFE INSURANCE	214.98		225.00	225.00		10.02	95.55
101-301.000-719.000	VISION	314.52		466.20	466.20		151.68	67.46
101-301.000-727.000	OFFICE SUPPLIES-GEN	2,104.03		1,200.00	1,200.00		(904.03)	175.34
101-301.000-740.000	GEN OPER SUPPLIES	5,084.38		5,000.00	5,000.00		(84.38)	101.69
101-301.000-744.000	UNIFORMS	580.89		1,500.00	1,500.00		919.11	38.73
101-301.000-744.100	UNIFORMS -MAINTENANCE	12.00		50.00	50.00		38.00	24.00
101-301.000-775.000	REPAIR/MAINT SUPPLIES	22.55		500.00	500.00		477.45	4.51
101-301.000-800.000	SERVICES	1,139.53		1,500.00	1,500.00		360.47	75.97
101-301.000-851.000	COMMUNICATIONS PHONE	1,300.92		1,500.00	1,500.00		199.08	86.73
101-301.000-858.000	MEMBERSHIPS & DUES	910.00		800.00	800.00		(110.00)	113.75
101-301.000-860.000	MILEAGE & MEALS	59.84		0.00	0.00		(59.84)	100.00
101-301.000-862.000	TRAINING-LOCAL	400.00		400.00	400.00		0.00	100.00
101-301.000-862.100	TRAINING-STATE	0.00		0.00	0.00		0.00	0.00
101-301.000-862.200	Drunk Driving Enforcement	0.00		0.00	0.00		0.00	0.00
101-301.000-862.300	PA 302 EXPENDITURES	87.50		500.00	500.00		412.50	17.50
101-301.000-864.000	CONFERENCES & WORKSHOPS	0.00		0.00	0.00		0.00	0.00
101-301.000-866.000	SCHOOL CROSSING GUARDS	7,495.61		7,495.61	5,250.00		0.00	100.00
101-301.000-910.000	INSURANCES	10,850.29		10,000.00	10,000.00		(850.29)	108.50
101-301.000-916.000	WORKMANS COMP INS.	1,502.34		10,000.00	10,000.00		8,497.66	15.02
101-301.000-917.000	SEWER UTILITIES	0.00		0.00	0.00		0.00	0.00
101-301.000-918.000	WATER UTILITY	14.00		84.00	0.00		70.00	16.67
101-301.000-920.000	PUBLIC UTILITIES - CONSUMERS	0.00		0.00	0.00		0.00	0.00
101-301.000-921.000	PUBLIC UTILITIES - MICH CON	0.00		0.00	0.00		0.00	0.00
101-301.000-940.000	BUILDING RENTAL	0.00		0.00	0.00		0.00	0.00
101-301.000-943.000	EQUIPMENT RENTAL	8,000.00		12,000.00	12,000.00		4,000.00	66.67
101-301.000-956.000	MISCELLANEOUS	344.00		18,000.00	18,000.00		17,656.00	1.91
101-301.000-970.000	CAPITAL OUTLAY	0.00		1,500.00	1,500.00		1,500.00	0.00
Total Dept 301.000 - POLICE DEPT		214,925.53		247,821.21	245,491.60		32,895.68	86.73
Dept 400.000 - Planning Commission								
101-400.000-702.000	SALARIES & WAGES	1,400.00		2,400.00	2,400.00		1,000.00	58.33
101-400.000-714.000	MEDICARE EXPENSE	20.30		34.80	34.80		14.50	58.33
101-400.000-715.000	PAYROLL W/H FICA	86.80		148.80	148.80		62.00	58.33
101-400.000-801.000	PROFESSIONAL SERVICES	4,111.25		10,000.00	10,000.00		5,888.75	41.11
101-400.000-860.000	MILEAGE & MEALS	0.00		0.00	0.00		0.00	0.00
101-400.000-864.000	CONFERENCES & WORKSHOPS	0.00		0.00	0.00		0.00	0.00
Total Dept 400.000 - Planning Commission		5,618.35		12,583.60	12,583.60		6,965.25	44.65
Dept 441.000 - DEPT OF PUBLIC WORKS								
101-441.000-702.000	SALARIES & WAGES	8,533.49		12,139.65	12,139.65		3,606.16	70.29
101-441.000-714.000	MEDICARE EXPENSE	128.13		176.03	176.03		47.90	72.79
101-441.000-715.000	PAYROLL W/H FICA	547.90		752.66	752.66		204.76	72.80

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 AMENDED BUDGET	2020-21 ORIGINAL BUDGET	AVAILABLE		% BGD USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
101-441.000-715.100	PAYROLL W/H RETIREMENT	301.15		384.00	384.00		82.85	78.42
101-441.000-716.000	HOSPITALIZATION	503.11		4,060.23	4,060.23		3,557.12	12.39
101-441.000-716.100	EMPLOYEE COST REIMBURSEMENT	0.00		600.00	600.00		600.00	0.00
101-441.000-717.000	DENTAL INSURANCE	41.49		210.24	210.24		168.75	19.73
101-441.000-718.000	LIFE INSURANCE	48.48		164.40	164.40		115.92	29.49
101-441.000-719.000	VISION	22.47		134.88	134.88		112.41	16.66
101-441.000-727.000	OFFICE SUPPLIES-GEN	72.32		600.00	600.00		527.68	12.05
101-441.000-740.000	GEN OPER SUPPLIES	2,540.38		2,300.00	1,800.00		(240.38)	110.45
101-441.000-775.000	REPAIR/MAINT SUPPLIES	533.30		300.00	300.00		(233.30)	177.77
101-441.000-818.000	CONTRACTURAL SERVICES	3,102.21		3,600.00	3,600.00		497.79	86.17
101-441.000-850.000	COMMUNICATIONS - RADIO	0.00		0.00	0.00		0.00	0.00
101-441.000-851.000	COMMUNICATIONS PHONE	3,164.03		2,900.00	2,900.00		(264.03)	109.10
101-441.000-858.000	MEMBERSHIPS & DUES	0.00		1,000.00	1,000.00		1,000.00	0.00
101-441.000-860.000	MILEAGE & MEALS	0.00		200.00	200.00		200.00	0.00
101-441.000-864.000	CONFERENCES & WORKSHOPS	0.00		400.00	400.00		400.00	0.00
101-441.000-900.000	PRINTING - PUBLISHINGS	0.00		75.00	75.00		75.00	0.00
101-441.000-910.000	INSURANCES	873.29		2,000.00	2,000.00		1,126.71	43.66
101-441.000-916.000	WORKMANS COMP INS.	82.32		500.00	500.00		417.68	16.46
101-441.000-917.000	SEWER UTILITIES	213.10		350.00	350.00		136.90	60.89
101-441.000-918.000	WATER UTILITY	146.89		185.00	185.00		38.11	79.40
101-441.000-920.000	PUBLIC UTILITIES - CONSUMERS	2,694.19		5,400.00	5,400.00		2,705.81	49.89
101-441.000-921.000	PUBLIC UTILITIES - MICH CON	1,845.89		3,600.00	3,600.00		1,754.11	51.27
101-441.000-930.000	CONTRACTED REPAIRS/MAINT	2,105.00		350.00	0.00		(1,755.00)	601.43
101-441.000-931.000	BUILDING REPAIRS/MAINT.	15.89		2,000.00	2,000.00		1,984.11	0.79
101-441.000-943.000	EQUIPMENT RENTAL	11,367.06		10,000.00	10,000.00		(1,367.06)	113.67
101-441.000-956.000	MISCELLANEOUS	0.00		250.00	250.00		250.00	0.00
101-441.000-976.000	BUILDING & YARDS IMPROVEMENT	0.00		2,000.00	2,000.00		2,000.00	0.00
101-441.000-976.100	OFFSITE IMPROVE.-SIDEWALKS	0.00		0.00	0.00		0.00	0.00
101-441.000-976.500	OFFSITE IMPROVE TREES	0.00		0.00	0.00		0.00	0.00
101-441.000-977.000	EQUIPMENT PURCHASES	0.00		0.00	0.00		0.00	0.00
101-441.000-977.100	BLDG YARDS REP/MAINT SUP	0.00		0.00	0.00		0.00	0.00
Total Dept 441.000 - DEPT OF PUBLIC WORKS		38,882.09		56,632.09	55,782.09		17,750.00	68.66
Dept 448.000 - ST LIGHTING, CROSS/CHRIST.								
101-448.000-923.000	STREET LIGHTS	22,605.91		33,000.00	33,000.00		10,394.09	68.50
Total Dept 448.000 - ST LIGHTING, CROSS/CHRIST.		22,605.91		33,000.00	33,000.00		10,394.09	68.50
Dept 528.000 - WASTE COLLECTION FEES								
101-528.000-818.000	CONTRACTURAL SERVICES	4,479.13		5,500.00	5,500.00		1,020.87	81.44
Total Dept 528.000 - WASTE COLLECTION FEES		4,479.13		5,500.00	5,500.00		1,020.87	81.44
Dept 691.000 - PARKS RECREATION								
101-691.000-702.000	SALARIES & WAGES	19,794.01		17,147.00	15,259.65		(2,647.01)	115.44
101-691.000-714.000	MEDICARE EXPENSE	291.35		521.26	221.26		229.91	55.89
101-691.000-715.000	PAYROLL W/H FICA	1,245.79		2,000.00	946.10		754.21	62.29
101-691.000-715.100	PAYROLL W/H RETIREMENT	301.11		384.00	384.00		82.89	78.41
101-691.000-715.200	MED	0.00		0.00	0.00		0.00	0.00
101-691.000-715.300	SS-	0.00		0.00	0.00		0.00	0.00
101-691.000-716.000	HOSPITALIZATION	608.23		844.94	844.94		236.71	71.98
101-691.000-717.000	DENTAL INSURANCE	41.49		30.00	30.00		(11.49)	138.30

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 AMENDED BUDGET	2020-21 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
101-691.000-718.000	LIFE INSURANCE		48.48	45.00	31.20		(3.48)	107.73
101-691.000-719.000	VISION		22.47	19.32	19.32		(3.15)	116.30
101-691.000-740.000	GEN OPER SUPPLIES		36.00	150.00	150.00		114.00	24.00
101-691.000-775.000	REPAIR/MAINT SUPPLIES		1,028.29	1,000.00	1,000.00		(28.29)	102.83
101-691.000-802.000	SHELBY SUMMER KICK OFF-SPONSORED		0.00	0.00	0.00		0.00	0.00
101-691.000-818.000	CONTRACTURAL SERVICES		2,036.81	20,000.00	20,000.00		17,963.19	10.18
101-691.000-910.000	INSURANCES		(122.71)	500.00	500.00		622.71	(24.54)
101-691.000-918.000	WATER UTILITY		2,876.39	200.00	0.00		(2,676.39)	1,438.20
101-691.000-920.000	PUBLIC UTILITIES - CONSUMERS		1,429.71	1,600.00	1,600.00		170.29	89.36
101-691.000-930.000	CONTRACTED REPAIRS/MAINT		2,908.03	3,000.00	0.00		91.97	96.93
101-691.000-931.000	BUILDING REPAIRS/MAINT.		0.00	0.00	0.00		0.00	0.00
101-691.000-943.000	EQUIPMENT RENTAL		12,070.96	25,000.00	25,000.00		12,929.04	48.28
101-691.000-967.000	PROJECT COSTS		53.38	500.00	500.00		446.62	10.68
101-691.000-970.000	CAPITAL OUTLAY		20,629.86	4,200.00	4,200.00		(16,429.86)	491.19
101-691.000-976.000	BUILDING & YARDS IMPROVEMENT		498.08	1,000.00	1,000.00		501.92	49.81
101-691.000-976.200	TREE/FLOWER		800.00	800.00	800.00		0.00	100.00
Total Dept 691.000 - PARKS RECREATION			66,597.73	78,941.52	72,486.47		12,343.79	84.36
TOTAL EXPENDITURES			480,820.98	583,779.19	568,261.59		102,958.21	82.36
Fund 101 - GENERAL FUND:								
TOTAL REVENUES			531,590.05	606,657.16	569,197.00		75,067.11	87.63
TOTAL EXPENDITURES			480,820.98	583,779.19	568,261.59		102,958.21	82.36
NET OF REVENUES & EXPENDITURES			50,769.07	22,877.97	935.41		(27,891.10)	221.91

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 103 - GENERAL INVESTMENT FUND							
Revenues							
Dept 000.000							
103-000.000-590.000	TRSNF FROM RESERVES		0.00	0.00		0.00	0.00
103-000.000-664.000	INTEREST EARNED	2,469.38		5,000.00	5,000.00	2,530.62	49.39
103-000.000-676.000	CONT. FROM OTHER FUNDS		0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		2,469.38		5,000.00	5,000.00	2,530.62	49.39
TOTAL REVENUES		2,469.38		5,000.00	5,000.00	2,530.62	49.39
Expenditures							
Dept 000.000							
103-000.000-999.000	TRANSFER TO OTHER FUNDS		0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		0.00		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00		0.00	0.00	0.00	0.00
Fund 103 - GENERAL INVESTMENT FUND:							
TOTAL REVENUES		2,469.38		5,000.00	5,000.00	2,530.62	49.39
TOTAL EXPENDITURES		0.00		0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		2,469.38		5,000.00	5,000.00	2,530.62	49.39

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET							
Revenues							
Dept 000.000							
202-000.000-546.000	ACT 51 MONIES	212,077.01		260,000.00	260,000.00	47,922.99	81.57
202-000.000-571.000	OTHER STATE GRANTS	0.00		0.00	0.00	0.00	0.00
202-000.000-590.000	TRSNF FROM RESERVES	0.00		0.00	0.00	0.00	0.00
202-000.000-664.000	INTEREST EARNED	737.30		1,800.00	1,800.00	1,062.70	40.96
202-000.000-664.900	INT-PRIME VEST	0.00		0.00	0.00	0.00	0.00
202-000.000-674.200	DOT MONIES (TASK FORCE)	0.00		0.00	0.00	0.00	0.00
202-000.000-675.000	FEDERAL REVENUE	0.00		0.00	0.00	0.00	0.00
202-000.000-677.000	REIMBURSEMENTS	0.00		0.00	0.00	0.00	0.00
202-000.000-695.000	MISC. REVENUES	0.00		0.00	0.00	0.00	0.00
Total Dept 000.000		212,814.31		261,800.00	261,800.00	48,985.69	81.29
TOTAL REVENUES		212,814.31		261,800.00	261,800.00	48,985.69	81.29
Expenditures							
Dept 000.000							
202-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	0.00		0.00	0.00	0.00	0.00
202-000.000-995.000	INTEREST ON BOND PAYMENTS	0.00		0.00	0.00	0.00	0.00
202-000.000-996.000	AGENT FEES ON BOND PAYMENTS	0.00		0.00	0.00	0.00	0.00
202-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00		0.00	0.00	0.00	0.00
Total Dept 000.000		0.00		0.00	0.00	0.00	0.00
Dept 451.000 - CONSTRUCTION							
202-451.000-702.000	SALARIES & WAGES	382.75		5,677.53	5,677.53	5,294.78	6.74
202-451.000-714.000	MEDICARE EXPENSE	5.55		82.32	82.32	76.77	6.74
202-451.000-715.000	PAYROLL W/H FICA	23.74		352.00	352.00	328.26	6.74
202-451.000-715.100	PAYROLL W/H RETIREMENT	0.00		0.00	0.00	0.00	0.00
202-451.000-716.000	HOSPITALIZATION	(109.13)		0.00	0.00	109.13	100.00
202-451.000-818.000	CONTRACTURAL SERVICES	0.00		0.00	0.00	0.00	0.00
202-451.000-821.000	ENGINEERING SERVICES	274.89		0.00	0.00	(274.89)	100.00
202-451.000-943.000	EQUIPMENT RENTAL	203.97		600.00	600.00	396.03	34.00
202-451.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00	0.00
Total Dept 451.000 - CONSTRUCTION		781.77		6,711.85	6,711.85	5,930.08	11.65
Dept 463.000 - ROUTINE MAINTENANCE							
202-463.000-702.000	SALARIES & WAGES	16,343.53		14,876.53	14,876.53	(1,467.00)	109.86
202-463.000-714.000	MEDICARE EXPENSE	248.04		215.71	215.71	(32.33)	114.99
202-463.000-715.000	PAYROLL W/H FICA	1,060.08		922.34	922.34	(137.74)	114.93
202-463.000-715.100	PAYROLL W/H RETIREMENT	753.04		960.00	960.00	206.96	78.44
202-463.000-716.000	HOSPITALIZATION	3,079.36		3,929.07	3,929.07	849.71	78.37
202-463.000-717.000	DENTAL INSURANCE	189.25		193.80	193.80	4.55	97.65
202-463.000-718.000	LIFE INSURANCE	134.53		125.52	125.52	(9.01)	107.18
202-463.000-719.000	VISION	72.81		105.72	105.72	32.91	68.87
202-463.000-740.000	GEN OPER SUPPLIES	427.33		750.00	750.00	322.67	56.98
202-463.000-782.000	ROAD MAINT. MATERIALS	1,545.21		5,000.00	5,000.00	3,454.79	30.90
202-463.000-818.000	CONTRACTURAL SERVICES	1,365.53		40,000.00	40,000.00	38,634.47	3.41
202-463.000-910.000	INSURANCES	0.00		0.00	0.00	0.00	0.00
202-463.000-916.000	WORKMANS COMP INS.	0.00		600.00	600.00	600.00	0.00
202-463.000-943.000	EQUIPMENT RENTAL	3,289.86		6,400.00	6,400.00	3,110.14	51.40

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 AMENDED BUDGET	2020-21 ORIGINAL BUDGET	AVAILABLE		% BGDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET								
Expenditures								
202-463.000-945.000	ROUTINE SIDEWALK MAINTENANCE		1,495.94	15,000.00	15,000.00		13,504.06	9.97
Total Dept 463.000 - ROUTINE MAINTENANCE			30,004.51	89,078.69	89,078.69		59,074.18	33.68
Dept 474.000 - TRAFFIC SERVICES								
202-474.000-702.000	SALARIES & WAGES		523.75	5,677.53	5,677.53		5,153.78	9.22
202-474.000-714.000	MEDICARE EXPENSE		7.59	82.32	82.32		74.73	9.22
202-474.000-715.000	PAYROLL W/H FICA		32.49	352.01	352.01		319.52	9.23
202-474.000-715.100	PAYROLL W/H RETIREMENT		0.00	0.00	0.00		0.00	0.00
202-474.000-716.000	HOSPITALIZATION		0.00	0.00	0.00		0.00	0.00
202-474.000-786.000	TRAFFICE CONTROL SUPPLIES		38.00	1,500.00	1,500.00		1,462.00	2.53
202-474.000-818.000	CONTRACTURAL SERVICES		0.00	500.00	500.00		500.00	0.00
202-474.000-943.000	EQUIPMENT RENTAL		141.58	1,500.00	1,500.00		1,358.42	9.44
Total Dept 474.000 - TRAFFIC SERVICES			743.41	9,611.86	9,611.86		8,868.45	7.73
Dept 478.000 - WINTER MAINTENANCE								
202-478.000-702.000	SALARIES & WAGES		1,454.32	5,677.53	5,677.53		4,223.21	25.62
202-478.000-714.000	MEDICARE EXPENSE		21.07	82.32	82.32		61.25	25.60
202-478.000-715.000	PAYROLL W/H FICA		90.16	352.01	352.01		261.85	25.61
202-478.000-715.100	PAYROLL W/H RETIREMENT		0.00	0.00	0.00		0.00	0.00
202-478.000-716.000	HOSPITALIZATION		0.00	0.00	0.00		0.00	0.00
202-478.000-784.000	SNOW REMOVAL SUPPLIES		235.32	20,000.00	20,000.00		19,764.68	1.18
202-478.000-818.000	CONTRACTURAL SERVICES		0.00	0.00	0.00		0.00	0.00
202-478.000-910.000	INSURANCES		0.00	0.00	0.00		0.00	0.00
202-478.000-916.000	WORKMANS COMP INS.		0.00	600.00	600.00		600.00	0.00
202-478.000-943.000	EQUIPMENT RENTAL		19.70	10,000.00	10,000.00		9,980.30	0.20
Total Dept 478.000 - WINTER MAINTENANCE			1,820.57	36,711.86	36,711.86		34,891.29	4.96
Dept 482.000 - BOOKKEEPING-ADMINISTRATION								
202-482.000-702.000	SALARIES & WAGES		17,321.11	16,794.00	16,794.00		(527.11)	103.14
202-482.000-714.000	MEDICARE EXPENSE		252.06	243.51	243.51		(8.55)	103.51
202-482.000-715.000	PAYROLL W/H FICA		1,077.81	1,041.23	1,041.23		(36.58)	103.51
202-482.000-715.100	PAYROLL W/H RETIREMENT		335.58	651.00	651.00		315.42	51.55
202-482.000-716.000	HOSPITALIZATION		0.00	0.00	0.00		0.00	0.00
202-482.000-727.000	OFFICE SUPPLIES-GEN		0.00	0.00	0.00		0.00	0.00
202-482.000-801.000	PROFESSIONAL SERVICES		1,200.00	1,200.00	0.00		0.00	100.00
202-482.000-807.000	AUDIT FEES		500.00	600.00	600.00		100.00	83.33
202-482.000-910.000	INSURANCES		0.00	0.00	0.00		0.00	0.00
202-482.000-916.000	WORKMANS COMP INS.		205.80	600.00	600.00		394.20	34.30
202-482.000-956.000	MISCELLANEOUS		0.00	0.00	0.00		0.00	0.00
Total Dept 482.000 - BOOKKEEPING-ADMINISTRATION			20,892.36	21,129.74	19,929.74		237.38	98.88
TOTAL EXPENDITURES			54,242.62	163,244.00	162,044.00		109,001.38	33.23
Fund 202 - MAJOR STREET:								
TOTAL REVENUES			212,814.31	261,800.00	261,800.00		48,985.69	81.29
TOTAL EXPENDITURES			54,242.62	163,244.00	162,044.00		109,001.38	33.23



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SHELBY

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2020		2020-21 AMENDED BUDGET	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE		% BDT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET								
NET OF REVENUES & EXPENDITURES		158,571.69		98,556.00	99,756.00		(60,015.69)	160.90

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREET							
Revenues							
Dept 000.000							
203-000.000-403.000	CURRENT PROP TAXES	108,393.10		108,393.10	76,207.00	0.00	100.00
203-000.000-405.000	PILOT REVENUES	2,509.08		2,509.08	200.00	0.00	100.00
203-000.000-407.000	DELINQUENT PROP TAXES	12,530.01		11,703.00	11,703.00	(827.01)	107.07
203-000.000-546.000	ACT 51 MONIES	57,850.16		75,000.00	75,000.00	17,149.84	77.13
203-000.000-570.000	Metro Authority Maintenance	9,571.41		19,000.00	19,000.00	9,428.59	50.38
203-000.000-571.000	OTHER STATE GRANTS	0.00		0.00	0.00	0.00	0.00
203-000.000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	0.00		0.00	0.00	0.00	0.00
203-000.000-590.000	TRSNF FROM RESERVES	0.00		23,146.02	0.00	23,146.02	0.00
203-000.000-664.000	INTEREST EARNED	6,211.68		5,252.60	3,000.00	(959.08)	118.26
203-000.000-664.900	INT-PRIME VEST	0.00		0.00	0.00	0.00	0.00
203-000.000-676.000	CONT. FROM OTHER FUNDS	0.00		0.00	0.00	0.00	0.00
203-000.000-677.000	REIMBURSEMENTS	0.00		0.00	0.00	0.00	0.00
203-000.000-695.000	MISC. REVENUES	0.00		0.00	0.00	0.00	0.00
Total Dept 000.000		197,065.44		245,003.80	185,110.00	47,938.36	80.43
TOTAL REVENUES		197,065.44		245,003.80	185,110.00	47,938.36	80.43
Expenditures							
Dept 000.000							
203-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00		0.00	0.00	0.00	0.00
Total Dept 000.000		0.00		0.00	0.00	0.00	0.00
Dept 451.000 - CONSTRUCTION							
203-451.000-702.000	SALARIES & WAGES	503.75		5,677.53	5,677.53	5,173.78	8.87
203-451.000-714.000	MEDICARE EXPENSE	7.31		82.32	82.32	75.01	8.88
203-451.000-715.000	PAYROLL W/H FICA	31.25		352.01	352.01	320.76	8.88
203-451.000-715.100	PAYROLL W/H RETIREMENT	0.00		0.00	0.00	0.00	0.00
203-451.000-716.000	HOSPITALIZATION	(109.13)		0.00	0.00	109.13	100.00
203-451.000-818.000	CONTRACTURAL SERVICES	0.00		130,000.00	130,000.00	130,000.00	0.00
203-451.000-821.000	ENGINEERING SERVICES	672.52		1,500.00	1,500.00	827.48	44.83
203-451.000-943.000	EQUIPMENT RENTAL	203.97		1,000.00	1,000.00	796.03	20.40
203-451.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00	0.00
Total Dept 451.000 - CONSTRUCTION		1,309.67		138,611.86	138,611.86	137,302.19	0.94
Dept 463.000 - ROUTINE MAINTENANCE							
203-463.000-702.000	SALARIES & WAGES	16,363.24		14,876.53	14,876.53	(1,486.71)	109.99
203-463.000-714.000	MEDICARE EXPENSE	248.37		215.71	215.71	(32.66)	115.14
203-463.000-715.000	PAYROLL W/H FICA	1,061.03		922.34	922.34	(138.69)	115.04
203-463.000-715.100	PAYROLL W/H RETIREMENT	752.54		959.00	959.00	206.46	78.47
203-463.000-716.000	HOSPITALIZATION	3,079.36		3,929.07	3,929.07	849.71	78.37
203-463.000-717.000	DENTAL INSURANCE	189.25		193.80	193.80	4.55	97.65
203-463.000-718.000	LIFE INSURANCE	134.53		125.52	125.52	(9.01)	107.18
203-463.000-719.000	VISION	72.81		105.72	105.72	32.91	68.87
203-463.000-740.000	GEN OPER SUPPLIES	348.14		750.00	750.00	401.86	46.42
203-463.000-782.000	ROAD MAINT. MATERIALS	1,020.01		5,000.00	5,000.00	3,979.99	20.40
203-463.000-818.000	CONTRACTURAL SERVICES	455.17		500.00	0.00	44.83	91.03
203-463.000-821.000	ENGINEERING SERVICES	0.00		0.00	0.00	0.00	0.00
203-463.000-910.000	INSURANCES	0.00		0.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREET							
Expenditures							
203-463.000-916.000	WORKMANS COMP INS.		0.00	600.00	600.00	600.00	0.00
203-463.000-943.000	EQUIPMENT RENTAL		3,289.86	6,000.00	6,000.00	2,710.14	54.83
203-463.000-945.000	ROUTINE SIDEWALK MAINTENANCE		1,710.87	5,000.00	5,000.00	3,289.13	34.22
203-463.000-946.000	ALLEY IMPROVEMNTS		0.00	0.00	0.00	0.00	0.00
Total Dept 463.000 - ROUTINE MAINTENANCE			28,725.18	39,177.69	38,677.69	10,452.51	73.32
Dept 474.000 - TRAFFIC SERVICES							
203-474.000-702.000	SALARIES & WAGES		523.75	5,677.53	5,677.53	5,153.78	9.22
203-474.000-714.000	MEDICARE EXPENSE		7.59	82.32	82.32	74.73	9.22
203-474.000-715.000	PAYROLL W/H FICA		32.49	352.01	352.01	319.52	9.23
203-474.000-715.100	PAYROLL W/H RETIREMENT		0.00	0.00	0.00	0.00	0.00
203-474.000-716.000	HOSPITALIZATION		0.00	0.00	0.00	0.00	0.00
203-474.000-786.000	TRAFFICE CONTROL SUPPLIES		38.00	1,500.00	1,500.00	1,462.00	2.53
203-474.000-818.000	CONTRACTURAL SERVICES		0.00	0.00	0.00	0.00	0.00
203-474.000-943.000	EQUIPMENT RENTAL		141.58	1,500.00	1,500.00	1,358.42	9.44
203-474.000-970.000	CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Dept 474.000 - TRAFFIC SERVICES			743.41	9,111.86	9,111.86	8,368.45	8.16
Dept 478.000 - WINTER MAINTENANCE							
203-478.000-702.000	SALARIES & WAGES		1,597.20	5,677.53	5,677.53	4,080.33	28.13
203-478.000-714.000	MEDICARE EXPENSE		23.16	82.32	82.32	59.16	28.13
203-478.000-715.000	PAYROLL W/H FICA		99.03	352.01	352.01	252.98	28.13
203-478.000-715.100	PAYROLL W/H RETIREMENT		0.00	651.00	651.00	651.00	0.00
203-478.000-716.000	HOSPITALIZATION		0.00	0.00	0.00	0.00	0.00
203-478.000-782.000	ROAD MAINT. MATERIALS		0.00	0.00	0.00	0.00	0.00
203-478.000-784.000	SNOW REMOVAL SUPPLIES		235.31	20,000.00	20,000.00	19,764.69	1.18
203-478.000-818.000	CONTRACTURAL SERVICES		0.00	0.00	0.00	0.00	0.00
203-478.000-910.000	INSURANCES		0.00	0.00	0.00	0.00	0.00
203-478.000-916.000	WORKMANS COMP INS.		0.00	600.00	600.00	600.00	0.00
203-478.000-943.000	EQUIPMENT RENTAL		19.70	10,000.00	10,000.00	9,980.30	0.20
Total Dept 478.000 - WINTER MAINTENANCE			1,974.40	37,362.86	37,362.86	35,388.46	5.28
Dept 482.000 - BOOKKEEPING-ADMINISTRATION							
203-482.000-702.000	SALARIES & WAGES		17,321.08	16,794.00	16,794.00	(527.08)	103.14
203-482.000-714.000	MEDICARE EXPENSE		252.04	243.51	243.51	(8.53)	103.50
203-482.000-715.000	PAYROLL W/H FICA		1,077.77	1,041.22	1,041.22	(36.55)	103.51
203-482.000-715.100	PAYROLL W/H RETIREMENT		335.28	651.00	0.00	315.72	51.50
203-482.000-716.000	HOSPITALIZATION		0.00	0.00	0.00	0.00	0.00
203-482.000-727.000	OFFICE SUPPLIES-GEN		0.00	0.00	0.00	0.00	0.00
203-482.000-740.000	GEN OPER SUPPLIES		0.00	0.00	0.00	0.00	0.00
203-482.000-801.000	PROFESSIONAL SERVICES		1,200.00	1,200.00	0.00	0.00	100.00
203-482.000-807.000	AUDIT FEES		500.00	600.00	600.00	100.00	83.33
203-482.000-910.000	INSURANCES		0.00	0.00	0.00	0.00	0.00
203-482.000-916.000	WORKMANS COMP INS.		205.80	205.80	0.00	0.00	100.00
203-482.000-956.000	MISCELLANEOUS		0.00	0.00	0.00	0.00	0.00
Total Dept 482.000 - BOOKKEEPING-ADMINISTRATION			20,891.97	20,735.53	18,678.73	(156.44)	100.75
TOTAL EXPENDITURES			53,644.63	244,999.80	242,443.00	191,355.17	21.90

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2020		2020-21	2020-21	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)	AMENDED BUDGET	ORIGINAL BUDGET	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREET								
Fund 203 - LOCAL STREET:								
	TOTAL REVENUES	197,065.44		245,003.80	185,110.00		47,938.36	80.43
	TOTAL EXPENDITURES	53,644.63		244,999.80	242,443.00		191,355.17	21.90
	NET OF REVENUES & EXPENDITURES	143,420.81		4.00	(57,333.00)		(143,416.81)	15,520.25

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2020		2020-21 AMENDED BUDGET	2020-21 ORIGINAL BUDGET	AVAILABLE BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 304 - ST IMPROVEMENT-DEBT SERVICE								
Revenues								
Dept 000.000								
304-000.000-403.000	CURRENT PROP TAXES		0.00	0.00	0.00		0.00	0.00
304-000.000-405.000	PILOT REVENUES		0.00	0.00	0.00		0.00	0.00
304-000.000-407.000	DELINQUENT PROP TAXES		6,689.56	0.00	0.00	(6,689.56)		100.00
304-000.000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT		0.00	0.00	0.00		0.00	0.00
304-000.000-590.000	TRSNF FROM RESERVES		0.00	0.00	0.00		0.00	0.00
304-000.000-664.000	INTEREST EARNED		8.81	0.00	0.00	(8.81)		100.00
304-000.000-676.000	CONT. FROM OTHER FUNDS		0.00	0.00	0.00		0.00	0.00
Total Dept 000.000			6,698.37	0.00	0.00	(6,698.37)		100.00
TOTAL REVENUES			6,698.37	0.00	0.00	(6,698.37)		100.00
Expenditures								
Dept 000.000								
304-000.000-990.000	PRINCIPAL ON BOND PAYMENTS		0.00	0.00	0.00		0.00	0.00
304-000.000-995.000	INTEREST ON BOND PAYMENTS		0.00	0.00	0.00		0.00	0.00
304-000.000-996.000	AGENT FEES ON BOND PAYMENTS		0.00	0.00	0.00		0.00	0.00
Total Dept 000.000			0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	0.00		0.00	0.00
Fund 304 - ST IMPROVEMENT-DEBT SERVICE:								
TOTAL REVENUES			6,698.37	0.00	0.00	(6,698.37)		100.00
TOTAL EXPENDITURES			0.00	0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES			6,698.37	0.00	0.00	(6,698.37)		100.00

User: Clewadowski

DB: Shelby

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 AMENDED BUDGET	2020-21 ORIGINAL BUDGET	AVAILABLE		% BGD USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 590 - SEWER FUND								
Revenues								
Dept 000.000								
590-000.000-550.000	SAW GRANT	0.00		0.00	0.00	0.00		0.00
590-000.000-590.000	TRSNF FROM RESERVES	0.00		0.00	0.00	0.00		0.00
590-000.000-630.000	NEW SERVICE, TURNON, NON OPER	0.00		34,134.16	0.00	34,134.16		0.00
590-000.000-635.000	ECCI FEES	8,098.83		9,625.00	9,625.00	1,526.17		84.14
590-000.000-655.000	LATE FEES/PENALTIES	5,254.05		6,250.00	6,250.00	995.95		84.06
590-000.000-660.000	SEWER SALES	148,750.30		166,800.00	166,800.00	18,049.70		89.18
590-000.000-660.100	SEWER-READY TO SERVE CHG	176,675.54		210,000.00	210,000.00	33,324.46		84.13
590-000.000-664.000	INTEREST EARNED	537.69		6,000.00	6,000.00	5,462.31		8.96
590-000.000-664.200	INT-SEWER REPLACEMENT	974.35		610.40	600.00	(363.95)		159.62
590-000.000-673.000	SALE OF FIXED ASSETS	0.00		0.00	0.00	0.00		0.00
590-000.000-676.000	CONT. FROM OTHER FUNDS	0.00		0.00	0.00	0.00		0.00
590-000.000-677.000	REIMBURSEMENTS	0.00		0.00	0.00	0.00		0.00
590-000.000-690.000	LOAN PROCEEDS	0.00		0.00	0.00	0.00		0.00
590-000.000-695.000	MISC. REVENUES	0.00		0.00	0.00	0.00		0.00
590-000.000-698.000	SALE OF BONDS/STOCKS	0.00		0.00	0.00	0.00		0.00
Total Dept 000.000		340,290.76		433,419.56	399,275.00	93,128.80		78.51
TOTAL REVENUES		340,290.76		433,419.56	399,275.00	93,128.80		78.51
Expenditures								
Dept 000.000								
590-000.000-702.000	SALARIES & WAGES	78,196.88		110,583.90	110,583.90	32,387.02		70.71
590-000.000-714.000	MEDICARE EXPENSE	1,164.43		1,603.47	1,603.47	439.04		72.62
590-000.000-715.000	PAYROLL W/H FICA	4,977.85		6,856.20	6,856.20	1,878.35		72.60
590-000.000-715.100	PAYROLL W/H RETIREMENT	2,489.46		3,402.00	3,402.00	912.54		73.18
590-000.000-716.000	HOSPITALIZATION	8,328.73		12,061.20	12,061.20	3,732.47		69.05
590-000.000-717.000	DENTAL INSURANCE	478.40		736.68	736.68	258.28		64.94
590-000.000-718.000	LIFE INSURANCE	307.48		342.12	342.12	34.64		89.87
590-000.000-719.000	VISION	149.90		351.84	351.84	201.94		42.60
590-000.000-727.000	OFFICE SUPPLIES-GEN	189.99		400.00	400.00	210.01		47.50
590-000.000-740.000	GEN OPER SUPPLIES	3,717.30		4,000.00	4,000.00	282.70		92.93
590-000.000-741.000	OP SUP SEWER GENERAL	5,852.13		5,900.00	5,900.00	47.87		99.19
590-000.000-752.000	SAW GRANT EXPENSE	0.00		0.00	0.00	0.00		0.00
590-000.000-776.100	REP/MAINT SUP S MAINS/INTER	4.72		3,600.00	3,600.00	3,595.28		0.13
590-000.000-776.200	REP/MAINT SUP S CUST SERVICE	1,938.96		4,000.00	4,000.00	2,061.04		48.47
590-000.000-776.300	REP/MAINT SUP S LIFT STATIONS	416.00		10,000.00	10,000.00	9,584.00		4.16
590-000.000-776.400	REP/MAINT SUP S LAGOONS	7,619.07		15,000.00	15,000.00	7,380.93		50.79
590-000.000-801.000	PROFESSIONAL SERVICES	783.31		1,200.00	1,200.00	416.69		65.28
590-000.000-807.000	AUDIT FEES	1,750.00		1,800.00	1,800.00	50.00		97.22
590-000.000-807.500	PERMIT FEES	0.00		3,725.00	3,725.00	3,725.00		0.00
590-000.000-818.200	CONTRACTED SERVICES SEWER	4,377.50		7,900.00	7,900.00	3,522.50		55.41
590-000.000-818.400	CONTRACT SER SEWER ECCI	2,952.90		11,500.00	11,500.00	8,547.10		25.68
590-000.000-821.200	ENGINEERING SERVICES SEWER	0.00		0.00	0.00	0.00		0.00
590-000.000-851.000	COMMUNICATIONS PHONE	898.77		1,200.00	500.00	301.23		74.90
590-000.000-851.100	COMMUNICATIONS IPAD	38.01		38.01	0.00	0.00		100.00
590-000.000-858.000	MEMBERSHIPS & DUES	284.00		284.00	0.00	0.00		100.00
590-000.000-860.000	MILEAGE & MEALS	110.69		110.69	0.00	0.00		100.00
590-000.000-864.000	CONFERENCES & WORKSHOPS	326.45		326.45	0.00	0.00		100.00
590-000.000-900.000	PRINTING - PUBLISHINGS	0.00		0.00	0.00	0.00		0.00
590-000.000-910.000	INSURANCES	380.29		400.00	400.00	19.71		95.07
590-000.000-916.000	WORKMANS COMP INS.	411.60		2,400.00	2,400.00	1,988.40		17.15
590-000.000-920.100	UTILITIES WWTP	33,762.61		38,000.00	38,000.00	4,237.39		88.85

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 ORIGINAL BUDGET	AVAILABLE		% BGD USED	
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)		
Fund 590 - SEWER FUND								
Expenditures								
590-000.000-920.200	SEWER LIFT PUMPS	4,172.62		6,000.00		1,827.38	69.54	
590-000.000-940.000	BUILDING RENTAL	2,700.00		3,600.00		900.00	75.00	
590-000.000-943.200	EQUIP RENTAL SEWER	7,801.92		20,000.00		12,198.08	39.01	
590-000.000-956.000	MISCELLANEOUS	5.00		20.00		15.00	25.00	
590-000.000-956.100	ACH File Direct Payment	0.00		0.00		0.00	0.00	
590-000.000-957.100	BAD DEBT EXPENSE	0.00		0.00		0.00	0.00	
590-000.000-968.000	DEPRECIATION EXPENSE	0.00		0.00		0.00	0.00	
590-000.000-969.000	BOND ISSUE AMORTIZATION	0.00		0.00		0.00	0.00	
590-000.000-971.000	CAP OUTLAY-LSCA MONIES	0.00		0.00		0.00	0.00	
590-000.000-971.100	CAPITOL OUTLAY-LAND	0.00		0.00		0.00	0.00	
590-000.000-972.000	CAP OUT-COMPUTERS	0.00		0.00		0.00	0.00	
590-000.000-977.000	EQUIPMENT PURCHASES	0.00		0.00		0.00	0.00	
590-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	48,000.00		48,000.00		0.00	100.00	
590-000.000-995.000	INTEREST ON BOND PAYMENTS	54,548.75		108,078.00		53,529.25	50.47	
590-000.000-995.100	INTEREST EXPENSE	0.00		0.00		0.00	0.00	
590-000.000-996.000	AGENT FEES ON BOND PAYMENTS	0.00		0.00		0.00	0.00	
590-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00		0.00		0.00	0.00	
590-000.000-999.100	Loan Payment to Motor Pool	0.00		0.00		0.00	0.00	
Total Dept 000.000		279,135.72		433,419.56		431,940.41	154,283.84	64.40
Dept 537.000 - WASTEWATER TREATMENT PROGRAM								
590-537.000-801.000	PROFESSIONAL SERVICES	0.00		0.00		0.00	0.00	
590-537.000-807.000	AUDIT FEES	0.00		0.00		0.00	0.00	
590-537.000-807.500	PERMIT FEES	0.00		0.00		0.00	0.00	
590-537.000-818.200	CONTRACTED SERVICES SEWER	0.00		0.00		0.00	0.00	
590-537.000-821.200	ENGINEERING SERVICES SEWER	0.00		0.00		0.00	0.00	
590-537.000-977.000	EQUIPMENT PURCHASES	0.00		0.00		0.00	0.00	
Total Dept 537.000 - WASTEWATER TREATMENT PROGRAM		0.00		0.00		0.00	0.00	
TOTAL EXPENDITURES		279,135.72		433,419.56		431,940.41	154,283.84	64.40
Fund 590 - SEWER FUND:								
TOTAL REVENUES		340,290.76		433,419.56		399,275.00	93,128.80	78.51
TOTAL EXPENDITURES		279,135.72		433,419.56		431,940.41	154,283.84	64.40
NET OF REVENUES & EXPENDITURES		61,155.04		0.00		(32,665.41)	(61,155.04)	100.00



User: Clewandowski

DB: Shelby

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 AMENDED BUDGET	2020-21 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 591 - WATER FUND								
Revenues								
Dept 000.000								
591-000.000-555.000	GRANT WHPP	0.00		0.00	0.00	0.00		0.00
591-000.000-566.000	STATE GRANTS	0.00		0.00	0.00	0.00		0.00
591-000.000-590.000	TRSNF FROM RESERVES	0.00		173,297.12	0.00	173,297.12		0.00
591-000.000-630.000	NEW SERVICE, TURNON, NON OPER	180.00		5,000.00	5,000.00	4,820.00		3.60
591-000.000-635.000	ECCI FEES	4,296.66		5,130.00	5,130.00	833.34		83.76
591-000.000-650.000	WATER SALES	122,057.00		127,200.00	127,200.00	5,143.00		95.96
591-000.000-650.100	WATER READY TO SERVE CHARGE	90,881.58		108,200.00	108,200.00	17,318.42		83.99
591-000.000-655.000	LATE FEES/PENALTIES	3,055.90		3,950.00	3,950.00	894.10		77.36
591-000.000-664.000	INTEREST EARNED	1,966.08		4,000.00	4,000.00	2,033.92		49.15
591-000.000-664.300	INT-REDEMPTION WATER	183.79		240.00	240.00	56.21		76.58
591-000.000-664.400	INT-REPLACEMENT WATER	353.50		300.00	300.00	(53.50)		117.83
591-000.000-664.500	INT-RESERVE DWRF BONDS	0.00		700.00	700.00	700.00		0.00
591-000.000-673.000	SALE OF FIXED ASSETS	0.00		0.00	0.00	0.00		0.00
591-000.000-676.000	CONT. FROM OTHER FUNDS	0.00		0.00	0.00	0.00		0.00
591-000.000-677.000	REIMBURSEMENTS	288.00		0.00	0.00	(288.00)		100.00
591-000.000-690.000	LOAN PROCEEDS	0.00		0.00	0.00	0.00		0.00
591-000.000-695.000	MISC. REVENUES	65.00		65.00	0.00	0.00		100.00
591-000.000-695.200	TOWER RENTAL-NPI	18,400.80		24,480.00	24,480.00	6,079.20		75.17
591-000.000-695.300	TOWER RENTAL T-MOBILE	22,649.56		26,857.20	26,857.20	4,207.64		84.33
591-000.000-698.000	SALE OF BONDS/STOCKS	0.00		0.00	0.00	0.00		0.00
Total Dept 000.000		264,377.87		479,419.32	306,057.20	215,041.45		55.15
TOTAL REVENUES		264,377.87		479,419.32	306,057.20	215,041.45		55.15
Expenditures								
Dept 000.000								
591-000.000-702.000	SALARIES & WAGES	87,234.82		110,583.91	110,583.91	23,349.09		78.89
591-000.000-714.000	MEDICARE EXPENSE	1,294.34		1,603.47	1,603.47	309.13		80.72
591-000.000-715.000	PAYROLL W/H FICA	5,537.21		6,856.20	6,856.20	1,318.99		80.76
591-000.000-715.100	PAYROLL W/H RETIREMENT	2,486.70		3,402.00	3,402.00	915.30		73.10
591-000.000-716.000	HOSPITALIZATION	8,328.71		12,061.20	12,061.20	3,732.49		69.05
591-000.000-717.000	DENTAL INSURANCE	478.40		736.68	736.68	258.28		64.94
591-000.000-718.000	LIFE INSURANCE	307.48		342.12	342.12	34.64		89.87
591-000.000-719.000	VISION	149.90		351.84	351.84	201.94		42.60
591-000.000-727.000	OFFICE SUPPLIES-GEN	190.01		400.00	400.00	209.99		47.50
591-000.000-740.000	GEN OPER SUPPLIES	3,890.84		4,500.00	4,500.00	609.16		86.46
591-000.000-740.300	OP SUP WATER TRANS/DIST	0.00		400.00	400.00	400.00		0.00
591-000.000-752.000	SAW GRANT EXPENSE	0.00		0.00	0.00	0.00		0.00
591-000.000-777.100	REP/MAINT SUP WATER TRANS/DIS	142,987.33		145,000.00	145,000.00	2,012.67		98.61
591-000.000-777.200	REP/MAINT SUP W CUSTOMER SER	516.06		3,200.00	3,200.00	2,683.94		16.13
591-000.000-777.300	REP/MAINT SUP W WELLS	211.61		3,500.00	3,500.00	3,288.39		6.05
591-000.000-801.000	PROFESSIONAL SERVICES	4,909.06		4,000.00	4,000.00	(909.06)		122.73
591-000.000-807.000	AUDIT FEES	1,750.00		1,800.00	1,800.00	50.00		97.22
591-000.000-818.100	CONTRACTED SERVICES WATER	5,696.62		5,000.00	5,000.00	(696.62)		113.93
591-000.000-818.300	CONTRACT SER WATER ECCI	10,518.87		8,000.00	5,000.00	(2,518.87)		131.49
591-000.000-818.500	Well Head Protection Program	0.00		0.00	0.00	0.00		0.00
591-000.000-821.100	ENGINEERING SERVICES WATER	(784.00)		5,000.00	5,000.00	5,784.00		(15.68)
591-000.000-851.000	COMMUNICATIONS PHONE	161.57		600.00	600.00	438.43		26.93
591-000.000-858.000	MEMBERSHIPS & DUES	2,035.05		1,375.00	1,375.00	(660.05)		148.00
591-000.000-860.000	MILEAGE & MEALS	236.90		236.90	0.00	0.00		100.00
591-000.000-864.000	CONFERENCES & WORKSHOPS	(225.00)		600.00	600.00	825.00		(37.50)
591-000.000-900.000	PRINTING - PUBLISHINGS	0.00		500.00	500.00	500.00		0.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 591 - WATER FUND							
Expenditures							
591-000.000-910.000	INSURANCES		1,468.29	1,500.00	1,500.00	31.71	97.89
591-000.000-916.000	WORKMANS COMP INS.		946.68	4,200.00	4,200.00	3,253.32	22.54
591-000.000-920.100	WATER PUMPING		17,781.23	22,000.00	22,000.00	4,218.77	80.82
591-000.000-940.000	BUILDING RENTAL		6,300.00	8,400.00	8,400.00	2,100.00	75.00
591-000.000-943.100	EQUIP RENTAL WATER		11,090.29	25,000.00	25,000.00	13,909.71	44.36
591-000.000-956.000	MISCELLEANEOUS		5.00	20.00	0.00	15.00	25.00
591-000.000-956.100	ACH File Direct Payment		0.00	0.00	0.00	0.00	0.00
591-000.000-957.100	BAD DEBT EXPENSE		0.00	0.00	0.00	0.00	0.00
591-000.000-968.000	DEPRECIATION EXPENSE		0.00	0.00	0.00	0.00	0.00
591-000.000-969.000	BOND ISSUE AMORTIZATION		0.00	0.00	0.00	0.00	0.00
591-000.000-970.100	CAPITAL IMPROVE WATER		0.00	0.00	0.00	0.00	0.00
591-000.000-970.200	Meter Replacement		10,474.94	12,000.00	12,000.00	1,525.06	87.29
591-000.000-977.000	EQUIPMENT PURCHASES		0.00	0.00	0.00	0.00	0.00
591-000.000-982.000	WHPP		0.00	0.00	0.00	0.00	0.00
591-000.000-990.000	PRINCIPAL ON BOND PAYMENTS		80,000.00	80,000.00	80,000.00	0.00	100.00
591-000.000-995.000	INTEREST ON BOND PAYMENTS		3,125.00	6,250.00	6,250.00	3,125.00	50.00
591-000.000-995.100	INTEREST EXPENSE		0.00	0.00	0.00	0.00	0.00
591-000.000-996.000	AGENT FEES ON BOND PAYMENTS		0.00	0.00	0.00	0.00	0.00
591-000.000-999.000	TRANSFER TO OTHER FUNDS		0.00	0.00	0.00	0.00	0.00
Total Dept 000.000			409,103.91	479,419.32	476,162.42	70,315.41	85.33
TOTAL EXPENDITURES			409,103.91	479,419.32	476,162.42	70,315.41	85.33
Fund 591 - WATER FUND:							
TOTAL REVENUES			264,377.87	479,419.32	306,057.20	215,041.45	55.15
TOTAL EXPENDITURES			409,103.91	479,419.32	476,162.42	70,315.41	85.33
NET OF REVENUES & EXPENDITURES			(144,726.04)	0.00	(170,105.22)	144,726.04	100.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 AMENDED BUDGET	2020-21 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 661 - EQUIPMENT POOL FUND								
Revenues								
Dept 000.000								
661-000.000-590.000	TRSNF FROM RESERVES	0.00		24,925.43	0.00		24,925.43	0.00
661-000.000-664.000	INTEREST EARNED	1,422.57		2,400.00	2,400.00		977.43	59.27
661-000.000-664.100	INT EARNED -EQ POOL REPLACE	0.00		600.00	600.00		600.00	0.00
661-000.000-664.900	INT-PRIME VEST	0.00		0.00	0.00		0.00	0.00
661-000.000-673.000	SALE OF FIXED ASSETS	0.00		0.00	0.00		0.00	0.00
661-000.000-677.000	REIMBURSEMENTS	0.00		0.00	0.00		0.00	0.00
661-000.000-679.100	REIMB FROM: MAJOR STREETS	3,655.11		18,500.00	18,500.00		14,844.89	19.76
661-000.000-679.200	REIMB FROM: LOCAL STREETS	3,655.11		18,500.00	18,500.00		14,844.89	19.76
661-000.000-679.300	REIMB FROM: WATER	11,090.29		25,000.00	25,000.00		13,909.71	44.36
661-000.000-679.400	REIMB FROM: SEWER	7,801.92		20,000.00	20,000.00		12,198.08	39.01
661-000.000-679.500	REIMB FROM: GENERAL	31,438.02		47,000.00	47,000.00		15,561.98	66.89
661-000.000-680.000	REIMB FROM: WATER LOAN	0.00		0.00	0.00		0.00	0.00
661-000.000-680.100	REIM FROM:SEWER LOAN	0.00		0.00	0.00		0.00	0.00
661-000.000-695.000	MISC. REVENUES	0.00		0.00	0.00		0.00	0.00
Total Dept 000.000		59,063.02		156,925.43	132,000.00		97,862.41	37.64
TOTAL REVENUES		59,063.02		156,925.43	132,000.00		97,862.41	37.64
Expenditures								
Dept 000.000								
661-000.000-702.000	SALARIES & WAGES	15,738.71		16,051.65	16,051.65		312.94	98.05
661-000.000-714.000	MEDICARE EXPENSE	232.76		232.75	232.75		(0.01)	100.00
661-000.000-715.000	PAYROLL W/H FICA	994.44		995.20	995.20		0.76	99.92
661-000.000-715.100	PAYROLL W/H RETIREMENT	367.37		534.00	534.00		166.63	68.80
661-000.000-716.000	HOSPITALIZATION	640.16		2,456.51	2,456.51		1,816.35	26.06
661-000.000-717.000	DENTAL INSURANCE	36.03		140.04	140.04		104.01	25.73
661-000.000-718.000	LIFE INSURANCE	113.77		114.60	114.60		0.83	99.28
661-000.000-719.000	VISION	26.46		85.68	85.68		59.22	30.88
661-000.000-727.000	OFFICE SUPPLIES-GEN	0.00		0.00	0.00		0.00	0.00
661-000.000-740.000	GEN OPER SUPPLIES	627.76		600.00	600.00		(27.76)	104.63
661-000.000-740.100	OPER SUP - VEHICLES	0.00		0.00	0.00		0.00	0.00
661-000.000-740.200	OPER SUP - OTHER EQUIP	51.75		200.00	200.00		148.25	25.88
661-000.000-751.000	GASOLINE-OIL	15,464.38		27,000.00	27,000.00		11,535.62	57.28
661-000.000-775.000	REPAIR/MAINT SUPPLIES	1,782.28		1,600.00	1,600.00		(182.28)	111.39
661-000.000-775.100	REPAIR/MAINT SUP-VEHICLES	552.75		2,000.00	2,000.00		1,447.25	27.64
661-000.000-775.200	REPAIR/MAINT SUP-OTHER EQUIP	6,462.22		6,500.00	3,600.00		37.78	99.42
661-000.000-775.300	REPAIR/MAINT SUP-POLICE CRUISER	502.21		200.00	200.00		(302.21)	251.11
661-000.000-775.400	REPAIR/MAINT SUP-WINTER VEHICLES	1,207.00		1,000.00	1,000.00		(207.00)	120.70
661-000.000-801.000	PROFESSIONAL SERVICES	0.00		225.00	225.00		225.00	0.00
661-000.000-807.000	AUDIT FEES	1,490.00		1,490.00	1,000.00		0.00	100.00
661-000.000-850.000	COMMUNICATIONS - RADIO	0.00		0.00	0.00		0.00	0.00
661-000.000-851.000	COMMUNICATIONS PHONE	0.00		0.00	0.00		0.00	0.00
661-000.000-860.000	MILEAGE & MEALS	0.00		0.00	0.00		0.00	0.00
661-000.000-864.000	CONFERENCES & WORKSHOPS	0.00		0.00	0.00		0.00	0.00
661-000.000-900.000	PRINTING - PUBLISHINGS	0.00		0.00	0.00		0.00	0.00
661-000.000-910.000	INSURANCES	9,819.26		8,500.00	8,500.00		(1,319.26)	115.52
661-000.000-916.000	WORKMANS COMP INS.	637.98		1,500.00	1,500.00		862.02	42.53
661-000.000-930.000	CONTRACTED REPAIRS/MAINT	2,019.63		2,000.00	1,000.00		(19.63)	100.98
661-000.000-930.100	CONTRACT. REP/MAIN-OTHER EQUIP	2,486.98		4,500.00	4,500.00		2,013.02	55.27
661-000.000-930.200	CONTRACT. REP/MAIN-POLICE CRUISER	2,036.04		2,000.00	1,200.00		(36.04)	101.80
661-000.000-940.000	BUILDING RENTAL	9,000.00		12,000.00	12,000.00		3,000.00	75.00
661-000.000-943.000	EQUIPMENT RENTAL	0.00		0.00	0.00		0.00	0.00

PERIOD ENDING 12/31/2020

GL NUMBER	DESCRIPTION	YTD BALANCE		2020-21 AMENDED BUDGET	2020-21 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 661 - EQUIPMENT POOL FUND								
Expenditures								
661-000.000-956.000	MISCELLANEOUS		0.00	0.00	0.00		0.00	0.00
661-000.000-968.000	DEPRECIATION EXPENSE		0.00	0.00	0.00		0.00	0.00
661-000.000-976.400	SHOP IMPROVEMENT		0.00	0.00	0.00		0.00	0.00
661-000.000-977.000	EQUIPMENT PURCHASES		7,485.00	65,000.00	65,000.00		57,515.00	11.52
661-000.000-980.000	LOSS ON SALE		0.00	0.00	0.00		0.00	0.00
661-000.000-999.000	TRANSFER TO OTHER FUNDS		0.00	0.00	0.00		0.00	0.00
Total Dept 000.000			79,774.94	156,925.43	151,735.43		77,150.49	50.84
TOTAL EXPENDITURES			79,774.94	156,925.43	151,735.43		77,150.49	50.84
Fund 661 - EQUIPMENT POOL FUND:								
TOTAL REVENUES			59,063.02	156,925.43	132,000.00		97,862.41	37.64
TOTAL EXPENDITURES			79,774.94	156,925.43	151,735.43		77,150.49	50.84
NET OF REVENUES & EXPENDITURES			(20,711.92)	0.00	(19,735.43)		20,711.92	100.00
TOTAL REVENUES - ALL FUNDS								
			1,614,369.20	2,188,225.27	1,858,439.20		573,856.07	73.78
TOTAL EXPENDITURES - ALL FUNDS								
			1,356,722.80	2,061,787.30	2,032,586.85		705,064.50	65.80
NET OF REVENUES & EXPENDITURES								
			257,646.40	126,437.97	(174,147.65)		(131,208.43)	203.77

CASH SUMMARY BY ACCOUNT FOR VILLAGE OF SHELBY  
 FROM 12/01/2020 TO 12/31/2020  
 FUND: 101 103 202 203 304 590 591 661 701  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2020	Total Debits	Total Credits	Ending Balance 12/31/2020
Fund 101	GENERAL FUND				
001.000	CASH - CHECKING	300.00	75,082.83	75,082.83	300.00
002.000	CASH INVESTMENT POOL	262,381.56	3,633.78	75,123.26	190,892.08
009.000	INVESTMENT SSB CD 200090743	0.00	0.00	0.00	0.00
010.000	ESCROW	0.00	0.00	0.00	0.00
	GENERAL FUND	262,681.56	78,716.61	150,206.09	191,192.08
Fund 103	GENERAL INVESTMENT FUND				
001.000	CASH - CHECKING	0.00	0.00	0.00	0.00
002.000	CASH INVESTMENT POOL	338,510.21	66.79	66.79	338,510.21
009.000	SSB CD 200090743 5-YR 2020	0.00	0.00	0.00	0.00
	GENERAL INVESTMENT FUND	338,510.21	66.79	66.79	338,510.21
Fund 202	MAJOR STREET				
001.000	CASH - CHECKING	0.00	5,116.41	5,116.41	0.00
002.000	CASH INVESTMENT POOL	666,140.14	50.15	5,130.16	661,060.13
002.400	MAJOR ST FUND SAVINGS	0.00	0.00	0.00	0.00
009.000	PRIME INVESTMENTS SSB	0.00	0.00	0.00	0.00
	MAJOR STREET	666,140.14	5,166.56	10,246.57	661,060.13
Fund 203	LOCAL STREET				
001.000	CASH - CHECKING	0.00	5,964.07	5,964.07	0.00
002.000	CASH INVESTMENT POOL	990,102.61	1,015.32	6,186.41	984,931.52
009.000	SSB CD 200090743 5-YR 2020	0.00	0.00	0.00	0.00
	LOCAL STREET	990,102.61	6,979.39	12,150.48	984,931.52
Fund 304	ST IMPROVEMENT-DEBT SERVICE				
001.000	CASH - CHECKING	0.00	0.00	0.00	0.00
002.000	CASH INVESTMENT POOL	9,419.31	0.00	0.00	9,419.31
	ST IMPROVEMENT-DEBT SERVICE	9,419.31	0.00	0.00	9,419.31
Fund 590	SEWER FUND				
001.000	CASH - CHECKING	0.00	21,216.50	21,216.50	0.00
002.000	CASH INVESTMENT POOL	(53,828.75)	30,039.43	21,552.59	(45,341.91)
002.200	REPLACE FUND-CASH INVESTMENT	538,899.61	75.79	75.79	538,899.61
005.100	WWTP BONDS CASH RESERVE	163,197.87	0.00	0.00	163,197.87
005.120	WWTP REDEMPTION BONDS & INT	154,292.32	0.00	0.00	154,292.32
009.000	SSB CD 200090743 5-YR 2020	0.00	0.00	0.00	0.00
	SEWER FUND	802,561.05	51,331.72	42,844.88	811,047.89
Fund 591	WATER FUND				
001.000	CASH - CHECKING	0.00	17,798.87	17,798.87	0.00
002.000	CASH INVESTMENT POOL	226,962.79	19,927.41	17,993.32	228,896.88
002.110	CASH RESERVES DWRFB BONDS	57,380.41	26.60	26.60	57,380.41
002.120	REDEMPTION-BONDS & INT W/2002	124,633.66	0.00	0.00	124,633.66
002.200	REPLACE FUND-CASH INVESTMENT	262.55	54.67	54.67	262.55
009.000	SSB CD 200090743 5-YR 2020	0.00	0.00	0.00	0.00
	WATER FUND	409,239.41	37,807.55	35,873.46	411,173.50
Fund 661	EQUIPMENT POOL FUND				
001.000	CASH - CHECKING	0.00	10,794.13	10,794.13	0.00
002.000	CASH INVESTMENT POOL	502,804.26	427.82	10,881.35	492,350.73
002.300	SAVINGS-EQUIP POOL REPLACEMENT	0.00	0.00	0.00	0.00
009.000	SSB CD 200090743 5-YR 2020	0.00	0.00	0.00	0.00
	EQUIPMENT POOL FUND	502,804.26	11,221.95	21,675.48	492,350.73
Fund 701	TRUST & AGENCY FUND				
001.000	CASH - CHECKING	2,804.94	17,893.44	17,581.26	3,117.12
002.000	CASH INVESTMENT POOL	(2,760.73)	0.00	312.18	(3,072.91)

CASH SUMMARY BY ACCOUNT FOR VILLAGE OF SHELBY  
FROM 12/01/2020 TO 12/31/2020  
FUND: 101 103 202 203 304 590 591 661 701  
CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2020	Total Debits	Total Credits	Ending Balance 12/31/2020
	TRUST & AGENCY FUND	44.21	17,893.44	17,893.44	44.21
	TOTAL - ALL FUNDS	3,981,502.76	209,184.01	290,957.19	3,899,729.58