



VILLAGE COUNCIL PACKET
MONDAY, February 22, 2021

Prepared by:

Crystal Budde, Village Clerk

Brady Selner, Village Administrator

MEETING AGENDA

Village Council of the Village of Shelby
Monday, February 22, 2021
Regular Council Meeting – 6:30 P.M.



VIA ZOOM ONLY

Public access to this meeting can be accomplished online by connecting to “Join a Meeting” at: www.zoom.us, then entering the meeting I.D. : 898 3471 0084 and password: 676168. To connect via telephone, dial 312-626-6799. See the “Zoom Participation Process” on the Shelby website for more details and instructions (www.shelbyvillage.com/council)

Agenda Topics:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Review minutes of the previous meeting:
 - a) Monday, February 8, 2021 AR
5. Additions to Agenda
6. President’s Report
7. Village Administrator’s Report
8. Department Heads’ Report
9. Correspondence:
10. Public Participation (Go to Shelbyvillage.com/council for instructions):
11. Old Business:
12. New Business:
 - a) Planning Commission Appointment AR
 - b) Section 3.11 Zoning Ordinance Text Amendment AR
 - c) 15 S. State Street Zoning Map Amendment AR
 - d) MDOT TEDF Category B Grant Contract AR
 - e) February 2021 Budget Amendments AR
 - f) Fiscal Year 2021-2022 Budget Adoption (Public Hearing) AR

13. Reports of Officers, Boards & Committees

- | | |
|-------------------------|--|
| a.) Planning Commission | Chair Ex- Officio: John Sutton, Paul Inglis |
| b.) Water & Sanitation | Chair: Bill Harris, Co-Chair: Steve Crothers |
| c.) Streets & Sidewalks | Chair: Dan Zaverl, Co-Chair: Bill Glover |
| d.) Parks, Rec & Bldgs. | Chair: Damian Omness, Co-Chair: John Sutton |
| e.) Finance & Insurance | Chair: Steve Crothers, Co-Chair: Bill Harris |
| f.) Personnel | Chair: John Sutton, Co-Chair: Damien Omness |
| g.) Ordinances | Chair: Bill Glover, Co-Chair: Dan Zaverl |

14. Payment of Bills: February 22, 2021

15. Adjournment:

AR-Action Requested
D-Discussion Item

NEXT MEETING:	March 8, 2021
NEXT RESOLUTION:	16-21
NEXT PROCLAMATION:	01-21
NEXT ORDINANCE:	01-21

VILLAGE OF SHELBY
REGULAR COUNCIL MEETING OF February 8, 2021 at 6:30 P.M.
COUNCIL PROCEEDINGS
Via Zoom



1. CALL TO ORDER:

The regular meeting of the Common Council of the Village of Shelby was called to order at 6:36 P.M. by President Paul Inglis.

2. ROLL CALL:

Answering the roll call: Bill Glover, Steve Crothers, Dan Zaverl, Paul Inglis, John Sutton, Damian Omness, and Bill Harris.

Staff present: Village Administrator Brady Selner, Village Clerk/Treasurer Crystal Budde, and Police Chief Steve Waltz.

3. PLEDGE OF ALLEGIANCE: All stood for the Pledge.

4. MINUTES:

a.) January 25, 2021

Steve Crothers moved to approve the minutes of the Regular Council meeting of January 25, 2021 as prepared.

Seconded by: Bill Glover.

Roll Call Vote:

Ayes: Crothers, Glover, Zaverl, Sutton, Omness, Harris, and Inglis.

Motion Carried 7-0.

5. ADDITIONS TO THE AGENDA: No Additions to Agenda.

6. PRESIDENT'S REPORT: Nothing to report.

7. ADMINISTRATOR'S REPORT:

VA Selner reported that the first draft of the Fiscal Year 2021-2022 budget will be reviewed by the Finance Committee on February 9, 2021. A Finance Committee Meeting of the Whole will be scheduled the following week in order for the Council to review the draft budget.

The USDA loan application for the Peterson Farms watermain extension is still in process. The application is nearing completion. One of the last items needed before the application can be submitted is the Environment Report. Michigan Rural Community Assistance Program (RCAP) is working to finalize this report.

The Planning Commission will meet on February 16, 2021 to discuss a rezoning request at 15 South State Street and a text amendment to Section 3.11 of the Shelby Zoning Ordinance. Michael Allen has

requested a change to the zoning map from General Business District (C-2) to Multiple Family Residential District (R-3) for his property located at 15 South State Street. The Planning Commission also initiated a text amendment to allow more than one accessory building on residential property in the Village. A Public Hearing will be held for both items.

The Village of Shelby is seeking funding through the Redevelopment Ready Communities (RRC) Technical Assistance match funding. This resource is available to communities who are actively engaged in the RRC. Funding may be available for support of various projects needed to reach or maintain certification. Since the Village's Zoning Ordinance re-write is needed for RRC Certification, the Village could receive up to 75% funding for this project.

Media Technologies was in on Friday, February 5, to install the office furniture in the Police Department. The remodel of the Police Department office is now complete.

VA Selner reported that, in order to ensure continued DPW services to Village of Shelby residents, Brad Simons was hired as a DPW Laborer on a temporary basis. He started February 1, 2021 and will work until March 23, 2021, or until the DPW department returns to full staff, whichever occurs first. In addition, the Michigan Rural Water Association (MRWA) is operating our water and wastewater systems. This comes at no cost to the Village of Shelby as it is a benefit of being a member of MRWA.

The Michigan Municipal League (MML) is putting on a virtual training event for elected officials on February 26 and 27, 2021. The Elected Officials Academy Virtual Core Weekender program is a strategically condensed weekend-length seminar that allows participants to dive in on the fundamentals of responsibilities of elected officials, leadership, financial management, and planning/zoning. Any members of Council who wish to attend should let VA Selner know as soon as possible.

8. DEPARTMENT HEADS' REPORTS:

Chief Waltz reported that the new police cruiser has been at the upfitter and should be delivered on Monday, February 8. The Motorola Watchguard body cameras arrived last week. Officers are becoming familiar with the working of the new cameras. A policy for use will be implemented in the coming weeks.

9. CORRESPONDENCE: No Correspondence.

10. CITIZEN PARTICIPATION: No Citizen Participation.

11. OLD BUSINESS: No Old Business.

12. NEW BUSINESS:

a.) Harvey Street Lift Station Pump Repair

The pump at the Harvey Street lift station was removed and brought to Professional Pump, Inc. for substantial repair work. The cost of the necessary repairs is \$11,865.00. The Harvey Street lift station pump has required several repairs over the last few years. The pump is very old and obsolete which

makes the repairs for it difficult and expensive. The useful life on a lift station pump is 15 years; however, there is something negatively impacting the Village’s sewer system that is causing the issues to the lift station pump. EGLE requires sewer lift stations to have two pumps; therefore, the backup pump needs to be repaired as soon as possible. The Village should consider a more long-term solution. The 2018 Wastewater Report prepared under the SAW grant recommended that the Village of Shelby replace the Harvey Street lift station in 2021 at an estimated cost of \$290,000.00. The recommendation is to replace the Harvey Street lift station in Fiscal Year 2022-2023. The design work for the lift station would be performed by Fleis & VandenBrink in the 2021/2022 Fiscal Year with construction to begin the following spring/summer of Fiscal Year 20222/2023.

The Water and Sanitation Committee met on January 26, 2021 and recommended that the Village Council approve Quote Number ch-121520-1 for the Harvey Street lift station pump repairs from Professional Pump, Inc. of Belleville, Michigan in the amount of \$11,865.00.

Damian Omness moved to adopt Resolution number 08-21. (See Attached)
Seconded by: Steve Crothers.

Roll Call Vote:
Ayes: Omness, Crothers, Glover, Zaverl, Sutton, Harris, and Inglis.
Motion Carried 7-0.

b.) Household Hazardous Waste Disposal Program

The Village has been a part of the Household Hazardous Waste Disposal Program since approximately 2014. The Household Hazardous Waste program provides a way for residents to dispose of hazardous materials safely and easily so that they do not end up in our lakes, streams, groundwater, or public water supplies. The requested amount from the Village is based off the following calculation: Population based on 2010 Census: 2065 x .40/person = \$826.00. Last year the Village committed \$550.00 for the program.

Bill Glover moved to adopt Resolution number 09-21. (See Attached)
Seconded by: Damian Omness.

Roll Call Vote:
Ayes: Glover, Omness, Crothers, Zaverl, Sutton, Harris, and Inglis.
Motion Carried 7-0.

13. COMMITTEE REPORTS:

a. PLANNING COMMISSION: Chair Ex-Officio: John Sutton, Paul Inglis:

The Planning Commission will meet on Tuesday, February 16, 2021 at 6:30 P.M. and will hold Public Hearings to discuss a rezoning request on State Street and an amendment to the Accessory Buildings Ordinance.

b. WATER & SANITATION: Chair: Bill Harris, Steve Crothers:

The Water and Sanitation Committee met on January 26, 2021 to discuss the proposed Water Connection Fees for new constructions within the Village. The Committee also discussed the Valley Street booster tank. The booster tank pump will need to be repaired now and replaced in the near future.

c. STREETS AND SIDEWALKS: Chair: Dan Zaverl, Bill Glover:

Nothing to report.

d. PARKS, REC. & BLDGS: Chair: Damian Omness, John Sutton:

The Parks, Recreation, and Buildings Committee met on Thursday, February 4, 2021 to discuss the plans for the Pocket Park located downtown on Michigan Avenue.

e. FINANCE and INSURANCE: Chair: Steve Crothers, Bill Harris:

The Finance and Insurance Committee will be meeting on Tuesday, February 9, 2021 to review the draft Fiscal Year 2021/2022 budget.

f. PERSONNEL: Chair: John Sutton, Damian Omness:

Nothing to report.

g. ORDINANCES – Chair Bill Glover, Dan Zaverl:

Nothing to report.

14. PAYMENT OF BILLS:

Steve Crothers moved to approve the payment of the bills in the amount of \$48,711.51.
Seconded by: Bill Glover.

Roll Call Vote:

Ayes: Crothers, Glover, Zaverl, Sutton, Omness, Harris, and Inglis.

Motion Carried 7-0.

15. ADJOURNMENT:

Steve Crothers moved to adjourn the meeting at 7:12 P.M.

Seconded by: Damian Omness.

Roll Call Vote:

Ayes: Crothers, Omness, Glover, Zaverl, Sutton, Harris, and Inglis.

Motion Carried 7-0.

Council minutes are not official until approved at the February 22, 2021 Council meeting.

Approved

Minutes Respectfully Submitted by Crystal Budde, Village Clerk/Treasurer

Date



Date: February 19, 2020

To: Paul Inglis, Village President
Village Council Members

From: Brady Selner, Village Administrator

Subject: Administrator's Report for the February 22, 2021 Council Meeting

Police Cruiser: The new police cruiser was delivered on Friday, February 12, and brought to Windridge to have the police decals put on. It was on the road Tuesday, February 16.

Personnel Policy Update: Over the next couple weeks, I will work with staff to continue to develop an updated employee handbook/personnel policy. Kelly has compiled several policies from other municipalities into one document. We will use this document as the starting point to develop our updated personnel policies. Once we have a complete draft, a Personnel Committee meeting will be scheduled to review.

General Law Ordinance Update: We have received proposals from two companies to perform an update to our general law ordinances. An Ordinance Committee meeting will be scheduled soon to review the proposals and to recommend a consultant to Village Council.

Connection Fees: A Water & Sanitation Committee meeting will be scheduled soon for final discussion on updating the Village of Shelby connection fees. I am finalizing information to bring to the Committee for consideration.

Strategic Planning Session: We have postponed the strategic planning session with Ottawa County Administrator, Al Vandenberg, until April or May. We will look to get a specific date on the calendar once indoor gatherings are permitted by MDHHS.

Downtown Snow Removal: There has been discussion this week regarding downtown snow removal. In an effort to reduce confusion and to clearly identify our procedure, I developed a written plan with assistance from the DPW department. A copy of the memorandum is attached to this report.

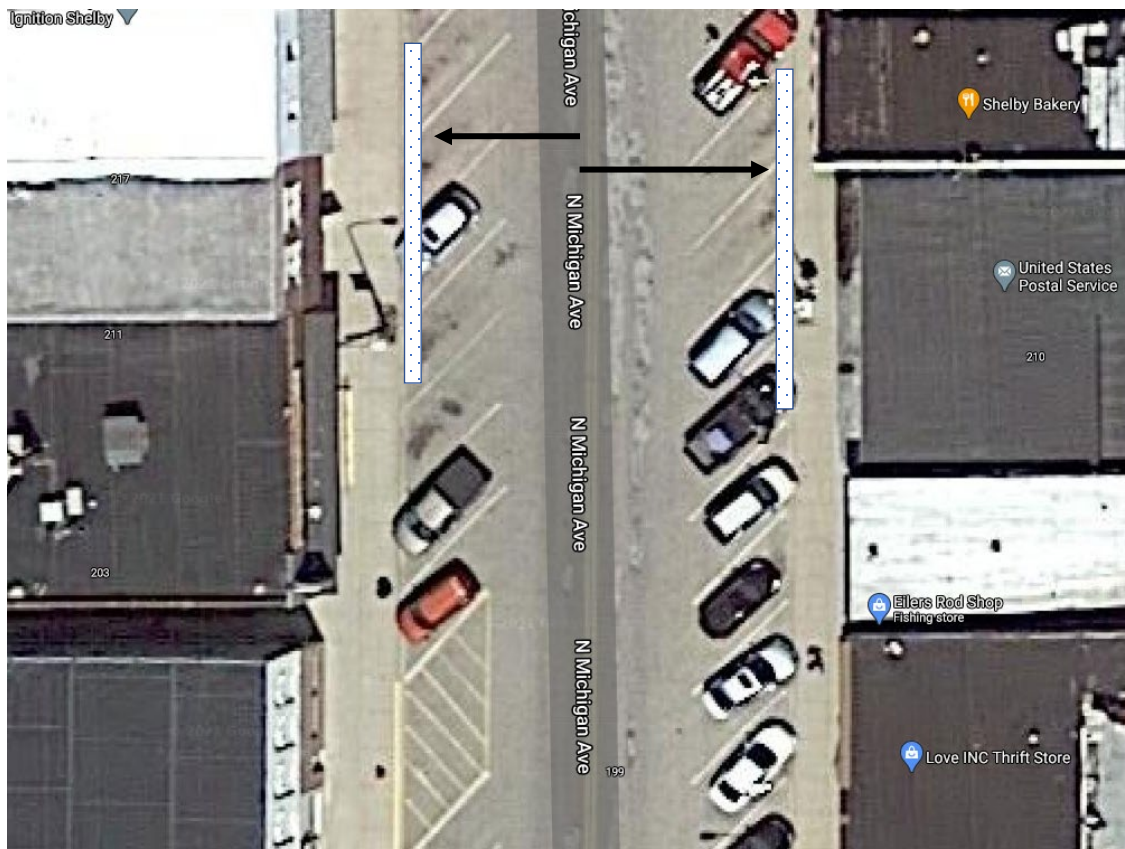


Date: February 18, 2021
To: DPW Staff
From: Brady Selner, Village Administrator
Subject: Downtown Snow Removal

The purpose of this correspondence is to establish the procedure for downtown snow removal. This plan should be followed as closely as possible while understanding the necessity to be flexible. When dealing with snow events, the specific circumstances are always different (ie. timing, accumulation, type of snow, etc.). In general, the following plan should be followed:

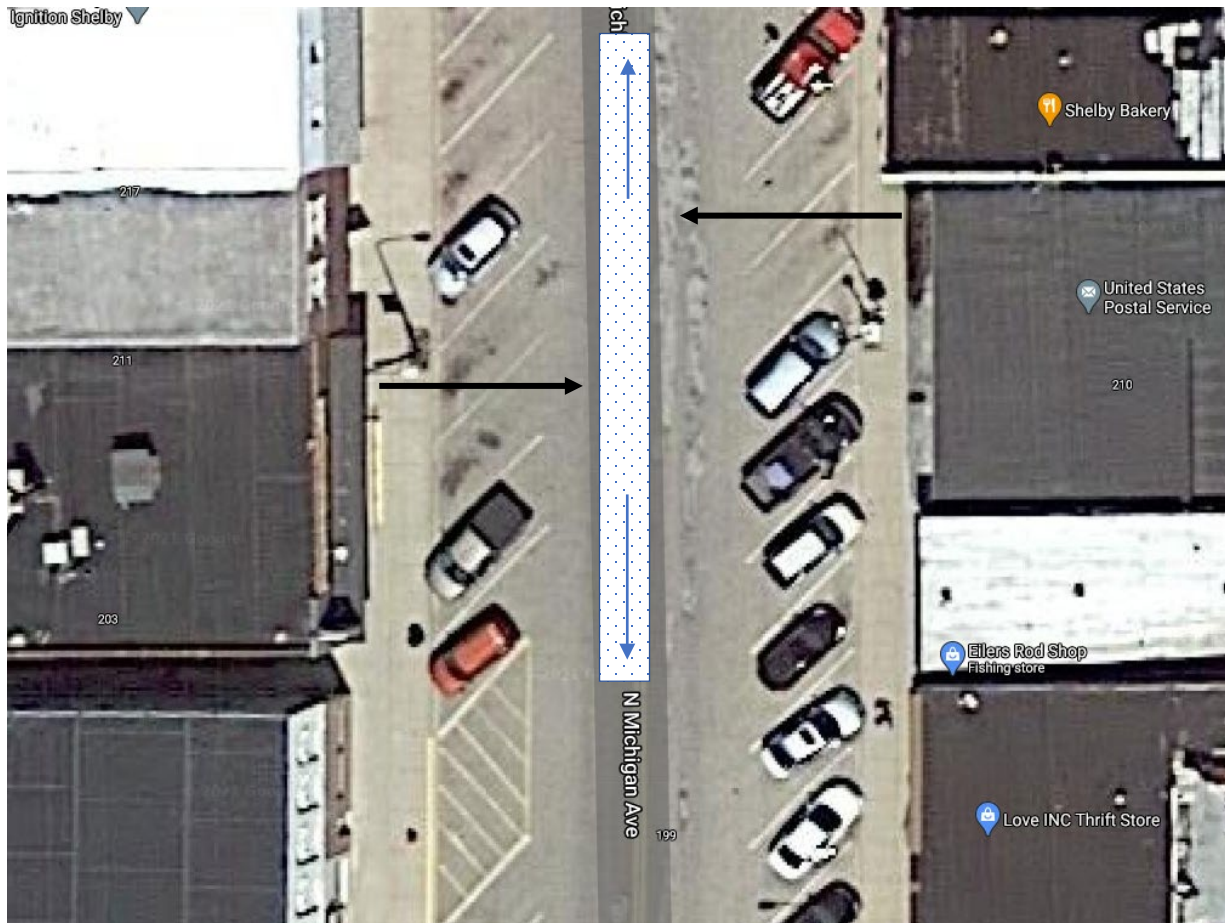
Less than 2 inches of snow:

1. Arrive at 6:00 am.
2. Plow from the centerline to the curb.
3. When making the last pass (closest to the curb) make sure speed is slow enough to reduce the amount of snow flying back onto the sidewalk.
4. Snow should be in a small pile from the curb to approximately 2 feet into the parking spaces.
5. Remove the snow from the curbs when time allows.



More than 2 inches of snow

1. Begin at approximately 5:00 am.
 - a. Heavy snow (greater than 4 inches) arrive at 4:00 am.
2. Clear the sidewalks first.
3. Plow from the curb to the centerline (turn belly blade to push snow into middle of the road).
4. Use the loader to push snow north to vacant lot next to Deb's Cafe Street and south past Brown Bear.





Village Council
Item Cover Page

Meeting Date: 2/22/2021
Agenda Item: Planning Commission Appointment
Recommendation: Approve Planning Commission Appointment
Budget Impact: None
Staff Contact: Brady Selner, Village Administrator

Background:

Mark Baker's Planning Commission term recently expired, and he decided to not serve another term. The Village received a Planning Commission Vacant Seat Application from Ross Field. The Village of Shelby Planning Commission Bylaws states: "Vacancies shall be appointed promptly by the Village President, with the approval of the Village Council, upon the resignation or removal of a Planning Commission member. Successors shall serve out the unexpired term of the member being replaced." If Ross Field is appointed, his term would expire on December 31, 2023.

Supporting Documents:

Planning Commission Vacant Seat Application
Resolution no. 10-21

**Motion by _____ seconded by _____ to adopt
Resolution No. 10-21.**



Planning Commission, Chairperson of Zoning Board of Appeals, and Village Council Vacant Seat Application

All applicants must be residents of the Village. This application form serves the Planning Commission, Chairperson of the Zoning Board of Appeals, and Village Council Vacant Seat (hereinafter referred to as "Boards and Commissions"). Applications, additional requirements, and information are available from the Village Administrator's office and the Village of Shelby website: www.shelbyvillage.com

Application for appointment to: Planning Commission
(Planning Commission/ZBA Chair, VC Vacant Seat)

Name: Ross A. Field

Address: 365 N Apricot Ln

Phone number: 231-742-1203 Email address: rossfield55@gmail.com

Describe any experiences that led to your desire to serve the community:

1. Current member of Oceana Co. Housing Commission and Dogwood Housing Development Corp.
2. Past member of Village Council
3. Resident of Village of Shelby for over 30 years
4. Certified General Real Estate Appraiser with office in the Village of Shelby for 29 years

Provide a brief biography including your skills, background, and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to the Boards and Commissions:

Other than eight years in college and after, I have lived in Shelby. I am a current member of the Oceana County Housing Commission, a past member of the Village Council, past board member and President of the Shelby Area District Library, past President of the Shelby Optimist Club, and a member of the former Shelby 2000 committee, a citizen's group that advocated for progress in the village and surrounding area.

VILLAGE OF SHELBY



Employment: List your most recent employment experiences.

Dates of Employment	Company Name/Location	Position	Job Description
Aug. 1992 — Present	Field & Associates Inc. 366 W Third St #1 Shelby, MI 49465	Certified General Appraiser	Appraisal of residential, farm, and commercial properties in West Michigan.

Education: List your most recent educational experiences.

Educational Institution/School	Certificate/Degree Received	Area(s) of Study
Michigan State University	BA '80	Political Science (English + History minors)

Supplemental Information: Please review the attached “Boards and Commissions Application Attachment” for the desired qualifications for each Board and Commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.



Boards and Commissions Application Attachment

Boards and Commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experiences or professional background listed below, the community urges you to apply for consideration. The community needs citizens with diverse backgrounds on its Boards and Commissions.

Planning Commission

Members are appointed by the Village Council. Members must be village residents qualified by experience and/or training in matters related to the Commission. Please check below if you have experience in:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Architecture | <input checked="" type="checkbox"/> Building construction | <input type="checkbox"/> Civil engineering |
| <input type="checkbox"/> Facilities management | <input type="checkbox"/> GIS/AutoCAD | <input type="checkbox"/> Historic Preservation |
| <input checked="" type="checkbox"/> Land use planning | <input type="checkbox"/> Landscape architecture | <input checked="" type="checkbox"/> Real estate/development/law |
| <input type="checkbox"/> Property maintenance/management | | |
| <input type="checkbox"/> Parks and recreation/natural resource management | | |

Zoning Board of Appeals Chairperson

Member is appointed by the Village Council. Member must be a Village resident qualified by experience and/or training in matters related to the Board. Please check below if you have experience in:

- | | |
|--|--|
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Building construction/engineering |
| <input type="checkbox"/> GIS/AutoCAD | <input type="checkbox"/> Land use planning |
| <input type="checkbox"/> Real estate/development/law | <input type="checkbox"/> Zoning |

Village Council Vacant Seat

All Village Council members are voted in by the citizens of Shelby. If any seats are vacant after elections or are made vacant during a term, the Council will appoint applicants to fill vacant seats. Please check below if you have experience in:

- | | |
|---|---|
| <input type="checkbox"/> Public administration | <input type="checkbox"/> Building construction/engineering |
| <input type="checkbox"/> Landscape architecture | <input type="checkbox"/> Land use planning |
| <input type="checkbox"/> Real estate/development/law | <input type="checkbox"/> Banking/finance |
| <input type="checkbox"/> Advertising/marketing/public relations | <input type="checkbox"/> Grant/endowments |
| <input type="checkbox"/> Policymaking | <input type="checkbox"/> Diversity issues/human resources |
| <input type="checkbox"/> Zoning | <input type="checkbox"/> Parks and recreation/natural resource management |

VILLAGE OF SHELBY



Important Public Records Information: All information submitted in this application is public information and subject to disclosure in response to public records request made pursuant to the Freedom of Information Act. Please contact the Village Clerk's office at 231-861-4400 if you have any questions or concerns about the disclosure of specific information.

Truth and Accuracy: I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

R. Field

01/29/2021

Applicant's Signature

Date

Return completed forms to: Shelby Village Hall, Attn. Village Clerk, 218 N Michigan Ave,
Michigan 49455



February 22, 2021

RESOLUTION

No. 10-21

RESOLVED BY THE COUNCIL OF THE VILLAGE OF SHELBY to appoint Ross A. Field to fill the vacancy on the Village of Shelby Planning Commission; term to expire December 23, 2023.

Moved: _____

Seconded: _____

Yes: _____

No: _____

ABSENT: _____

RESOLUTION No. 10-21 Declared ADOPTED.

ADOPTED ON: February 22, 2021



Village Council
Item Cover Page

Meeting Date: 2/22/2021
Agenda Item: Section 3.11 Zoning Ordinance Text Amendment
Recommendation: Approve Section 3.11 Zoning Ordinance Text Amendment
Budget Impact: None
Staff Contact: Brady Selner, Village Administrator

Background:

The Planning Commission held a public hearing and considered a text amendment to Section 3.11 of the Village of Shelby Zoning Ordinance at their February 16, 2021 Planning Commission meeting. No public comments were received during the public hearing, and the Planning Commission passed a resolution recommending approval of the proposed Section 3.11 text amendments. If the Village Council considers changes, additions, or amendments to the proposed zoning amendment; the changes may be referred back to the Planning Commission for consideration and comment within the legislative body's specified period of time. If approved, the zoning map amendment will take effect seven days after 'notice of adoption' has been published in the newspaper or a later date specified by the Village Council.

Supporting Documents:

Materials from the 2-16-21 Planning Commission Packet
Resolution no. 11-21

**Motion by _____ seconded by _____ to adopt
Resolution No. 11-21.**



Memorandum

Date: February 10, 2021

To: John Sutton, Co-Chair, Shelby Planning Commission
Planning Commission Members

From: Brady Selner, Village Administrator

Subject: Section 3.11 Text Amendment

Information:

The Planning Commission has discussed updates to the Accessory Building Ordinance for the Village of Shelby at the November 17, 2020 and December 15, 2020 Planning Commission meetings. A public hearing was scheduled for the January 19, 2020 but was rescheduled for February 16, 2021. Below is a summary of the amendments to Section 3.11.

1. Allow two accessory buildings on any property.
2. Prohibit shipping containers as accessory storage structures.
3. Omit the provision regarding sheet metal siding on accessory buildings.
4. Limit the size of all accessory buildings to take up less than 30% of the required year yard for a residential building.

The Planning Commission must consider the text amendment based on the standards listed in Section 15.04(B). I have provided an analysis of Section 15.04(B). The Planning Commission is welcome to add, delete, or edit my analysis. Following the public hearing on the proposed changes, the Planning Commission will need to make a recommendation to be considered by the Village Council.

Supporting Documents:

Section 15.04(B) Analysis
Section 3.11 with Tracked Changes
Updated Section 3.11 (Clean Version)
Resolution 02-21

Motion by Tim Horton, seconded by Tara Kelly, to pass resolution 02-21, to send a favorable recommendation to the Village Council for the text amendments to Section 3.11 of the Village of Shelby Zoning Ordinance.

Section 15.04(B) Analysis

Section 15.04 AMENDMENT PROCEDURE

- A. After submission of the application and fee, amendments to this Ordinance shall be processed as provided in the Zoning Act.
- B. The following guidelines shall be used by the Planning Commission, and may be used by the Legislative Body in consideration of amendments to the Zoning Ordinance:
 1. Text Amendment:
 - a. The proposed text amendment would clarify the intent of the Ordinance. **The proposed text amendment does clarify the intent of the Ordinance in that it provides the ability to have more than one detached accessory building without requiring the first accessory building to be used as a garage for vehicles. This makes it easier to have two accessory buildings, which in turn, will allow for more orderly development. Personal items can be stored in accessory buildings rather than sitting out in the yard.**
 - b. The proposed text amendment would correct an error in the Ordinance. **The text amendment includes corrections to the Ordinance.**
 - c. The proposed text amendment would address changes to the State legislation, recent case law or opinions from the Attorney General of the State of Michigan. **N/A**
 - d. The proposed text amendment would promote compliance with changes in other Community, County, State, or Federal regulations. **When evaluating this text amendment, other community zoning ordinances were considered. Many communities allow more than one detached accessory building on their properties subject to maximum square footage requirements.**
 - e. In the event the amendment will add a use to a District, that use shall be fully consistent with the character of the range of uses provided for within the District. **N/A**
 - f. The amendment shall not result create incompatible land uses within a Zoning District, or between adjacent Districts. **The amendment will not result in incompatible land uses within a Zoning District or between adjacent Districts. Although two accessory buildings will be allowed, the buildings will still be subject to applicable setbacks and maximum square footage standards. The primary goal of this amendment was to ensure residents could place sheds on their property.**

- g. The proposed text amendment is supported by the findings of reports, studies, or other documentation on functional requirements, contemporary building practices, environmental requirements and similar technical items. **The proposed text amendment was initiated to resolve a common request throughout the Village, that prior to the proposed amendment, was not able to meet Ordinance requirements. (Residents requesting zoning permits to place sheds on their property with existing accessory buildings that are not used as a garage for their vehicles)**
- h. As applicable, the proposed change shall be consistent with the Community's ability to provide adequate public facilities and services. **This amendment will not change the ability to provide adequate public facilities and services.**
- i. The proposed change shall be consistent with the Community's desire to protect the public health, safety, and welfare of the Community. **The proposed is consistent with the Village's desire to protect the public health, safety, and welfare.**

PROPOSED ACCESSORY BUILDING ORDINANCE (12/202/16/2021)

SECTION 3.11 ACCESSORY BUILDINGS AND STRUCTURES

- A. Unless associated with a bona-fide agricultural operation, no accessory building shall be permitted on any lot which does not contain a main building unless a permit for a main building has also been secured for that lot.
- B. Attached accessory buildings and structures that are structurally part of the main building shall conform to the setback requirements of the main building.
- C. Detached accessory buildings shall be a minimum of ten (10) feet from any other building or structure.
- D. Detached accessory buildings in the ~~Village shall~~ Village shall be a minimum of five (5) feet from rear or side property lines and shall not be permitted in the front yard. Detached accessory buildings in the Township shall be set back fifty (50) feet from any property line.
- E. In the Township, accessory building(s) shall not be erected in any required front yard. In the Village, accessory buildings are not permitted in the front yard.
- ~~F. In the Village Residential Districts, accessory buildings shall be of residential construction and shall be compatible with surrounding residential homes. Sheet metal walls are prohibited on any accessory building larger than 200 square feet. Accessory buildings under two hundred (200) square feet are exempt (amended July 2007)~~
- ~~G.F.~~ In the Village, no more than **two (2) accessory buildings** ~~one (1) accessory building~~ shall be located on any parcel within any Zoning District. ~~except that two (2) may be permitted when one (1) is a garage or other shelter for vehicles belonging to the residents.~~
- ~~H.G.~~ No accessory building shall be used in any part for residential dwelling or sleeping purposes.
- ~~H.H.~~ Manufactured homes, semi-trailers, shipping containers, or other vehicles shall not be used as accessory storage structures.
- ~~H.I.~~ No accessory building shall occupy any portion of a required greenbelt or buffer in any District.
- ~~K.J.~~ After the construction of an accessory building upon a parcel of land, no subsequent division of that land shall be made which would cause the building located thereon to be in violation of the terms of this Ordinance.
- ~~L.K.~~ A zoning permit shall be secured prior to the placement of any accessory building.
- ~~M.L.~~ The maximum height of accessory structures in the Township shall be twenty four (24) feet.
- ~~N.M.~~ The total square footage of all detached accessory buildings associated with residential uses in the Village shall not exceed **thirty percent (30%) of the required rear yard and the restrictions shown in the following table:**

Minimum Lot Size	Maximum Square Footage (GFA)	Maximum Height (ft)
3,000 sq. ft.	384 sq ft (e.g. 16 x 24)	14
5,000 sq. ft.	672 sq ft (e.g. 24 x 28)	14
10,000 sq. ft.	864 sq ft (e.g., 24 x 36)	18
15,000 sq. ft.	1,080 sq ft (e.g. 30 x 36)	20
20,000 sq. ft.	1,200 sq ft (e.g., 30 x 40)	24
35,000 sq. ft.	1,600 sq ft (e.g., 40 x 40)	28
1 acres +	2,000 sq ft (e.g., 40 x 50)	28

PROPOSED ACCESSORY BUILDING ORDINANCE (2/16/2021)

SECTION 3.11 ACCESSORY BUILDINGS AND STRUCTURES

- A. Unless associated with a bona-fide agricultural operation, no accessory building shall be permitted on any lot which does not contain a main building unless a permit for a main building has also been secured for that lot.
- B. Attached accessory buildings and structures that are structurally part of the main building shall conform to the setback requirements of the main building.
- C. Detached accessory buildings shall be a minimum of ten (10) feet from any other building or structure.
- D. Detached accessory buildings in the Village shall be a minimum of five (5) feet from rear or side property lines and shall not be permitted in the front yard. Detached accessory buildings in the Township shall be set back fifty (50) feet from any property line.
- E. In the Township, accessory building(s) shall not be erected in any required front yard. In the Village, accessory buildings are not permitted in the front yard.
- F. In the Village, no more than two (2) accessory buildings shall be located on any parcel within any Zoning District.
- G. No accessory building shall be used in any part for residential dwelling or sleeping purposes.
- H. Manufactured homes, semi-trailers, shipping containers, or other vehicles shall not be used as accessory storage structures.
- I. No accessory building shall occupy any portion of a required greenbelt or buffer in any District.
- J. After the construction of an accessory building upon a parcel of land, no subsequent division of that land shall be made which would cause the building located thereon to be in violation of the terms of this Ordinance.
- K. A zoning permit shall be secured prior to the placement of any accessory building.
- L. The maximum height of accessory structures in the Township shall be twenty four (24) feet.
- M. The total square footage of all detached accessory buildings associated with residential uses in the Village shall not exceed thirty percent (30%) of the required rear yard and the restrictions shown in the following table:

Minimum Lot Size	Maximum Square Footage (GFA)	Maximum Height (ft)
3,000 sq. ft.	384 sq ft (e.g. 16 x 24)	14
5,000 sq. ft.	672 sq ft (e.g. 24 x 28)	14
10,000 sq. ft.	864 sq ft (e.g., 24 x 36)	18
15,000 sq. ft.	1,080 sq ft (e.g. 30 x 36)	20
20,000 sq. ft.	1,200 sq ft (e.g., 30 x 40)	24
35,000 sq. ft.	1,600 sq ft (e.g., 40 x 40)	28
1 acres +	2,000 sq ft (e.g., 40 x 50)	28

**VILLAGE OF SHELBY
PLANNING COMMISSION
OCEANA COUNTY, MICHIGAN
(Resolution No. 02 -21)**

At a regular meeting of the Village of Shelby Planning Commission held on February 16, 2021 via videoconference pursuant to applicable emergency orders related to the COVID-19 pandemic, the following Resolution was offered for adoption by Planning Commission Member Tim Horton and was seconded by Planning Commission Member Tara Kelly:

**A RESOLUTION RECOMMENDING ADOPTION OF THE PROPOSED
VILLAGE OF SHELBY ZONING TEXT AMENDMENT TO THE
VILLAGE COUNCIL.**

WHEREAS, the Village of Shelby Planning Commission, pursuant to the provision of the Village of Shelby Zoning Ordinance, initiated a text amendment to Section 3.11 of the Village of Shelby Zoning Ordinance on November 17, 2020; and

WHEREAS, Section 15 of the Village of Shelby Zoning Ordinance outlines the zoning text amendment process; and

WHEREAS, the Planning Commission, at its February 16, 2021, meeting found that the zoning text amendment met the standards listed under Section 15.04(B) of the Village of Shelby Zoning Ordinance;

NOW, THEREFORE, BE IT RESOLVED, the Village of Shelby Planning Commission, by a majority vote at a regularly-scheduled and duly-noticed meeting, held this 16th day of February 2021, grants a FAVORABLE RECOMMENDATION of the Zoning Text Amendment, attached as **Exhibit A**, to Section 3.11 of the Village of Shelby Zoning Ordinance.

YEAS: Tim Horton, Tara Kelly, Paul Inglis, Samantha Near, John Sutton

NAYS: None

ABSENT/ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

Respectfully submitted,

Dated: February 16, 2021

By: 

Planning Commission Chairperson

Exhibit A

SECTION 3.11 ACCESSORY BUILDINGS AND STRUCTURES

- A. Unless associated with a bona-fide agricultural operation, no accessory building shall be permitted on any lot which does not contain a main building unless a permit for a main building has also been secured for that lot.
- B. Attached accessory buildings and structures that are structurally part of the main building shall conform to the setback requirements of the main building.
- C. Detached accessory buildings shall be a minimum of ten (10) feet from any other building or structure.
- D. Detached accessory buildings in the Village shall be a minimum of five (5) feet from rear or side property lines and shall not be permitted in the front yard. Detached accessory buildings in the Township shall be set back fifty (50) feet from any property line.
- E. In the Township, accessory building(s) shall not be erected in any required front yard. In the Village, accessory buildings are not permitted in the front yard.
- F. In the Village, no more than two (2) accessory buildings shall be located on any parcel within any Zoning District.
- G. No accessory building shall be used in any part for residential dwelling or sleeping purposes.
- H. Manufactured homes, semi-trailers, shipping containers, or other vehicles shall not be used as accessory storage structures.
- I. No accessory building shall occupy any portion of a required greenbelt or buffer in any District.
- J. After the construction of an accessory building upon a parcel of land, no subsequent division of that land shall be made which would cause the building located thereon to be in violation of the terms of this Ordinance.
- K. A zoning permit shall be secured prior to the placement of any accessory building.
- L. The maximum height of accessory structures in the Township shall be twenty four (24) feet.
- M. The total square footage of all detached accessory buildings associated with residential uses in the Village shall not exceed thirty percent (30%) of the required rear yard and the restrictions shown in the following table:

Minimum Lot Size	Maximum Square Footage (GFA)	Maximum Height (ft)
3,000 sq. ft.	384 sq ft (e.g. 16 x 24)	14
5,000 sq. ft.	672 sq ft (e.g. 24 x 28)	14
10,000 sq. ft.	864 sq ft (e.g., 24 x 36)	18
15,000 sq. ft.	1,080 sq ft (e.g. 30 x 36)	20
20,000 sq. ft.	1,200 sq ft (e.g., 30 x 40)	24
35,000 sq. ft.	1,600 sq ft (e.g., 40 x 40)	28
1 acres +	2,000 sq ft (e.g., 40 x 50)	28



February 22, 2021

RESOLUTION

No. 11-21

RESOLVED BY THE COUNCIL OF THE VILLAGE OF SHELBY to amend Section 3.11,
Accessory Buildings and Structures, in the Village of Shelby Zoning
Ordinance, attached as Exhibit A.

Moved: _____

Seconded: _____

Yes: _____

No: _____

ABSENT: _____

RESOLUTION No. 11-21 Declared ADOPTED.

ADOPTED ON: February 22, 2021



Village Council
Item Cover Page

Meeting Date: 2/22/2021
Agenda Item: 15 S. State Street Zoning Map Amendment
Recommendation: Approve 15 S. State Street Zoning Map Amendment
Budget Impact: None
Staff Contact: Brady Selner, Village Administrator

Background:

The Planning Commission held a public hearing and considered a map amendment to the Village of Shelby zoning map at their February 16, 2021 Planning Commission meeting. Public comment was received from Andy Near regarding the request. He had questions relating to the future land use map and future updates to the Village of Shelby Zoning Ordinance and zoning map. The Planning Commission passed a resolution recommending approval of the proposed map amendment for 15 S. State Street. The map amendment request will change 15 S. State Street (parcel 046-502-005-50) from C-2, General Business, to R-3, Multiple Family Residential. The staff report provided to the Planning Commission, attached to this item cover page, explains the request in further detail. If the Village Council considers changes to the proposed zoning map amendment; the changes may be referred back to the Planning Commission for consideration and comment within the legislative body's specified period of time. If approved, the zoning map amendment will take effect seven days after 'notice of adoption' has been published in the newspaper or a later date specified by the Village Council.

Supporting Documents:

Materials from the 2-16-21 Planning Commission Packet
Resolution no. 12-21

**Motion by _____ seconded by _____ to adopt
Resolution No. 12-21.**



Memorandum

Date: February 10, 2021
To: John Sutton, Co-Chair, Shelby Planning Commission
Planning Commission Members
From: Brady Selner, Village Administrator
Subject: Zoning Map Amendment, 15 S. State Street

ACTION REQUESTED BY THE PLANNING COMMISSION	To review a zoning map amendment and to recommend approval or denial of the request to the Shelby Village Council.
PROJECT TYPE	Zoning Map Amendment
PROPERTY ADDRESS	15 S. State Street
PARCEL NUMBERS	046-502-005-50
ZONING DISTRICT	C-2
FUTURE LAND USE DESIGNATION	Traditional Residential - 2020 Master Plan
GENERAL LOCATION OF PROJECT SITE	The parcel subject to this rezoning request is on the southwest corner of First Street and S. State Street
APPLICANT NAME	Michael Allen

Request

The applicant is requesting to rezone the property located at 15 S. State St (parcel number 046-502-005-50) from C-2, General Business District, to R-3, Multiple Family Residential District.

Relevant Sections of the Zoning Ordinance and 2020 Master Plan

The future land use map has this property designated Traditional Residential. Compatible zoning districts with this future land use classification include R-2 and R-3. Overall, there are very slight differences in the R-2 and R-3 zoning districts. In R-2, multi-family dwellings are a special land use, while in R-3 they are permitted by right. In R-2, elderly housing is a special land use, while in R-3 they are permitted by right.



TRADITIONAL RESIDENTIAL

Similar to the Modern Residential designation, single family homes and related uses are the primary use in this future land use designation. However, neighborhoods in this designation are arranged in a traditional grid pattern that is characteristic of historic villages. Due to its proximity to downtown Shelby, this designation is intended to accommodate a higher residential density than the Modern Residential designation. This may include compatible two-family and multi-unit housing types, such as duplexes, townhouses, apartments, and condominiums. Small-scale neighborhood parks and limited commercial uses may also be present in this designation to serve the immediate population.

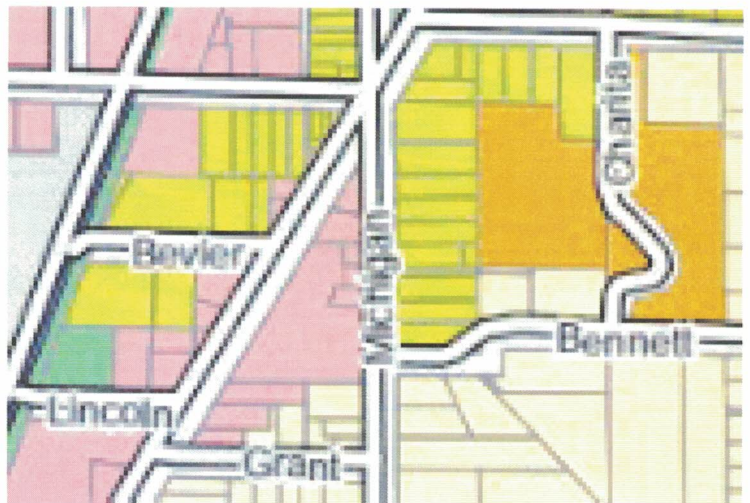
This designation generally accommodates a greater residential density than the Modern Residential designation and has an increased number of sidewalk connections to the downtown. Neighborhoods should be constructed of high-quality materials and future development should remain consistent with the traditional design, including front porches facing the street and relatively small setbacks that create a consistent streetwall with neighboring properties.

Primary Compatible Zoning Districts	Potentially Compatible Zoning District	Residential Density	Features
R-2, R-3	R-1, C-2	4-6 dwelling units per acre	Open community spaces, sidewalks, street trees, street lights, landscaping

74

MAP 5. FUTURE LAND USE

- Designation**
- Downtown
 - General Business
 - Industrial
 - Civic
 - Modern Residential
 - Traditional Residential
 - Multiple-Family Residential
 - Manufactured Home Park



Chapter 6 RR, R-1, R-2 AND R-3 RESIDENTIAL DISTRICTS

INTENT AND PURPOSE

The regulations of these Districts are intended to encourage a suitable environment for a variety of residential densities, and compatible supportive recreational, institutional, and educational uses. The intent of the Districts is to protect residential areas from the encroachment of uses that are not appropriate to a residential environment.

TABLE OF USES

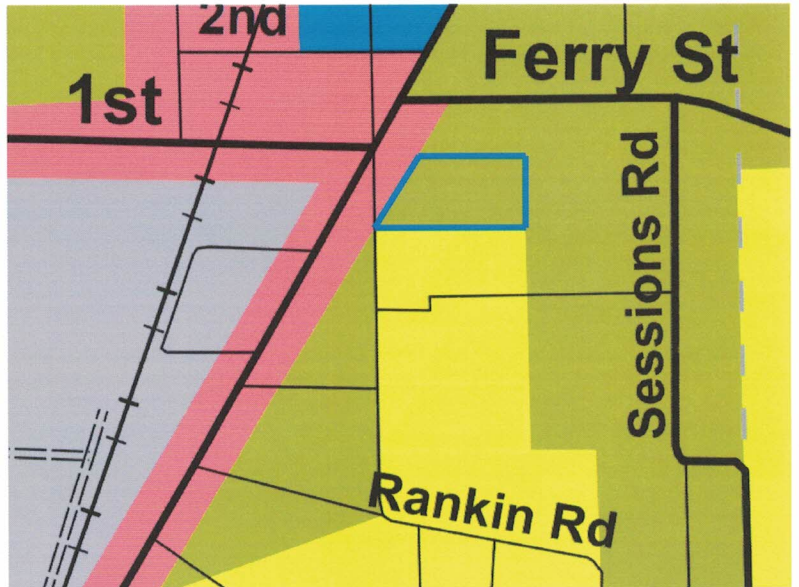
The following abbreviations apply to the Table of Uses for the RR Rural Residential; R-1, Low Density Residential, R-2, Medium Density Residential, and R-3, Multiple Family Residential districts:

- P: Permitted Use: Land and/or buildings in this District may be used for the purposes listed by right.
- SLU: Special Land Use: The following uses may be permitted by obtaining Special Land Use approval when all applicable standards cited in Chapter 11 are met.
- NP: Not Permitted: The use is not permitted in the District.

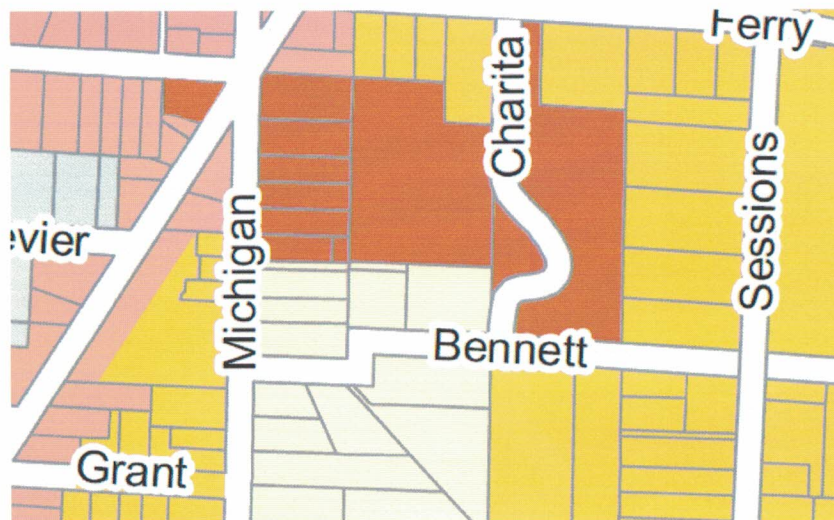
Table 6-1: Table of Uses		RR	R-1	R-2	R-3
Accessory Uses	Accessory structures and uses as defined in Chapter 2 and subject to Section 3.11	P	P	P	P
	Home occupation subject to Section 3.24	P	P	P	P
	Group day care home	SLU	SLU	SLU	SLU
	Bed and breakfast establishment	SLU	SLU	SLU	SLU
Residential Uses	State licensed residential facility, family care facility.	P	P	P	P
	State licensed residential facility Small Group Home Care Facility	SLU	SLU	SLU	SLU
	State licensed residential facility Large Group Home Care Facility	NP	NP	SLU	SLU
	Family day care home	P	P	P	P
	Multiple family dwelling	NP	NP	SLU	P
	Two-family dwelling	NP	NP	P	P
	Elderly housing	NP	NP	SLU	P
	Single family detached dwelling	P	P	P	P
	Open space development	SLU	SLU	SLU	SLU

Table of Uses		RR	R-1	R-2	R-3
Institutional Uses	Convalescent or nursing home	NP	NP	SLU	SLU
	Elementary, middle and high school (private)	SLU	SLU	SLU	SLU
	Cemeteries	SLU	SLU	SLU	SLU
	Place of religious worship	SLU	SLU	SLU	SLU
	Hospital	NP	NP	SLU	SLU
	Golf course or country club	SLU	SLU	NP	NP
Non-Residential Uses	Agricultural operation including general farming, truck farming, fruit orchard, nursery, greenhouses, and usual farm buildings but excluding intensive livestock operations	P	NP	NP	NP
	Campgrounds, public or private, including travel trailer parks	SLU	NP	NP	NP
	Horse riding stable, horse breeding stable	SLU	NP	NP	NP
	Home-based business	SLU	NP	NP	NP
	Public and utility service buildings, not including storage yards	SLU	SLU	SLU	SLU
	Park, playground or community center	P	P	P	P
	Removal and processing of topsoil, stone, rock, sand, gravel, lime or other soil or mineral resources	SLU	NP	NP	NP
	Utility substation, transmission line and switching station	SLU	SLU	SLU	SLU
	Wireless communication towers not exceeding 75 feet in height wholly owned and used by a federally licensed amateur radio station operator.	P	P	P	P
	Wind energy conversion systems (WECS)	SLU	NP	NP	NP

Adjacent Land Uses



The primary land use surrounding this property are single-family homes (North and West on First Street) and (East on Michigan Ave). There are some commercial uses (CarQuest and the Hospital) also on the east side of S. State Street. The zoning map above is different from the hard copy of the zoning map located at Village Hall. The “blue” outlined portion of the map above is zoned Multiple Family Residential (R-3) on the map in the office. I will note that the unofficial map (copied below) has the R-3 zoning classification out to Michigan Ave. Also, I have updated the unofficial zoning map below to show the proposed change.



Review Process

The zoning map amendment process is described in Section 15.03 and Section 15.04 of the Village of Shelby Zoning Ordinance. The Planning Commission must consider this request based on Section 15.04(C)(1-4).

Section 15.04 AMENDMENT PROCEDURE

- A. After submission of the application and fee, amendments to this Ordinance shall be processed as provided in the Zoning Act.
- B. The following guidelines shall be used by the Planning Commission, and may be used by the Legislative Body in consideration of amendments to the Zoning Ordinance:
1. Text Amendment:
 - a. The proposed text amendment would clarify the intent of the Ordinance.
 - b. The proposed text amendment would correct an error in the Ordinance.
 - c. The proposed text amendment would address changes to the State legislation, recent case law or opinions from the Attorney General of the State of Michigan.
 - d. The proposed text amendment would promote compliance with changes in other Community, County, State, or Federal regulations.
 - e. In the event the amendment will add a use to a District, that use shall be fully consistent with the character of the range of uses provided for within the District.
 - f. The amendment shall not result create incompatible land uses within a Zoning District, or between adjacent Districts.
 - g. The proposed text amendment is supported by the findings of reports, studies, or other documentation on functional requirements, contemporary building practices, environmental requirements and similar technical items.
 - h. As applicable, the proposed change shall be consistent with the Community's ability to provide adequate public facilities and services.
 - i. The proposed change shall be consistent with the Community's desire to protect the public health, safety, and welfare of the Community.
- C. Map Amendment (Rezoning): In making its recommendation to the Legislative Body, the Planning Commission shall consider the following criteria:
1. Whether or not the proposed rezoning is consistent with the goals, policies and future land use map of the Shelby Community Master Plan; or, if conditions have changed significantly since the Master Plan was adopted, the consistency with recent development trends in the area. **The Future Land Use map has this property designated for Traditional Residential. Compatible zoning districts for this future land use designation include R-2 and R-3.**
 2. Whether the proposed district and the uses allowed are compatible with the site's physical, geological, hydrological and other environmental features. The potential uses allowed in the proposed Zoning District shall also be compatible with surrounding uses in terms of land suitability, impacts on the community, density, potential influence on property values and traffic impacts. **The potential uses allowed in the proposed Zoning**

District are compatible with the surrounding uses, much of the surrounding property has existing homes.

3. Whether, if rezoned, the site is capable of the accommodating the uses allowed, considering existing or planned infrastructure including roads, sanitary sewers, storm sewer, water, sidewalks, and road lighting. **The rezoning would not have any impact on the existing infrastructure. The existing infrastructure is adequate for any uses in either R-2 or R-3.**
 4. Other factors deemed appropriate by the Planning Commission.
- D. Consideration of Amendment by the Legislative Body: Upon receipt of a report and summary of hearing comments from the Planning Commission as provided for in the Zoning Act, the Legislative Body may modify the proposed amendment or adopt it as presented by the Planning Commission.

Recommendation/Suggested Motion

Subject to any new and compelling information discovered at the Planning Commission meeting, I am recommending that the Planning Commission recommend approval of the zoning map amendment from C-2 to R-3. The surrounding land use is compatible with the R-3 zoning classification and the recently adopted future land use map has this property designated as “traditional residential” which names R-3 as a compatible zoning district. Additionally, the Village of Shelby will be updating the rest of the zoning map soon. The result of the zoning ordinance update will include updating the zoning map to coincide with the future land use map. This means the surrounding property will be rezoned to R-2 or R-3 upon completion of the zoning ordinance rewrite.

Motion by Paul Inglis, seconded by Samantha Near, to pass resolution 03-21, sending a favorable recommendation to the Village Council for the zoning map amendment for 15 S. State Street.

Supporting Documents:

Zoning Application
Applicant Written Request
Unofficial Zoning Map
Parcel Map
Resolution 03-21
Exhibit A



Planning & Zoning Application

218 N. Michigan, Shelby, Michigan 49455

Ph: 231-861-4401 Fax: 231-861-7449

E-mail: administrator@shelbyvillage.com

Select one or more of the items below, fees must be paid in full before any action can be taken. Items requiring Planning Commission action must be heard at a Public Hearing, published at applicants expense before action can be taken.

<input type="checkbox"/> Residential additions, Detached Garage, Swimming Pool Permit \$25.00	<input type="checkbox"/> Site Plan Review by Zoning Admin. \$25.00
<input type="checkbox"/> Demolition (Razing), residential - \$50.00 + \$500.00 escrow	Items below require Planning Commission Review. Applicant must supply 11 copies of plans to the commission.
<input type="checkbox"/> Demolition (Razing), Commercial - \$100 + performance Bond equal to demo cost	<input type="checkbox"/> Commercial / Industrial Site Plan Review - \$300.00
<input type="checkbox"/> Special Meeting – Actual cost of PC or Council wages	<input type="checkbox"/> Special Use Permit - \$300.00
<input type="checkbox"/> Variance - \$25.00 + Publication & any other cost	<input type="checkbox"/> PUD - \$300.00
<input type="checkbox"/> Ordinance Interpretation – Actual cost, min.\$500.00, excess refunded/returned	<input type="checkbox"/> PUD - Amendment - \$300.00
<input type="checkbox"/> Fence, Shed, Deck, Pad, Foundation, Wall & Overhang Signs permit- \$10.00	<input type="checkbox"/> Zoning Amendments - \$250.00 + actual cost of Publication & Legal fees
<input type="checkbox"/> Basic zoning compliance permit for structures not listed \$25.00	<input type="checkbox"/> Rezoning - \$300.00

Applicant Information:

Applicant is the: Owner Lessee Contractor/Architect

Name: Michael R. Allen Organization: _____
 Address: PO Box 157, Shelby MI 49455 City/State/Zip: _____
 Phone (H): 231-301-5516 Cell Phone: _____
 Email: doublestfun2@gmail.com

I hereby attest that all information on this application is, to the best of my knowledge, true and accurate:

Signature: Michael R. Allen Date: Oct. 23, 2020

Access Permission

I hereby grant permission for members of the Village of Shelby (Planning Commission) (Zoning Board of Appeals) (Village Council) (Staff) to enter the property described below (or as described in the attachments) for the purpose of gathering information related to this application. (Note to applicant: This is optional and will not affect any decision on your application)

Signature of Owner: Michael R. Allen Date: 10/23/2020

Address/Location of Subject Property: 15 S. State St., Shelby MI 49455

Current Zoning & Use of Subject Property: Commercial - office

If the applicant is not the owner of the property, complete the following:

Owner's Name: _____
 Address: _____
 City/State/Zip: _____
 Phone: _____ Signature: _____

Site Plan:

Attach additional pages if necessary.

Fees: All fees shall be paid in full prior to the scheduling of any reviews, meetings or hearings. All fees are non-refundable. The only refund exception is, if the Village has incurred no cost prior to the refund request. If the Village of Shelby has incurred any cost on behalf of the above request, only the unused portion of the fee will be refunded.

Escrow funds; If an escrow fee is required, the Village of Shelby Planning Commission shall determine the amount to be deposited with the Village Clerk. Funds shall be placed into a non-interest-bearing account and shall be used to pay any necessary expense resulting from the applicant's application. All unused escrow funds shall be refunded to the applicant upon Village Council approval.

*****PLEASE ALLOW 5 BUSINESS DAYS FOR REVIEW AND APPROVAL BY ZONING ADMINISTRATOR*****

If application is for a variance, please attach one (1) copy of your site plan. If application requires Planning Commission review, please attach eleven (11) copies of a completed site plan and drawings.

TO BE COMPLETED BY VILLAGE

Date application received and accepted: _____

Receipt Attached: Yes No **Staff:** _____

Meeting Date (if applicable): _____

Note: Information contained in this application, as well as supporting documentation, may be subject to review by the public if a Freedom of Information Act Request is filed.

VILLAGE OF SHELBY

218 N MICHIGAN AVENUE

SHELBY, MI 49455

Receipt: 150079096

10/27/20

Page

Cashier: TREASURER

Received Of:

The sum of: **\$300.00**

ZONING

ZONING PERMIT & FEES

300.00

Total

300.00

Balance Due

TENDERED:

CHECKS

17920

300.00

Signed: _____

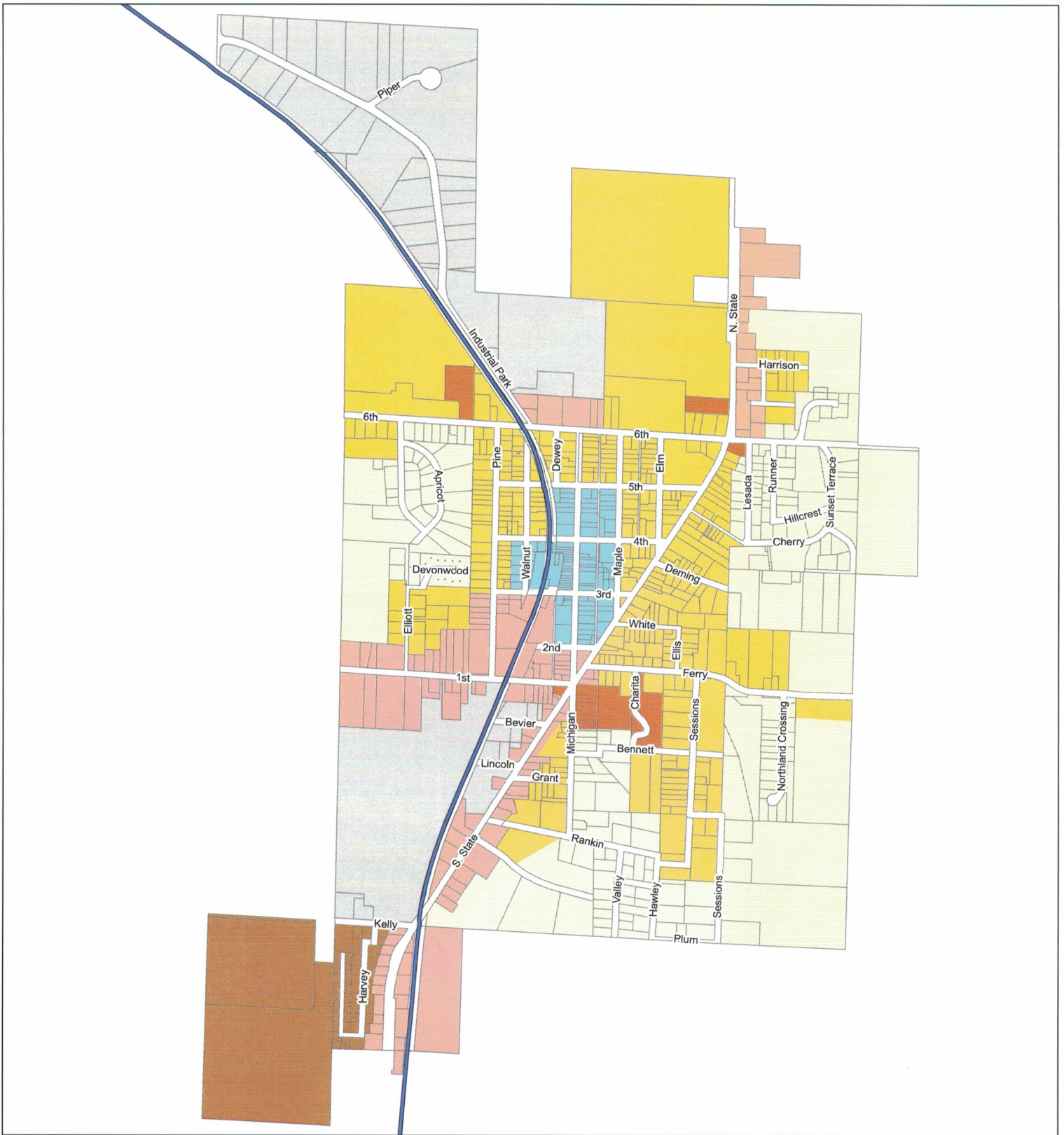
I, Mike Allen, request that the zoning change I am requesting be to R3.

Please let me know if you have any questions,

JANUARY 18, 2021 date:

Mike Allen

A handwritten signature in cursive script that reads "Michael R. Allen" followed by a horizontal line.



Map 5

UNOFFICIAL Zoning Map

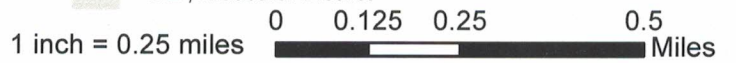
Village of Shelby, MI

williams&works
engineers | surveyors | planners

DISTRICT

- R-1, Low Density Residential District
- R-2, Medium Density Residential District
- R-3, Multiple-Family Residential

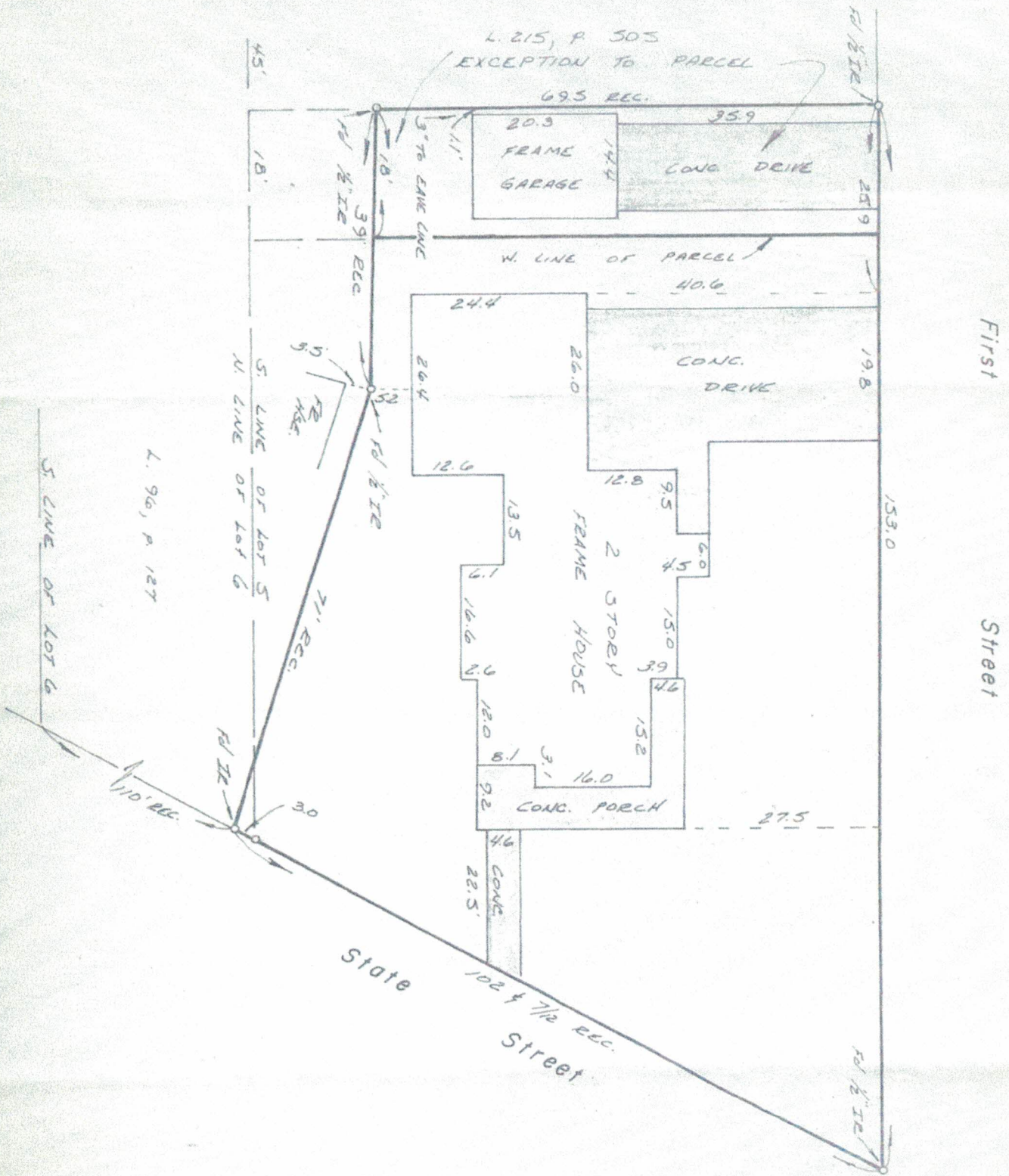
- R-4, Manufactured Home Community District
- C-1, Central Business District
- C-2, General Business District
- IND, Industrial District

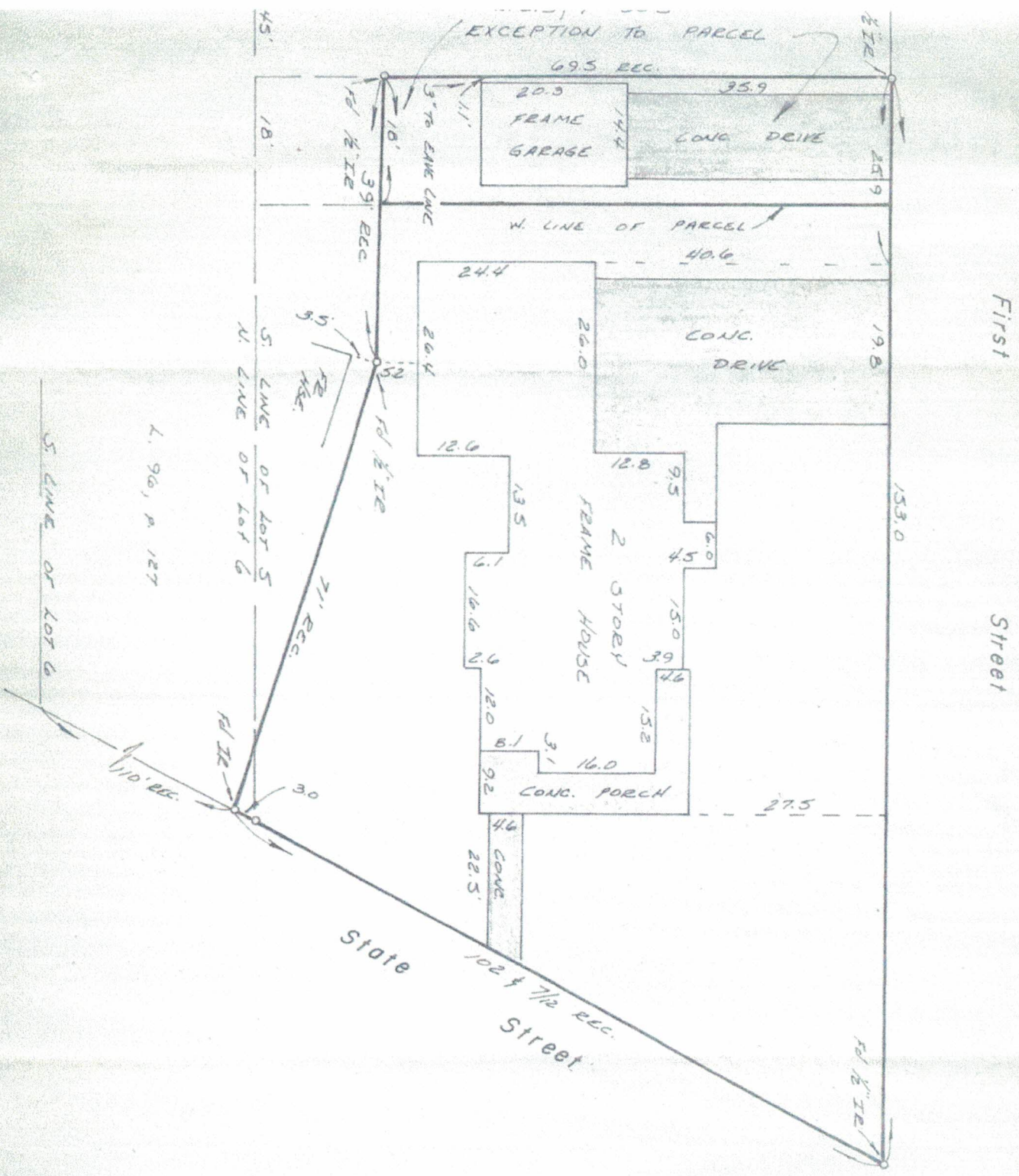


MORTGAGE

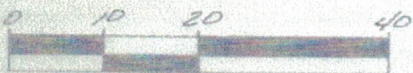
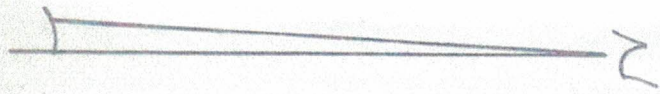
INSPECTION

Part of Lot 5 and Lot 6 of Block 2 of the Plat of the Village of Shelby, Oceana County, Michigan.





L. 96, p. 127



SCALE: 1" = 20 ft.

REVISED: July 23, 1984 - EXCEPTION TO PARCEL

FOR
Waterfield Mortgage Co.

J. RANDOLPH HEPWORTH, RLS
R. R. 2 WAYNE AVE

COMPLETED
May 25, 1984

JOB NO. 91.075

**VILLAGE OF SHELBY
PLANNING COMMISSION
OCEANA COUNTY, MICHIGAN
(Resolution No. 03 -21)**

At a regular meeting of the Village of Shelby Planning Commission held on February 16, 2021 via videoconference pursuant to applicable emergency orders related to the COVID-19 pandemic, the following Resolution was offered for adoption by Planning Commission Member Paul Inglis and was seconded by Planning Commission Member Samantha Near:

A RESOLUTION RECOMMENDING ADOPTION OF THE PROPOSED VILLAGE OF SHELBY ZONING MAP AMENDMENT TO THE VILLAGE COUNCIL.

WHEREAS, Michael R. Allen, pursuant to the provisions of the Village of Shelby Zoning Ordinance, submitted an application for a zoning map amendment on October 23, 2020, for a change from General Business District (C-2) to Multiple-Family Residential District (R-3); and

WHEREAS, Section 15 of the Village of Shelby Zoning Ordinance outlines the zoning map amendment process; and

WHEREAS, the Planning Commission has received a report from Brady Selner (Village of Shelby Administrator) dated February 10, 2021; and

WHEREAS, the Planning Commission, at its February 16, 2021, meeting found that the zoning map amendment request met the standards listed under Section 15.04 of the Village of Shelby Zoning Ordinance;

NOW, THEREFORE, BE IT RESOLVED, the Village of Shelby Planning Commission, by a majority vote at a regularly-scheduled and duly-noticed meeting, held this 16th day of February 2021, grants a FAVORABLE RECOMMENDATION of the Zoning Map Amendment, for the property described in **Exhibit A**, 15 S. State Street, property number 046-502-006-50, for a zoning map amendment from General Business District (C-2) to Multiple Family Residential District (R-3).

YEAS: Paul Inglis, Samantha Near, Tara Kelly, John Sutton

NAYS: None

ABSTAIN : Tim Horton

ABSENT : None

RESOLUTION DECLARED ADOPTED.

Respectfully submitted,

Dated: February 16, 2021

By:



Planning Commission Chairperson

Exhibit A

PROPERTY INFORMATION

Property Assessed To:

ALLEN MICHAEL R & KAROLINE L
PO BOX 157
SHELBY, MI 49455

Prop #: 64-046-502-005-50

School: 64080

Prop Addr:

Legal Description:

15 FIRST ST WD844076 WD843774 WD-L2012P5628 PART TO 005-60 IN 1985 BEG
AT NE COR LOT 5, TH W TO N & S LI 3 IN W OF W SI GARAGE, TH S 69 1/2 FT,
TH E 39 FT, TH SE 71 FT, TH NE 102 7/12 FT TO POB EXC E 18 FT OF W 63 FT
THOF BLK 2 VILLAGE OF SHELBY.



February 22, 2021

RESOLUTION

No. 12-21

RESOLVED BY THE COUNCIL OF THE VILLAGE OF SHELBY to amend the Village of Shelby Zoning Map to rezone the property described in **Exhibit A**, 15 S. State Street, property number 046-502-006-50, from the General Business District (C-2) to Multiple Family Residential District (R-3).

Moved: _____

Seconded: _____

Yes: _____

No: _____

ABSENT: _____

RESOLUTION No. 12-21 Declared ADOPTED.

ADOPTED ON: February 22, 2021



Village Council
Item Cover Page

Meeting Date: 2/22/2021
Agenda Item: MDOT TEDF B Grant Contract
Recommendation: Approve MDOT TEDF B Grant Contract
Budget Impact: \$136,750 from Fund 203 (Local Streets)
Staff Contact: Brady Selner, Village Administrator

Background:

Village Council authorized Don DeVries of Fleis & VandenBrink Engineering to apply for the MDOT – TEDF Category B Grant on May 26, 2020. The Village was notified of the grant award on August 11, 2020. The next step in the process is to pass a resolution naming the officials authorized to sign the contract. The contract agreement between the Village of Shelby and MDOT will go before the STC Committee on 2/25/21. Once the contract is approved, and once the Contracting Unites has received the two signed copies from the Village (as well as the two certified resolutions) then the contract will go to the MDOT Director to be fully executed.

Supporting Documents:

MDOT Contract
Resolution no. 13-21

Motion by _____ seconded by _____ to adopt
Resolution No. 13-21.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

PAUL C. AJEGBA
DIRECTOR

February 12, 2021

Ms. Crystal Budde, Village Clerk/Treasurer
Village of Shelby
218 North Michigan
Shelby, Michigan 49446

Dear Ms. Budde:

RE: Contract Number: 21-5048
Control Section: TEDB 64000
Job Number: 212345CON

Enclosed is one (1) original and one (1) copy of the above referenced contract between your organization and the Michigan Department of Transportation (MDOT).

If you have questions on the content of this contract, or revisions are required, please contact Deirdre Thompson, Local Government Contract Engineer at ThompsonD@Michigan.gov or 517-335-2265.

1. Attach two (2) original certified resolutions. The resolution should include:
 - The name of officials authorized to sign the contract.
 - MDOT Contract Number 21-5048.

If you need an example of a resolution, please contact the MDOT Agreements Staff at MDOT-eAgreements@Michigan.gov.

2. Please return signed contracts and resolutions for MDOT Execution within 35 days from the date of this letter to:

MDOT Agreements Staff
MDOT – Development Services Division, 2nd Floor
425 West Ottawa Street, P.O. Box 30050
Lansing, MI 48909

MDOT will return a copy of the executed contract to your organization.

Enclosure

TED (B)
NON FED

COM
Control Section TEDB 64000
Job Number 212345CON
Contract No. 21-5048

THIS CONTRACT is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT;" and the VILLAGE OF SHELBY, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY;" for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in the Village of Shelby, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I," dated February 8, 2021, attached hereto and made a part hereof:

Hot mix asphalt cold milling and resurfacing work along Fourth Street from Michigan Avenue to State Street, along Hawley Street from Michigan Avenue to Rankin Street, along Rankin Street from Hawley Street to Plum Road, along Pine Street from First Street to Third Street, along Pine Street from Fifth Street to Sixth Street, and along Sessions Road from Ferry Street southerly approximately 1500 feet; and all together with necessary related work.

WITNESSETH:

WHEREAS, the State of Michigan is hereinafter referred to as the "State;" and

WHEREAS, the PROJECT has been approved for financing in part with funds from the State appropriated to the Transportation Economic Development Fund, hereinafter referred to as "TED FUNDS," qualifies for funding pursuant to PA 231, Section 9(1)(b); Public Act of 1987, as amended, and is categorized as:

CATEGORY "B" FUNDED PROJECT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.
2. The term "PROJECT COST," as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering and inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to EGLE. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to perform, at no cost to the PROJECT, such administration of the PROJECT covered by this contract as is necessary to assist the REQUESTING PARTY to qualify for funding. Such administration may include performing such review, legal, financing, any other PROJECT related activities as are necessary to assist the REQUESTING PARTY in meeting applicable State requirements.

The DEPARTMENT shall provide the REQUESTING PARTY with a notice to proceed with the award of the construction contract for the PROJECT.

The DEPARTMENT may make a final acceptance inspection of the PROJECT as necessary to ensure the PROJECT meets State requirements. Failure to comply with State requirements may result in forfeiture of future distributions of the Michigan Transportation Fund as described in Section 5. No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

4. The REQUESTING PARTY, under the terms of this contract, shall advertise and award the PROJECT work in accordance with the following:

- A. The REQUESTING PARTY will, at no cost to the DEPARTMENT or the PROJECT, design, or cause to be designed, the PROJECT, and shall accept full responsibility for that design. Any review undertaken by the DEPARTMENT is for its own purposes and is not to nor does it relieve the REQUESTING PARTY of liability for any claims, causes of action or judgments arising out of the design of the PROJECT.
- B. The REQUESTING PARTY, hereby, certifies to the DEPARTMENT that the plans, specifications, and estimates for the PROJECT have been prepared in compliance with applicable State laws, local ordinances, and State and local standards and regulations.

C. The REQUESTING PARTY, hereby, certifies to the DEPARTMENT that the contracting procedures to be followed by the REQUESTING PARTY in connection with the solicitation of the construction contract for the PROJECT shall be based on an open competitive bid process. It is understood that the proposal for the PROJECT shall be publicly advertised and the contract awarded on the basis of the lowest responsive and responsible bid in accordance with applicable State statutes, local ordinances, and State and local regulations.

(1) The REQUESTING PARTY shall not award the construction contract prior to receipt of a notice to proceed from the DEPARTMENT.

(2) Upon verification that contractor selection by the REQUESTING PARTY was made in accordance with the terms of this contract and upon receipt of the "Request for Payment" form from the REQUESTING PARTY, the DEPARTMENT will authorize payment to the REQUESTING PARTY for the eligible amount in accordance with Section 5.

D. The REQUESTING PARTY will, at no cost to the PROJECT or the DEPARTMENT, comply with all applicable State statutes, local ordinances, and State and local regulations, including, but not limited to, those specifically relating to construction contract administration and obtain all permits and approvals with railway companies, utilities, concerned State, Federal, and local agencies, etc., and give appropriate notifications as may be necessary for the performance of work required for the PROJECT.

The REQUESTING PARTY agrees to comply with all applicable requirements of Part 91, Soil Erosion and Sedimentation Control of the Natural Resources and Environmental Protection Act, 1994 PA 451 as amended by 1995 PA 60 and 1996 PA 173, MCL 324.9101 et. seq., for all PROJECT work performed under this contract, and the REQUESTING PARTY shall require its contractors and subcontractors to comply with the same.

E. All work in connection with the PROJECT shall be performed in conformance with the DEPARTMENT'S current Standard Specifications for Construction, special provisions, and the supplemental specifications and plans pertaining to the PROJECT. All materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. Any changes in the scope of work for the PROJECT will require approval by the DEPARTMENT.

- F. The REQUESTING PARTY shall, at no cost to the PROJECT or to the DEPARTMENT, appoint a project manager who shall administer the PROJECT and ensure that the plans and specifications are followed, and shall perform or cause to be performed the construction engineering and inspection services necessary for the completion of the PROJECT.

Should the REQUESTING PARTY elect to use consultants for construction engineering and inspection, the REQUESTING PARTY shall provide a full-time project manager employed by the REQUESTING PARTY who shall ensure that the plans and specifications are followed.

- G. The REQUESTING PARTY shall require the contractor who is awarded the contract for the construction of the PROJECT to provide, as a minimum, insurance in the amounts specified in and in accordance with the DEPARTMENT'S current Standard Specifications for Construction, and to:

- (1) Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- (2) Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other party with jurisdiction for the roadway being constructed as the PROJECT, and their employees, for the duration of the PROJECT and to provide copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume either ownership of any portion of the PROJECT or jurisdiction of any REQUESTING PARTY highway as a result of being named as an insured on the owner's protective liability insurance policy.
- (3) Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current Standard Specifications for Construction and to provide copies of notices and reports prepared to those insured.

5. The PROJECT COST shall be met in part by contributions by TED FUNDS. TED FUNDS Category B shall be applied to the eligible items of the PROJECT COST up to an amount not to exceed the lesser of: (1) 50 percent of the approved and responsible low bid amount, or (2) \$136,750, the grant amount. The balance, if any, of the PROJECT COST, after deduction of TED FUNDS, is the sole responsibility of the REQUESTING PARTY.

The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of PROJECT work.

Based upon the final cost of the PROJECT and/or a request by the REQUESTING PARTY, a payment adjustment may be initiated and/or authorized by the DEPARTMENT for eligible items of the PROJECT COST such that the total amount of TED FUNDS does not exceed the grant amount. The REQUESTING PARTY shall certify all actual costs incurred for work performed under this contract that are eligible for payment with TED FUNDS and will be required to repay any TED FUNDS it received in excess of 50 percent of the total of such costs.

6. The REQUESTING PARTY shall establish and maintain adequate records and accounts relative to the cost of the PROJECT. Said records shall be retained for a period of three (3) years after completion of construction of the PROJECT and shall be available for audit by the DEPARTMENT. In the event of a dispute with regard to allowable expenses or any other issue under this contract, the REQUESTING PARTY shall continue to maintain the records at least until that dispute has been finally decided and the time after all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the records at any reasonable time after giving reasonable notice.

The REQUESTING PARTY, within six (6) months of completion of the PROJECT and payment of all items of PROJECT COST related thereto, shall make a final reporting of construction costs to the DEPARTMENT and certify that the PROJECT has been constructed in accordance with the PROJECT plans, specifications, and construction contract.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense, and (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any

disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, P.L. 998-502 and applicable State laws and regulations relative to audit requirements.

7. The REQUESTING PARTY certifies that a) it is a person under the Natural Resources and Environmental Protection Act, MCL 324.20101 et seq., as amended, (NREPA) and is not aware of and has no reason to believe that the property is a facility as defined in the NREPA; b) the REQUESTING PARTY further certifies that it has completed the tasks required by MCL 324.20126 (3)(h); c) it conducted a visual inspection of property within the existing right of way on which construction is to be performed to determine if any hazardous substances were present; and at sites on which historically were located businesses that involved hazardous substances, it performed a reasonable investigation to determine whether hazardous substances exist. This reasonable investigation should include, at a minimum, contact with local, State and federal environmental agencies to determine if the site has been identified as, or potentially as, a site containing hazardous substances; d) it did not cause or contribute to the release or threat of release of any hazardous substance found within the PROJECT limits.

The REQUESTING PARTY also certifies that, in addition to reporting the presence of any hazardous substances to the Department of Environmental Quality, it has advised the DEPARTMENT of the presence of any and all hazardous substances which the REQUESTING PARTY found within the PROJECT limits, as a result of performing the investigation and visual

inspection required herein. The REQUESTING PARTY also certifies that it has been unable to identify any entity who may be liable for the cost of remediation. As a result, the REQUESTING PARTY has included all estimated costs of remediation of such hazardous substances in its estimated cost of construction of the PROJECT.

8. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either State or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Department of Environmental Quality, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT. If the REQUESTING PARTY refuses to participate in the cost of remediation, the amount of TED FUNDS the REQUESTING PARTY received from Grant 312 shall be forfeited back to the DEPARTMENT.

9. If State funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Department of Environmental Quality and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

10. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the State.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT does not relieve the REQUESTING PARTY and the local agencies, as applicable, of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT is performing a governmental function, as that term is defined in MCL 691.1401 et seq. as amended, which is incidental to the completion of the PROJECT.

11. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rest with the REQUESTING PARTY and other local agencies having respective jurisdiction.

12. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable. Any changes in the scope of work for the PROJECT will require approval by the DEPARTMENT.

13. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

14. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

15. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts," as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964 being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.

16. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolution approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

VILLAGE OF SHELBY

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011



February 22, 2021

RESOLUTION

No. 13-21

RESOLVED BY THE COUNCIL OF THE VILLAGE OF SHELBY to authorize Brady Selner, Village Administrator, and Paul E. Inglis, Council President, to sign the Michigan Department of Transportation Contract, Contract No. 21-5048.

Moved: _____

Seconded: _____

Yes: _____

No: _____

ABSENT: _____

I, Crystal Budde, Clerk do hereby certify that the foregoing is a true and original copy of a Resolution duly made and passed by the Common Council of The Village of Shelby at their regular meeting held on the 22th day of February 2021, in the Village of Shelby, Oceana County, State of Michigan, with a quorum present.

Crystal Budde, Clerk/Treasurer
Village of Shelby

RESOLUTION No. 13-21 Declared ADOPTED.

ADOPTED ON: February 22, 2021



Village Council
Item Cover Page

Meeting Date: 2/22/2021
Agenda Item: February 2021 Budget Amendments
Recommendation: Approve February 2021 Budget Amendments
Budget Impact: Balance Budget
Staff Contact: Crystal Budde, Village Clerk/Treasurer

Background:

A number of line items in all funds have gone over budget. Most of which are due to unexpected expenses. The General Funds differences are due to incorrect budgeting for wages. The Village did not expect to have Bill Cousins with us. Also, the purchase of the Pocket Park on Michigan Avenue was an unexpected purchase. The General; Major Streets; Local Streets; Sewer; and, Water Funds are showing a net surplus.

The Equipment Pool Fund is the only fund that is requiring an increase to the amount needed from the Village's Fund Balance. Though the budget did account from the transfer for the purchase of the two new vehicles, the purchase amount was \$16,608.00 more than what had been budgeted for the purchases.

These budget amendments are required in order to comply with the Uniform Budgeting and Accounting Act.

Supporting Documents:

February 2021 Budget Amendments
Resolution no. 14-21

**Motion by _____ seconded by _____ to adopt
Resolution No. 14-21.**

Village of Shelby February 2021 Budget Amendments

Fund	Adopted Revenues	Amended Revenue	Adopted Expenditures	Amended Expenditure	Net Revenue/Expenditures	Reserves used	Fund Balance
General	\$ 606,657.16	\$ 641,071.16	\$ 583,779.17	\$ 638,816.16	\$ 2,255.00	\$ -	\$ 534,982.00
Major Streets	\$ 261,800.00	\$ 281,800.00	\$ 163,244.00	\$ 167,012.00	\$ 114,788.00	\$ -	\$ 810,116.00
Local Streets	\$ 244,999.00	\$ 248,830.00	\$ 244,999.00	\$ 247,993.00	\$ 837.00		\$ 984,878.00
Sewer	\$ 433,419.00	\$ 442,064.00	\$ 433,419.00	\$ -	\$ 8,645.00	\$ -	\$ 560,918.00
Water	\$ 479,419.00	\$ 492,715.00	\$ 479,419.00	\$ 479,379.00	\$ 13,336.00	\$ -	\$ 116,396.00
Equipment	\$ 156,925.00	\$ 173,533.00	\$ 156,925.00	\$ 173,533.00	\$ -	\$ 16,608.00	\$ 401,774.00

GL#	Description	Amended Budget
General Fund		
101-000.000-403.000	CURRENT PROP TAXES	274,784.82
101-000.000-405.000	PILOT REVENUES	6,142.90
101-000.000-407.000	DELINQUENT PROP TAXES	50,295.00
101-000.000-451.000	BUSINESS LICENSES-PERMITS	140.00
101-000.000-543.000	PD 302 STATE FUNDING	520.00
101-000.000-569.000	STATE GRANTS-LIQUOR FEES	1,324.40
101-000.000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	10,008.04
101-000.000-574.000	STATE REVENUE SHARING	185,370.00
101-000.000-580.000	STATE REVENUE EVIP	49,277.00
101-000.000-590.000	TRSNF FROM RESERVES	0.00
101-000.000-607.000	Zoning Permit Fees	800.00
101-000.000-618.000	TAX COLLECTION FEES	4,200.00
101-000.000-645.000	LEAF BAGS	100.00
101-000.000-652.000	POLICE FINES, FEES, REPORTS	450.00
101-000.000-652.100	DUIL RESTITUTIONS	280.00
101-000.000-657.000	DISTRICT COURT FINES	0.00
101-000.000-661.000	FORFEITURE MONIES	0.00
101-000.000-664.000	INTEREST EARNED	3,600.00
101-000.000-664.900	INT-PRIME VEST	0.00
101-000.000-667.000	BUILDING RENTAL	24,000.00
101-000.000-667.100	BUILDING RENTAL OCEANA EMS	0.00
101-000.000-671.000	SPONSORSHIP-SHELBY SUMMER KICK OFF	0.00
101-000.000-673.000	SALE OF FIXED ASSETS	0.00
101-000.000-673.200	SALE IND PARK LAND	0.00
101-000.000-675.000	Donations	0.00
101-000.000-676.000	CONT. FROM OTHER FUNDS	9,420.00
101-000.000-677.000	REIMBURSEMENTS	1,600.00
101-000.000-677.100	FEMA REIMBURSEMENTS	0.00
101-000.000-677.200	REIMB: WORKERS COMP	0.00
101-000.000-685.000	REIMB-SALVAGE INSPECTIONS	0.00
101-000.000-695.000	MISC. REVENUES	18,759.00
101-000.000-695.400	DELINQUENT DIVERSION PROGRAM REVENUE	0.00
101-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00
		641,071.16
Village Council		
101-101.000-702.000	SALARIES & WAGES	13,000.00
101-101.000-714.000	MEDICARE EXPENSE	188.50
101-101.000-715.000	PAYROLL W/H FICA	806.00
101-101.000-740.000	GEN OPER SUPPLIES	1,805.00
101-101.000-860.000	MILEAGE & MEALS	0.00
101-101.000-864.000	CONFERENCES & WORKSHOPS	0.00
		15,799.50
Election/Commissions		
101-191.000-740.000	GEN OPER SUPPLIES	0.00
101-191.000-800.000	SERVICES	459.00

101-191.000-900.000	PRINTING - PUBLISHINGS	0.00
		459.00
Village Clerk		
101-215.000-702.000	SALARIES & WAGES	10,808.00
101-215.000-702.100	WAGES PART TIME ADMIN. ASST.	0.00
101-215.000-714.000	MEDICARE EXPENSE	180.00
101-215.000-715.000	PAYROLL W/H FICA	679.00
101-215.000-715.100	PAYROLL W/H RETIREMENT	247.00
101-215.000-716.000	HOSPITALIZATION	2,168.93
101-215.000-717.000	DENTAL INSURANCE	213.00
101-215.000-718.000	LIFE INSURANCE	108.96
101-215.000-719.000	VISION	162.00
101-215.000-727.000	OFFICE SUPPLIES-GEN	2,336.00
101-215.000-742.000	PRINTING SERVICES-OFFICE	3,000.00
101-215.000-801.000	PROFESSIONAL SERVICES	2,605.00
101-215.000-807.000	AUDIT FEES	0.00
101-215.000-851.000	COMMUNICATIONS PHONE	0.00
101-215.000-858.000	MEMBERSHIPS & DUES	0.00
101-215.000-860.000	MILEAGE & MEALS	0.00
101-215.000-864.000	CONFERENCES & WORKSHOPS	0.00
101-215.000-900.000	PRINTING - PUBLISHINGS	300.00
101-215.000-910.000	INSURANCES	0.00
101-215.000-916.000	WORKMANS COMP INS.	400.00
101-215.000-930.000	CONTRACTED REPAIRS/MAINT	400.00
101-215.000-956.000	MISCELLANEOUS	0.00
101-215.000-970.000	CAPITAL OUTLAY	0.00
		23,607.89
Village Treasurer		
101-253.000-702.000	SALARIES & WAGES	9,493.00
101-253.000-714.000	MEDICARE EXPENSE	160.00
101-253.000-715.000	PAYROLL W/H FICA	590.00
101-253.000-715.100	PAYROLL W/H RETIREMENT	258.00
101-253.000-716.000	HOSPITALIZATION	2,289.00
101-253.000-717.000	DENTAL INSURANCE	204.00
101-253.000-718.000	LIFE INSURANCE	108.96
101-253.000-719.000	VISION	59.00
101-253.000-727.000	OFFICE SUPPLIES-GEN	2,250.00
101-253.000-800.000	SERVICES	2,000.00
101-253.000-851.000	COMMUNICATIONS PHONE	0.00
101-253.000-858.000	MEMBERSHIPS & DUES	125.00
101-253.000-860.000	MILEAGE & MEALS	0.00
101-253.000-864.000	CONFERENCES & WORKSHOPS	100.00
101-253.000-900.000	PRINTING - PUBLISHINGS	0.00
101-253.000-910.000	INSURANCES	0.00
101-253.000-956.000	MISCELLANEOUS	0.00
101-253.000-970.000	CAPITAL OUTLAY	0.00
		17,636.96

Village Administrator		
101-255.000-702.000	SALARIES & WAGES	19,178.00
101-255.000-714.000	MEDICARE EXPENSE	287.00
101-255.000-715.000	PAYROLL W/H FICA	1,190.00
101-255.000-715.100	PAYROLL W/H RETIREMENT	291.00
101-255.000-716.000	HOSPITALIZATION	946.78
101-255.000-717.000	DENTAL INSURANCE	100.20
101-255.000-718.000	LIFE INSURANCE	64.56
101-255.000-719.000	VISION	42.60
101-255.000-727.000	OFFICE SUPPLIES-GEN	1,000.00
101-255.000-800.000	CONTRACTED REPAIRS/MAINT	200.00
101-255.000-858.000	MEMBERSHIPS & DUES	1,000.00
101-255.000-860.000	MILEAGE & MEALS	100.00
101-255.000-864.000	CONFERENCES & WORKSHOPS	0.00
101-255.000-956.000	MISCELLANEOUS	0.00
101-255.000-970.000	CAPITAL OUTLAY	0.00
		24,400.14

Village Hall/Grounds		
101-265.000-702.000	SALARIES & WAGES	2,690.00
101-265.000-714.000	MEDICARE EXPENSE	72.00
101-265.000-715.000	PAYROLL W/H FICA	197.00
101-265.000-740.000	GEN OPER SUPPLIES	2,584.00
101-265.000-775.000	REPAIR/MAINT SUPPLIES	283.00
101-265.000-851.000	COMMUNICATIONS PHONE	4,200.00
101-265.000-860.000	MILEAGE & MEALS	0.00
101-265.000-910.000	INSURANCES	4,153.00
101-265.000-917.000	SEWER UTILITIES	400.00
101-265.000-918.000	WATER UTILITY	235.00
101-265.000-920.000	PUBLIC UTILITIES - CONSUMERS	3,700.00
101-265.000-921.000	PUBLIC UTILITIES - MICH CON	785.00
101-265.000-930.000	CONTRACTED REPAIRS/MAINT	15,000.00
101-265.000-956.000	MISCELLANEOUS	255.00
101-265.000-970.000	CAPITAL OUTLAY	1,500.00
		36,054.00

Other General Govt.		
101-299.000-800.000	SERVICES	500.00
101-299.000-801.000	PROFESSIONAL SERVICES	31,500.00
101-299.000-807.000	AUDIT FEES	5,600.00
101-299.000-858.000	MEMBERSHIPS & DUES	330.00
101-299.000-910.000	INSURANCES	10,514.00
101-299.000-916.000	WORKMANS COMP INS.	100.00
101-299.000-916.100	UNEMPLOYMENT INS.	6,725.00
101-299.000-956.000	MISCELLANEOUS	100.00
101-299.000-970.000	CAPITAL OUTLAY	0.00
101-299.000-971.100	CAPITOL OUTLAY-LAND	0.00
		55,369.00

Police Department

101-301.000-702.000	SALARIES & WAGES	149,025.00
101-301.000-702.100	WAGES PART TIME	41,975.00
101-301.000-702.200	LIASON DIVERSION PROGRAM	0.00
101-301.000-714.000	MEDICARE EXPENSE	26,025.00
101-301.000-715.000	PAYROLL W/H FICA	10,790.00
101-301.000-715.100	PAYROLL W/H RETIREMENT	3,562.00
101-301.000-716.000	HOSPITALIZATION	16,601.00
101-301.000-716.100	EMPLOYEE COST REIMBURSEMENT	0.00
101-301.000-717.000	DENTAL INSURANCE	1,344.00
101-301.000-718.000	LIFE INSURANCE	275.00
101-301.000-719.000	VISION	466.20
101-301.000-727.000	OFFICE SUPPLIES-GEN	2,300.00
101-301.000-740.000	GEN OPER SUPPLIES	10,410.00
101-301.000-744.000	UNIFORMS	4,200.00
101-301.000-744.100	UNIFORMS -MAINTENANCE	50.00
101-301.000-775.000	REPAIR/MAINT SUPPLIES	500.00
101-301.000-800.000	SERVICES	1,500.00
101-301.000-851.000	COMMUNICATIONS PHONE	2,000.00
101-301.000-858.000	MEMBERSHIPS & DUES	970.00
101-301.000-860.000	MILEAGE & MEALS	60.00
101-301.000-862.000	TRAINING-LOCAL	0.00
101-301.000-862.100	TRAINING-STATE	0.00
101-301.000-862.200	Drunk Driving Enforcement	0.00
101-301.000-862.300	PA 302 EXPENDITURES	500.00
101-301.000-864.000	CONFERENCES & WORKSHOPS	0.00
101-301.000-866.000	SCHOOL CROSSING GUARDS	7,495.61
101-301.000-910.000	INSURANCES	10,851.00
101-301.000-916.000	WORKMANS COMP INS.	1,340.00
101-301.000-917.000	SEWER UTILITIES	0.00
101-301.000-918.000	WATER UTILITY	84.00
101-301.000-920.000	PUBLIC UTILITIES - CONSUMERS	0.00
101-301.000-921.000	PUBLIC UTILITIES - MICH CON	0.00
101-301.000-940.000	BUILDING RENTAL	0.00
101-301.000-943.000	EQUIPMENT RENTAL	12,000.00
101-301.000-956.000	MISCELLANEOUS	350.00
101-301.000-970.000	CAPITAL OUTLAY	0.00
		304,673.81
Planning Commission		
101-400.000-702.000	SALARIES & WAGES	2,400.00
101-400.000-714.000	MEDICARE EXPENSE	34.80
101-400.000-715.000	PAYROLL W/H FICA	148.80
101-400.000-801.000	PROFESSIONAL SERVICES	5,000.00
101-400.000-860.000	MILEAGE & MEALS	0.00
101-400.000-864.000	CONFERENCES & WORKSHOPS	0.00
		7,583.60
DPW		
101-441.000-702.000	SALARIES & WAGES	12,139.65

101-441.000-714.000	MEDICARE EXPENSE	176.03
101-441.000-715.000	PAYROLL W/H FICA	752.66
101-441.000-715.100	PAYROLL W/H RETIREMENT	384.00
101-441.000-716.000	HOSPITALIZATION	2,260.00
101-441.000-716.100	EMPLOYEE COST REIMBURSEMENT	0.00
101-441.000-717.000	DENTAL INSURANCE	210.24
101-441.000-718.000	LIFE INSURANCE	164.40
101-441.000-719.000	VISION	134.88
101-441.000-727.000	OFFICE SUPPLIES-GEN	200.00
101-441.000-740.000	GEN OPER SUPPLIES	2,800.00
101-441.000-775.000	REPAIR/MAINT SUPPLIES	550.00
101-441.000-818.000	CONTRACTURAL SERVICES	3,200.00
101-441.000-850.000	COMMUNICATIONS - RADIO	0.00
101-441.000-851.000	COMMUNICATIONS PHONE	3,800.00
101-441.000-858.000	MEMBERSHIPS & DUES	100.00
101-441.000-860.000	MILEAGE & MEALS	0.00
101-441.000-864.000	CONFERENCES & WORKSHOPS	0.00
101-441.000-900.000	PRINTING - PUBLISHINGS	0.00
101-441.000-910.000	INSURANCES	1,000.00
101-441.000-916.000	WORKMANS COMP INS.	500.00
101-441.000-917.000	SEWER UTILITIES	350.00
101-441.000-918.000	WATER UTILITY	245.00
101-441.000-920.000	PUBLIC UTILITIES - CONSUMERS	5,400.00
101-441.000-921.000	PUBLIC UTILITIES - MICH CON	3,600.00
101-441.000-930.000	CONTRACTED REPAIRS/MAINT	3,110.00
101-441.000-931.000	BUILDING REPAIRS/MAINT.	100.00
101-441.000-943.000	EQUIPMENT RENTAL	16,000.00
101-441.000-956.000	MISCELLANEOUS	250.00
101-441.000-976.000	BUILDING & YARDS IMPROVEMENT	0.00
101-441.000-976.100	OFFSITE IMPROVE.-SIDEWALKS	0.00
101-441.000-976.500	OFFSITE IMPROVE TREES	0.00
101-441.000-977.000	EQUIPMENT PURCHASES	0.00
101-441.000-977.100	BLDG YARDS REP/MAINT SUP	0.00
		72,594.06
St Lighting		
101-448.000-923.000	STREET LIGHTS	33,000.00
Waste Collection		
101-528.000-818.000	CONTRACTURAL SERVICES	5,500.00
Parks Recreation		
101-691.000-702.000	SALARIES & WAGES	20,447.00
101-691.000-714.000	MEDICARE EXPENSE	521.26
101-691.000-715.000	PAYROLL W/H FICA	2,000.00
101-691.000-715.100	PAYROLL W/H RETIREMENT	384.00
101-691.000-715.200	MED	0.00
101-691.000-715.300	SS-	0.00

101-691.000-716.000	HOSPITALIZATION	844.94
101-691.000-717.000	DENTAL INSURANCE	70.00
101-691.000-718.000	LIFE INSURANCE	75.00
101-691.000-719.000	VISION	40.00
101-691.000-740.000	GEN OPER SUPPLIES	50.00
101-691.000-775.000	REPAIR/MAINT SUPPLIES	1,030.00
101-691.000-802.000	SHELBY SUMMER KICK OFF-SPONSORED	0.00
101-691.000-818.000	CONTRACTURAL SERVICES	3,000.00
101-691.000-910.000	INSURANCES	100.00
101-691.000-918.000	WATER UTILITY	2,900.00
101-691.000-920.000	PUBLIC UTILITIES - CONSUMERS	1,750.00
101-691.000-930.000	CONTRACTED REPAIRS/MAINT	3,000.00
101-691.000-931.000	BUILDING REPAIRS/MAINT.	0.00
101-691.000-943.000	EQUIPMENT RENTAL	25,000.00
101-691.000-967.000	PROJECT COSTS	500.00
101-691.000-970.000	CAPITAL OUTLAY	20,630.00
101-691.000-976.000	BUILDING & YARDS IMPROVEMENT	550.00
101-691.000-976.200	TREE/FLOWER	800.00
		83,692.20
	Total General Expenses	638,816.16
	Total Revenue/Expenditures	2,255.00
General Investment Fund		
103-000.000-590.000	TRSNF FROM RESERVES	0.00
103-000.000-664.000	INTEREST EARNED	5,000.00
103-000.000-676.000	CONT. FROM OTHER FUNDS	0.00
103-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00
		5,000.00
Majro Streets		
202-000.000-546.000	ACT 51 MONIES	280,000.00
202-000.000-571.000	OTHER STATE GRANTS	0.00
202-000.000-590.000	TRSNF FROM RESERVES	0.00
202-000.000-664.000	INTEREST EARNED	1,800.00
202-000.000-664.900	INT-PRIME VEST	0.00
202-000.000-674.200	DOT MONIES (TASK FORCE)	0.00
202-000.000-675.000	FEDERAL REVENUE	0.00
202-000.000-677.000	REIMBURSEMENTS	0.00
202-000.000-695.000	MISC. REVENUES	0.00
202-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	0.00
202-000.000-995.000	INTEREST ON BOND PAYMENTS	0.00
202-000.000-996.000	AGENT FEES ON BOND PAYMENTS	0.00
202-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00
		281,800.00
Construction		
202-451.000-702.000	SALARIES & WAGES	5,246.00
202-451.000-714.000	MEDICARE EXPENSE	82.32
202-451.000-715.000	PAYROLL W/H FICA	352.00

202-451.000-715.100	PAYROLL W/H RETIREMENT	0.00
202-451.000-716.000	HOSPITALIZATION	156.00
202-451.000-818.000	CONTRACTURAL SERVICES	0.00
202-451.000-821.000	ENGINEERING SERVICES	275.00
202-451.000-943.000	EQUIPMENT RENTAL	600.00
202-451.000-970.000	CAPITAL OUTLAY	0.00
		6,711.32

Routine Maintenance

202-463.000-702.000	SALARIES & WAGES	17,877.00
202-463.000-714.000	MEDICARE EXPENSE	315.00
202-463.000-715.000	PAYROLL W/H FICA	1,222.00
202-463.000-715.100	PAYROLL W/H RETIREMENT	960.00
202-463.000-716.000	HOSPITALIZATION	3,929.07
202-463.000-717.000	DENTAL INSURANCE	274.00
202-463.000-718.000	LIFE INSURANCE	225.00
202-463.000-719.000	VISION	105.72
202-463.000-740.000	GEN OPER SUPPLIES	750.00
202-463.000-782.000	ROAD MAINT. MATERIALS	5,000.00
202-463.000-818.000	CONTRACTURAL SERVICES	36,420.00
202-463.000-910.000	INSURANCES	0.00
202-463.000-916.000	WORKMANS COMP INS.	600.00
202-463.000-943.000	EQUIPMENT RENTAL	6,400.00
202-463.000-945.000	ROUTINE SIDEWALK MAINTENANCE	15,000.00
		89,077.79

Traffic Services

202-474.000-702.000	SALARIES & WAGES	5,677.53
202-474.000-714.000	MEDICARE EXPENSE	82.32
202-474.000-715.000	PAYROLL W/H FICA	352.01
202-474.000-715.100	PAYROLL W/H RETIREMENT	0.00
202-474.000-716.000	HOSPITALIZATION	0.00
202-474.000-786.000	TRAFFICE CONTROL SUPPLIES	1,500.00
202-474.000-818.000	CONTRACTURAL SERVICES	500.00
202-474.000-943.000	EQUIPMENT RENTAL	1,500.00
		9,611.86

Winter Maintenance

202-478.000-702.000	SALARIES & WAGES	5,677.53
202-478.000-714.000	MEDICARE EXPENSE	82.32
202-478.000-715.000	PAYROLL W/H FICA	352.01
202-478.000-715.100	PAYROLL W/H RETIREMENT	0.00
202-478.000-716.000	HOSPITALIZATION	0.00
202-478.000-784.000	SNOW REMOVAL SUPPLIES	20,000.00
202-478.000-818.000	CONTRACTURAL SERVICES	0.00
202-478.000-910.000	INSURANCES	0.00
202-478.000-916.000	WORKMANS COMP INS.	600.00
202-478.000-943.000	EQUIPMENT RENTAL	10,000.00
		36,711.86

Bookkeeping- Admin

202-482.000-702.000	SALARIES & WAGES	20,294.00
202-482.000-714.000	MEDICARE EXPENSE	313.00
202-482.000-715.000	PAYROLL W/H FICA	1,241.00
202-482.000-715.100	PAYROLL W/H RETIREMENT	651.00
202-482.000-716.000	HOSPITALIZATION	0.00
202-482.000-717.000	DENTAL INSURANCE	0.00
202-482.000-718.000	LIFE INSURANCE	0.00
202-482.000-719.000	VISION	0.00
202-482.000-727.000	OFFICE SUPPLIES-GEN	0.00
202-482.000-801.000	PROFESSIONAL SERVICES	1,200.00
202-482.000-807.000	AUDIT FEES	600.00
202-482.000-910.000	INSURANCES	0.00
202-482.000-916.000	WORKMANS COMP INS.	600.00
202-482.000-956.000	MISCELLANEOUS	0.00

24,899.00

Total Fund Expenditures **167,011.83**

Total Revenue/Expenditures **114,788.17**

Local Streets

203-000.000-403.000	CURRENT PROP TAXES	108,393.10
203-000.000-405.000	PILOT REVENUES	2,509.08
203-000.000-407.000	DELINQUENT PROP TAXES	13,503.00
203-000.000-546.000	ACT 51 MONIES	75,000.00
203-000.000-570.000	Metro Authority Maintenance	19,000.00
203-000.000-571.000	OTHER STATE GRANTS	0.00
203-000.000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	0.00
203-000.000-590.000	TRSNF FROM RESERVES	23,973.00
203-000.000-664.000	INTEREST EARNED	6,452.00
203-000.000-664.900	INT-PRIME VEST	0.00
203-000.000-676.000	CONT. FROM OTHER FUNDS	0.00
203-000.000-677.000	REIMBURSEMENTS	0.00
203-000.000-695.000	MISC. REVENUES	0.00
203-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00

248,830.18

Construction

203-451.000-702.000	SALARIES & WAGES	5,677.53
203-451.000-714.000	MEDICARE EXPENSE	82.32
203-451.000-715.000	PAYROLL W/H FICA	352.01
203-451.000-715.100	PAYROLL W/H RETIREMENT	0.00
203-451.000-716.000	HOSPITALIZATION	0.00
203-451.000-818.000	CONTRACTURAL SERVICES	129,163.00
203-451.000-821.000	ENGINEERING SERVICES	1,500.00
203-451.000-943.000	EQUIPMENT RENTAL	1,000.00
203-451.000-970.000	CAPITAL OUTLAY	0.00

137,774.86

Routine Maintenance

203-463.000-702.000	SALARIES & WAGES	17,886.00
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203-463.000-714.000	MEDICARE EXPENSE	275.00
203-463.000-715.000	PAYROLL W/H FICA	1,162.00
203-463.000-715.100	PAYROLL W/H RETIREMENT	959.00
203-463.000-716.000	HOSPITALIZATION	3,929.07
203-463.000-717.000	DENTAL INSURANCE	294.00
203-463.000-718.000	LIFE INSURANCE	176.00
203-463.000-719.000	VISION	105.72
203-463.000-740.000	GEN OPER SUPPLIES	750.00
203-463.000-782.000	ROAD MAINT. MATERIALS	3,540.00
203-463.000-818.000	CONTRACTURAL SERVICES	500.00
203-463.000-821.000	ENGINEERING SERVICES	0.00
203-463.000-910.000	INSURANCES	0.00
203-463.000-916.000	WORKMANS COMP INS.	600.00
203-463.000-943.000	EQUIPMENT RENTAL	6,000.00
203-463.000-945.000	ROUTINE SIDEWALK MAINTENANCE	3,000.00
203-463.000-946.000	ALLEY IMPROVEMNTS	0.00
		39,176.79

Traffic Services

203-474.000-702.000	SALARIES & WAGES	5,677.53
203-474.000-714.000	MEDICARE EXPENSE	82.32
203-474.000-715.000	PAYROLL W/H FICA	352.01
203-474.000-715.100	PAYROLL W/H RETIREMENT	0.00
203-474.000-716.000	HOSPITALIZATION	0.00
203-474.000-786.000	TRAFFICE CONTROL SUPPLIES	1,500.00
203-474.000-818.000	CONTRACTURAL SERVICES	0.00
203-474.000-943.000	EQUIPMENT RENTAL	1,500.00
203-474.000-970.000	CAPITAL OUTLAY	0.00
		9,111.86

Winter Maintenance

203-478.000-702.000	SALARIES & WAGES	5,677.53
203-478.000-714.000	MEDICARE EXPENSE	82.32
203-478.000-715.000	PAYROLL W/H FICA	352.01
203-478.000-715.100	PAYROLL W/H RETIREMENT	651.00
203-478.000-716.000	HOSPITALIZATION	0.00
203-478.000-782.000	ROAD MAINT. MATERIALS	0.00
203-478.000-784.000	SNOW REMOVAL SUPPLIES	20,000.00
203-478.000-818.000	CONTRACTURAL SERVICES	0.00
203-478.000-910.000	INSURANCES	0.00
203-478.000-916.000	WORKMANS COMP INS.	600.00
203-478.000-943.000	EQUIPMENT RENTAL	10,000.00
		37,362.86

203-482.000-702.000	SALARIES & WAGES	20,394.00
203-482.000-714.000	MEDICARE EXPENSE	325.00
203-482.000-715.000	PAYROLL W/H FICA	1,191.00
203-482.000-715.100	PAYROLL W/H RETIREMENT	651.00
203-482.000-716.000	HOSPITALIZATION	0.00

203-482.000-717.000	DENTAL INSURANCE	0.00
203-482.000-718.000	LIFE INSURANCE	0.00
203-482.000-719.000	VISION	0.00
203-482.000-727.000	OFFICE SUPPLIES-GEN	0.00
203-482.000-740.000	GEN OPER SUPPLIES	0.00
203-482.000-801.000	PROFESSIONAL SERVICES	1,200.00
203-482.000-807.000	AUDIT FEES	600.00
203-482.000-910.000	INSURANCES	0.00
203-482.000-916.000	WORKMANS COMP INS.	205.80
203-482.000-956.000	MISCELLANEOUS	0.00

24,566.80

Total Fund Expenditures

247,993.17

Total Revenue/Expenditures

837.01

Street Debt

304-000.000-403.000	CURRENT PROP TAXES	0.00
304-000.000-405.000	PILOT REVENUES	0.00
304-000.000-407.000	DELINQUENT PROP TAXES	0.00
304-000.000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	0.00
304-000.000-590.000	TRSNF FROM RESERVES	0.00
304-000.000-664.000	INTEREST EARNED	0.00
304-000.000-676.000	CONT. FROM OTHER FUNDS	0.00
304-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	0.00
304-000.000-995.000	INTEREST ON BOND PAYMENTS	0.00
304-000.000-996.000	AGENT FEES ON BOND PAYMENTS	0.00

Sewer

590-000.000-550.000	SAW GRANT	0.00
590-000.000-590.000	TRSNF FROM RESERVES	0.00
590-000.000-630.000	NEW SERVICE, TURNON, NON OPER	34,134.16
590-000.000-635.000	ECCI FEES	9,725.00
590-000.000-655.000	LATE FEES/PENALTIES	6,300.00
590-000.000-660.000	SEWER SALES	172,720.00
590-000.000-660.100	SEWER-READY TO SERVE CHG	212,130.00
590-000.000-664.000	INTEREST EARNED	6,000.00
590-000.000-664.200	INT-SEWER REPLACEMENT	1,055.00
590-000.000-673.000	SALE OF FIXED ASSETS	0.00
590-000.000-676.000	CONT. FROM OTHER FUNDS	0.00
590-000.000-677.000	REIMBURSEMENTS	0.00
590-000.000-690.000	LOAN PROCEEDS	0.00
590-000.000-695.000	MISC. REVENUES	0.00
590-000.000-698.000	SALE OF BONDS/STOCKS	0.00

442,064.16

590-000.000-702.000	SALARIES & WAGES	110,583.90
590-000.000-714.000	MEDICARE EXPENSE	1,603.47
590-000.000-715.000	PAYROLL W/H FICA	6,856.20

590-000.000-715.100	PAYROLL W/H RETIREMENT	3,402.00
590-000.000-716.000	HOSPITALIZATION	12,061.20
590-000.000-717.000	DENTAL INSURANCE	736.68
590-000.000-718.000	LIFE INSURANCE	342.12
590-000.000-719.000	VISION	351.84
590-000.000-727.000	OFFICE SUPPLIES-GEN	400.00
590-000.000-740.000	GEN OPER SUPPLIES	4,320.00
590-000.000-741.000	OP SUP SEWER GENERAL	5,900.00
590-000.000-752.000	SAW GRANT EXPENSE	0.00
590-000.000-776.100	REP/MAINT SUP S MAINS/INTER	3,600.00
590-000.000-776.200	REP/MAINT SUP S CUST SERVICE	2,968.00
590-000.000-776.300	REP/MAINT SUP S LIFT STATIONS	6,500.00
590-000.000-776.400	REP/MAINT SUP S LAGOONS	12,000.00
590-000.000-801.000	PROFESSIONAL SERVICES	1,200.00
590-000.000-807.000	AUDIT FEES	1,800.00
590-000.000-807.500	PERMIT FEES	3,725.00
590-000.000-818.200	CONTRACTED SERVICES SEWER	7,900.00
590-000.000-818.400	CONTRACT SER SEWER ECCI	9,712.00
590-000.000-821.200	ENGINEERING SERVICES SEWER	0.00
590-000.000-851.000	COMMUNICATIONS PHONE	1,200.00
590-000.000-851.100	COMMUNICATIONS IPAD	38.01
590-000.000-858.000	MEMBERSHIPS & DUES	284.00
590-000.000-860.000	MILEAGE & MEALS	110.69
590-000.000-864.000	CONFERENCES & WORKSHOPS	326.45
590-000.000-900.000	PRINTING - PUBLISHINGS	0.00
590-000.000-910.000	INSURANCES	400.00
590-000.000-916.000	WORKMANS COMP INS.	2,400.00
590-000.000-920.100	UTILITIES WWTP	47,000.00
590-000.000-920.200	SEWER LIFT PUMPS	6,000.00
590-000.000-940.000	BUILDING RENTAL	3,600.00
590-000.000-943.200	EQUIP RENTAL SEWER	20,000.00
590-000.000-956.000	MISCELLANEOUS	20.00
590-000.000-956.100	ACH File Direct Payment	0.00
590-000.000-957.100	BAD DEBT EXPENSE	0.00
590-000.000-968.000	DEPRECIATION EXPENSE	0.00
590-000.000-969.000	BOND ISSUE AMORTIZATION	0.00
590-000.000-971.000	CAP OUTLAY-LSCA MONIES	0.00
590-000.000-971.100	CAPITOL OUTLAY-LAND	0.00
590-000.000-972.000	CAP OUT-COMPUTERS	0.00
590-000.000-977.000	EQUIPMENT PURCHASES	0.00
590-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	48,000.00
590-000.000-995.000	INTEREST ON BOND PAYMENTS	108,078.00
590-000.000-995.100	INTEREST EXPENSE	0.00
590-000.000-996.000	AGENT FEES ON BOND PAYMENTS	0.00
590-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00
590-000.000-999.100	Loan Payment to Motor Pool	0.00
590-537.000-801.000	PROFESSIONAL SERVICES	0.00

590-537.000-807.000	AUDIT FEES	0.00
590-537.000-807.500	PERMIT FEES	0.00
590-537.000-818.200	CONTRACTED SERVICES SEWER	0.00
590-537.000-821.200	ENGINEERING SERVICES SEWER	0.00
590-537.000-977.000	EQUIPMENT PURCHASES	0.00
	Total Expenses	433,419.56
	Total Revenue/Expenditures	8,644.60
Water		
591-000.000-555.000	GRANT WHPP	0.00
591-000.000-566.000	STATE GRANTS	0.00
591-000.000-590.000	TRSNF FROM RESERVES	173,297.12
591-000.000-630.000	NEW SERVICE, TURNON, NON OPER	5,000.00
591-000.000-635.000	ECCI FEES	5,131.00
591-000.000-650.000	WATER SALES	138,710.00
591-000.000-650.100	WATER READY TO SERVE CHARGE	109,120.00
591-000.000-655.000	LATE FEES/PENALTIES	3,950.00
591-000.000-664.000	INTEREST EARNED	4,000.00
591-000.000-664.300	INT-REDEMPTION WATER	240.00
591-000.000-664.400	INT-REPLACEMENT WATER	465.00
591-000.000-664.500	INT-RESERVE DWRF BONDS	700.00
591-000.000-673.000	SALE OF FIXED ASSETS	0.00
591-000.000-676.000	CONT. FROM OTHER FUNDS	0.00
591-000.000-677.000	REIMBURSEMENTS	290.00
591-000.000-690.000	LOAN PROCEEDS	410.00
591-000.000-695.000	MISC. REVENUES	65.00
591-000.000-695.200	TOWER RENTAL-NPI	24,480.00
591-000.000-695.300	TOWER RENTAL T-MOBILE	26,857.20
591-000.000-698.000	SALE OF BONDS/STOCKS	0.00
		492,715.32
591-000.000-702.000	SALARIES & WAGES	110,583.91
591-000.000-714.000	MEDICARE EXPENSE	1,603.47
591-000.000-715.000	PAYROLL W/H FICA	6,856.20
591-000.000-715.100	PAYROLL W/H RETIREMENT	3,402.00
591-000.000-716.000	HOSPITALIZATION	12,061.20
591-000.000-717.000	DENTAL INSURANCE	736.68
591-000.000-718.000	LIFE INSURANCE	342.12
591-000.000-719.000	VISION	351.84
591-000.000-727.000	OFFICE SUPPLIES-GEN	400.00
591-000.000-740.000	GEN OPER SUPPLIES	4,500.00
591-000.000-740.300	OP SUP WATER TRANS/DIST	400.00
591-000.000-752.000	SAW GRANT EXPENSE	0.00
591-000.000-777.100	REP/MAINT SUP WATER TRANS/DIS	143,500.00
591-000.000-777.200	REP/MAINT SUP W CUSTOMER SER	1,700.00
591-000.000-777.300	REP/MAINT SUP W WELLS	2,000.00
591-000.000-801.000	PROFESSIONAL SERVICES	5,300.00

591-000.000-807.000	AUDIT FEES	1,800.00
591-000.000-818.100	CONTRACTED SERVICES WATER	5,700.00
591-000.000-818.300	CONTRACT SER WATER ECCI	14,000.00
591-000.000-818.500	Well Head Protection Program	0.00
591-000.000-821.100	ENGINEERING SERVICES WATER	5,010.00
591-000.000-851.000	COMMUNICATIONS PHONE	600.00
591-000.000-858.000	MEMBERSHIPS & DUES	2,045.00
591-000.000-860.000	MILEAGE & MEALS	236.90
591-000.000-864.000	CONFERENCES & WORKSHOPS	600.00
591-000.000-900.000	PRINTING - PUBLISHINGS	500.00
591-000.000-910.000	INSURANCES	1,500.00
591-000.000-916.000	WORKMANS COMP INS.	1,700.00
591-000.000-920.100	WATER PUMPING	22,000.00
591-000.000-940.000	BUILDING RENTAL	8,400.00
591-000.000-943.100	EQUIP RENTAL WATER	23,280.00
591-000.000-956.000	MISCELLANEOUS	20.00
591-000.000-956.100	ACH File Direct Payment	0.00
591-000.000-957.100	BAD DEBT EXPENSE	0.00
591-000.000-968.000	DEPRECIATION EXPENSE	0.00
591-000.000-969.000	BOND ISSUE AMORTIZATION	0.00
591-000.000-970.100	CAPITAL IMPROVE WATER	0.00
591-000.000-970.200	Meter Replacement	12,000.00
591-000.000-977.000	EQUIPMENT PURCHASES	0.00
591-000.000-982.000	WHPP	0.00
591-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	80,000.00
591-000.000-995.000	INTEREST ON BOND PAYMENTS	6,250.00
591-000.000-995.100	INTEREST EXPENSE	0.00
591-000.000-996.000	AGENT FEES ON BOND PAYMENTS	0.00
591-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00
	Total Expenditures	479,379.32
	Total Revenue/Expenditures	13,336.00
Equipment		
661-000.000-590.000	TRSNF FROM RESERVES	41,533.00
661-000.000-664.000	INTEREST EARNED	2,400.00
661-000.000-664.100	INT EARNED -EQ POOL REPLACE	600.00
661-000.000-664.900	INT-PRIME VEST	0.00
661-000.000-673.000	SALE OF FIXED ASSETS	0.00
661-000.000-677.000	REIMBURSEMENTS	0.00
661-000.000-679.100	REIMB FROM: MAJOR STREETS	18,500.00
661-000.000-679.200	REIMB FROM: LOCAL STREETS	18,500.00
661-000.000-679.300	REIMB FROM: WATER	25,000.00
661-000.000-679.400	REIMB FROM: SEWER	20,000.00
661-000.000-679.500	REIMB FROM: GENERAL	47,000.00
661-000.000-680.000	REIMB FROM: WATER LOAN	0.00
661-000.000-680.100	REIM FROM:SEWER LOAN	0.00
661-000.000-695.000	MISC. REVENUES	0.00

	Total Expenditures	173,533.00
	Total Revenue/Expenditure	
661-000.000-702.000	SALARIES & WAGES	17,651.00
661-000.000-714.000	MEDICARE EXPENSE	282.00
661-000.000-715.000	PAYROLL W/H FICA	1,155.00
661-000.000-715.100	PAYROLL W/H RETIREMENT	534.00
661-000.000-716.000	HOSPITALIZATION	1,456.00
661-000.000-717.000	DENTAL INSURANCE	140.00
661-000.000-718.000	LIFE INSURANCE	154.00
661-000.000-719.000	VISION	86.00
661-000.000-727.000	OFFICE SUPPLIES-GEN	0.00
661-000.000-740.000	GEN OPER SUPPLIES	700.00
661-000.000-740.100	OPER SUP - VEHICLES	0.00
661-000.000-740.200	OPER SUP - OTHER EQUIP	200.00
661-000.000-751.000	GASOLINE-OIL	22,000.00
661-000.000-775.000	REPAIR/MAINT SUPPLIES	1,860.00
661-000.000-775.100	REPAIR/MAINT SUP-VEHICLES	1,200.00
661-000.000-775.200	REPAIR/MAINT SUP-OTHER EQUIP	7,100.00
661-000.000-775.300	REPAIR/MAINT SUP-POLICE CRUISER	800.00
661-000.000-775.400	REPAIR/MAINT SUP-WINTER VEHICLES	1,700.00
661-000.000-801.000	PROFESSIONAL SERVICES	0.00
661-000.000-807.000	AUDIT FEES	1,490.00
661-000.000-850.000	COMMUNICATIONS - RADIO	0.00
661-000.000-851.000	COMMUNICATIONS PHONE	0.00
661-000.000-860.000	MILEAGE & MEALS	0.00
661-000.000-864.000	CONFERENCES & WORKSHOPS	0.00
661-000.000-900.000	PRINTING - PUBLISHINGS	0.00
661-000.000-910.000	INSURANCES	9,900.00
661-000.000-916.000	WORKMANS COMP INS.	500.00
661-000.000-930.000	CONTRACTED REPAIRS/MAINT	2,500.00
661-000.000-930.100	CONTRACT. REP/MAIN-OTHER EQUIP	4,500.00
661-000.000-930.200	CONTRACT. REP/MAIN-POLICE CRUISER	12,700.00
661-000.000-940.000	BUILDING RENTAL	12,000.00
661-000.000-943.000	EQUIPMENT RENTAL	0.00
661-000.000-956.000	MISCELLANEOUS	0.00
661-000.000-968.000	DEPRECIATION EXPENSE	0.00
661-000.000-976.400	SHOP IMPROVEMENT	0.00
661-000.000-977.000	EQUIPMENT PURCHASES	72,925.00
661-000.000-980.000	LOSS ON SALE	0.00
661-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00
	Total Expenditures	173,533.00
	Total Revenue/Expenditures	<u>0.00</u>



February 22, 2021

RESOLUTION

No. 14-21

RESOLVED BY THE COUNCIL OF THE VILLAGE OF SHELBY to approve the following budget amendments:

General Fund	Revenue	from	\$606,657.16 to \$641,071.16
	Expenditure	from	\$583,779.17 to \$638,816.16
Major Street Fund	Revenue	from	\$261,800.00 to \$281,800.00
	Expenditure	from	\$163,244.00 to \$167,012.00
Local Street Fund	Revenue	from	\$244,999.80 to \$248,830.00
	Expenditure	from	\$244,999.80 to \$247,993.00
Sewer Fund	Revenue	from	\$433,419.56 to \$442,064.00
	Expenditure	from	\$433,419.56 (no amendment needed)
Water Fund	Revenue	from	\$479,419.32 to \$492,175.00
	Expenditure	from	\$479,419.32 to \$479,379.00
Equipment Fund	Revenue	from	\$156,925.43 to \$173,533.00
	Expenditures	from	\$156,925.00 to \$173,533.00

Moved: _____

Seconded: _____

Yes: _____

No: _____

ABSENT: _____

RESOLUTION No. 14-21 Declared ADOPTED.

ADOPTED ON: February 22, 2021



Village Council
Item Cover Page

Meeting Date:	2/22/2021
Agenda Item:	Fiscal Year 2021-22 Budget Adoption
Recommendation:	Approve Fiscal Year 2021-22 Budget Adoption
Budget Impact:	Sets the 2021-22 Fiscal Year Budget
Staff Contact:	Brady Selner, Village Administrator

Background:

The Finance & Insurance Committee met on February 9, 2021 to discuss the FY2021-22 draft budget, and the Finance Committee of the Whole met on February 15, 2021 to discuss the draft budget. There have been a couple of minor changes made to the budget from the February 15 meeting. The changes include:

1. Final edits made to my Budget Message.
2. Updates to the estimated fund balances for the 2021-22 budget year end using the most recent (2-19-2021) cash summary report.
3. \$1,000 was moved from Planning Commission Professional Services (101-400.000-801.000) to Planning Commission Conferences & Workshops (101-400.000-864.000).
4. \$2,800 was moved from Planning Commission Professional Services (101-400.000-801.000) to Parks & Recreation Professional Services (101-691.000-801.000).
 - a. This is to fund the Disability Network Park review that was planned in 2020 for the 2021-22 budget.
5. Deleted the Capital Improvements for 2026-27 so the CIP only includes 5-years. The Capital Improvement Plan will be more thoroughly updated throughout the year for the 2022-23 budget.

Supporting Documents:

Fiscal Year 2021-22 Budget
Resolution no. 15-21

Village of Shelby
Oceana County, Michigan

Fiscal Year 2021 – 2022 Budget and Capital Improvements Plan

March 1, 2021



Phone: 231.861.4400 | Fax: 231.861.7449 | www.shelbyvillage.com

218 N. Michigan Ave | Shelby, MI 49455



Fiscal Year 2021-22 Budget Message

Village of Shelby

February 18, 2021

Village President and Council Members:

Enclosed is the proposed 2021-2022 budget for the Village of Shelby. In the future, the goal is to conduct a yearly strategic planning session with Village Council. The results will be incorporated into the budget. Matching Village Council goals and priorities with the budget will ensure important projects have the funding to be completed. With the recent turnover of Village staff, this year's budget development process was abbreviated. Although there was a quick turnaround, staff is confident this budget achieves favorable outcomes for the community. In future years, it is anticipated budget development will follow this schedule:

August: Village Council strategic planning session.

September: Send out department budgets to staff.

October/November: Budget requests submitted and reviewed.

December: Submit draft budget to Finance & Insurance Committee.

January: Budget work Session with Village Council.

February: Budget hearing and adoption.

March: Fiscal year begins.

This budget message is intended to give a clear overview of this year's budget and highlight significant items considered during the budget development. Many of the items found in this budget will create the foundation to move the Village forward, while also following through with previously planned projects.

General Fund

The primary source of revenue in the General Fund is property tax and state shared revenue. It is anticipated this year that both sources of revenue will be relatively the same as last year. The general fund operates most of the activities of the Village including: Village Council, Village Administrator, Clerk/Treasurer, Village Hall & Grounds, Police, DPW, Planning Commission, and Parks & Recreation.

The proposed General Fund expenditures are \$724,910. Revenues for 2021-22 are estimated at \$601,150. The General Fund budget requires a \$123,760 fund balance transfer to cover the Village's match required for the Getty Park project. To present a balanced budget, it was necessary to transfer from our reserves. However, the goal is to reduce this amount through donations and alternative sources of funding for the project. When considering just the operating budget for the General Fund, the budget shows a surplus of \$26,240. The general fund balance at 2020-21 fiscal year-end is approximately \$534,982.

General Fund Highlights:

- **Police Department Wage Increases.** After analyzing wages of surrounding police departments staff determined that it was appropriate to budget for wage increases for the Village of Shelby Police Department. The proposed wage schedule is identified in the table below:

	Year 1	Year 2	Year 3	Year 4	Year 5
Current	\$18.00	\$19.00	\$20.00	\$21.00	\$22.00
Proposed	\$22.00	\$22.50	\$23.00	\$23.50	\$24.00

The increased wages are comparable with wages of surrounding police departments. The goal with this increase is to encourage greater longevity, and to move our police officers to wages more in line with surrounding communities.

- **Getty Park.** A Land and Water Conservation Fund (LWCF) grant application in the amount of \$300,000 for improvement to Getty Park was recommended for funding by the Michigan Department of Natural resources (MDNR). The Village will be responsible for providing a 50% match and committed approximately \$346,000 for the project. This amount will be reduced by seeking donations, in-house labor, etc. The project will take place over two fiscal years. \$150,000 has been budgeted this fiscal year.
- **Zoning Ordinance Update.** With the recent adoption of the 2020 Master Plan, the Village should update the zoning ordinance to align with the newly adopted plan. The total estimated cost to conduct a thorough update is approximately \$20,000. The Village is seeking a grant through the MEDC's RRC program. The Village is eligible for a max of \$30,000 or 75% / 25% match (whichever is less). \$6,200 has been placed in this budget to cover the required match if awarded the RRC Technical Assistance funding.
- **General Law Ordinance Update.** The Village is need of an update to our general law ordinances. This project will be large in scope and will take approximately one year. Once complete, the Village would have an updated Code that is clear and easy for our community to access and use. One of the first steps in the process is an editorial and legal analysis. This process will identity conflicts, redundancies, and inconsistencies in the Code and enable the Village to incorporate the necessary revision to ensure that our Code is enforceable and fully complies with state statutes. Staff is seeking quotes from a couple different companies to assist with this project. The total estimated cost to complete this is between \$10,000 – \$13,000. The plan is to complete this over two fiscal years, \$5,000 has been budgeted to begin in FY 2021-22.
- **Agenda Management Software.** With the recent purchase of tablets, an agenda management software was placed in this budget to increase efficiency in agenda development and to ensure the tablets are used to their full potential. This budget includes \$3,300 to purchase agenda management software.

- Part-Time DPW Employee. The budget reflects the addition of one part-time DPW position to work 24 hours/week at \$12.00. The position will primarily focus on park upkeep in the summer, leaf pick up in the fall, and sidewalk snow removal in the winter.
- Pocket Park. The Village recently purchased vacant property downtown with the intent to turn it into a pocket park. The new park will serve as a connector to the Rail Trail and Downtown. The budget reflects \$6,000 for the project. Improvements to the property will include new lighting, a new pavilion, and two, donated hand-built picnic tables. The DPW department will provide the labor to install a new concrete walkway through the park.

Major Streets

Designation of (and criteria for) Major Streets is established by the Michigan Department of Transportation (MDOT). They are the major traffic routes within the Village of Shelby. The primary source of revenue for this fund is money received from the State through Act 51. The projected revenues for this fund are \$261,200. This fund shows a \$29,977 addition to the fund balance at fiscal year-end.

Major Street Highlights

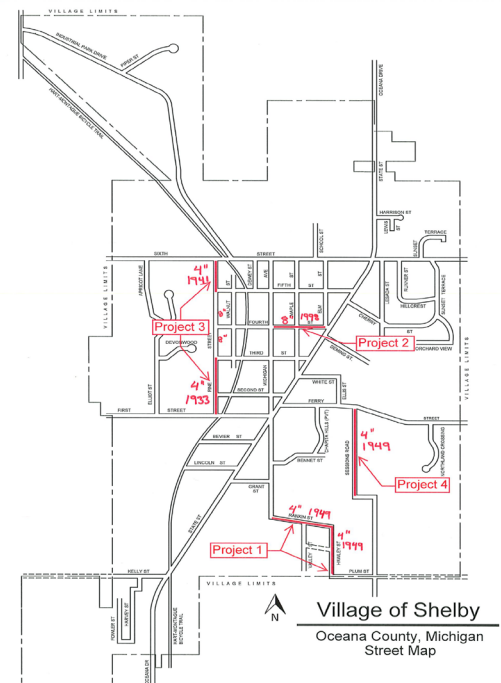
- 6th Street Sidewalk. The sidewalk on 6th Street is in major need of repair. The total cost to replace this sidewalk is estimated at \$120,000. The Village intends to share a portion of this cost with Shelby Township as a portion of the sidewalk falls outside of Village limits. \$72,000 has been placed in this budget the reconstruction of the 6th Street sidewalk.

Local Streets

Designation of (and criteria for) Local Streets are established by the Michigan Department of Transportation (MDOT). The Local Street System receives less per mile funding for maintenance and repair from the state gas and weight tax revenues than does the Major Street System. In 2020, the Village received an MDOT grant to resurface five roads throughout the Village. To provide the 50% local match required for the project, this budget requires a \$125,156 transfer from the local streets reserve fund.

Local Street Highlights

- MDOT Grant. The total project cost for the MDOT grant is \$273,500. The Village of Shelby is required to match 50% of the project cost, totaling \$136,750. The project includes a 1.5'



mill and resurface on Hawley Street & Rankin Street, a 1.5" mill and resurface on Fourth Street, a 1.5" mill and resurface on Pine Street, and a 3" mill and resurface on Sessions Road.

Sewer

The Sewer fund is an enterprise fund. It stands alone as a separate operating fund for the wastewater collection system. The sole revenue source is the utility rates charged to customers using the system. In 2018, The Village of Shelby applied for a Stormwater Asset Management and Wastewater (SAW) Grant through EGLE to perform an inventory and condition assessment of the sewer system. This report will be used for planning the necessary capital improvement projects in future years.

Sewer Fund Highlights

- Harvey Street Lift Station. The 2018 SAW grant suggested replacing the Harvey Street lift station in 2020-21. The plan is to have Fleis&VandenBrink design the new lift station in FY 2021-22 with construction to begin FY 2022-23. The design will cost approximately \$30,000, and the cost of construction will be approximately \$260,000.

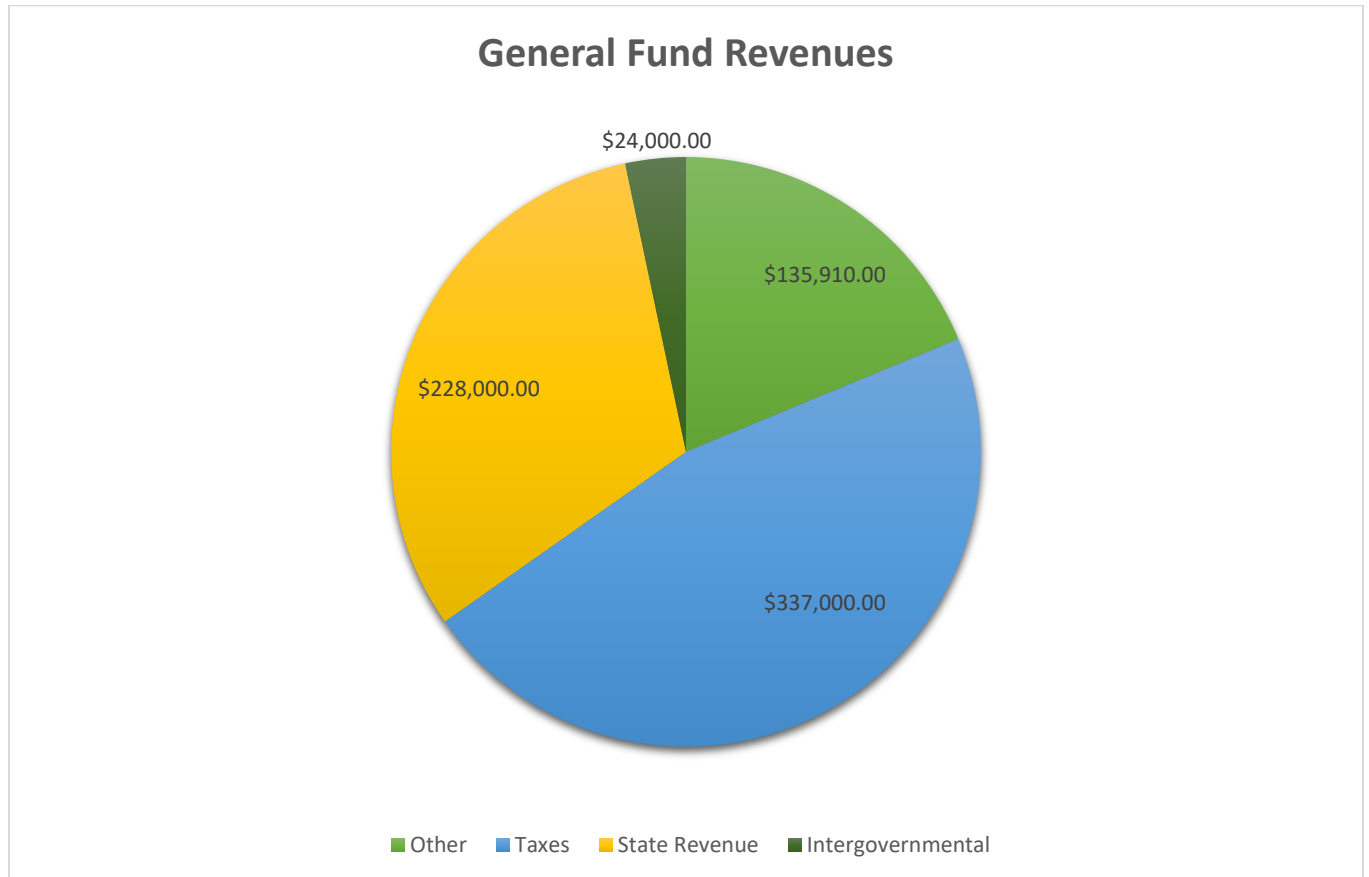
Equipment

Revenues in this fund are primarily generated from the rental rates for the use of the public works vehicles and equipment by the various departments and funds of the Village. The equipment fund has a very well-funded fund balance. The capital improvement plan moving forward is to purchase new DPW vehicles over the next couple of years and develop a system where they can be sold every 3-5 years with the money from the sale to be used to purchase a new vehicle. The Village receives very competitive deals on vehicles through the State purchasing program, MIDeal. This program allows the Village to purchase vehicles for substantially lower prices making it possible to get most, if not all the money back when sold in a few years. Further analysis on this capital improvement strategy will be conducted throughout the year.

Equipment Fund Highlights

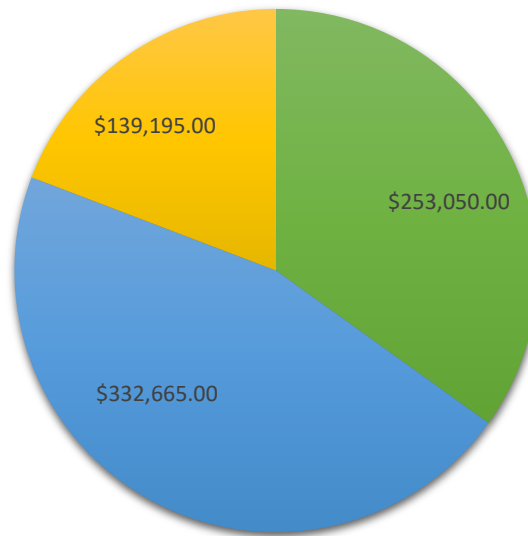
- Ford F-250 with dump box. Truck # 3 in the DPW fleet is set to be replaced. \$40,000 has been budgeted for the purchase of the new truck.
- Ford F-150 or F250. Truck # 1 in the DPW fleet is set to be replaced. \$25,000 has been budgeted for the purchase of a new truck that will primarily be used for work orders.

General Fund Budget Overview



- ✓ General Fund revenue for FY2021-22 is \$724,910. This includes \$123,760 transferred from the General Fund balance.
- ✓ Property taxes (47%) are the greatest source of revenue for the General Fund. Taxes are levied against the assessed taxable value of real and personal property.
- ✓ State Revenue Sharing (31%) is the second leading source of revenue in the General Fund. The Village receives revenue earmarked by the state constitution and statute to help pay for core governmental services.

General Fund Expenditures



■ Operating Supplies ■ Personnel ■ Services & Charges

- ✓ General Fund expenditures for FY2021-22 is \$724,910.
- ✓ The primary expenditure from the General Fund is personnel expenses (46%). Personnel costs consist of salaries and wages, plus the Village's cost for benefits offered.
- ✓ Operating supplies (35%) cover the costs needed for day-to-day operations.
- ✓ Services & Charges (19%) includes contracts and professional services received.

VILLAGE OF SHELBY
RECOMMENDED BUDGET WORKSHEET
SUMMARY OF RECOMMENDED BUDGET
AS OF 03/01/2021

		Revenue	Expense	Fund Balance Change	Projected Fund Balance 2/28/2022
General Fund	101	\$ 601,150.00	\$ 724,910.00	\$ (123,760.00)	\$ 411,222.00
General Investment Fund	103	\$ 5,000.00	\$ -	\$ 5,000.00	
Major Street	202	\$ 261,200.00	\$ 231,223.00	\$ 29,977.00	\$ 840,093.00
Local Street	203	\$ 202,000.00	\$ 327,156.00	\$ (125,156.00)	\$ 859,722.00
Sewer Fund	590	\$ 387,400.00	\$ 399,256.00	\$ (11,856.00)	\$ 549,062.00
Water Fund	591	\$ 312,140.00	\$ 316,436.00	\$ (4,296.00)	\$ 112,100.00
Equipment Pool Fund	661	\$ 107,500.00	\$ 160,096.00	\$ (52,596.00)	\$ 349,178.00
All Funds		\$ 1,876,390.00	\$ 2,159,077.00	\$ (282,687.00)	\$ 3,121,377.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
General Fund						
--- Estimated Revenue ---						
101-000.000-403.000	CURRENT PROP TAXES	249,500.00	274,784.82	274,784.82	274,000.00	0.00
101-000.000-405.000	PILOT REVENUES	4,000.00	6,142.90	6,142.90	6,000.00	0.00
101-000.000-407.000	DELINQUENT PROP TAXES	40,500.00	42,441.31	40,500.00	45,000.00	0.00
101-000.000-451.000	BUSINESS LICENSES-PERMITS	100.00	140.00	100.00	100.00	0.00
101-000.000-543.000	PD 302 STATE FUNDING	520.00	500.00	520.00	500.00	0.00
101-000.000-569.000	STATE GRANTS-LIQUOR FEES	1,300.00	1,324.40	1,324.40	1,300.00	0.00
101-000.000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	0.00	10,008.04	10,008.04	8,000.00	0.00
101-000.000-574.000	STATE REVENUE SHARING	185,370.00	173,763.00	185,370.00	178,000.00	0.00
101-000.000-580.000	STATE REVENUE EVIP	49,277.00	24,555.00	49,277.00	50,000.00	0.00
101-000.000-590.000	TRSNF FROM RESERVES	0.00	0.00	0.00	123,760.00	0.00
101-000.000-607.000	Zoning Permit Fees	800.00	695.00	800.00	500.00	0.00
101-000.000-618.000	TAX COLLECTION FEES	4,200.00	607.20	4,200.00	4,000.00	0.00
101-000.000-645.000	LEAF BAGS	100.00	46.00	100.00	50.00	0.00
101-000.000-652.000	POLICE FINES, FEES, REPORTS	450.00	245.00	450.00	500.00	0.00
101-000.000-652.100	DUIL RESTITUTIONS	280.00	0.00	280.00	0.00	0.00
101-000.000-657.000	DISTRICT COURT FINES	0.00	0.00	0.00	0.00	0.00
101-000.000-661.000	FORFEITURE MONIES	0.00	0.00	0.00	0.00	0.00
101-000.000-664.000	INTEREST EARNED	3,200.00	3,374.19	3,200.00	3,200.00	0.00
101-000.000-664.900	INT-PRIME VEST	0.00	0.00	0.00	0.00	0.00
101-000.000-667.000	BUILDING RENTAL	24,000.00	18,000.00	24,000.00	24,000.00	0.00
101-000.000-667.100	BUILDING RENTAL OCEANA EMS	0.00	0.00	0.00	0.00	0.00
101-000.000-671.000	SPONSORSHIP-SHELBY SUMMER KICK OFF	0.00	0.00	0.00	0.00	0.00
101-000.000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
101-000.000-673.200	SALE IND PARK LAND	0.00	0.00	0.00	0.00	0.00
101-000.000-675.000	Donations	0.00	0.00	0.00	0.00	0.00
101-000.000-676.000	CONT. FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
101-000.000-677.000	REIMBURSEMENTS	1,600.00	0.00	1,600.00	0.00	0.00
101-000.000-677.100	FEMA REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
101-000.000-677.200	REIMB: WORKERS COMP	0.00	0.00	0.00	0.00	0.00
101-000.000-685.000	REIMB-SALVAGE INSPECTIONS	0.00	0.00	0.00	0.00	0.00
101-000.000-695.000	MISC. REVENUES	4,000.00	18,758.80	4,000.00	6,000.00	0.00
101-000.000-695.400	DELINQUENT DIVERSION PROGRAM REVENUE	0.00	0.00	0.00	0.00	0.00
Total Estimated Revenue:		569,197.00	575,385.66	606,657.16	724,910.00	0.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
--- Appropriations ---						
101-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Village Council						
101-101.000-702.000	SALARIES & WAGES	13,000.00	11,725.00	13,000.00	15,000.00	0.00
101-101.000-714.000	MEDICARE EXPENSE	188.50	170.03	188.50	220.00	0.00
101-101.000-715.000	PAYROLL W/H FICA	806.00	726.95	806.00	975.00	0.00
101-101.000-740.000	GEN OPER SUPPLIES	0.00	1,804.69	0.00	0.00	0.00
101-101.000-860.000	MILEAGE & MEALS	100.00	0.00	100.00	100.00	0.00
101-101.000-864.000	CONFERENCES & WORKSHOPS	600.00	0.00	600.00	600.00	0.00
Elections/Commission						
101-191.000-740.000	GEN OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-191.000-800.000	SERVICES	0.00	458.89	0.00	0.00	0.00
101-191.000-900.000	PRINTING - PUBLISHINGS	0.00	0.00	0.00	0.00	0.00
Village Clerk						
101-215.000-702.000	SALARIES & WAGES	7,592.50	8,548.20	7,592.50	4,790.00	0.00
101-215.000-702.100	WAGES PART TIME ADMIN. ASST.	0.00	0.00	0.00	1,556.00	0.00
101-215.000-714.000	MEDICARE EXPENSE	110.09	125.50	110.09	93.00	0.00
101-215.000-715.000	PAYROLL W/H FICA	470.74	536.61	470.74	393.00	0.00
101-215.000-715.100	PAYROLL W/H RETIREMENT	208.00	189.50	208.00	192.00	0.00
101-215.000-716.000	HOSPITALIZATION	2,168.93	1,617.09	2,168.93	2,220.00	0.00
101-215.000-717.000	DENTAL INSURANCE	604.80	(117.95)	604.80	70.00	0.00
101-215.000-718.000	LIFE INSURANCE	108.96	38.37	108.96	25.00	0.00
101-215.000-719.000	VISION	209.76	(226.54)	209.76	58.00	0.00
101-215.000-727.000	OFFICE SUPPLIES-GEN	2,000.00	1,688.79	2,000.00	1,500.00	0.00
101-215.000-742.000	PRINTING SERVICES-OFFICE	2,400.00	2,941.01	2,400.00	700.00	0.00
101-215.000-801.000	PROFESSIONAL SERVICES	1,500.00	2,112.93	1,500.00	2,400.00	0.00
101-215.000-807.000	AUDIT FEES	0.00	0.00	0.00	0.00	0.00
101-215.000-851.000	COMMUNICATIONS PHONE	0.00	0.00	0.00	0.00	0.00
101-215.000-858.000	MEMBERSHIPS & DUES	120.00	0.00	120.00	100.00	0.00
101-215.000-860.000	MILEAGE & MEALS	150.00	0.00	150.00	100.00	0.00
101-215.000-864.000	CONFERENCES & WORKSHOPS	100.00	0.00	100.00	200.00	0.00
101-215.000-900.000	PRINTING - PUBLISHINGS	200.00	263.40	300.00	800.00	0.00
101-215.000-910.000	INSURANCES	0.00	0.00	0.00	0.00	0.00
101-215.000-916.000	WORKMANS COMP INS.	400.00	(169.25)	400.00	0.00	0.00
101-215.000-930.000	CONTRACTED REPAIRS/MAINT	500.00	79.12	500.00	0.00	0.00
101-215.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
101-215.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Village Treasurer						
101-253.000-702.000	SALARIES & WAGES	7,592.50	7,027.95	7,592.50	4,790.00	0.00
101-253.000-702.100	WAGES PART TIME ADMIN. ASST.				1,556.00	
101-253.000-714.000	MEDICARE EXPENSE	110.09	103.75	110.09	93.00	0.00
101-253.000-715.000	PAYROLL W/H FICA	470.74	443.69	470.74	393.00	0.00
101-253.000-715.100	PAYROLL W/H RETIREMENT	208.00	189.49	208.00	192.00	0.00
101-253.000-716.000	HOSPITALIZATION	2,168.93	1,792.52	2,168.93	2,220.00	0.00
101-253.000-717.000	DENTAL INSURANCE	0.00	82.30	604.80	70.00	0.00
101-253.000-718.000	LIFE INSURANCE	0.00	38.37	108.96	25.00	0.00
101-253.000-719.000	VISION	0.00	(2.02)	209.76	58.00	0.00
101-253.000-727.000	OFFICE SUPPLIES-GEN	1,000.00	2,246.02	1,000.00	500.00	0.00
101-253.000-800.000	SERVICES	1,500.00	1,508.25	1,500.00	1,500.00	0.00
101-253.000-851.000	COMMUNICATIONS PHONE	0.00	0.00	0.00	0.00	0.00
101-253.000-858.000	MEMBERSHIPS & DUES	125.00	87.99	125.00	75.00	0.00
101-253.000-860.000	MILEAGE & MEALS	50.00	0.00	50.00	0.00	0.00
101-253.000-864.000	CONFERENCES & WORKSHOPS	100.00	69.00	100.00	70.00	0.00
101-253.000-900.000	PRINTING - PUBLISHINGS	150.00	0.00	150.00	100.00	0.00
101-253.000-910.000	INSURANCES	0.00	0.00	0.00	0.00	0.00
101-253.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-253.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Village Administrator						
101-255.000-702.000	SALARIES & WAGES	15,648.00	17,672.32	15,648.00	13,926.00	0.00
101-255.000-714.000	MEDICARE EXPENSE	226.90	256.19	226.90	220.00	0.00
101-255.000-715.000	PAYROLL W/H FICA	970.18	1,095.55	970.18	820.00	0.00
101-255.000-715.100	PAYROLL W/H RETIREMENT	601.00	274.48	601.00	0.00	0.00
101-255.000-716.000	HOSPITALIZATION	946.78	357.90	946.78	1,480.00	0.00
101-255.000-717.000	DENTAL INSURANCE	100.20	50.10	100.20	188.00	0.00
101-255.000-718.000	LIFE INSURANCE	64.56	28.61	64.56	45.00	0.00
101-255.000-719.000	VISION	42.60	19.88	42.60	65.00	0.00
101-255.000-727.000	OFFICE SUPPLIES-GEN	1,500.00	961.60	1,500.00	600.00	0.00
101-255.000-800.000	CONTRACTED REPAIRS/MAINT	500.00	127.50	500.00	0.00	0.00
101-255.000-858.000	MEMBERSHIPS & DUES	1,000.00	844.13	1,000.00	1,500.00	0.00
101-255.000-860.000	MILEAGE & MEALS	1,600.00	28.00	1,600.00	300.00	0.00
101-255.000-864.000	CONFERENCES & WORKSHOPS	1,200.00	0.00	1,200.00	1,200.00	0.00
101-255.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
101-255.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
	Village Hall/Grounds					
101-265.000-702.000	SALARIES & WAGES	2,210.00	2,105.35	2,210.00	3,380.00	0.00
101-265.000-714.000	MEDICARE EXPENSE	32.05	30.53	32.05	40.00	0.00
101-265.000-715.000	PAYROLL W/H FICA	137.02	130.54	137.02	150.00	0.00
101-265.000-740.000	GEN OPER SUPPLIES	1,000.00	2,583.24	1,000.00	1,000.00	0.00
101-265.000-775.000	REPAIR/MAINT SUPPLIES	240.00	282.19	240.00	500.00	0.00
101-265.000-851.000	COMMUNICATIONS PHONE	4,200.00	3,327.47	4,200.00	4,500.00	0.00
101-265.000-860.000	MILEAGE & MEALS	0.00	0.00	0.00	0.00	0.00
101-265.000-910.000	INSURANCES	7,000.00	0.00	7,000.00	5,500.00	0.00
101-265.000-917.000	SEWER UTILITIES	350.00	262.70	350.00	350.00	0.00
101-265.000-918.000	WATER UTILITY	185.00	168.97	185.00	200.00	0.00
101-265.000-920.000	PUBLIC UTILITIES - CONSUMERS	3,700.00	2,559.07	3,700.00	3,500.00	0.00
101-265.000-921.000	PUBLIC UTILITIES - MICH CON	400.00	422.35	400.00	450.00	0.00
101-265.000-930.000	CONTRACTED REPAIRS/MAINT	5,000.00	4,666.00	5,000.00	0.00	0.00
101-265.000-956.000	MISCELLANEOUS	100.00	251.50	100.00	100.00	0.00
101-265.000-970.000	CAPITAL OUTLAY	1,500.00	0.00	1,500.00	0.00	0.00
	Other General Govt.					
101-299.000-800.000	SERVICES	2,000.00	471.98	2,000.00	8,300.00	0.00
101-299.000-801.000	PROFESSIONAL SERVICES	30,000.00	29,057.44	30,000.00	30,000.00	0.00
101-299.000-807.000	AUDIT FEES	5,000.00	5,600.00	5,600.00	6,000.00	0.00
101-299.000-858.000	MEMBERSHIPS & DUES	3,650.00	60.00	3,650.00	0.00	0.00
101-299.000-910.000	INSURANCES	5,000.00	10,513.29	5,000.00	10,000.00	0.00
101-299.000-916.000	WORKMANS COMP INS.	100.00	(45.77)	100.00	150.00	0.00
101-299.000-916.100	UNEMPLOYMENT INS.	100.00	6,723.71	4,359.42	1,000.00	0.00
101-299.000-956.000	MISCELLANEOUS	100.00	73.23	100.00	100.00	0.00
101-299.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-299.000-971.100	CAPITOL OUTLAY-LAND	0.00	0.00	0.00	0.00	0.00
	Police Department					
101-301.000-702.000	SALARIES & WAGES	99,025.00	123,658.15	99,025.00	177,787.00	0.00
101-301.000-702.100	WAGES PART TIME	45,975.00	36,611.75	45,975.00	31,552.00	0.00
101-301.000-702.200	LIASON DIVERSION PROGRAM	0.00	0.00	0.00	0.00	0.00
101-301.000-714.000	MEDICARE EXPENSE	2,102.50	2,356.46	2,102.50	2,660.00	0.00
101-301.000-715.000	PAYROLL W/H FICA	8,990.00	10,075.93	8,990.00	10,000.00	0.00
101-301.000-715.100	PAYROLL W/H RETIREMENT	3,062.00	3,102.60	3,062.00	7,112.00	0.00
101-301.000-716.000	HOSPITALIZATION	14,601.90	14,807.62	14,601.90	12,053.00	0.00

GL Number	Description	2020-21	YTD As Of	01/31/2021 Amended	2021-22	2021-22
		APPROVED	01/31/2021	Budget	REQUESTED	APPROVED
101-301.000-716.100	EMPLOYEE COST REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-301.000-717.000	DENTAL INSURANCE	1,344.00	493.73	1,344.00	1,161.00	0.00
101-301.000-718.000	LIFE INSURANCE	225.00	253.46	225.00	444.00	0.00
101-301.000-719.000	VISION	466.20	314.52	466.20	490.00	0.00
101-301.000-727.000	OFFICE SUPPLIES-GEN	1,200.00	2,234.15	1,200.00	1,200.00	0.00
101-301.000-740.000	GEN OPER SUPPLIES	5,000.00	7,670.91	5,000.00	5,600.00	0.00
101-301.000-744.000	UNIFORMS	1,500.00	947.46	1,500.00	1,800.00	0.00
101-301.000-744.100	UNIFORMS -MAINTENANCE	50.00	12.00	50.00	50.00	0.00
101-301.000-775.000	REPAIR/MAINT SUPPLIES	500.00	73.88	500.00	0.00	0.00
101-301.000-800.000	SERVICES	1,500.00	1,458.28	1,500.00	1,500.00	0.00
101-301.000-851.000	COMMUNICATIONS PHONE	1,500.00	1,492.47	1,500.00	1,500.00	0.00
101-301.000-858.000	MEMBERSHIPS & DUES	800.00	970.00	800.00	200.00	0.00
101-301.000-860.000	MILEAGE & MEALS	0.00	59.84	0.00	350.00	0.00
101-301.000-862.000	TRAINING-LOCAL	400.00	400.00	400.00	200.00	0.00
101-301.000-862.100	TRAINING-STATE	0.00	0.00	0.00	0.00	0.00
101-301.000-862.200	Drunk Driving Enforcement	0.00	0.00	0.00	0.00	0.00
101-301.000-862.300	PA 302 EXPENDITURES	500.00	162.50	500.00	500.00	0.00
101-301.000-864.000	CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00
101-301.000-866.000	SCHOOL CROSSING GUARDS	5,250.00	7,495.61	7,495.61	6,000.00	0.00
101-301.000-910.000	INSURANCES	10,000.00	10,850.29	10,000.00	11,000.00	0.00
101-301.000-916.000	WORKMANS COMP INS.	10,000.00	1,333.09	10,000.00	10,000.00	0.00
101-301.000-917.000	SEWER UTILITIES	0.00	0.00	0.00	0.00	0.00
101-301.000-918.000	WATER UTILITY	0.00	14.00	84.00	0.00	0.00
101-301.000-920.000	PUBLIC UTILITIES - CONSUMERS	0.00	0.00	0.00	0.00	0.00
101-301.000-921.000	PUBLIC UTILITIES - MICH CON	0.00	0.00	0.00	0.00	0.00
101-301.000-940.000	BUILDING RENTAL	0.00	0.00	0.00	12,000.00	0.00
101-301.000-943.000	EQUIPMENT RENTAL	12,000.00	10,000.00	12,000.00	0.00	0.00
101-301.000-956.000	MISCELLANEOUS	18,000.00	344.00	18,000.00	200.00	0.00
101-301.000-970.000	CAPITAL OUTLAY	1,500.00	0.00	1,500.00	0.00	0.00
Planning Commission						
101-400.000-702.000	SALARIES & WAGES	2,400.00	1,400.00	2,400.00	2,000.00	0.00
101-400.000-714.000	MEDICARE EXPENSE	34.80	20.30	34.80	29.00	0.00
101-400.000-715.000	PAYROLL W/H FICA	148.80	86.80	148.80	124.00	0.00
101-400.000-801.000	PROFESSIONAL SERVICES	10,000.00	4,111.25	10,000.00	6,200.00	0.00
101-400.000-860.000	MILEAGE & MEALS	0.00	0.00	0.00	0.00	0.00
101-400.000-864.000	CONFERENCES & WORKSHOPS	0.00	0.00	0.00	1,000.00	0.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
DPW						
101-441.000-702.000	SALARIES & WAGES	12,139.65	9,065.64	12,139.65	13,371.00	0.00
101-441.000-714.000	MEDICARE EXPENSE	176.03	136.25	176.03	194.00	0.00
101-441.000-715.000	PAYROLL W/H FICA	752.66	582.64	752.66	829.00	0.00
101-441.000-715.100	PAYROLL W/H RETIREMENT	384.00	329.40	384.00	498.00	0.00
101-441.000-716.000	HOSPITALIZATION	4,060.23	560.14	4,060.23	924.00	0.00
101-441.000-716.100	EMPLOYEE COST REIMBURSEMENT	600.00	0.00	600.00	0.00	0.00
101-441.000-717.000	DENTAL INSURANCE	210.24	46.50	210.24	71.00	0.00
101-441.000-718.000	LIFE INSURANCE	164.40	53.66	164.40	45.00	0.00
101-441.000-719.000	VISION	134.88	22.47	134.88	43.00	0.00
101-441.000-727.000	OFFICE SUPPLIES-GEN	600.00	108.30	600.00	400.00	0.00
101-441.000-740.000	GEN OPER SUPPLIES	1,800.00	2,620.49	2,300.00	1,500.00	0.00
101-441.000-775.000	REPAIR/MAINT SUPPLIES	300.00	533.30	300.00	300.00	0.00
101-441.000-818.000	CONTRACTURAL SERVICES	3,600.00	3,102.21	3,600.00	2,500.00	0.00
101-441.000-850.000	COMMUNICATIONS - RADIO	0.00	0.00	0.00	0.00	0.00
101-441.000-851.000	COMMUNICATIONS PHONE	2,900.00	3,269.07	2,900.00	3,200.00	0.00
101-441.000-858.000	MEMBERSHIPS & DUES	1,000.00	60.00	1,000.00	500.00	0.00
101-441.000-860.000	MILEAGE & MEALS	200.00	0.00	200.00	100.00	0.00
101-441.000-864.000	CONFERENCES & WORKSHOPS	400.00	0.00	400.00	500.00	0.00
101-441.000-900.000	PRINTING - PUBLISHINGS	75.00	0.00	75.00	0.00	0.00
101-441.000-910.000	INSURANCES	2,000.00	873.29	2,000.00	1,000.00	0.00
101-441.000-916.000	WORKMANS COMP INS.	500.00	(86.93)	500.00	250.00	0.00
101-441.000-917.000	SEWER UTILITIES	350.00	213.10	350.00	300.00	0.00
101-441.000-918.000	WATER UTILITY	185.00	146.89	185.00	200.00	0.00
101-441.000-920.000	PUBLIC UTILITIES - CONSUMERS	5,400.00	3,004.30	5,400.00	3,500.00	0.00
101-441.000-921.000	PUBLIC UTILITIES - MICH CON	3,600.00	2,419.82	3,600.00	3,500.00	0.00
101-441.000-930.000	CONTRACTED REPAIRS/MAINT	0.00	3,105.00	350.00	500.00	0.00
101-441.000-931.000	BUILDING REPAIRS/MAINT.	2,000.00	15.89	2,000.00	1,000.00	0.00
101-441.000-943.000	EQUIPMENT RENTAL	10,000.00	14,984.57	10,000.00	12,000.00	0.00
101-441.000-956.000	MISCELLANEOUS	250.00	0.00	250.00	200.00	0.00
101-441.000-976.000	BUILDING & YARDS IMPROVEMENT	2,000.00	0.00	2,000.00	500.00	0.00
101-441.000-976.100	OFFSITE IMPROVE.-SIDEWALKS	0.00	0.00	0.00	0.00	0.00
101-441.000-976.500	OFFSITE IMPROVE TREES	0.00	0.00	0.00	0.00	0.00
101-441.000-977.000	EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
101-441.000-977.100	BLDG YARDS REP/MAINT SUP	0.00	0.00	0.00	0.00	0.00
Street Lighting						

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
101-448.000-923.000	STREET LIGHTS	33,000.00	25,346.78	33,000.00	30,000.00	0.00
	Waste Removal					
101-528.000-818.000	CONTRACTURAL SERVICES	5,500.00	4,744.25	5,500.00	5,000.00	0.00
	Parks and Recreation					
101-691.000-702.000	SALARIES & WAGES	15,259.65	20,326.10	17,147.00	13,371.00	0.00
101-691.000-714.000	MEDICARE EXPENSE	221.26	299.46	521.26	194.00	0.00
101-691.000-715.000	PAYROLL W/H FICA	946.10	1,280.51	2,000.00	829.00	0.00
101-691.000-715.100	PAYROLL W/H RETIREMENT	384.00	329.35	384.00	497.00	0.00
101-691.000-715.200	MED	0.00	0.00	0.00	0.00	0.00
101-691.000-715.300	SS-	0.00	0.00	0.00	0.00	0.00
101-691.000-716.000	HOSPITALIZATION	844.94	665.28	844.94	924.00	0.00
101-691.000-717.000	DENTAL INSURANCE	30.00	46.50	30.00	72.00	0.00
101-691.000-718.000	LIFE INSURANCE	31.20	53.66	45.00	45.00	0.00
101-691.000-719.000	VISION	19.32	22.47	19.32	43.00	0.00
101-691.000-740.000	GEN OPER SUPPLIES	150.00	36.00	150.00	100.00	0.00
101-691.000-775.000	REPAIR/MAINT SUPPLIES	1,000.00	1,028.29	1,000.00	1,000.00	0.00
101-691.000-801.000	PROFESSIONAL SERVICES				2,800.00	
101-691.000-802.000	SHELBY SUMMER KICK OFF-SPONSORED	0.00	0.00	0.00	0.00	0.00
101-691.000-818.000	CONTRACTURAL SERVICES	20,000.00	2,141.81	20,000.00	6,000.00	0.00
101-691.000-910.000	INSURANCES	500.00	(122.71)	500.00	500.00	0.00
101-691.000-918.000	WATER UTILITY	0.00	2,876.39	200.00	1,500.00	0.00
101-691.000-920.000	PUBLIC UTILITIES - CONSUMERS	1,600.00	1,605.03	1,600.00	1,600.00	0.00
101-691.000-930.000	CONTRACTED REPAIRS/MAINT	0.00	2,908.03	3,000.00	4,000.00	0.00
101-691.000-931.000	BUILDING REPAIRS/MAINT.	0.00	0.00	0.00	0.00	0.00
101-691.000-943.000	EQUIPMENT RENTAL	25,000.00	12,222.61	25,000.00	13,000.00	0.00
101-691.000-967.000	PROJECT COSTS	500.00	53.38	500.00	500.00	0.00
101-691.000-970.000	CAPITAL OUTLAY	4,200.00	20,629.86	4,200.00	0.00	0.00
101-691.000-976.000	BUILDING & YARDS IMPROVEMENT	1,000.00	498.08	1,000.00	500.00	0.00
101-691.000-976.200	TREE/FLOWER	800.00	800.00	800.00	500.00	0.00
101-691.000-976.300	GETTY PARK PROJECT				150,000.00	
Total Appropriations:		568,261.59	522,827.88	583,779.19	724,910.00	0.00
Revenues & Appropriations Fund 101:		935.41	52,557.78	22,877.97	0.00	0.00
Fund 103						

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
General Investment						
--- Estimated Revenue ---						
103-000.000-590.000	TRSNF FROM RESERVES	0.00	0.00	0.00	0.00	0.00
103-000.000-664.000	INTEREST EARNED	5,000.00	2,537.76	5,000.00	5,000.00	0.00
103-000.000-676.000	CONT. FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Total Estimated Revenue:		5,000.00	2,537.76	5,000.00	5,000.00	0.00
--- Appropriations ---						
103-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Total Appropriations:		0.00	0.00	0.00	0.00	0.00
Revenues & Appropriations Fund 103:		5,000.00	2,537.76	5,000.00	5,000.00	0.00
Fund 202						
Major Streets						
--- Estimated Revenue ---						
202-000.000-546.000	ACT 51 MONIES	260,000.00	245,819.78	260,000.00	260,000.00	0.00
202-000.000-571.000	OTHER STATE GRANTS	0.00	0.00	0.00	0.00	0.00
202-000.000-590.000	TRSNF FROM RESERVES	0.00	0.00	0.00	0.00	0.00
202-000.000-664.000	INTEREST EARNED	1,800.00	751.38	1,800.00	1,200.00	0.00
202-000.000-664.900	INT-PRIME VEST	0.00	0.00	0.00	0.00	0.00
202-000.000-674.200	DOT MONIES (TASK FORCE)	0.00	0.00	0.00	0.00	0.00
202-000.000-675.000	FEDERAL REVENUE	0.00	0.00	0.00	0.00	0.00
202-000.000-677.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
202-000.000-695.000	MISC. REVENUES	0.00	0.00	0.00	0.00	0.00
Total Estimated Revenue:		261,800.00	246,571.16	261,800.00	261,200.00	0.00
--- Appropriations ---						
202-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	0.00	0.00	0.00	0.00	0.00
202-000.000-995.000	INTEREST ON BOND PAYMENTS	0.00	0.00	0.00	0.00	0.00
202-000.000-996.000	AGENT FEES ON BOND PAYMENTS	0.00	0.00	0.00	0.00	0.00
202-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Construction						
202-451.000-702.000	SALARIES & WAGES	5,677.53	382.75	5,677.53	0.00	0.00
202-451.000-714.000	MEDICARE EXPENSE	82.32	5.55	82.32	0.00	0.00

GL Number	Description	2020-21	YTD As Of	01/31/2021 Amended	2021-22	2021-22
		APPROVED	01/31/2021	Budget	REQUESTED	APPROVED
202-451.000-715.000	PAYROLL W/H FICA	352.00	23.74	352.00	0.00	0.00
202-451.000-715.100	PAYROLL W/H RETIREMENT	0.00	0.00	0.00	0.00	0.00
202-451.000-716.000	HOSPITALIZATION	0.00	(140.31)	0.00	0.00	0.00
202-451.000-818.000	CONTRACTURAL SERVICES	0.00	0.00	0.00	0.00	0.00
202-451.000819.000	NEW SIDEWALK				72,000.00	
202-451.000-821.000	ENGINEERING SERVICES	0.00	274.89	0.00	0.00	0.00
202-451.000-943.000	EQUIPMENT RENTAL	600.00	203.97	600.00	0.00	0.00
202-451.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Routine Maintenance						
202-463.000-702.000	SALARIES & WAGES	14,876.53	17,728.93	14,876.53	60,170.00	0.00
202-463.000-714.000	MEDICARE EXPENSE	215.71	269.16	215.71	872.00	0.00
202-463.000-715.000	PAYROLL W/H FICA	922.34	1,150.39	922.34	3,731.00	0.00
202-463.000-715.100	PAYROLL W/H RETIREMENT	960.00	823.71	960.00	1,244.00	0.00
202-463.000-716.000	HOSPITALIZATION	3,929.07	3,369.12	3,929.07	4,408.00	0.00
202-463.000-717.000	DENTAL INSURANCE	193.80	210.96	193.80	252.00	0.00
202-463.000-718.000	LIFE INSURANCE	125.52	146.65	125.52	220.00	0.00
202-463.000-719.000	VISION	105.72	72.81	105.72	127.00	0.00
202-463.000-740.000	GEN OPER SUPPLIES	750.00	490.92	750.00	750.00	0.00
202-463.000-782.000	ROAD MAINT. MATERIALS	5,000.00	1,545.21	5,000.00	5,000.00	0.00
202-463.000-818.000	CONTRACTURAL SERVICES	40,000.00	1,365.53	40,000.00	2,000.00	0.00
202-463.000-910.000	INSURANCES	0.00	0.00	0.00	0.00	0.00
202-463.000-916.000	WORKMANS COMP INS.	600.00	(169.25)	600.00	600.00	0.00
202-463.000-943.000	EQUIPMENT RENTAL	6,400.00	3,557.43	6,400.00	6,000.00	0.00
202-463.000-945.000	ROUTINE SIDEWALK MAINTENANCE	15,000.00	1,495.94	15,000.00	2,000.00	0.00
Traffic Services						
202-474.000-702.000	SALARIES & WAGES	5,677.53	523.75	5,677.53	3,109.00	0.00
202-474.000-714.000	MEDICARE EXPENSE	82.32	7.59	82.32	45.00	0.00
202-474.000-715.000	PAYROLL W/H FICA	352.01	32.49	352.01	193.00	0.00
202-474.000-715.100	PAYROLL W/H RETIREMENT	0.00	0.00	0.00	0.00	0.00
202-474.000-716.000	HOSPITALIZATION	0.00	0.00	0.00	0.00	0.00
202-474.000-786.000	TRAFFICE CONTROL SUPPLIES	1,500.00	461.50	1,500.00	1,500.00	0.00
202-474.000-818.000	CONTRACTURAL SERVICES	500.00	0.00	500.00	0.00	0.00
202-474.000-943.000	EQUIPMENT RENTAL	1,500.00	141.58	1,500.00	500.00	0.00
Winter Maintenance						
202-478.000-702.000	SALARIES & WAGES	5,677.53	3,586.76	5,677.53	13,990.00	0.00
202-478.000-714.000	MEDICARE EXPENSE	82.32	51.99	82.32	203.00	0.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
202-478.000-715.000	PAYROLL W/H FICA	352.01	222.38	352.01	876.00	0.00
202-478.000-715.100	PAYROLL W/H RETIREMENT	0.00	0.00	0.00	0.00	0.00
202-478.000-716.000	HOSPITALIZATION	0.00	0.00	0.00	0.00	0.00
202-478.000-784.000	SNOW REMOVAL SUPPLIES	20,000.00	464.82	20,000.00	15,000.00	0.00
202-478.000-818.000	CONTRACTURAL SERVICES	0.00	0.00	0.00	0.00	0.00
202-478.000-910.000	INSURANCES	0.00	0.00	0.00	0.00	0.00
202-478.000-916.000	WORKMANS COMP INS.	600.00	0.00	600.00	600.00	0.00
202-478.000-943.000	EQUIPMENT RENTAL	10,000.00	5,466.52	10,000.00	10,000.00	0.00
Bookkeeping/Admin						
202-482.000-702.000	SALARIES & WAGES	16,794.00	18,436.10	16,794.00	18,173.00	0.00
202-482.000-714.000	MEDICARE EXPENSE	243.51	268.29	243.51	264.00	0.00
202-482.000-715.000	PAYROLL W/H FICA	1,041.23	1,147.22	1,041.23	1,127.00	0.00
202-482.000-715.100	PAYROLL W/H RETIREMENT	651.00	345.17	651.00	144.00	0.00
202-482.000-716.000	HOSPITALIZATION	0.00	0.00	0.00	4,407.00	0.00
202-482.000-717.000	DENTAL INSURANCE	0.00	0.00	0.00	323.00	0.00
202-482.000-718.000	LIFE INSURANCE	0.00	0.00	0.00	67.00	0.00
202-482.000-719.000	VISION	0.00	0.00	0.00	128.00	0.00
202-482.000-727.000	OFFICE SUPPLIES-GEN	0.00	0.00	0.00	0.00	0.00
202-482.000-801.000	PROFESSIONAL SERVICES	0.00	1,200.00	1,200.00	0.00	0.00
202-482.000-807.000	AUDIT FEES	600.00	500.00	600.00	600.00	0.00
202-482.000-910.000	INSURANCES	0.00	0.00	0.00	0.00	0.00
202-482.000-916.000	WORKMANS COMP INS.	600.00	(132.70)	600.00	600.00	0.00
202-482.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
Total Appropriations:		162,044.00	65,531.56	163,244.00	231,223.00	0.00
Revenues & Appropriations Ft Net of Revenues & Appropriations Fund 202:		99,756.00	181,039.60	98,556.00	29,977.00	0.00
Fund 203						
Local Streets						
--- Estimated Revenue ---						
203-000.000-403.000	CURRENT PROP TAXES	76,207.00	108,393.10	108,393.10	105,000.00	0.00
203-000.000-405.000	PILOT REVENUES	200.00	2,509.08	2,509.08	2,000.00	0.00
203-000.000-407.000	DELINQUENT PROP TAXES	11,703.00	12,664.07	11,703.00	12,000.00	0.00
203-000.000-546.000	ACT 51 MONIES	75,000.00	68,392.80	75,000.00	70,000.00	0.00
203-000.000-570.000	Metro Authority Maintenance	19,000.00	9,571.41	19,000.00	9,000.00	0.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
203-000.000-571.000	OTHER STATE GRANTS	0.00	0.00	0.00	0.00	0.00
203-000.000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
203-000.000-590.000	TRSNF FROM RESERVES	0.00	0.00	23,146.02	125,156.00	0.00
203-000.000-664.000	INTEREST EARNED	3,000.00	6,439.32	5,252.60	4,000.00	0.00
203-000.000-664.900	INT-PRIME VEST	0.00	0.00	0.00	0.00	0.00
203-000.000-676.000	CONT. FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
203-000.000-677.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
203-000.000-695.000	MISC. REVENUES	0.00	0.00	0.00	0.00	0.00
Total Estimated Revenue:		185,110.00	207,969.78	245,003.80	327,156.00	0.00
--- Appropriations ---						
203-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Construction						
203-451.000-702.000	SALARIES & WAGES	5,677.53	503.75	5,677.53	0.00	0.00
203-451.000-714.000	MEDICARE EXPENSE	82.32	7.31	82.32	0.00	0.00
203-451.000-715.000	PAYROLL W/H FICA	352.01	31.25	352.01	0.00	0.00
203-451.000-715.100	PAYROLL W/H RETIREMENT	0.00	0.00	0.00	0.00	0.00
203-451.000-716.000	HOSPITALIZATION	0.00	(140.31)	0.00	0.00	0.00
203-451.000-818.000	CONTRACTURAL SERVICES	130,000.00	0.00	130,000.00	170,000.00	0.00
203-451.000-821.000	ENGINEERING SERVICES	1,500.00	672.52	1,500.00	1,000.00	0.00
203-451.000-943.000	EQUIPMENT RENTAL	1,000.00	203.97	1,000.00	0.00	0.00
203-451.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Routine Maintenance						
203-463.000-702.000	SALARIES & WAGES	14,876.53	17,748.60	14,876.53	60,170.00	0.00
203-463.000-714.000	MEDICARE EXPENSE	215.71	269.51	215.71	872.00	0.00
203-463.000-715.000	PAYROLL W/H FICA	922.34	1,151.28	922.34	3,731.00	0.00
203-463.000-715.100	PAYROLL W/H RETIREMENT	959.00	823.17	959.00	1,244.00	0.00
203-463.000-716.000	HOSPITALIZATION	3,929.07	3,369.12	3,929.07	4,407.00	0.00
203-463.000-717.000	DENTAL INSURANCE	193.80	210.96	193.80	320.00	0.00
203-463.000-718.000	LIFE INSURANCE	125.52	146.65	125.52	200.00	0.00
203-463.000-719.000	VISION	105.72	72.81	105.72	127.00	0.00
203-463.000-740.000	GEN OPER SUPPLIES	750.00	411.74	750.00	750.00	0.00
203-463.000-782.000	ROAD MAINT. MATERIALS	5,000.00	1,020.01	5,000.00	5,000.00	0.00
203-463.000-818.000	CONTRACTURAL SERVICES	0.00	455.17	500.00	0.00	0.00
203-463.000-821.000	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00
203-463.000-910.000	INSURANCES	0.00	0.00	0.00	0.00	0.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
203-463.000-916.000	WORKMANS COMP INS.	600.00	(169.25)	600.00	1,200.00	0.00
203-463.000-943.000	EQUIPMENT RENTAL	6,000.00	3,557.43	6,000.00	6,000.00	0.00
203-463.000-945.000	ROUTINE SIDEWALK MAINTENANCE	5,000.00	1,710.87	5,000.00	2,000.00	0.00
203-463.000-946.000	ALLEY IMPROVEMNTS	0.00	0.00	0.00	0.00	0.00
	Traffic Services					
203-474.000-702.000	SALARIES & WAGES	5,677.53	523.75	5,677.53	3,109.00	0.00
203-474.000-714.000	MEDICARE EXPENSE	82.32	7.59	82.32	45.00	0.00
203-474.000-715.000	PAYROLL W/H FICA	352.01	32.49	352.01	195.00	0.00
203-474.000-715.100	PAYROLL W/H RETIREMENT	0.00	0.00	0.00	0.00	0.00
203-474.000-716.000	HOSPITALIZATION	0.00	0.00	0.00	0.00	0.00
203-474.000-786.000	TRAFFICE CONTROL SUPPLIES	1,500.00	461.50	1,500.00	500.00	0.00
203-474.000-818.000	CONTRACTURAL SERVICES	0.00	0.00	0.00	0.00	0.00
203-474.000-943.000	EQUIPMENT RENTAL	1,500.00	141.58	1,500.00	0.00	0.00
203-474.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
	Winter Maintenance					
203-478.000-702.000	SALARIES & WAGES	5,677.53	3,717.45	5,677.53	13,990.00	0.00
203-478.000-714.000	MEDICARE EXPENSE	82.32	53.90	82.32	203.00	0.00
203-478.000-715.000	PAYROLL W/H FICA	352.01	230.49	352.01	874.00	0.00
203-478.000-715.100	PAYROLL W/H RETIREMENT	651.00	0.00	651.00	1,244.00	0.00
203-478.000-716.000	HOSPITALIZATION	0.00	0.00	0.00	0.00	0.00
203-478.000-782.000	ROAD MAINT. MATERIALS	0.00	0.00	0.00	0.00	0.00
203-478.000-784.000	SNOW REMOVAL SUPPLIES	20,000.00	464.81	20,000.00	15,000.00	0.00
203-478.000-818.000	CONTRACTURAL SERVICES	0.00	0.00	0.00	0.00	0.00
203-478.000-910.000	INSURANCES	0.00	0.00	0.00	0.00	0.00
203-478.000-916.000	WORKMANS COMP INS.	600.00	(169.25)	600.00	0.00	0.00
203-478.000-943.000	EQUIPMENT RENTAL	10,000.00	5,466.52	10,000.00	10,000.00	0.00
	Bookkeeping/Admin					
203-482.000-702.000	SALARIES & WAGES	16,794.00	18,436.07	16,794.00	18,173.00	0.00
203-482.000-714.000	MEDICARE EXPENSE	243.51	268.28	243.51	264.00	0.00
203-482.000-715.000	PAYROLL W/H FICA	1,041.22	1,147.17	1,041.22	1,127.00	0.00
203-482.000-715.100	PAYROLL W/H RETIREMENT	0.00	344.87	651.00	144.00	0.00
203-482.000-716.000	HOSPITALIZATION	0.00	0.00	0.00	4,136.00	0.00
203-482.000-717.000	DENTAL INSURANCE	0.00	0.00	0.00	336.00	0.00
203-482.000-718.000	LIFE INSURANCE	0.00	0.00	0.00	67.00	0.00
203-482.000-719.000	VISION	0.00	0.00	0.00	128.00	0.00
203-482.000-727.000	OFFICE SUPPLIES-GEN	0.00	0.00	0.00	0.00	0.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
203-482.000-740.000	GEN OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
203-482.000-801.000	PROFESSIONAL SERVICES	0.00	1,200.00	1,200.00	0.00	0.00
203-482.000-807.000	AUDIT FEES	600.00	500.00	600.00	600.00	0.00
203-482.000-910.000	INSURANCES	0.00	0.00	0.00	0.00	0.00
203-482.000-916.000	WORKMANS COMP INS.	0.00	205.80	205.80	0.00	0.00
203-482.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
Total Appropriations:		242,443.00	65,089.58	244,999.80	327,156.00	0.00
Revenues & Appropriations Fund 203:		(57,333.00)	142,880.20	4.00	0.00	0.00
Fund 304						
Street Debt						
--- Estimated Revenue ---						
304-000.000-403.000	CURRENT PROP TAXES	0.00	0.00	0.00	0.00	0.00
304-000.000-405.000	PILOT REVENUES	0.00	0.00	0.00	0.00	0.00
304-000.000-407.000	DELINQUENT PROP TAXES	0.00	6,689.56	0.00	0.00	0.00
304-000.000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
304-000.000-590.000	TRSNF FROM RESERVES	0.00	0.00	0.00	0.00	0.00
304-000.000-664.000	INTEREST EARNED	0.00	8.81	0.00	0.00	0.00
304-000.000-676.000	CONT. FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Total Estimated Revenue:		0.00	6,698.37	0.00	0.00	0.00
--- Appropriations ---						
304-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	0.00	0.00	0.00	0.00	0.00
304-000.000-995.000	INTEREST ON BOND PAYMENTS	0.00	0.00	0.00	0.00	0.00
304-000.000-996.000	AGENT FEES ON BOND PAYMENTS	0.00	0.00	0.00	0.00	0.00
Total Appropriations:		0.00	0.00	0.00	0.00	0.00
Revenues & Appropriations Fund 304:		0.00	6,698.37	0.00	0.00	0.00
Fund 590						
Sewer						
--- Estimated Revenue ---						
590-000.000-550.000	SAW GRANT	0.00	0.00	0.00	0.00	0.00
590-000.000-590.000	TRSNF FROM RESERVES	0.00	0.00	0.00	11,856.00	0.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
590-000.000-630.000	NEW SERVICE, TURNON, NON OPER	0.00	0.00	34,134.16	0.00	0.00
590-000.000-635.000	ECCI FEES	9,625.00	8,911.95	9,625.00	9,500.00	0.00
590-000.000-655.000	LATE FEES/PENALTIES	6,250.00	5,770.99	6,250.00	6,000.00	0.00
590-000.000-660.000	SEWER SALES	166,800.00	159,902.80	166,800.00	165,000.00	0.00
590-000.000-660.100	SEWER-READY TO SERVE CHG	210,000.00	194,421.85	210,000.00	205,000.00	0.00
590-000.000-664.000	INTEREST EARNED	6,000.00	577.33	6,000.00	1,000.00	0.00
590-000.000-664.200	INT-SEWER REPLACEMENT	600.00	1,051.95	610.40	900.00	0.00
590-000.000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
590-000.000-676.000	CONT. FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
590-000.000-677.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
590-000.000-690.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
590-000.000-695.000	MISC. REVENUES	0.00	0.00	0.00	0.00	0.00
590-000.000-698.000	SALE OF BONDS/STOCKS	0.00	0.00	0.00	0.00	0.00
Total Estimated Revenue:		399,275.00	370,636.87	433,419.56	399,256.00	0.00
--- Appropriations ---						
590-000.000-702.000	SALARIES & WAGES	110,583.90	85,474.85	110,583.90	88,198.00	0.00
590-000.000-714.000	MEDICARE EXPENSE	1,603.47	1,272.72	1,603.47	1,279.00	0.00
590-000.000-715.000	PAYROLL W/H FICA	6,856.20	5,440.77	6,856.20	5,468.00	0.00
590-000.000-715.100	PAYROLL W/H RETIREMENT	3,402.00	2,697.54	3,402.00	2,469.00	0.00
590-000.000-716.000	HOSPITALIZATION	12,061.20	9,126.24	12,061.20	10,548.00	0.00
590-000.000-717.000	DENTAL INSURANCE	736.68	527.94	736.68	595.00	0.00
590-000.000-718.000	LIFE INSURANCE	342.12	336.71	342.12	278.00	0.00
590-000.000-719.000	VISION	351.84	149.90	351.84	321.00	0.00
590-000.000-727.000	OFFICE SUPPLIES-GEN	400.00	189.99	400.00	200.00	0.00
590-000.000-740.000	GEN OPER SUPPLIES	4,000.00	4,219.28	4,000.00	4,000.00	0.00
590-000.000-741.000	OP SUP SEWER GENERAL	5,900.00	5,852.13	5,900.00	10,000.00	0.00
590-000.000-752.000	SAW GRANT EXPENSE	0.00	0.00	0.00	0.00	0.00
590-000.000-776.100	REP/MAINT SUP S MAINS/INTER	3,600.00	4.72	3,600.00	500.00	0.00
590-000.000-776.200	REP/MAINT SUP S CUST SERVICE	4,000.00	1,938.96	4,000.00	1,000.00	0.00
590-000.000-776.300	REP/MAINT SUP S LIFT STATIONS	10,000.00	416.00	10,000.00	1,500.00	0.00
590-000.000-776.400	REP/MAINT SUP S LAGOONS	15,000.00	7,619.07	15,000.00	1,500.00	0.00
590-000.000-801.000	PROFESSIONAL SERVICES	1,200.00	783.31	1,200.00	1,000.00	0.00
590-000.000-807.000	AUDIT FEES	1,800.00	1,750.00	1,800.00	1,800.00	0.00
590-000.000-807.500	PERMIT FEES	3,725.00	0.00	3,725.00	3,650.00	0.00
590-000.000-818.200	CONTRACTED SERVICES SEWER	7,900.00	4,377.50	7,900.00	0.00	0.00

GL Number	Description	2020-21	YTD As Of	01/31/2021 Amended	2021-22	2021-22
		APPROVED	01/31/2021	Budget	REQUESTED	APPROVED
590-000.000-818.400	CONTRACT SER SEWER ECCI	11,500.00	3,082.90	11,500.00	0.00	0.00
590-000.000-821.200	ENGINEERING SERVICES SEWER	0.00	0.00	0.00	30,000.00	0.00
590-000.000-851.000	COMMUNICATIONS PHONE	500.00	1,008.84	1,200.00	1,200.00	0.00
590-000.000-851.100	COMMUNICATIONS IPAD	0.00	38.01	38.01	0.00	0.00
590-000.000-858.000	MEMBERSHIPS & DUES	0.00	284.00	284.00	0.00	0.00
590-000.000-860.000	MILEAGE & MEALS	0.00	110.69	110.69	250.00	0.00
590-000.000-864.000	CONFERENCES & WORKSHOPS	0.00	326.45	326.45	1,000.00	0.00
590-000.000-900.000	PRINTING - PUBLISHINGS	0.00	0.00	0.00	0.00	0.00
590-000.000-910.000	INSURANCES	400.00	380.29	400.00	400.00	0.00
590-000.000-916.000	WORKMANS COMP INS.	2,400.00	242.35	2,400.00	2,500.00	0.00
590-000.000-920.100	UTILITIES WWTP	38,000.00	38,084.71	38,000.00	50,000.00	0.00
590-000.000-920.200	SEWER LIFT PUMPS	6,000.00	4,705.92	6,000.00	6,000.00	0.00
590-000.000-940.000	BUILDING RENTAL	3,600.00	2,700.00	3,600.00	3,600.00	0.00
590-000.000-943.200	EQUIP RENTAL SEWER	20,000.00	11,232.89	20,000.00	10,000.00	0.00
590-000.000-956.000	MISCELLANEOUS	0.00	5.00	20.00	0.00	0.00
590-000.000-956.100	ACH File Direct Payment	0.00	0.00	0.00	0.00	0.00
590-000.000-957.100	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
590-000.000-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
590-000.000-969.000	BOND ISSUE AMORTIZATION	0.00	0.00	0.00	0.00	0.00
590-000.000-971.000	CAP OUTLAY-LSCA MONIES	0.00	0.00	0.00	0.00	0.00
590-000.000-971.100	CAPITOL OUTLAY-LAND	0.00	0.00	0.00	0.00	0.00
590-000.000-972.000	CAP OUT-COMPUTERS	0.00	0.00	0.00	0.00	0.00
590-000.000-977.000	EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
590-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	48,000.00	48,000.00	48,000.00	50,000.00	0.00
590-000.000-995.000	INTEREST ON BOND PAYMENTS	108,078.00	108,077.50	108,078.00	110,000.00	0.00
590-000.000-995.100	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
590-000.000-996.000	AGENT FEES ON BOND PAYMENTS	0.00	0.00	0.00	0.00	0.00
590-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
590-000.000-999.100	Loan Payment to Motor Pool	0.00	0.00	0.00	0.00	0.00
590-537.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
590-537.000-807.000	AUDIT FEES	0.00	0.00	0.00	0.00	0.00
590-537.000-807.500	PERMIT FEES	0.00	0.00	0.00	0.00	0.00
590-537.000-818.200	CONTRACTED SERVICES SEWER	0.00	0.00	0.00	0.00	0.00
590-537.000-821.200	ENGINEERING SERVICES SEWER	0.00	0.00	0.00	0.00	0.00
590-537.000-977.000	EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
Total Appropriations:		431,940.41	350,457.18	433,419.56	399,256.00	0.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
Revenues & Appropriations Ft Net of Revenues & Appropriations Fund 590:		(32,665.41)	20,179.69	0.00	0.00	0.00
Fund 591						
Water						
--- Estimated Revenue ---						
591-000.000-555.000	GRANT WHPP	0.00	0.00	0.00	0.00	0.00
591-000.000-566.000	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
591-000.000-590.000	TRSNF FROM RESERVES	0.00	0.00	173,297.12	4,296.00	0.00
591-000.000-630.000	NEW SERVICE, TURNON, NON OPER	5,000.00	180.00	5,000.00	2,000.00	0.00
591-000.000-635.000	ECCI FEES	5,130.00	4,714.11	5,130.00	5,000.00	0.00
591-000.000-650.000	WATER SALES	127,200.00	129,993.00	127,200.00	135,000.00	0.00
591-000.000-650.100	WATER READY TO SERVE CHARGE	108,200.00	100,008.33	108,200.00	110,000.00	0.00
591-000.000-655.000	LATE FEES/PENALTIES	3,950.00	3,439.18	3,950.00	3,500.00	0.00
591-000.000-664.000	INTEREST EARNED	4,000.00	1,971.49	4,000.00	4,000.00	0.00
591-000.000-664.300	INT-REDEMPTION WATER	240.00	211.02	240.00	200.00	0.00
591-000.000-664.400	INT-REPLACEMENT WATER	300.00	409.48	300.00	300.00	0.00
591-000.000-664.500	INT-RESERVE DWRF BONDS	700.00	0.00	700.00	0.00	0.00
591-000.000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
591-000.000-676.000	CONT. FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
591-000.000-677.000	REIMBURSEMENTS	0.00	288.00	0.00	0.00	0.00
591-000.000-690.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
591-000.000-695.000	MISC. REVENUES	0.00	65.00	65.00	0.00	0.00
591-000.000-695.200	TOWER RENTAL-NPI	24,480.00	20,481.60	24,480.00	24,480.00	0.00
591-000.000-695.300	TOWER RENTAL T-MOBILE	26,857.20	24,954.80	26,857.20	27,660.00	0.00
591-000.000-698.000	SALE OF BONDS/STOCKS	0.00	0.00	0.00	0.00	0.00
Total Estimated Revenue:		306,057.20	286,716.01	479,419.32	316,436.00	0.00
--- Appropriations ---						
591-000.000-702.000	SALARIES & WAGES	110,583.91	95,854.58	110,583.91	88,198.00	0.00
591-000.000-714.000	MEDICARE EXPENSE	1,603.47	1,422.01	1,603.47	1,252.00	0.00
591-000.000-715.000	PAYROLL W/H FICA	6,856.20	6,083.21	6,856.20	5,468.00	0.00
591-000.000-715.100	PAYROLL W/H RETIREMENT	3,402.00	2,694.55	3,402.00	2,469.00	0.00
591-000.000-716.000	HOSPITALIZATION	12,061.20	9,126.22	12,061.20	10,548.00	0.00
591-000.000-717.000	DENTAL INSURANCE	736.68	527.94	736.68	599.00	0.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
591-000.000-718.000	LIFE INSURANCE	342.12	336.71	342.12	278.00	0.00
591-000.000-719.000	VISION	351.84	149.90	351.84	321.00	0.00
591-000.000-727.000	OFFICE SUPPLIES-GEN	400.00	190.01	400.00	200.00	0.00
591-000.000-740.000	GEN OPER SUPPLIES	4,500.00	4,212.32	4,500.00	4,000.00	0.00
591-000.000-740.300	OP SUP WATER TRANS/DIST	400.00	0.00	400.00	300.00	0.00
591-000.000-752.000	SAW GRANT EXPENSE	0.00	0.00	0.00	0.00	0.00
591-000.000-777.100	REP/MAINT SUP WATER TRANS/DIS	145,000.00	142,987.33	145,000.00	6,000.00	0.00
591-000.000-777.200	REP/MAINT SUP W CUSTOMER SER	3,200.00	733.33	3,200.00	1,000.00	0.00
591-000.000-777.300	REP/MAINT SUP W WELLS	3,500.00	211.61	3,500.00	1,000.00	0.00
591-000.000-801.000	PROFESSIONAL SERVICES	4,000.00	5,288.56	4,000.00	5,000.00	0.00
591-000.000-807.000	AUDIT FEES	1,800.00	1,750.00	1,800.00	1,800.00	0.00
591-000.000-818.100	CONTRACTED SERVICES WATER	5,000.00	5,696.62	5,000.00	10,000.00	0.00
591-000.000-818.300	CONTRACT SER WATER ECCI	5,000.00	11,811.87	8,000.00	15,000.00	0.00
591-000.000-818.500	Well Head Protection Program	0.00	0.00	0.00	0.00	0.00
591-000.000-821.100	ENGINEERING SERVICES WATER	5,000.00	5,009.43	5,000.00	5,000.00	0.00
591-000.000-851.000	COMMUNICATIONS PHONE	600.00	179.59	600.00	600.00	0.00
591-000.000-858.000	MEMBERSHIPS & DUES	1,375.00	2,035.05	1,375.00	2,000.00	0.00
591-000.000-860.000	MILEAGE & MEALS	0.00	236.90	236.90	250.00	0.00
591-000.000-864.000	CONFERENCES & WORKSHOPS	600.00	(225.00)	600.00	500.00	0.00
591-000.000-900.000	PRINTING - PUBLISHINGS	500.00	0.00	500.00	0.00	0.00
591-000.000-910.000	INSURANCES	1,500.00	1,468.29	1,500.00	1,500.00	0.00
591-000.000-916.000	WORKMANS COMP INS.	4,200.00	777.43	4,200.00	4,000.00	0.00
591-000.000-920.100	WATER PUMPING	22,000.00	19,611.85	22,000.00	25,000.00	0.00
591-000.000-940.000	BUILDING RENTAL	8,400.00	6,300.00	8,400.00	8,400.00	0.00
591-000.000-943.100	EQUIP RENTAL WATER	25,000.00	12,777.76	25,000.00	15,000.00	0.00
591-000.000-956.000	MISCELLANEOUS	0.00	5.00	20.00	0.00	0.00
591-000.000-956.100	ACH File Direct Payment	0.00	0.00	0.00	0.00	0.00
591-000.000-957.100	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
591-000.000-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
591-000.000-969.000	BOND ISSUE AMORTIZATION	0.00	0.00	0.00	0.00	0.00
591-000.000-970.100	CAPITAL IMPROVE WATER	0.00	0.00	0.00	0.00	0.00
591-000.000-970.200	Meter Replacement	12,000.00	10,474.94	12,000.00	11,000.00	0.00
591-000.000-977.000	EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
591-000.000-982.000	WHPP	0.00	0.00	0.00	0.00	0.00
591-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	80,000.00	80,000.00	80,000.00	85,000.00	0.00
591-000.000-995.000	INTEREST ON BOND PAYMENTS	6,250.00	3,125.00	6,250.00	4,750.00	0.00

GL Number	Description	2020-21 APPROVED	YTD As Of 01/31/2021	01/31/2021 Amended Budget	2021-22 REQUESTED	2021-22 APPROVED
591-000.000-995.100	INTEREST EXPENSE	0.00	0.00	0.00	3.00	0.00
591-000.000-996.000	AGENT FEES ON BOND PAYMENTS	0.00	0.00	0.00	0.00	0.00
591-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Total Appropriations:		476,162.42	430,853.01	479,419.32	316,436.00	0.00
Revenues & Appropriations Ft Net of Revenues & Appropriations Fund 591:		(170,105.22)	(144,137.00)	0.00	0.00	0.00
Fund 661						
Equipment						
--- Estimated Revenue ---						
661-000.000-590.000	TRSNF FROM RESERVES	0.00	0.00	24,925.43	52,596.00	0.00
661-000.000-664.000	INTEREST EARNED	2,400.00	1,511.86	2,400.00	2,500.00	0.00
661-000.000-664.100	INT EARNED -EQ POOL REPLACE	600.00	0.00	600.00	0.00	0.00
661-000.000-664.900	INT-PRIME VEST	0.00	0.00	0.00	0.00	0.00
661-000.000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
661-000.000-677.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
661-000.000-679.100	REIMB FROM: MAJOR STREETS	18,500.00	9,369.50	18,500.00	16,500.00	0.00
661-000.000-679.200	REIMB FROM: LOCAL STREETS	18,500.00	9,369.50	18,500.00	16,500.00	0.00
661-000.000-679.300	REIMB FROM: WATER	25,000.00	12,777.76	25,000.00	15,000.00	0.00
661-000.000-679.400	REIMB FROM: SEWER	20,000.00	11,232.89	20,000.00	10,000.00	0.00
661-000.000-679.500	REIMB FROM: GENERAL	47,000.00	37,207.18	47,000.00	47,000.00	0.00
661-000.000-680.000	REIMB FROM: WATER LOAN	0.00	0.00	0.00	0.00	0.00
661-000.000-680.100	REIM FROM:SEWER LOAN	0.00	0.00	0.00	0.00	0.00
661-000.000-695.000	MISC. REVENUES	0.00	0.00	0.00	0.00	0.00
Total Estimated Revenue:		132,000.00	81,468.69	156,925.43	160,096.00	0.00
--- Appropriations ---						
661-000.000-702.000	SALARIES & WAGES	16,051.65	17,304.64	16,051.65	19,248.00	0.00
661-000.000-714.000	MEDICARE EXPENSE	232.75	255.87	232.75	373.00	0.00
661-000.000-715.000	PAYROLL W/H FICA	995.20	1,093.27	995.20	1,193.00	0.00
661-000.000-715.100	PAYROLL W/H RETIREMENT	534.00	395.64	534.00	593.00	0.00
661-000.000-716.000	HOSPITALIZATION	2,456.51	697.17	2,456.51	2,422.00	0.00
661-000.000-717.000	DENTAL INSURANCE	140.04	40.68	140.04	152.00	0.00
661-000.000-718.000	LIFE INSURANCE	114.60	119.15	114.60	67.00	0.00
661-000.000-719.000	VISION	85.68	26.46	85.68	73.00	0.00

GL Number	Description	2020-21	YTD As Of	01/31/2021 Amended	2021-22	2021-22
		APPROVED	01/31/2021	Budget	REQUESTED	APPROVED
661-000.000-727.000	OFFICE SUPPLIES-GEN	0.00	0.00	0.00	0.00	0.00
661-000.000-740.000	GEN OPER SUPPLIES	600.00	627.76	600.00	650.00	0.00
661-000.000-740.100	OPER SUP - VEHICLES	0.00	0.00	0.00	0.00	0.00
661-000.000-740.200	OPER SUP - OTHER EQUIP	200.00	51.75	200.00	100.00	0.00
661-000.000-751.000	GASOLINE-OIL	27,000.00	15,464.38	27,000.00	22,000.00	0.00
661-000.000-775.000	REPAIR/MAINT SUPPLIES	1,600.00	1,814.26	1,600.00	2,000.00	0.00
661-000.000-775.100	REPAIR/MAINT SUP-VEHICLES	2,000.00	575.50	2,000.00	1,000.00	0.00
661-000.000-775.200	REPAIR/MAINT SUP-OTHER EQUIP	3,600.00	6,477.32	6,500.00	6,500.00	0.00
661-000.000-775.300	REPAIR/MAINT SUP-POLICE CRUISER	200.00	502.21	200.00	500.00	0.00
661-000.000-775.400	REPAIR/MAINT SUP-WINTER VEHICLES	1,000.00	1,559.00	1,000.00	1,000.00	0.00
661-000.000-801.000	PROFESSIONAL SERVICES	225.00	0.00	225.00	225.00	0.00
661-000.000-807.000	AUDIT FEES	1,000.00	1,490.00	1,490.00	1,500.00	0.00
661-000.000-850.000	COMMUNICATIONS - RADIO	0.00	0.00	0.00	0.00	0.00
661-000.000-851.000	COMMUNICATIONS PHONE	0.00	0.00	0.00	0.00	0.00
661-000.000-860.000	MILEAGE & MEALS	0.00	0.00	0.00	0.00	0.00
661-000.000-864.000	CONFERENCES & WORKSHOPS	0.00	0.00	0.00	0.00	0.00
661-000.000-900.000	PRINTING - PUBLISHINGS	0.00	0.00	0.00	0.00	0.00
661-000.000-910.000	INSURANCES	8,500.00	9,819.26	8,500.00	10,000.00	0.00
661-000.000-916.000	WORKMANS COMP INS.	1,500.00	468.73	1,500.00	1,500.00	0.00
661-000.000-930.000	CONTRACTED REPAIRS/MAINT	1,000.00	2,469.63	2,000.00	2,000.00	0.00
661-000.000-930.100	CONTRACT. REP/MAIN-OTHER EQUIP	4,500.00	2,738.01	4,500.00	3,000.00	0.00
661-000.000-930.200	CONTRACT. REP/MAIN-POLICE CRUISER	1,200.00	2,273.16	2,000.00	2,000.00	0.00
661-000.000-940.000	BUILDING RENTAL	12,000.00	9,000.00	12,000.00	12,000.00	0.00
661-000.000-943.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00
661-000.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
661-000.000-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
661-000.000-976.400	SHOP IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
661-000.000-977.000	EQUIPMENT PURCHASES	65,000.00	72,923.00	65,000.00	70,000.00	0.00
661-000.000-980.000	LOSS ON SALE	0.00	0.00	0.00	0.00	0.00
661-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Total Appropriations:		151,735.43	148,186.85	156,925.43	160,096.00	0.00
Revenues & Appropriations Ft Net of Revenues & Appropriations Fund 661:		(19,735.43)	(66,718.16)	0.00	0.00	0.00

Village of Shelby
Capital Improvements Plan
2021 to 2026

Project/Equipment	Estimated Cost	Type of Work	Source of Funding	Fiscal Year
Alleyway Rehabilitation	\$ 6,000	Repairs/Improvements	General Fund	21/2022
Overhaul of Zoning Ordinances	\$ 10,000	Update	General Fund	21/2022
MDOT Grant - Match	\$ 136,750	Mill/Fill	Local Streets	21/2022
Radio Reads (50)	\$ 7,500	New	Water Fund	21/2022
Ford F-150 or F-250 Truck	\$ 25,000	New	Equipment Fund	21/2022
3 yard Dump Truck	\$ 40,000	New	Equipment Fund	21/2022
Cemetery Hill Wall & Sidewalk	\$ 72,000	Reconstruction	Local Streets	21/2022
Total 2021 – 2022	\$ 291,250			

Project/Equipment	Estimated Cost	Type of Work	Source of Funding	Fiscal Year
Michigan (1 st – 6 th)	\$ 122,500	Mill/Fill	Major Streets	22/2023
Radio Reads (50)	\$ 7,500	New	Water Fund	22/2023
Hillcrest (Sunset – Runner)	\$ 18,200	Overlay	Local Streets	22/2023
Aeration Diffuser	\$ 205,000	Replacement	Sewer Fund	22/2023
Harvey Street Lift Station	\$ 260,000	Replacement	Sewer Fund	22/2023
Water Main Replacements	\$ 2,001,000	Replacement	Water Fund (Loan)	22/2023
Valley Street Booster Tank	\$ 96,000	Replacement	Water Fund (Loan)	22/2023
Plow Truck	\$ 140,000	Replacement	Equipment	22/2023
Total 2022 – 2023	\$ 2,850,200			

Project/Equipment	Estimated Cost	Type of Work	Source of Funding	Fiscal Year
Maple Street (State – 4 th)	\$ 67,200	Mill/Fill	Major Streets	23/2024
Harvey Street lift station	\$ 310,000	New	Sewer Fund	23/2024
Harrison St @ Dead End	\$ 35,000	Concrete Work	Local Streets	23/2024
Sunset St @ Dead End	\$ 35,000	Concrete Work	Local Streets	23/2024
Bennett Street (Michigan – Dead end)	\$ 60,800	Mill/Fill	Local Streets	23/2024
Backhoe Loader	\$ 100,000	New	Equipment Fund	23/2024
Mower	\$ 10,000	Replacement	Equipment Fund	23/2024
Total 2023 – 2024	\$ 618,000			

Village of Shelby
Capital Improvements Plan
2021 to 2026

Project/Equipment	Estimated Cost	Type of Work	Source of Funding	Fiscal Year
Fencing @ Optimist Ballfield	\$ 2,000	Repairs	General Fund	24/2025
Lawn Mower	\$ 8,000	New	General Fund	24/2025
Holiday Decorations	\$ 2,500	Replacement	General Fund	24/2025
Pickup Truck	\$ 30,000	Replacement	Equipment Fund	24/2025
Radio Reads (50)	\$ 7,500	New	Water Fund	24/2025
Water Main Replacements	\$ 500,000	New	Water Fund	24/2025
Total 2024–2025	\$ 550,000			

Project/Equipment	Estimated Cost	Type of Work	Source of Funding	Fiscal Year
Radio Reads (25)	\$ 3,750	New	Sewer Fund	25/2026
WWTP Equipment	\$ 110,000	Replacement	Sewer Fund	25/2026
Clean Lagoon Diffuser Lines	\$ 5,000	Repair	Equipment Fund	25/2026
Water Main Replacements	\$ 500,000	New	Water Fund	25/2026
5th Street (Elm – Trail)	\$ 54,500	Mill/Fill	Local Streets	25/2026
Total 2025–2026	\$ 673,250			



February 22, 2021

RESOLUTION

No. 15-21

TO ADOPT THE VILLAGE OF SHELBY 2021-2022 ANNUAL BUDGET

VILLAGE OF SHELBY, OCEANA COUNTY, MI

At a Regular Meeting of the Common Council of the Village of Shelby, Oceana County, Michigan, held virtually via Zoom, on February 22, 2021, the following Resolution was offered.

WHEREAS, the Chief Administrative Officer of the Village of Shelby has prepared and presented a budget to commence March 1, 2021 to expire February 28, 2022, for Fiscal Year 2021 - 2022, and;

WHEREAS, the Village of Shelby did hold a Public Hearing on the purposed Fiscal Year 2021 - 2022 Budget, with proper notification to the public to solicit comments, and;

WHEREAS, it is necessary to provide for the implementation, operation and periodic adjustment of this act;

WHEREAS, it has been determined that the following property taxes, State shared revenues, rates, charges, and transfers shall be available and necessary for the 2021-22 budget year;

VILLAGE OF SHELBY
 RECOMMENDED BUDGET WORKSHEET
 SUMMARY OF RECOMMENDED BUDGET
 AS OF 03/01/2021

		Revenue	Expense	Fund Balance Change	Projected Fund Balance 2/28/2022
General Fund	101	\$ 601,150.00	\$ 724,910.00	\$ (123,760.00)	\$ 411,222.00
General Investment Fund	103	\$ 5,000.00	\$ -	\$ 5,000.00	
Major Street	202	\$ 261,200.00	\$ 231,223.00	\$ 29,977.00	\$ 840,093.00
Local Street	203	\$ 202,000.00	\$ 327,156.00	\$ (125,156.00)	\$ 859,722.00
Sewer Fund	590	\$ 387,400.00	\$ 399,256.00	\$ (11,856.00)	\$ 549,062.00
Water Fund	591	\$ 312,140.00	\$ 316,436.00	\$ (4,296.00)	\$ 112,100.00
Equipment Pool Fund	661	\$ 107,500.00	\$ 160,096.00	\$ (52,596.00)	\$ 349,178.00
All Funds		\$ 1,876,390.00	\$ 2,159,077.00	\$ (282,687.00)	\$ 3,121,377.00

NOW, THEREFORE, BE IT RESOLVED, That the proposed budget document as presented by the Village Administrator, titled Village of Shelby Fiscal Year 2020 - 2021 Budget, covering March 1, 2020 through February 28, 2021, be adopted by fund, and the Village Administrator is hereby authorized to make

expenditures and inter-fund transfers provided for in said budget, provided such expenditures are made in accordance with the General Law Village Charter, the Uniform Budgeting and Accounting Act (MCL 141.412), and Village Policies;

BE IT FURTHER RESOLVED, The Village of Shelby does hereby adopt the Five-Year Capital Improvements Plan as an attachment to the Fiscal Year 2021/2022 Budget.

Moved: _____

Seconded: _____

Yes: _____

No: _____

ABSENT: _____

I, Crystal Budde, Clerk do hereby certify that the foregoing is a true and original copy of a Resolution duly made and passed by the Common Council of The Village of Shelby at their regular meeting held on the 22th day of February 2021, in the Village of Shelby, Oceana County, State of Michigan, with a quorum present.

Crystal Budde, Clerk/Treasurer
Village of Shelby

RESOLUTION No. 15-21 Declared ADOPTED.

ADOPTED ON: February 22, 2021

Check Proofing Report

02/16/2021 2:49 PM

Database: Shelby

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Payroll ID: 516

Check Post Date: 02/18/2021

Pay Period End Date: 02/14/2021

Application: PR

Name: 30077 - BUDDER, CRYSTAL

Active

Employee ID: 30077	Department ID: 215	Gross for Check: 1,784.00	Net After Dir Dep: 0.00
Withholding Status: Married	Federal Allow.: 1	Net for Check: 1,255.75	Total Deductions: 528.25
Pay Period End Date: 02/14/2021	State Allow.: 1	Reg. Hours: 83.00	Direct Deposit: 1,255.75
Check Date: 02/18/2021		OT Hours: 0.00	YTD Gross: 6,936.00
	Local Allow.: 00	Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
215	CLERK/TREASURER	20.00	80.00	0.00	1,600.00	5,760.00	FITW	95.02	356.46
457 SS TAX	457 C/T ALLOC	64.00	0.00	0.00	64.00	256.00	SITW	58.04	223.79
101	101-215.000-702.000	40.00	3.00	0.00	120.00	280.00	SOCSEC_EE	108.45	421.40
							MEDICARE_EE	25.36	98.55
							DELTA DENTAL	34.80	139.20
							457_EE	195.20	777.60
							VISION	11.38	45.52
							SSB	1,255.75	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	N/A	67.00		0.00	0.00	0.00	0.00	0.00	0.00	67.00
VAC	VACATION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Name: 30102 - FREES, DARRYL E

Active

Employee ID: 30102	Department ID: 441	Gross for Check: 250.00	Net After Dir Dep: 0.00
Withholding Status: Married	Federal Allow.: 0	Net for Check: 218.70	Total Deductions: 31.30
Pay Period End Date: 02/14/2021	State Allow.: 0	Reg. Hours: 0.00	Direct Deposit: 218.70
Check Date: 02/18/2021		OT Hours: 0.00	YTD Gross: 3,931.60
	Local Allow.: 00	Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
INSURANCE	DPW	250.00	0.00	0.00	250.00	500.00	FITW	1.54	398.79
							SITW	10.63	167.10
							SOCSEC_EE	15.50	243.76
							MEDICARE_EE	3.63	57.01
							SSB	218.70	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	N/A	67.00		0.00	0.00	0.00	0.00	0.00	0.00	67.00
VAC	VACATION	16.00		0.00	0.00	0.00	0.00	0.00	0.00	16.00

Name: 30083 - HELENHOUSE, JEREMIAH P

Active

= Deposited Ded/Exp * = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

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02/16/2021 2:49 PM

Database: Shelby

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Payroll ID: 516 Check Post Date: 02/18/2021 Pay Period End Date: 02/14/2021 Application: PR

Employee ID: 30083	Department ID: 441	Gross for Check: 250.00	Net After Dir Dep: 0.00
Withholding Status: Single	Federal Allow.: 2	Net for Check: 230.88	Total Deductions: 19.12
Pay Period End Date: 02/14/2021	State Allow.: 2	Reg. Hours: 0.00	Direct Deposit: 230.88
Check Date: 02/18/2021	Local Allow.: 00	OT Hours: 0.00	YTD Gross: 6,436.12
		Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
INSURANCE	DPW	250.00	0.00	0.00	250.00	750.00	SOCSEC_EE	15.50	399.04
							MEDICARE_EE	3.62	93.32
							SSB	230.88	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PERSONAL	PERSONAL	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTO	PERSONAL	61.00		0.00	0.00	0.00	0.00	0.00	0.00	61.00
	VACATION			0.00						
VAC	VACATION	64.00		0.00	0.00	0.00	0.00	0.00	0.00	64.00

Name: 30109 - KRAUSE, DAVID K Active

Employee ID: 30109	Department ID: 301	Gross for Check: 300.00	Net After Dir Dep: 264.30
Withholding Status: Married	Federal Allow.: 0	Net for Check: 264.30	Total Deductions: 35.70
Pay Period End Date: 02/14/2021	State Allow.: 0	Reg. Hours: 20.00	Direct Deposit: 0.00
Check Date: 02/18/2021	Local Allow.: 00	OT Hours: 0.00	YTD Gross: 1,035.00
		Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.100	15.00	20.00	0.00	300.00	1,035.00	SITW	12.75	43.98
							SOCSEC_EE	18.60	64.17
							MEDICARE_EE	4.35	15.01

Name: 30075 - MACINTOSH, GREGORY Active

Employee ID: 30075	Department ID: 441	Gross for Check: 3,069.08	Net After Dir Dep: 0.00
Withholding Status: Single	Federal Allow.: 0	Net for Check: 2,014.50	Total Deductions: 1,054.58
Pay Period End Date: 02/14/2021	State Allow.: 0	Reg. Hours: 88.00	Direct Deposit: 2,014.50
Check Date: 02/18/2021	Local Allow.: 00	OT Hours: 19.50	YTD Gross: 12,537.12
		Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
441 H	DPW	25.48	8.00	0.00	203.84	9,090.01	FITW	442.38	1,830.43
457 SS TAX	DPW 457 ALLOC	81.54	0.00	0.00	81.54	326.16	SITW	123.51	505.11
PTO	DPW	25.48	3.00	0.00	76.44	76.44	SOCSEC_EE	190.28	777.30
441 H	101-441.000-702.000	25.48	6.00	0.00	152.88		MEDICARE_EE	44.50	181.79

= Deposited Ded/Exp * = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Check Proofing Report

02/16/2021 2:49 PM

Database: Shelby

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Payroll ID: 516 Check Post Date: 02/18/2021 Pay Period End Date: 02/14/2021 Application: PR

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
441 H	203-478.000-702.000	25.48	7.00	7.75	474.57		FOC_GMACINTOSH	57.70	230.80
441 H	590-000.000-702.000	25.48	9.00	2.00	305.76		457_EE	163.08	652.32
441 H	591-000.000-702.000	25.48	45.00	2.00	1,223.04		HEALTH	33.13	132.52
441 H	661-000.000-702.000	25.48	3.00	0.00	76.44		SSB	2,014.50	DEPOSIT
441 H	202-478.000-702.000	25.48	7.00	7.75	474.57				

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
COMP	COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTO	PERSONAL	19.00		0.00	0.00	3.00	0.00	0.00	-3.00	16.00
VAC	VACATION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Name: 30111 - OMNESS, KELLY A Active

Employee ID:	30111	Department ID:	265	Gross for Check:	768.00	Net After Dir Dep:	0.00
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	676.62	Total Deductions:	91.38
Pay Period End Date:	02/14/2021	State Allow.:	0	Reg. Hours:	48.00	Direct Deposit:	676.62
Check Date:	02/18/2021	Local Allow.:	00	OT Hours:	0.00	YTD Gross:	2,972.00
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
265	ADM ASSIST	16.00	48.00	0.00	768.00	2,972.00	SITW	32.64	126.31
							SOCSEC_EE	47.61	184.26
							MEDICARE_EE	11.13	43.09
							SSB	676.62	DEPOSIT

Name: 30108 - PAYNE, AMANDA J Active

Employee ID:	30108	Department ID:	301	Gross for Check:	1,497.60	Net After Dir Dep:	0.00
Withholding Status:	Single	Federal Allow.:	0	Net for Check:	1,084.64	Total Deductions:	412.96
Pay Period End Date:	02/14/2021	State Allow.:	0	Reg. Hours:	80.00	Direct Deposit:	1,084.64
Check Date:	02/18/2021	Local Allow.:	00	OT Hours:	0.00	YTD Gross:	7,009.65
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.100	18.00	80.00	0.00	1,440.00	5,618.25	FITW	96.86	526.51
457 SS TAX	101-301.000-715.100	57.60	0.00	0.00	57.60	230.40	SITW	57.53	270.92
							SOCSEC_EE	92.85	434.60
							MEDICARE_EE	21.72	101.64
							457_EE	144.00	635.13
							PNC	1,084.64	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	N/A	32.00		0.00	0.00	0.00	0.00	0.00	0.00	32.00

= Deposited Ded/Exp * = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

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02/16/2021 2:49 PM

Database: Shelby

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Payroll ID: 516

Check Post Date: 02/18/2021

Pay Period End Date: 02/14/2021

Application: PR

Name: 30100 - POLACEK, JAMIE M

Active

Employee ID: 30100	Department ID: 265	Gross for Check: 110.50	Net After Dir Dep: 97.35
Withholding Status: Married	Federal Allow.: 0	Net for Check: 97.35	Total Deductions: 13.15
Pay Period End Date: 02/14/2021	State Allow.: 0	Reg. Hours: 8.50	Direct Deposit: 0.00
Check Date: 02/18/2021		OT Hours: 0.00	YTD Gross: 435.50
	Local Allow.: 00	Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
265	101-265.000-702.000	13.00	8.50	0.00	110.50	435.50	SITW	4.70	18.51
							SOCSEC_EE	6.85	27.00
							MEDICARE_EE	1.60	6.31

Name: 30098 - ROESLER, DEAN C

Active

Employee ID: 30098	Department ID: 301	Gross for Check: 90.00	Net After Dir Dep: 83.11
Withholding Status: Single	Federal Allow.: 1	Net for Check: 83.11	Total Deductions: 6.89
Pay Period End Date: 02/14/2021	State Allow.: 1	Reg. Hours: 6.00	Direct Deposit: 0.00
Check Date: 02/18/2021		OT Hours: 0.00	YTD Gross: 1,027.50
	Local Allow.: 00	Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.100	15.00	6.00	0.00	90.00	1,027.50	SOCSEC_EE	5.58	63.71
							MEDICARE_EE	1.31	14.90

Name: 30078 - SEABOLT, KIRK

Active

Employee ID: 30078	Department ID: 441	Gross for Check: 2,369.40	Net After Dir Dep: 0.00
Withholding Status: Married	Federal Allow.: 0	Net for Check: 1,547.85	Total Deductions: 821.55
Pay Period End Date: 02/14/2021	State Allow.: 0	Reg. Hours: 88.00	Direct Deposit: 1,547.85
Check Date: 02/18/2021		OT Hours: 11.00	YTD Gross: 9,813.10
	Local Allow.: 00	Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
441 H	DPW	22.00	13.00	0.00	286.00	8,750.50	SITW	92.82	384.83
441 H	202-451.000-702.000	22.00	1.00	0.00	22.00		MEDICARE_EE	34.36	142.29
441 H	202-478.000-702.000	22.00	23.00	0.00	506.00		SOCSEC_EE	146.90	608.41
441 H	203-451.000-702.000	22.00	1.00	0.00	22.00		FITW	240.47	1,000.13
441 H	203-474.000-702.000	22.00	0.00	5.50	181.50		457_EE	185.35	758.18
441 H	203-478.000-702.000	22.00	27.00	5.50	775.50		HEALTH	96.75	387.00
441 H	590-000.000-702.000	22.00	8.00	0.00	176.00		UNION_AFL_CIO	21.45	21.45
441 H	591-000.000-702.000	22.00	11.00	0.00	242.00		VISION	3.45	13.80
441 H	661-000.000-702.000	22.00	4.00	0.00	88.00		SSB	1,547.85	DEPOSIT

= Deposited Ded/Exp * = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

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Payroll ID: 516 Check Post Date: 02/18/2021 Pay Period End Date: 02/14/2021 Application: PR

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
457 SS TAX	DPW 457 ALLOC	70.40	0.00	0.00	70.40	281.60			

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	PERSONAL	15.00		0.00	0.00	0.00	0.00	0.00	0.00	15.00
VAC	VACATION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Name: 30114 - SELNER, BRADY D Active

Employee ID:	30114	Department ID:	255	Gross for Check:	2,550.00	Net After Dir Dep:	0.00
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	2,104.79	Total Deductions:	445.21
Pay Period End Date:	02/14/2021	State Allow.:	2	Reg. Hours:	80.00	Direct Deposit:	2,104.79
Check Date:	02/18/2021	OT Hours:	0.00	YTD Gross:			10,050.00
		Local Allow.:	00	Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
HOURLY	VILLAGE ADMIN	31.25	80.00	0.00	2,500.00	9,000.00	FITW	157.77	613.08
457 SS TAX	101-255.000-715.100	50.00	0.00	0.00	50.00	50.00	SITW	92.36	363.05
							SOCSEC_EE	158.10	623.10
							MEDICARE_EE	36.98	145.73
							LAKE	2,104.79	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	N/A	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
VAC	VACATION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Name: 30103 - SIMON, TIMOTHY M Active

Employee ID:	30103	Department ID:	301	Gross for Check:	157.50	Net After Dir Dep:	138.75
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	138.75	Total Deductions:	18.75
Pay Period End Date:	02/14/2021	State Allow.:	0	Reg. Hours:	10.50	Direct Deposit:	0.00
Check Date:	02/18/2021	OT Hours:	0.00	YTD Gross:			262.50
		Local Allow.:	00	Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.100	15.00	10.50	0.00	157.50	262.50	SITW	6.69	11.15
							SOCSEC_EE	9.77	16.28
							MEDICARE_EE	2.29	3.81

Name: 30115 - SIMONS, BRADLEY A Active

Employee ID:	30115	Department ID:	441	Gross for Check:	1,086.00	Net After Dir Dep:	918.49
Withholding Status:	Single	Federal Allow.:	0	Net for Check:	918.49	Total Deductions:	167.51
Pay Period End Date:	02/14/2021	State Allow.:	1	Reg. Hours:	80.00	Direct Deposit:	0.00
Check Date:	02/18/2021	OT Hours:	7.00	YTD Gross:			1,086.00
		Local Allow.:	00	Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00

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Payroll ID: 516

Check Post Date: 02/18/2021

Pay Period End Date: 02/14/2021

Application: PR

Deduction Refund: 0.00

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
441 H	591-000.000-702.000	12.00	9.50	0.00	114.00	1,086.00	FITW	46.28	46.28
441 H	202-478.000-702.000	12.00	24.50	0.00	294.00		SITW	38.15	38.15
441 H	DPW	12.00	14.00	0.00	168.00		SOCSEC_EE	67.33	67.33
441 H	203-478.000-702.000	12.00	24.50	3.50	357.00		MEDICARE_EE	15.75	15.75
441 H	590-000.000-702.000	12.00	4.50	3.50	117.00				
441 H	661-000.000-702.000	12.00	3.00	0.00	36.00				

Name: 30091 - VON DRAK, JOSEPH W

Active

Employee ID:	30091	Department ID:	301	Gross for Check:	1,744.00	Net After Dir Dep:	0.00
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	1,172.92	Total Deductions:	571.08
Pay Period End Date:	02/14/2021	State Allow.:	0	Reg. Hours:	80.00	Direct Deposit:	1,172.92
Check Date:	02/18/2021			OT Hours:	0.00	YTD Gross:	8,070.50
		Local Allow.:	00	Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.000	21.00	80.00	0.00	1,680.00	6,654.50	FITW	163.71	770.63
457 SS TAX	101-301.000-715.100	64.00	0.00	0.00	64.00	256.00	SITW	65.64	308.42
							SOCSEC_EE	105.97	491.74
							MEDICARE_EE	24.78	115.00
							DELTA DENTAL	34.80	139.20
							457_EE	164.80	674.47
							VISION	11.38	45.52
							PREFERRED	1,172.92	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	N/A	32.50		0.00	0.00	0.00	0.00	0.00	0.00	32.50
VAC	VACATION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
VACATION_POL	VACATION_POL	120.00		0.00	0.00	0.00	0.00	0.00	0.00	120.00

Name: 30112 - WALTZ, STEVEN A

Active

Employee ID:	30112	Department ID:	301	Gross for Check:	2,620.45	Net After Dir Dep:	0.00
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	1,983.83	Total Deductions:	636.62
Pay Period End Date:	02/14/2021	State Allow.:	1	Reg. Hours:	80.00	Direct Deposit:	1,983.83
Check Date:	02/18/2021			OT Hours:	0.00	YTD Gross:	9,881.80
		Local Allow.:	00	Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.000	27.89	80.00	0.00	2,231.20	8,032.32	FITW	161.88	575.52
457 SS TAX	101-301.000-715.100	89.25	0.00	0.00	89.25	357.00	SITW	95.77	357.58

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Payroll ID: 516

Check Post Date: 02/18/2021

Pay Period End Date: 02/14/2021

Application: PR

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
INSURANCE	101-301.000-702.000	250.00	0.00	0.00	250.00	500.00	SOCSEC_EE	162.47	612.67
PHONE	101-301.000-702.000	50.00	0.00	0.00	50.00	100.00	MEDICARE_EE	38.00	143.29
							457_EE	178.50	714.00
							HUNT	1,983.83	DEPOSIT

Leave Bank ID	Leave ID	Prev. Bal.	Comp Wrkd	Accrued	Lost	Taken	Buy Out	Adjusted	Net Change	New Balance
PTO	N/A	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
VAC	VACATION	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Report to Finance
February 22, 2021**

Description	General	Major St	Local St.	Sewer	Water	Motor Pool	Total
Adams Heating & Cooling	PD HVAC System Install	\$ 4,448.00					\$ 4,448.00
Ana Hernandez	Water Deposit Refund				\$ 101.80		\$ 101.80
Artista Truck Systems	Plow repairs					\$ 698.00	\$ 698.00
Arrowhead Uplifters	Cruiser Road Package Install					\$ 10,346.85	\$ 10,346.85
Beckman Bros., Inc	Sand for Salt/Sand Mix	\$ 85.00	\$ 85.00				\$ 170.00
Card Member Services	Credit Card Charges	\$ 375.88	\$ 10.60	\$ 24.27	\$ 24.27	\$ 483.44	\$ 929.05
Charter Spectrum	Village Hall Internet & PD fax	\$ 216.39					\$ 216.39
Consumers Energy	Electricity	\$ 3,102.62		\$ 108.39			\$ 3,211.01
Fleis & Vandenbrink	General Consultation	\$ 3,439.00		\$ 197.00	\$ 2,411.25		\$ 6,117.25
Hallack Contracting	State Street Repairs		\$ 16,225.00				\$ 16,225.00
Media Technologies	PD Office Furniture Install	\$ 4,275.50					\$ 4,275.50
Michigan Finance Authority	Intrest on Bond						\$ 2,125.00
MML	Annual CDL Driver Fee				\$ 2,125.00	\$ 225.00	\$ 2,250.00
Oceana Herald Journal	Notices of Public Hearing	\$ 636.00					\$ 636.00
Parmenter Law	Misc. Legal Services	\$ 1,333.50					\$ 1,333.50
Patricia Frazier	Water Deposit Refund				\$ 96.09		\$ 96.09
Pumnil ProMark	Payroll Checks	\$ 126.71					\$ 126.71
Quadient	Postage			\$ 300.00	\$ 300.00		\$ 600.00
Small Business Solutions	Employee Life Premiums	\$ 53.12	\$ 11.32	\$ 28.43	\$ 28.43	\$ 4.38	\$ 137.00
Staples	Misc. Supplies	\$ 45.12					\$ 45.12
Steve Waltz	Mileage Reimbursement	\$ 252.40					\$ 252.40
Superior Business Solutions	Mailing Envelopes	\$ 40.28	\$ 20.14	\$ 20.14	\$ 20.13		\$ 120.83
Trace Analytical Lab	Water & Sewer Tests			\$ 910.00	\$ 1,356.00		\$ 2,266.00
Trinity Health	Drug Screening (PD)	\$ 28.00					\$ 28.00
Verizon	DPW On Call Phone	\$ 50.52					\$ 50.52
Vision Care	Employee Vision	\$ 205.74	\$ 16.47	\$ 16.47	\$ 48.85	\$ 4.26	\$ 340.64
Wells Fargo	Xerox lease	\$ 150.91					\$ 150.91
Williams & Works	Setlak Variance	\$ 385.00					\$ 385.00
Windridge	Truck & Cruiser Decals					\$ 475.00	\$ 475.00
General		\$ 27,017.07					\$ -
Major Street		\$ 17,859.19					\$ -
Local Street		\$ 2,079.19					\$ -
Sewer		\$ 3,399.33					\$ -
Water		\$ 8,900.17					\$ -
Motor Pool		\$ 12,528.20					\$ -
Total		\$ 76,200.24					\$ -
Check Total		\$ 56,132.57					

Signature: *Steven Bestman*
Date: *2/18/2021*