

# Village of Shelby Parks & Recreation Plan 2020-2025



# Village of Shelby Parks and Recreation Master Plan 2020-2025

## **Village Council**

Paul Inglis	Council President
Bill Harris	Pro-Tem
Steve Crothers	Trustee
Andy Near	Trustee
John Sutton	Trustee
Jim Wyns	Trustee
Dan Zaverl	Trustee

## **Park and Recreation Committee**

Andy Near	Chair
John Sutton	Co-Chair
Paul E. Inglis	Council President

## **Village Administration**

Robert J. F. Widigan	Village Administrator
Crystal Budde	Clerk Clerk/Treasurer
Randy Mahoney	Administrative Assistant

## **Police Department**

Robert Farber	Chief of Police
Brandon Knoll	
Dean Roesler	
Tim Simon	
Joseph Von Drak	

## **Department of Public Works**

Greg MacIntosh	Supervisor
Neal Allen	
Darryl Frees	
Jeremiah Helenhouse	
Kirk Seabolt	

Prepared by Robert J. F. Widigan, Village Administrator

John W. Wilson, Parks & Recreation Consultant

## Introduction and Planning Process

The following document is the Village of Shelby Parks and Recreation Plan which identifies the current needs and desires of the community and depicts the Village's plans and possible actions for parks and recreation for the next five years.

**Section A – Community Description:** This section describes the Village's character and provides information on geographic location, land use, demographics.

**Section B – Administrative Structure:** This section provides information on the administration within the Village.

**Section C – Recreation Facilities and Resource Inventories:** This section provides detail on the Village's existing recreational facilities and helps to identify and evaluate open space areas for their potential for acquisition to provide natural resource protection and public access.

This inventory also includes an assessment regarding accessibility to the Village's facilities for people with disabilities.

In addition to a recreation facilities inventory, Section C includes a summary of regional recreational facilities, golf courses within the region, and other recreational/leisure attractions to Shelby residents and visitors.

**Section D – Public Input Process:** Describes how public input was gathered and used in developing possible recreational projects.

**Section E – Goals and Objectives:** Using the findings of the Public Input Process, a series of proposed recreational goals and objectives were developed. The goals describe the broader view or general desire for recreation and the objectives provide the actions necessary to accomplish that vision.

**Section F – Action Program:** This section contains descriptions of specific recreational improvements, schedules for implementation, methods for funding, and how they relate to the Goals and Objectives.

Support documents to this Plan can be found in the Section - *Maps, Appendix & Exhibits* following the core information.

The Parks and Recreation Plan has been prepared with a focused period of approximately five (5) years. However, it is envisioned that the Plan will be evaluated on an annual basis to ensure consistency with the needs and desires of residents.

**SECTION A**

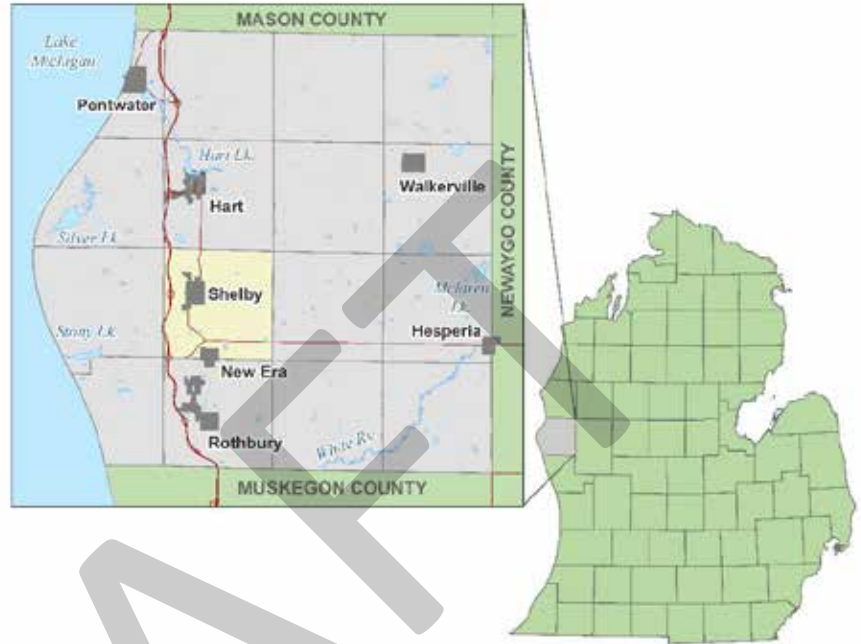
**COMMUNITY  
DESCRIPTION**

## Location

The Village is in the west-central part of Shelby Township in the central southwestern quadrant of Oceana County, approximately eight (8) miles from the eastern shore of Lake Michigan. The Village of Shelby is a community of approximately 2,000 people located in Oceana County, within the western region of Michigan's Lower Peninsula.

The Village is approximately 1.7 square miles centrally located in Shelby Township. Lake Michigan and Silver Lake State Park are both near the Village, providing scenic and recreational opportunities. The closest urban center is the City of Muskegon, with approximately 38,000 people.

Nearby cities include Hart with a population of about 2,000 and Whitehall with a population of about 3,000. Grand Rapids (200,000 people) is approximately an hour commute via U.S. 31 and I-96. Aside from various villages in the surrounding area, the regional landscape is largely comprised of agricultural uses, scattered residential development, woodlands, and wetlands.



## Jurisdiction and Recreation Planning Area

The Village of Shelby is a small rural community with its roots in agriculture and related commerce. The social, economic and institutional fabric of the community is located within the approximately 1.3 square mile rectangle with the northern appendage being Mead Park and the Industrial Park and the southern appendage being lightly developed with mixed land uses. **Map 1 Village Streets & Boundary** in the Maps, Appendix and Exhibits section illustrates the boundaries and street network in the community.

The Parks and Recreation Plan covers the entire Village as well as portions of the surrounding Township in that the Village is the location for area schools and facilities for organized sports.

## Community Profile

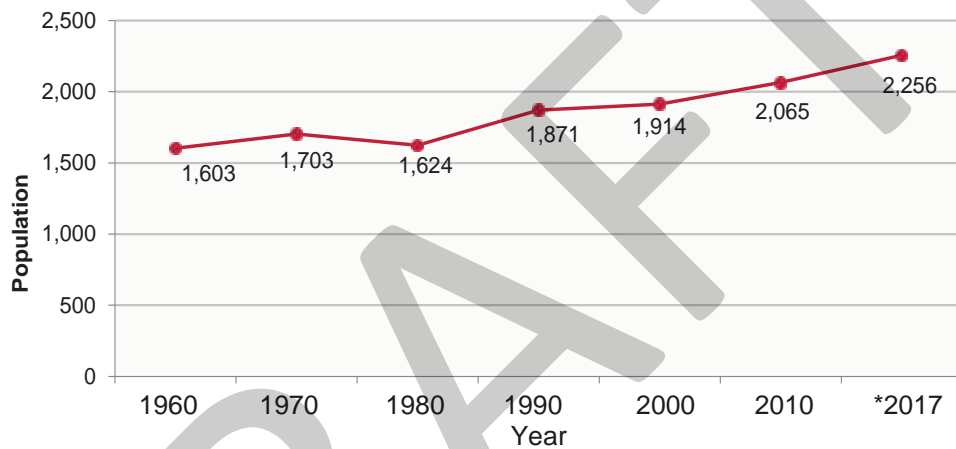
Being a product of the combination of attractive physical attributes, historic transportation systems, and strong agricultural economy, Shelby has sustained itself as a stable, quality place to work and live. The Village is blessed with a historic architectural heritage, good schools, abundant natural resources in the area and a

comfortable, neighborly lifestyle. The community recreates in that same neighborly, hometown manner with many organized sports and area wide activities.

### Population Growth Trends

According to the American Community Survey Estimates, the Village of Shelby had a population of 2,256 in 2017. The largest population growth occurred from 1980 to 1990, with an increase of 15.2%. Modest growth also occurred from 2000 to 2010 (+7.9%) and 2010 to 2017 (+9.2). Aside from a slight decrease in population from 1970 to 1980, the Village has historically shown steady population growth each year.

**Figure 1. Historic Population Trends**



Source: US Census Bureau

\*Estimate from the 2013-2017 American Community Survey Estimates

Compared to surrounding communities, the Village of Shelby experienced moderate growth from 2000 to 2017. Shelby is the largest village in the County, with a population like the City of Hart.

From 2000 to 2010, the Village population increased by 7.9%, which was greater than the Village of New Era (-2.2%), Shelby Township (3.0%), Oceana County (-1.1%), and the State (-0.6%). Despite the national economic decline from The Great Recession (2007-2013), the Village of Shelby continued to experience an increase in population. In recent years, there has been greater population growth in many areas as the economy has recovered. From 2010 to 2017, the Village of Shelby's population increased by approximately 9.2%. This increase was greater than the City of Hart (7.0%), the Village of New Era (7.5%), Shelby Township (-1.0%), Oceana County (-1.0%) and the State (0.4%). From 2000 to 2010 and from 2010 to 2017, the Village had percent population increases greater than Shelby Township, Oceana County, and the State of Michigan.

**Table 1. Population Comparison Community Population**

Community	Population			% Population Change	
	2000	2010	*2017	2000-2010	2010-2017
Village of Shelby	1,914	2,065	2,256	7.9%	9.2%
City of Hart	1,950	2,126	2,275	9.0%	7.0%
Village of New Era	461	451	485	-2.2%	7.5%
Shelby Township	3,951	4,069	4,030	3.0%	-1.0%
Oceana County	26,873	26,570	26,317	-1.1%	-1.0%
State of Michigan	9,938,444	9,883,640	9,925,568	-0.6%	0.4%

Source: 2000 & 2010 Census Bureau

\*Estimate from the 2013-2017 American Community Survey Estimates

### Age and Ethnic Characteristics

In 2017, the Village of Shelby has the lowest median age (31.2 years) compared to the City of Hart (36.0 years), the Village of New Era (41.1 years), Shelby Township (35.5 years), Oceana County (42.7 years), and Michigan (39.5 years). Despite having similar population numbers to the City of Hart, the Village of Shelby's population is comprised of a younger demographic. Historically, the Village has also had a lower median age compared to Shelby Township, Oceana County, and the State of Michigan. Although the median age has generally been increasing in the State and Nation, the Village of Shelby does not appear to be following this trend.

The population pyramid illustrates age distribution in the Village by gender. According to the 2010 Census, the greatest age cohorts in the Village were from 0-4 years, 5-9 years, and 10-14 years for both males and females. Overall, 33.2% of the population was younger than 18 years. This suggests that there are many families with children that live in the Village. Additionally, there was a significant drop in the percentages of senior residents (65+years) living in the Village (12.5%), suggesting that many seniors move elsewhere for retirement. The large base of the population pyramid indicates that both male and female populations are increasing overall. Generally speaking, populations with large young population are poised to experience population growth.

### Minority Population

According to the Census Bureau, the total minority population in the Village in 2010 was 1,589 persons. Residents of either Hispanic or Latino origin were 59.3% of the total minority population and 45.6% of the total Village population (Table 2). Residents of Hispanic or Latino origin are estimated to comprise 83.5% of the minority population. Because the overall population of the Village increased between 2010 and 2017, the minority population's percentage of the total population remained almost constant at 45.2%. The 2017 American Community Survey indicated that 42.5% of the population speaks Spanish. Therefore, the community comprised of several English and Spanish speaking residents and has a large presence of residents with Hispanic or Latino origins.

**Table 2. Minority Populations in the Village of Shelby**

Group	2010			*2017		
	# of Persons	% of Minority Population	% of Total Population	# of Persons	% of Minority Population	% of Total Population
Hispanic/Latino	942	59.3%	45.6%	1020	83.5%	45.2%
Black or African American	8	0.5%	0.4%	8	0.7%	0.4%
American Indian and Alaska Native	32	2.0%	1.5%	26	2.1%	1.2%
Asian	5	0.3%	0.2%	11	0.9%	0.5%
Native Hawaiian and Other Pacific Islander	0	0.0%	0.0%	0	0.0%	0.0%
Some Other Race	526	33.1%	25.5%	127	10.4%	5.6%
Two or More Races	76	4.8%	3.7%	30	2.5%	1.3%
<b>Total</b>	<b>1589</b>	<b>100.0%</b>	<b>76.9%</b>	<b>1222</b>	<b>100.0%</b>	<b>54.2%</b>

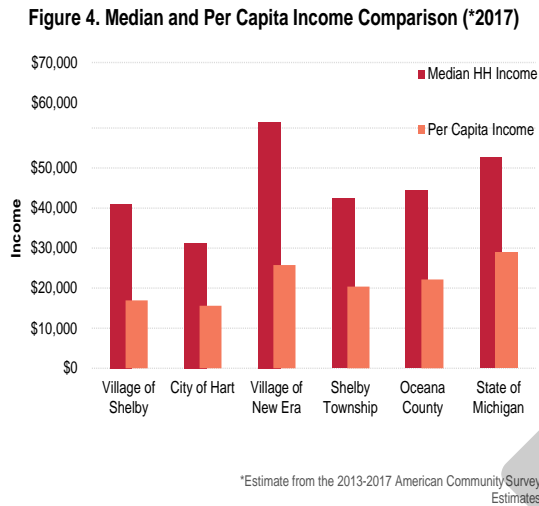
### **Education**

According to the 2017 American Community Survey Estimates (Figure 3), 72.4% of residents 25 years or older in the Village of Shelby have obtained a high school education or higher. This is lower than Shelby Township (79.3%), Oceana County (86.4%), and the State of Michigan (90.2%). About 11.8% of the population in the Village has a bachelor's degree or higher, which is also lower than Shelby Township (18.5%), Oceana County (18.1%), and the State (28.1%). Residents with a high school diploma (or equivalent) in the Village of Shelby comprised 32% of the population, while 22% of residents had some college. Only 18% of the population had either an Associates, Bachelor's, or Graduate degree.



## Income

In 2017, the median household income in Shelby was \$41,027 based on the American Community Survey estimates, Figure 4. This was comparable to Shelby Township (\$42,422), Oceana County (\$44,382), and slightly lower than the State of Michigan (\$52,668). It is common for median incomes of village or city residents to be lower than outlying areas. Cities and villages often have more affordable



housing options and community services are more readily available without the need for an automobile.

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## Physical Features and Resources

### Climate

The climate of the Village of Shelby is impacted by its proximity to Lake Michigan. Westerly winds that travel across the lake moderate the yearly temperature and create lake effect snow. The closest NOAA climatological data is obtained from a station in Muskegon. Shelby averages about 75 inches of snowfall. According to the NOAA Climatic Data for 2018, the average temperature was about 27.3 degrees in January. In July, the average temperature was 73.5 degrees and average annual rainfall was about 35 inches.

### Topography

The Village topography is characterized by western Michigan glacial geology. The historic transportation systems followed routes of gentle elevation change and stable soil conditions. The majority of Shelby is gently sloping to rolling with the east and west sides of the Village rising rather steeply, approximately sixty feet, on glacial ridge formations. These formations provide the opportunity for slopes for winter sledding and occasional upper elevation overlook opportunities. They also provide separation from surrounding development and protected settings for recreation and sport fields.

## **Lakes, Rivers & Watersheds**

Although located near Lake Michigan, the Village of Shelby has limited surface water. Dorrance Creek in the southwest quadrant of Shelby Township is the most prominent natural system in the vicinity of the Village. The headwaters of Piper (Stony), Mason, and Robinson Creeks are also found in the Township. It is interesting to note that despite the presence of many farms in the area, large expanses of creek beds have not been altered to enhance drainage, probably because much of the area is light, well-drained, sandy soil. Stream floodplains and wooded wetlands of the area remain essentially in a natural state, which adds to the beauty of the region. The Village of Shelby is located entirely within the Stony Creek Watershed, which covers approximately 57 square miles. The Piper (Stony) Creek headwaters begin west of the Village of Shelby and flows downstream into Stony Lake. Therefore, efforts to maintain water quality in the Village will positively impact the resulting water that flows into Piper (Stony) Creek and eventually Stony Lake. In 2017, the lake was rated between the mesotrophic and eutrophic lake classification. This classification is often caused by excess nutrients in the lake, which result in more algae and reduced water clarity. These nutrients are often transported by stormwater runoff that contains products such as nitrogen and phosphorus fertilizers. Therefore, limiting the amount of nutrients that are transported into the lake will benefit the lake's water quality.

## **Soil & Groundwater**

The soils in a community can help determine suitable areas for development, recreational areas, and natural preservation. The soils within Oceana County were formed from the remains of the last glacial retreat. This has resulted in predominately sandy soils that are excessively drained or well drained. Because water infiltrates the soil at such a high rate, runoff from the Village will enter the watershed at a quicker rate

## **Vegetation**

Oceana County is a mixture of cleared land, productive orchards and farm fields and scattered woodlots. Most of the woodlots are on steep slopes, in wetlands or on land that was left fallow and forests redeveloped after the lumbering era. There are scattered small groves of trees throughout the Village in slope and unused areas, some of which are now being considered for development because of changes in ownership and expansion to the fringes of the community. The largest woodlot surrounds Mead Park and is situated in the Village and in the Township. Because of the quality and size of the woodlot and the proximity to the existing park and the school complex, every effort should be made by both jurisdictions to acquire and preserve and protect this resource and make it available for passive recreation and education purposes. Many of the streets and the rail-trail are graced with mature trees. Every effort should be made to



preserve, protect and showcase this vegetation with pathways, walks and small gathering nodes and mini parks where possible.

### **Built Features and Land Use**

The Village was formed by the historic road and rail routes and the valley like landform of the area. Development has occurred in relationship to these conditions and the traditional street system. There are small parcels of land within the developed area that may be available and suitable for small community parks and or mini parks. Available land on the north side of town has resulted in the expansion of the school complex to the north. The improvement and expansion of the park land in that area is highly desirable because of the quality of the resource and the synergistic relationship of the park, the school, the rail-trail, the community and the surrounding township population. Mead Park is situated within an existing industrial park that is not fully developed and currently has little impact on the use or character of the park.

Most of the commercial development and some of the balance of the industrial development is in the historic village business center and along the rail trail corridor to the south. The Village Wastewater Treatment Facility and additional Village owned land is in the northwest outskirts of the Village. The Village of Shelby Master Plan details the planned development and goals regarding growth and land use of the community.

### **Housing and Economic Development**

According to the 2010 Census, there were 772 total housing units in the Village. Approximately 62.7% of the occupied housing units were owner-occupied in the Village, 75.4% in Shelby Township, and 81.3% in Oceana County. Therefore, there are more rental options in the Village compared to the surrounding area. The ratio of owner/occupied housing units to renter occupied units in the Village was approximately 1.7:1. This is a slightly low proportion of owner-occupied units to rental units; however, it is normal for cities and villages to have a lower proportion than townships. Therefore, this is still a healthy proportion of owner- and renter-occupied units in the Village. Rental units in the village are primarily occupied by residents 25 to 34 years of age, while owned units are primarily occupied by residents 45 to 54 years of age. Overall, rental and owned units are occupied by residents that are young or middle aged. However, there is an increase in owner-occupied units for residents 75 to 84 years. This indicates that there is a healthy senior population that own houses in the Village.

Out of the 772 housing units in the Village, 83 (10.8%) were vacant. Generally, when housing vacancy rates exceed 5% there is some concern for neighborhood stability. If vacancy rates exceed 10%, the neighborhood may be experiencing blight. This area's proximity to Lake Michigan may cause houses to be used seasonally and increase the vacancy rate. However, the Census Bureau reported only one vacant house as having seasonal status. Many of the vacancies (35) were categorized as "other vacant" in the Census. Therefore, the number of

vacancies may still be an indication of instability in the housing market. In order to address this concern, the Village passed a blight prevention and elimination ordinance in March of 2019.

### **New Development**

According to the 2017 American Community Survey Estimates, 54.0% of the homes in the Village were built before 1970. The plurality of homes (26.4%) were built in 1939 or earlier. Although the Village experienced slight increases in the number of structures built from 1960 to 1969 and from 1980 to 1989, few homes have been built in recent years. This suggests that the Village has an old housing market.

### **Housing Value**

Median housing values indicate that housing in the Village is attainable. The



median home value in 2017 was estimated at \$84,600. This was slightly higher than the City of Hart (\$84,300), but lower than Shelby Township (\$94,300), Oceana County (\$106,300), Michigan (\$136,400), and the United States (\$193,500). Along with having a fairly low median home value, the Village

also has a high percentage of individuals below the poverty level (22.6%) compared to the County (17.5%), State (15.6%), and the United States (14.6%). Given these values, it is particularly important to maintain the housing stock and monitor rental activity in the Village to ensure quality of life is maintained for residents of modest means. It is likely that many of those in poverty need such things as low-cost recreational programs and housing rehabilitation.

### **Economic Development**

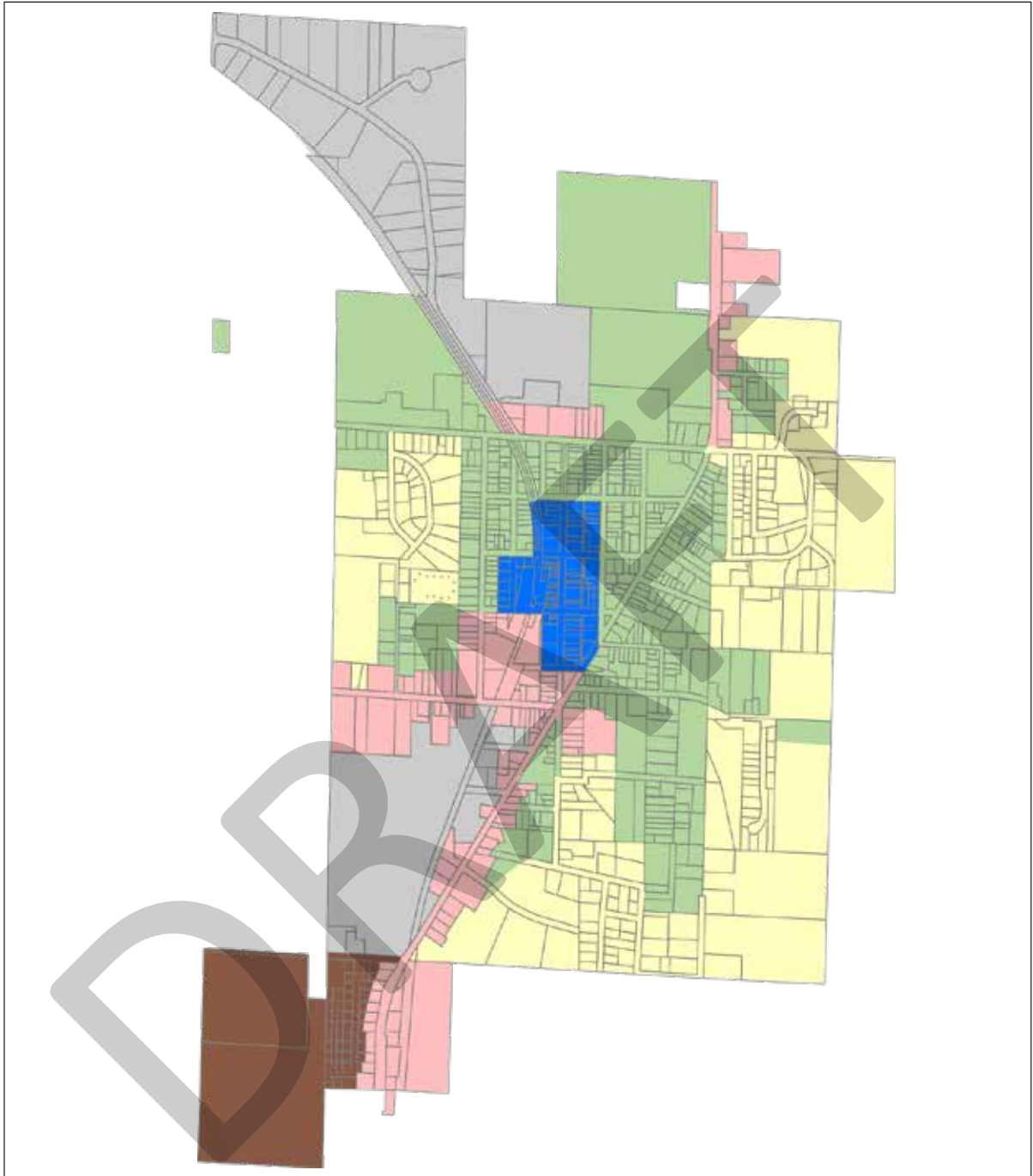
In order to attract new investors, businesses, and residents, the Village of Shelby certified as a Redevelopment Ready Community (RRC) through engagement with the Michigan Economic Development Corporation (MEDC). This certification was obtained through a voluntary, no-cost program that is designed to promote effective redevelopment strategies through the implementation of RRC best practices. Through certification as an RRC, the Village is committing to a rigorous assessment of current conditions in the community and working to implement best practices. An evaluation from an RRC team will result in a baseline report that highlights the successes and recommended actions for the community. Through this process, the community is recognized as being proactive and business friendly

The Village is also exploring the creation of a Downtown Development Authority (DDA). The DDA Public Act 57 of 2018 was passed by the State of Michigan in

order to provide municipalities with an economic development tool that they could use to improve downtown areas, increase taxable values, and encourage private investment. Once a DDA district is established, a development plan would be created to describe the costs, location, and resources for public improvements. This may also include a tax increment financing plan, which allows for the capture of the incremental growth of local property taxes to fund public infrastructure improvements over a period of time. This financing mechanism provides funding for large-scale projects and new development opportunities in the downtown district. Therefore, the potential creation of a DDA in the Village may provide additional opportunities for economic growth.







### **Land Use and Zoning**

The Village of Shelby is approximately 1.7 square miles and located entirely within Shelby Township. Although Shelby Township is a rural community that is primarily zoned in the AG, Agriculture District, the Village of Shelby provides some urban residential options and local services. The Village is primarily zoned R-1, Low Density Residential and R-2, Medium Density Residential. It also provides a small business center and some IND, Industrial District properties along the Village boundaries. Map 2 shows zoning in greater detail; this is an unofficial map that was interpreted through the Shelby Community Zoning Map.

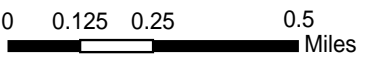


**Map 2**  
**UNOFFICIAL**  
**Zoning Map**  
*Village of Shelby, MI*

**Legend**

- |   |   |
|---|---|
|  R-1, Low Density Residential District     |  C-1, Central Business District |
|  R-2, Medium Density Residential District  |  C-2, General Business District |
|  R-4, Manufactured Home Community District |  IND, Industrial District       |

**williams&works**  
 engineers | surveyors | planners

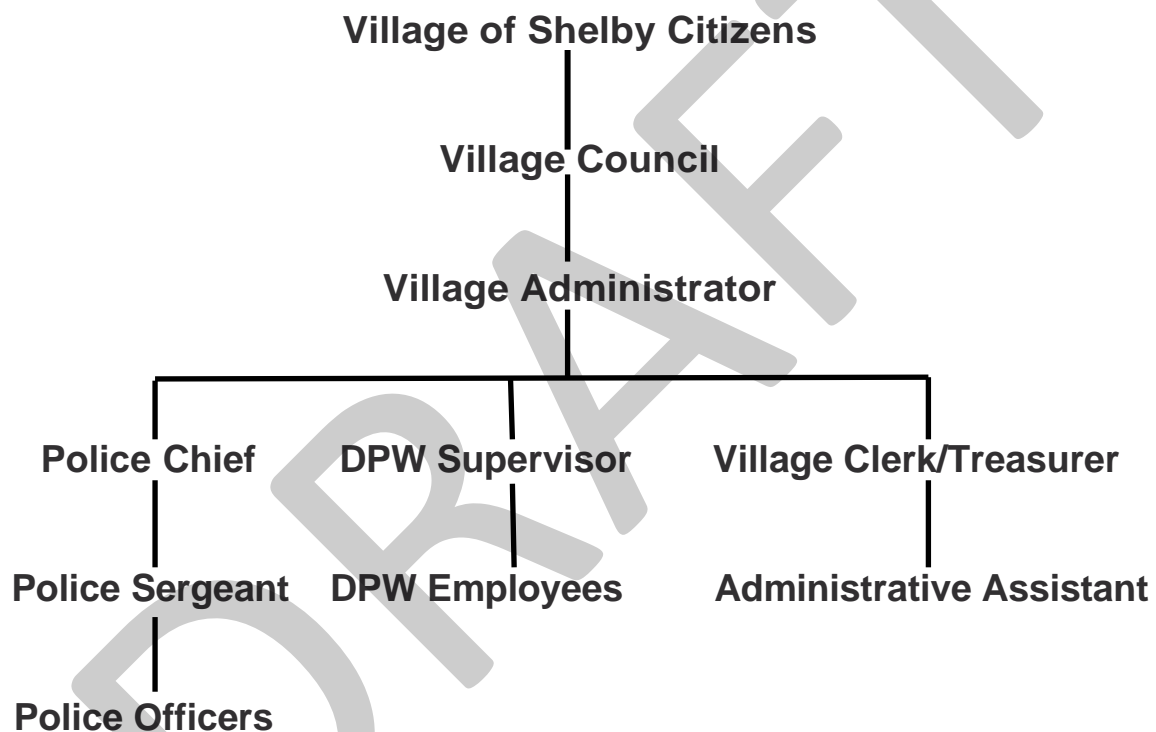
1 inch = 0.25 miles  Miles

**SECTION B**

**ADMINISTRATIVE  
STRUCTURE**

### **Boards and Commissions**

Shelby is a General Law Village that was originally established as Churchill's Corners in 1866. It was incorporated as the Village of Shelby in 1885. It is run by a Village Council with operating responsibilities designated to the Village Administrator. Advisory roles are provided by the Planning Commission and the Park Committee whose members are approved by the Village Council. The following Organizational Chart generally illustrates the relationships between the various departments. All Committees operate as an advisory arm of the Village Council, with the entire Council making final decision on all planning and policy making proposals.



All committees and commissions have Council member representation in addition to the Village Administrator.

### **Parks, Recreation & Buildings Committee & Village Staff**

The Village operation is directed by the Village Council and implemented by a Village Administrator. The Department of Public Works is responsible for the construction, operation and maintenance of all public property and facilities, including the park and street systems.

The Parks, Recreation & Buildings Committee is a Committee of the Village Council that assists with the planning and development of facilities and



programs for the community. They are charged with the responsibility of assisting the Village Administration with recommendations to the Council for consideration for expansion, improvement, maintenance and/or programming for public parks and spaces in the community. The Council then reviews, evaluates and determines actions to be taken on those recommendations.

### **Shelby Parks & Recreation**

Parks and recreation operation, planning, development and maintenance are funded through the annual budget process by the Village Council. If any cost sharing occurs, the Township reimburses the Village. Recommendations for the operation, construction or funding assistance are prepared by the Village Administrator for consideration by the Council for inclusion in the budget.

In the past, most improvements to the Village park system have been funded by the Village general fund. Funding assistance options that have been identified to date include local and regional foundations, Michigan Department of Natural Resources (MDNR) administered grant-in-aid programs such as the Natural Resources Trust Fund, Recreation Passport and the Land and Water Conservation Fund and in-kind services that assist in the cost of implementation of projects through the donation of labor and materials for value credit to a project.

The Village currently has no revenue sources from recreational activities such as user fees, admissions or member fees of any kind. Previous improvements in the village through other than general fund sources include the William Field Memorial Hart-Montague Trail and local club and organization interest improvements such as Optimist Park and the little league boosters. Grant assistance has generally been utilized for community infrastructure improvements.

For FY 2019- 2020 the Village has appropriated \$41,049 for the care and maintenance of the Village's parks system. This will likely go up as the Council will be making annual improvements within the Village's parks and wages of the Village's Department of Public Works will increase. Village Administration is predicting that the next fiscal year will see an increase in Parks and Recreation funding by 8%.

Recreation is a basic part of life for residents and visitors of the Village of Shelby. The natural beauty of the rolling hills in the Shelby Community and the Village's proximity to the William Field Memorial Hart-Montague Trail, US 31, and Lake Michigan make it is an ideal setting for recreation. Visitors during all four seasons enjoy the natural beauty of the area. In addition to Silver Lake State Park, there are several campgrounds, beaches, golf courses and the parks located in the Village.

The Village has partnered with local community groups to expand the role of volunteerism in the Parks and Recreation Department. Every year during the month of April a group of volunteer students from the Shelby School District

assists the Village by organizing and implementing a series of clean-up days. The volunteers put in roughly 10 hours that week doing basic clean-up activities in Getty Park.

The Parks, Recreation & Buildings Committee is currently exploring further ideas for volunteerism, donations of materials, time and labor, in-kind services and funding assistance alternatives as means to expand and improve the park system and recreational opportunities in the community.

DRAFT

**SECTION C**

**RECREATION  
FACILITIES AND  
RESOURCE  
INVENTORIES**

Inventory of the parks, monuments and recreation facilities in Shelby and the surrounding area was updated during the review of this parks & recreation plan. On September 14, 2019 the Parks, Recreation & Buildings Committee along with the Village Administrator, volunteer parks consultant, and a few members of the community tour all the parks within the Village. The observation from the park tour was assisted by **Recommended Classification System for Local and Regional Recreation Open Space and Trails- Appendix B, Suggested Facility Development Standards - Appendix C, Barrier Free Accessibility Requirements for Parks Appendix D**, published in the Michigan Department of Natural Resources (MDNR) "*Guidelines for Development of Community Park, Recreation, Open Space and Greenway Plans*". The included documents serve as the basis for the terms, classifications and standards for this report. The park and open space areas were evaluated by historical use, plan reviews and on-site physical observation.

### Village of Shelby Parks Owned and Managed

**Park Name:** Meade Park

**Park Size:** 33 (+/-) Acres



**General Purpose:** Natural Resource Area/Community Park

**Primary Service Area:** Serves all residents of the Village Shelby

**Recreation & Support Facilities:** The park area is bisected by a primary county road and has a baseball field, parking area that serves both the park and Optimist Club meeting hall, the west end of the park is adjacent to the William Field Memorial Hart-Montague Trail and there is an open play area.

**Accessibility Evaluation:** 2, paved parking

**Park Name:** Getty Park

**Park Size:** 10 (+/-) Acres

**General Purpose:** Community Park

**Primary Service Area:** Village of Shelby and Shelby Township Residents

**Recreation & Support Facilities:** The park land is bisected by a drive that provides access to the park along with the middle and high school campuses. Currently the east side of the park there is an open play area and soccer field; on the west side of the park there is a parking lot, two (2) tennis and two (2) basketball lighted courts, a little league



baseball field, a small playground area, picnic area, walkway & a restroom/storage building.

Prior to April 1, 2019, the Village Council submitted a Trust Fund Grant Application to the Michigan Department of Natural Resources for the Phase 1 renovation of the Getty Park. Assuming Phase 1 is awarded, the Village Council will then submit a grant application for Phase 2 of the renovation which would conclude the immediate renovation plans for the park.

For at least 40 years the local high school has used Getty Field (soccer field) as their home for interscholastic football and soccer programs. Regarding the present support facilities, the Village Council has been working diligently with the local school authority to continue the relationship with the soccer field and to enter into an intergovernmental agreement for use and co-maintenance of the soccer field.

The Master Plan for the renovation of Getty Park can be viewed - **Exhibit A Master Development Concept Plan.**

**Accessibility Evaluation:** 2, paved parking

**Park Name:** Veterans Memorial Park

**Park Size:** Less than a quarter acre

**General Purpose:** Mini Park

**Primary Service Area:** In general, a ¼ mile radius.

**Recreation & Support Facilities:** This triangular shaped park has a historical favor of the Village. Fronted by local streets and Old US 3, the park is home for war memorial artifacts, with two (2) sitting areas and a drinking fountain. The park is used for events such as Memorial Day to honor the men and women in the Armed Forces today and in the past.

**Accessibility Evaluation:** 2, sidewalk



**Park Name:** Tank Park

**Park Size:** 5 (+/-) Acres **Purpose:** Neighborhood Park

**Primary Service Area:** ¼ to ½ radius

**Recreation & Support Facilities:** With limited parking this neighborhood park provides space for certain open play activities and a picnic area. The center piece of the park is a restored M-60 tank that was obtained for the park by the local VFW and American Legion.

**Accessibility Evaluation:** 1



**Park Name:** Nichol's Park  
**Park Size:** 0.5 (+/-) Acres  
**General Purpose:** Special Use Park

**Primary Service Area:** Village of Shelby and Shelby Township

**Recreation & Support Facilities:**

This special use park is open to all. Over the years the Village and community volunteers have made incremental upgrades to this park which include an area dedicated to playing horseshoes, a picnic area equipped with tables and grills.

**Accessibility Evaluation:** 1



**Park Name:** Wesco Park



**Park Size:** 0.2 (+/-) Acres

**General Purpose:** Mini Park

**Primary Service Area:** ¼ mile radius

**Recreation & Support Facilities:** This park is located on the eastern edge of a residential neighborhood and is home for a small picnic site and open space.

**Accessibility Evaluation:** 2, sidewalk

**Park Name:** Walnut Park

**Park Size:** 2 (+/-) Acres

**General Purpose:** Special Use Park

**Primary Service Area:** Village of Shelby and Shelby Townships

**Recreation & Support Facilities:** This park has a small picnic area and one (1) soccer field. The park also has immediate access to the William Field Memorial Hart-Montague Trail.

**Accessibility Evaluation:** 1



**Park Name:** William Field Memorial Hart-Montague Trail

**Park Size:** 2 miles of the trail is within the Village

**General Purpose:** Park Trail

**Primary Service Area:** The rail trail not only ties in various land uses and local activities in Shelby, this recreational amenity effectively ties in communities to the north and south of Shelby that provides a vast opportunity for the pursue of leisure activities, social networking and economic growth for all in the Village of Shelby.

**Recreation & Support Facilities:** The William Field Memorial Hart-Montague

Trail was the first in the State to be a State Park – designated specifically for trail users when it was built at its original 22-mile length. The rail trail extends from Hart connecting the communities of Mears, New Era, Rothbury, Montague and Whitehall. This fabulous rail trail has been connected to the Muskegon area and beyond via the connection to the Fred Meijer Berry Junction Trail.

The trail passes through Shelby’s business district and is easily accessible from the parking lot located in the downtown area and adjacent to the trail. In addition to connecting core residential neighborhoods to the business district, the rail trail is supported with a picnic shelter, restrooms, bike racks, and a wayfinding/informational center. The Village purchased property adjacent to the rail trail for future recreational amenities. See **Exhibit B William Field Memorial Hart-Montague Trail.**



**Accessibility Evaluation: 4**

Visit **Map 3 Village Park Locations** in the Maps, Appendix & Exhibits to view the park locations throughout the Village.

### **Regional Facilities**

In addition to the local community parks, recreational opportunities are available in Oceana County and State parks, near Shelby. Some of those facilities include:

### **County & State Parks**

Ø Black Lake County Park - Located on 100 acres in Colfax Township. There are 14 campsites (11 with 30 amp electric, 3 rustic). The park provides great swimming and fishing, a boat launch, and hiking trails, as well as a playground for the children. Every campsite has a picnic table and a fire ring.

Ø Charles Mears State Park - Is in the Village of Pentwater along the Lake Michigan shoreline. Paved campsite lots, a swimming beach adjacent to the harbor pier. Shore fishing is very popular at Pentwater Lake; fishing from piers adjacent to the park is also a popular year-round activity. Snowmobiles are



not allowed on the hiking/cross-country trails, but the activity is supported in the park.

Ø Duck Lake State Park – Is located in nearby Whitehall, a day-use park, featuring a towering sand dune; the park stretches from the northern shore of Duck Lake to Lake Michigan. Fishing, hiking, swimming and picnicking, are just some of the activities in this park.

Ø Stony Lake County Park – Located in Claybanks Township and provides access and a boat launch to Stony Lake. Fishing, a picnic area, and a porta-john are available.

Ø Marshville Dam County Park – This is an undeveloped park area in Benona Township. It is used mainly for fishing, picnicking, and wildlife viewing.

Ø Gales Pond County Park - Located in Elbridge Township and is just under 19 acres. The park has a 2,500-foot handicap-accessible boardwalk that extends across the pond and links up with nature trails along the back portion of the park. Great for wildlife viewing.



Ø Mill Pond County Park - Located on Loop Road in Ferry Township, is the ideal location for cookouts, family reunions, and community events. This is an 8-acre facility with access to the North Branch of the White River. The park has a cement floor pavilion with tables and grills, a playground, and a kayak/canoe launch. Porta-johns are provided.

Ø Doolittle County Park – This park consists of 40 acres located near Gales Pond in Elbridge Township. It's mainly used for hiking and nature trails.

Ø Silver Lake State Park - Is home to four miles of Lake Michigan shoreline, nearly 2,000 acres of sand dunes, a sandy beach, a campground, hiking trails, a mature forest and is probably known best for its off-road vehicle scramble area.

Ø Crystal Valley County Park - Located on 7.3 acres in Crystal Township.



The park has access to both Crystal Creek and Crystal Pond. The park provides a softball/soccer field with dugouts and bleachers, a tennis/basketball court,

picnic areas with tables and grills, a large covered pavilion with tables, lights and plugs for appliances on a serving bench, playgrounds, and a



fishing dock on Crystal Pond. Porta-johns are available May through October.

- Ø Cedar Point County Park - Located on Ridge Road, bordering Golden and Pentwater townships. The park is approximately 2.5 acres and provides steps to access 133 feet of sandy Lake Michigan beach. Paved parking and porta-johns are provided. A great park for picnicking and swimming.

### **Golf Courses**

- Ø Benona Shores Golf Course – Located in Shelby, Benona Shores is an 18-hole executive golf course with a pro-shop that is open to the general public.
- Ø Colonial Golf Course – Located in Hart, the 27-hole public facility provides general public with an 18-hole, par 72 golf course as well as a 9-hole par 3 golf course. The Colonial offers a driving range, pro-shop and a stately clubhouse that includes a restaurant and bar area.

- Ø Oceana Golf Club- Located in Shelby the general public is welcomed, 18 holes, pro shop, club and pull cart rentals and a clubhouse that provides a small food and beverage area.



- Ø Golden Sand Golf Course – Located in Mears the general public is welcomed to enjoy this well-kept 9-hole golf course for all ages and abilities. It is also home of the Bucket Bar.
- Ø Grand View Golf Course- Located in New Era, Grand View Golf Course has a par 71 and its open to the general public. The course offers a driving range, practice green, and picnic facilities for groups.

- Ø Thoroughbred Golf Club & Double JJ Resort – Located in Rothbury, the Golf Club is designed to embrace and accentuate the rolling Michigan woods, wetlands, and lakes. With 18 holes, four sets of tees provide a significant challenge

In addition to golf - the Double JJ Resort has an endless amount of fun activities to make a perfect get away for everybody. The resort includes multiple horseback riding venues, three on-site restaurants including the gourmet Sundance



Saloon and Steakhouse. A variety of lodging options to choose from along with resort activities the Double JJ has the perfect mix of activities to entertain anyone who steps on property.

### **Other Facilities and Attractions Available to Shelby Residents**

Ø Country Dairy - is a destination farm store, restaurant and ice cream shop; and meat products shop that offers tours of their dairy processing plant in New Era. A “Moo School” educational tour of the farm is also available. The store is one of the most iconic attractions on the William Field Memorial Hart-Montague Trail.

Ø Rainbow Ranch Horse-back Riding Stables – many horses are available for riding over 300 scenic acres of private land. Rainbow Ranch is located west of New Era, near Stony Lake and is open to the general public including the elderly and developmentally disabled.



Ø Flip City Disc Golf Course – Great Michigan disc golf in Ferry Township, Flip City was started as an object disc golf course in the summer of 1980. The original course was 4,000 ft long; the course is now, 7679ft-PRO, 5693ft-AM and 5211ft-JR. The facility is well known throughout Michigan and beyond.

Ø Farm Markets – residents of Shelby can take advantage of various farm markets located throughout Oceana County during the growing season for fruits, vegetables and homemade products.

Ø Farm to Table Festival – Held annually in September this event is presented



by the Shelby ROARS in downtown Shelby. The event shows off the tastes & sounds of Oceana County as well as activities for all family members. A pig

roast, live music and kids’ games are just a few of the activities.

Ø Shelby Rec Club - The Club gives local youth an opportunity to develop their athletic skills and learn the importance of teamwork in an active and fun environment for soccer, softball, T-ball and basketball. They also provide other recreational programming throughout the year.



- Ø Apple Pie Eating Contest – sponsored annually by the Shelby Area Chamber of Commerce provides a pie competition and auction to raise funds for various Chamber events.

- Ø Fox Barn Market & Winery – A unique setting within a restored antique barn for visitors to enjoy. Taste wines at the bar then enjoy their favorites from



the 'Barn Bites' food board on the outdoor patio.

Visitors appreciate the great selection of wine themed items & take-home favorites.

Customers can select

fresh produce in season & choose from a variety of specialty foods from this local family business.

- Ø Shelby High School - 40 (+/-) Acres the Campus includes the middle and high school buildings, parking as well as a football stadium/field, track and field facility; and three (3) softball fields.

- Ø Thomas Read Elementary School – 20 (+/-) acres houses the elementary school and administration center with parking, walks, small open play areas and play apparatus area.

- Ø Oceana County Fairgrounds - Is owned and operated by Oceana County Agricultural Society. The property is in the City of Hart and abuts the William Field Memorial Hart-Montague Trail. The Fairgrounds hosts other special events throughout the year for the Oceana County area.

- Ø Chadwick-Munger House - Built in 1893 on Dryden Street, the house is the home of the Oceana County Historical & Genealogical Society. It offers a museum, library, and display and archive of Oceana County history. The museum is in the City of Hart.

- Ø National Asparagus Festival (NAF) - The festival, since 1974, is countywide and includes a celebration that is hosted in the City of Hart and other County locations. Many activities are available that include a parade, craft fair, asparagus farm tours, and food show. The Village of Shelby hosts the NAF



“Asparagus Queen Pageant and Banquet”. Asparagus Queens visit the

Michigan State Capital and many West Michigan parades and festivals to promote the asparagus industry. The Parade and Festival occurs in June every year and draws over 5000 people.

- Ø Little Sable Lighthouse - Climb this 115-foot lighthouse to see spectacular views of the Lake Michigan shoreline and the Silver Lake dunes. Open to the public seven days a week from Memorial Day through September. Visitors can hear the rich history of the lighthouse from the volunteer keepers and afterwards enjoy the surrounding beach area.

### **Accessibility Considerations**

An in-house accessibility assessment was conducted during the park inventory and evaluation process. The assessment results for each park can be found under the category "Accessibility Evaluation". The ranking provided was based upon the accessibility standards ranking, 1-5, where elements meet 2010 ADA Standards for Accessible Design. The ranking guide: 1=none, 2=some, 3=most, 4=all and 5=the facility meets the Principles of Universal Design listed in the *Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans*.

### **Village of Shelby Grant History**

Grant funds received by the Village for the purposes of parks and recreation can be viewed in **Exhibit C Grant History & Post Completion Reports**.

**SECTION D**

**PUBLIC INPUT  
PROCESS**

## **Recreation Standards**

Planning for quality of life matters such as open space and recreation can involve a variety of methodologies and approaches. Methodologies can range from empirical standards that are based on the number of facilities as a perceived national or regional average minimum necessary to provide adequate opportunities for a given population to very complex regional demographic analysis that extrapolates current use, needs and trend bias with local income and life style to formulate population specific standards . This five-year plan is using the **Appendix C - Suggested Facility Development Standards**, included in the Appendix and as adapted by the MDNR, as the basis for the 5-year Master Plan.

## **Public Input & Review**

The plan review started several months prior, but on September 14, 2019 the Council's Parks, Recreation & Buildings Committee conducted the Recreation Plan Stakeholder's Meeting, starting at the William Field Memorial Hart Montague Trail in downtown Shelby. Members of the community, along with the Parks, Recreation & Buildings Committee, Village Staff, and the Village's Parks Consultant toured all the parks within the Village boundaries. In addition to the park tour, members of the community also had the opportunity to participate through social media. The Committee's Chairperson and Village Administrator provide updates through Facebook informing those on social media about the park, possible improvements and soliciting opinions. The progress of the tour was being posted on Facebook with a video presentation at various parks and comments being posted by residents following the tour on their desires for improvements to the parks. A few days prior to the Stakeholder's Meeting the Village Administrator had a six (6) minute interview on West Michigan News 97 & 98 highlighted the upcoming park tour inviting residents of Shelby to participate in the park tour and upcoming public meetings regarding the Plan. See **Appendix A Park Tour & Related Documents**.

Transparency was a theme of the Plan's development. Residents had invitations to various public Committee and Council meetings throughout the process of developing the Plan. In addition to the above opportunities to participate in the planning process, public participation can be traced by reviewing **Exhibit F Community Park & Recreation Plan Certification Checklist**.

The Village Council is confident that the development of this Parks & Recreation Plan had adequate opportunities for valuable input from residents throughout the community. See **Exhibit D Public Notices for Meetings**

***The Shelby Village Council formally adopted the plan on January 6, 2020.***

## **Community Survey**

A brief and simple community survey was conducted in the Fall of 2019. The

response rate was low but representative of the community and confirmed various proposals of improving the parks by members of the Parks, Recreation and Buildings Committee. The results of the survey provided a conformation for the Village to develop and move forward with a comprehensive plan to improve the existing parks, facilities and to establish recreational programming for the community.

Some highlights of the survey findings:

- Respondents use Getty Park & the William Field Memorial Hart Montague Trail the most, followed by Tank, Veterans and Nichol's
- 80% of the respondents use the parks a few times during the month
- Most respondents live near Getty Park and the William Field Memorial Hart Montague Trail
- Respondents were satisfied with walking paths, soccer field and baseball fields; and dissatisfied with restrooms, passive areas, playground equipment and tennis courts within the Village parks.
- 82% adults going to a park in Shelby bring their children along
- 63% of the respondents stated that the existing amenities do not meet their needs
- Overwhelming 89% of the respondents agreed that the Village should initiate a plan to improve the parks
- Respondents were deadlock regarding establishing new parks within the Village
- Top improvements to the parks offered by the respondents; playground equipment, picnic shelters, neighborhood trails connecting to the William Field Memorial Hart Montague Trail, passive areas and basketball courts.
- Most respondents would like to see the Village initiate an inclusive community recreational program offering leisure programs for the community.

See the full results of the survey and results - Exhibit **E 2019 Recreational Survey**.

# **SECTION E**

## **GOALS AND OBJECTIVES**



## **Introduction and Purpose**

Goals are broad statements that the community identified as important to imperative considerations for the enhancement and development of the quality of life and opportunities for recreation throughout the community and region. The goals primarily address the needs of the community at large, but because of the needs of surrounding communities, also consider and provide enhanced facilities and programs that generally includes a portion of the population outside of the Village of Shelby.

Objectives are specific responses to the stated goals and provide actions that will begin to achieve all or portions of those goals. Neither the goals nor objectives are stated in a specific order of priority or need; they are all considered important that the execution or implementation of all or any portion of them is appropriate and necessary to the achievement of the overall purpose and need for quality of life leisure time activities.

The following goals and objectives describe the community's perceived needs and park storage aspirations for enhancement of the park and recreation opportunities in Shelby and anticipated actions to provide and realize those aspirations.

## **Goals and Objective Statement**

### **Goal**

Renovation of Getty Park as depicted in the park's master plan, Exhibit A.

### **Objectives**

Plan, design and renovate existing amenities and or construct new based upon financial availability:

- A. Renovate existing building along with its restrooms and storage areas. In addition, research the construction of a picnic shelter that could be used for other leisure activities such as theater & musical presentations
- B. Improve the existing tennis courts with new surfacing, fencing, line striping, nets, lighting and pickleball courts.
- C. Improve basketball courts north of the tennis courts with new surfacing, nets, backboards, and lighting.
- D. Remove and then construct a new play apparatus area.
- E. Use existing concrete pad and develop a small skatepark facility.
- F. Investigate the construction of a splash pad that could be expanded in the future.
- G. Investigate incorporating the existing ballfield to create enough space for a small soccer field/open play space.
- H. Make the park accessible for all to participate by a better plan for parking, a walkway throughout the park connecting the various amenities and seating area along the walkway and at the sport venues within the park.

- I. Improve the attractiveness by adding native landscaping, seek out art works showcasing the community's heritage, tree removal & trimming, along with a new planting program and park signage.
- J. Improve the safety of the park by strategically placing security lighting throughout and security video system in cooperation with the police department.
- K. Investigate and consider the purchase of properties to expand the leisure opportunities & facilities of the park.
- L. Renovating soccer field amenities such as the bleachers, scoreboard, fencing, storage building and other facilities associated specific with the soccer field.
- M. Development cooperative agreements with the school district for use of facilities, equipment, joint programming and parking for adjoining uses in the park and on the school campus where possible.

**Goal**

Conduct a professional accessibility evaluation of all owned and managed parks within the corporate boundaries.

**Objectives**

Accessibility evaluation of each park and recreation facility owned and managed will be based on the 2010 Standards of Accessible Design and the United States Access Board's guidelines on Recreational Facilities and Outdoor Developed Areas.

- A. Full review and written report of each park that identifies the barriers present, the standards that applies to those barriers, as well as proposed solutions on how to remove each barrier.
- B. Provide training to all Village Staff on the importance of accessibility to all public property for all people to assist with the implementation of solutions to remove barriers as reported.
- C. Establish Staff training program(s) that provide a means to evaluate current accessible standards and their impact(s) possible integration, progress on current accessible program activities on an annual basis.
- D. Create and appoint a Village Staff position as the Village's ADA Liaison
- E. Establish an annual review period of the accessibility report to develop an action plan that will maintain all park lands and facilities accessible.
- F. Establish an annual budget appropriation for accessible projects within the parks.

**Goal**

Develop a master plan for the renovation of Wesco Park including a construction plan based upon available capital development finances

**Objectives**

- A. Conduct a title search and complete a property survey of the park.

- B. Work with the Oceana County Conservation District to develop a landscape plan incorporating natural planting.
- C. Investigate the installation of a digital sign that will serve as a welcome, posting of community events and promoting public activities within the Village.
- D. Establish passive sitting areas with the natural plantings.
- E. Create a safe barrier separating park users from potential vehicle encroachment.
- F. Provide need utility service to park as needed.
- G. Develop a partnership with the local chamber of commerce to assist with the funding for this project – Gateway to Shelby

**Goal**

Develop a non-motorized plan that integrates the downtown and residential areas with community features and facilities

**Objectives**

- A. Investigate the possibility of partnering with a regional college, technically institute or a professional transportation organization to develop the plan.
- B. Connect a study and develop a workable plan that integrates parks, schools, Village facilities, historic sites and other public gathering areas.
- C. Work with the local historical group and the Oceana County Historical Society determine true historical areas of the Village and to design appropriate verbiage on historical signage
- D. Work with the local chamber of commerce to partner with the promotion of the plan establish possible incentives for using non-motorized transportation to shop, such Bike to Shop.
- E. Establish a theme for bicycle parking stations
- F. Investigate a design and style of bench to use throughout the route(s) but particularly more in the downtown and parks
- G. Provide promotional information to various outlets to publicize the route(s) in the Village and the connection to the William Field Memorial Hart Montague Trail to attract visitors.
- H. Involve the local chamber of commerce to co-sponsor program promoting local businesses in general. Programs such as Bike to Shop.

**Goal**

Develop a master plan for the renovation of Nichol's Park including a construction plan based upon available capital development finances

**Objectives**

- A. Host a neighborhood meeting to solicit possible improvements to the park
- B. Arrange for a detailed title survey of the property
- C. Arrange for a property survey to be completed of the property

- D. Investigate engaging a college within reasonable distance to assist with the re-design of the park.
- E. Investigate engaging a professional architect to develop final renderings of the proposed renovation
- F. Development a capital and maintenance budget for the renovation project.
- G. Share renovations plans with the neighborhood residents
- H. Research the possibility of expanding the park by either a long-term lease, donation of land and or right purchase of additional property,
- I. Make a safe connection to the William Field Memorial Hart Montague Trail

### **Goal**

Develop a program with adequate policies that would provide various forms of public community art, murals and sculptures signifying the historic happenings and features of the Village, at a minimum; along with other art media forms along non-motorized pathways, parks and downtown area.

### **Objectives**

- A. Search out local and regional artists that are knowledgeable of methods to initiation a community wide arts exhibition.
- B. Form a working committee to develop a community arts exhibition based upon research from local & regional artists, other communities who have established art programs and any other available resource.
- C. Research the best practices for establishing rules, regulations and policies for the short- and long-term display of various art media forms
- D. Research the best practices for establishing rules, regulations and policies for the permanent display of various art media forms
- E. Plan the incorporation of art pieces, sculptures along the non-motorized pathways, parks and the downtown area.
- F. Establish an annual art fair for the community with an opportunity for the art fair to have a juried art show
- G. Interpretative signs can be considered as part of the “art walk” that would only describe a significant historical monument and or building structure
- H. Through donations, grants and foundations establish a program that would allow the Village to purchase pieces of art to be displayed into perpetuity at a feasible location along the non-motorized pathways, parks and or downtown area
- I. Create a plan that assist the safety of all artwork that is displayed in the outdoors.

### **Goal**

Develop a master plan for the renovation of Veteran’s Memorial Park including a construction plan based upon available capital development finances

### **Objectives**

- A. Host a neighborhood meeting to solicit possible improvements to the park
- B. Develop a partnership with local armed forces organizations to solicit input on the protocol for any planned renovations and possible suggestions to further dedicate the park honoring the men and women of the armed services
- B. Arrange for a detailed title survey of the property
- C. Arrange for a property survey to be completed of the property
- D. Investigate engaging a college within reasonable distance to assist with the re-design of the park.
- E. Investigate engaging a professional architect to develop final renderings of the proposed renovation
- F. Development a capital and maintenance budget for the renovation project.
- G. Share renovations plans with the neighborhood residents

### **Goal**

Develop a master plan for the creation of a entertain/special event venue along the William Field Memorial Hart Montague Trail in the downtown area and develop a construction plan based upon available capital development finances.

### **Objectives**

- A. Create a community task force to interested individuals to investigate the feasibility & interest from the resident for such a special entertainment venue.
- B. Determine the type of venue amenities that would best serve the community
- C. Investigate and research the types of entertainment and others program uses that communities with a similar facility have operated.
- D. Investigate engaging a college within reasonable distance to assist with the re-design of the park.
- E. Investigate engaging a professional architect to develop final renderings of the proposed renovation.
- F. Establish a proposed construction & operating spreadsheet for the proposed venue
- G. Investigate and consider the purchase of properties to expand the leisure opportunities & facilities for this venue.

### **Goal**

Create a parks and pathway operation, maintenance and safety manual that will provide the standards of care for residents and visitors to have a safe and enjoyable experience when using recreational amenities within the Village.

### **Objectives**

- A. Obtain input and general oversight from the Village Staff and Parks,

Recreation & Buildings Committee on maintenance and safety issues that would need to be addressed long term.

- B. Develop an operations, maintenance and safety manual to adequately address immediate and long-term needs for the existing involving appropriate agency personnel.
- C. Provide on-going and annual training workshops for Village Staff on operation, maintenance and safety programs
- D. Encourage & develop partnerships with local community groups when planning various maintenance tasks within the park system.
- E. Appoint a Safety Coordinator and provide training to this individual, on an ongoing basis, to oversee the safety program created for the Village.
- F. Establish an annual review period of the operation, maintenance and safety document that ensures its accountability.
- G. Establish an annual budget appropriation for personnel, equipment, supplies and personnel training.

DRAFT

**SECTION F**

**ACTION  
PROGRAM**

DRAFT

The Action Program is a statement of the actions to be taken in the upcoming years to implement key improvement/enhancement projects identified in the community Goals and Objectives Statement. It describes specific projects, how, when those projects are anticipated to be implemented. It also identifies possible funding sources. The projects are not presented in any rank or priority order and are all to be considered necessary and of high priority for implementation as are all the projects listed in the Goals and Objectives.

### **Project Descriptions**

The anticipated five-year Action Program includes, but is not limited to, the following projects.

- ✓ **Complete a full review accessibility assessment of each park and its amenities that identifies the barriers present, the standards that applies to those barriers, as well as proposed solutions on how to remove each barrier.**

Funding Source(s): General Funds  
Projected Cost: \$3,000.00  
Timeline: 2020

- ✓ **Operating under the belief that the grant application for the Phase 1 renovation of Getty Park will be approved (December 2019), complete the renovation of Getty Park, Phase 2.**

Funding Source(s): Trust Fund Grant, community donations, in house labor, Act 51 Funding and General Fund  
Projected Cost: \$400,000  
Timeline: 2021-2022

- ✓ **Develop a non-motorized plan that integrates the downtown and residential areas with community features and facilities**

Funding Source(s): Grants, donations, Community Foundation, Act 51 Funds and general fund  
Projected Cost: \$8,000  
Timeline: 2022-2023

- ✓ **Develop a master plan for the renovation of Nichol's Park and develop a construction plan based upon available capital development finances**

Funding Source(s): General Fund, Donations, In-Kind  
Projected Cost: \$3,000  
Timeline: 2023-2024

- ✓ **Develop a program that would provide various forms of public community art, murals and sculptures signifying the historic happenings and features of the Village along the non-motorized pathway and parks.**

Funding Source(s): Community Foundation, Donations, Grants and General Fund



Projected Cost: \$5,000  
Timeline: 2022-2023

- ✓ **Develop a master plan for the renovation of Veteran's Memorial Park and develop a construction plan based upon available capital development finances.**

Funding Source(s): General Fund, Donations, In-Kind  
Projected Cost: \$3,000  
Timeline: 2023-2024

- ✓ **Develop a master plan for the creation of a entertain/special event venue along the William Field Memorial Hart Montague Trail in the downtown area and develop a construction plan based upon available capital development finances.**

Funding Source(s): Community Foundation, Donations, Grants and General Fund  
Projected Cost: \$5,000  
Timeline: 2022-2024

- ✓ **Develop a master plan for the renovation of Wesco Park and develop a construction plan based upon available capital development finances**

Funding Source(s): General Fund, Donations, In-Kind  
Projected Cost: \$3,000  
Timeline: 2023-2024

- ✓ **Create a parks and pathway operation and maintenance platform**

Funding Source(s): General Fund  
Projected Cost: \$2,000, in addition to in-house staff time  
Timeline: 2020-2022

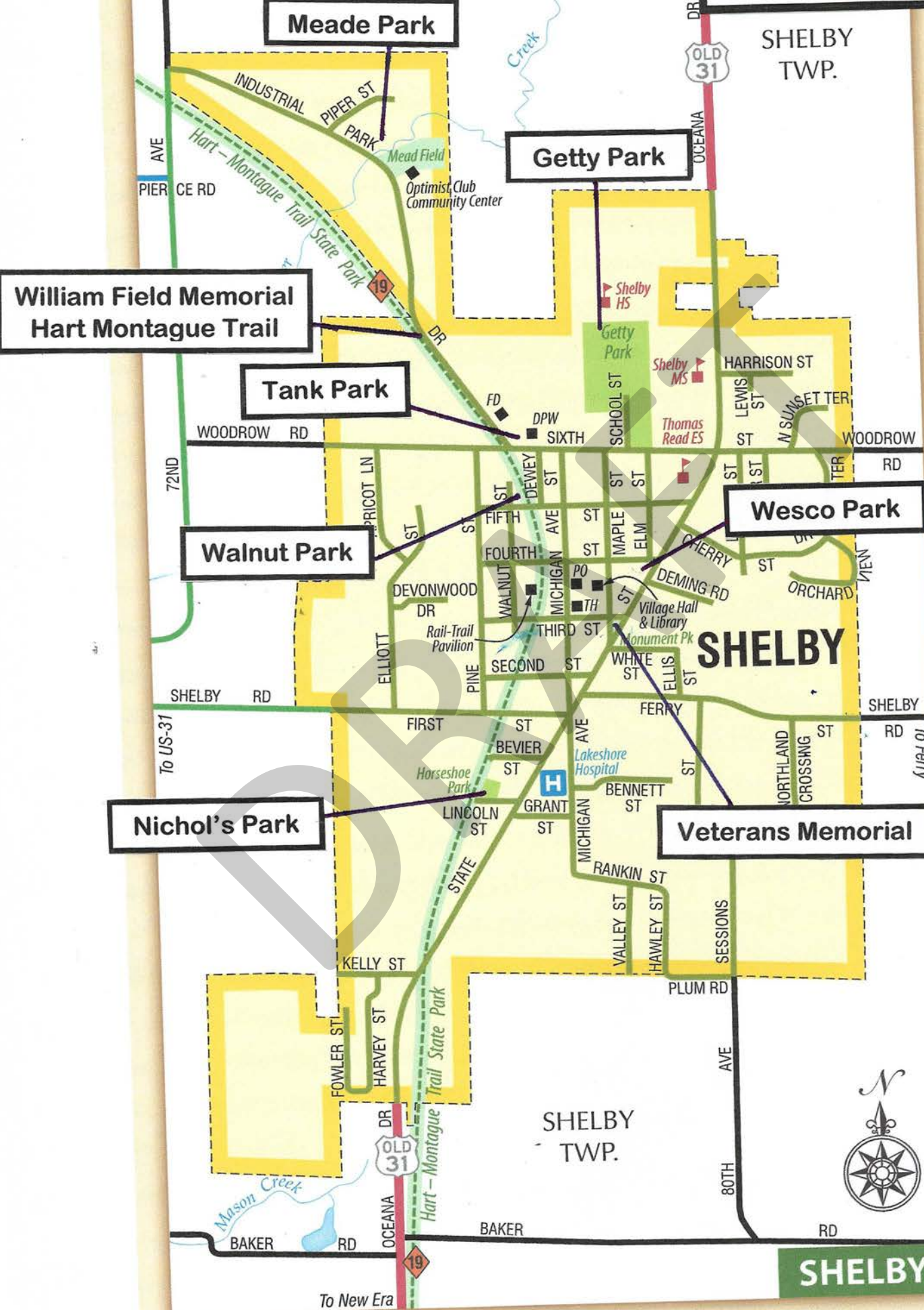
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**Map 3 Village Park Locations**



**Meade Park**

**Getty Park**

**William Field Memorial  
Hart Montague Trail**

**Tank Park**

**Walnut Park**

**Wesco Park**

**Nichol's Park**

**Veterans Memorial**

**SHELBY**

**APPENDIX A**

**PARK TOUR &  
RELATED  
DOCUMENTS**

# INVITATION

## RECREATION PLAN STAKEHOLDER MEETING SATURDAY SEPTEMBER 14, 2019

You are invited to attend the Parks & Recreation stakeholder meeting in a park near your home to assist the Village of Shelby in updating the five-year Park & Recreation Plan. As a member of the community, you are a key stakeholder, and your opinions are value to the planning process. You will have a voice in how Village parks will benefit you and your neighborhood.



Join representatives from the Village's Parks, Recreation & Buildings Committee on Saturday, September 14 to discuss the following:

- The benefits of our local parks
- Possible improvements to the park in your neighborhood
- Potential avenues of funding for future park projects and improvements

Village Officials will be visiting the following parks on September 14 at the time & location listed:

- **10:00am – William Field Memorial Hart Montague Trail – Rail Trail Pavilion**
- **10:45am – Nichol's Park - Lincoln & Rail Trail**
- **11:15am – Memorial Park – State & 3rd**
- **11:45pm – Wesco Park – 4<sup>th</sup> & State**
- **12:15pm – Walnut Park – Walnut & West 5<sup>th</sup>**
- **12:45pm – Tank Park - Industrial Park Drive & West 6<sup>th</sup>**
- **1:30pm – Meade Park – Meade Field & 788 Industrial Park Drive**
- **2:00pm – Getty Park, 6<sup>th</sup> Street & School**

**You** have an excellent opportunity to shape the parks in the Village, which has a positive impact on your property, health, and social networking. Do not miss this chance. See you on Saturday, September 14, 2019, at one of our community parks.



Village of Shelby @VillageOfShelby

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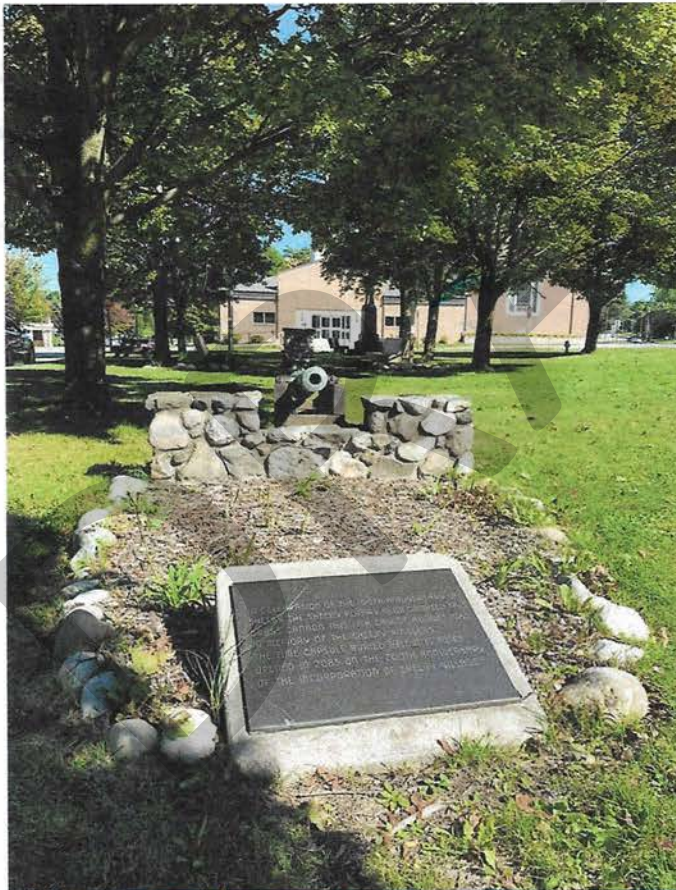


Shelby Tigers Youth

- Diane Peddie Sinclair
- Michelle Angell Powell
- Sheila Franklin
- Tim Goodman
- Andy Near
- Jeffrey Braun
- Ken Novak
- Sheila Denney
- Susan Rugendorf Braun
- Roger Graham
- Ray, Marc, Dean

Village of Shelby September 14 ·

Do you have any thoughts on possible upgrades to Memorial Park?



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- Nicole Bauer** Grills, gazebo with swings, color  
Like · Reply · 9w · 1
- Mary Thibos Oberlin** Maybe additional landscaping, flower beds.....  
Like · Reply · 9w · 1 Reply
- Kerri Fairchild** Definitely a mixture of different colorful flowers & gazebo too!  
Like · Reply · 9w · 1
- Tina L. DuVall** Yes definitely more color for not only us but for all the tourists. Perennials like maybe different pompous grasses and tiger lillies. A small water feature .  
Like · Reply · 9w
- Village of Shelby**  
October 31 at 8:56 AM ·

Joint News Release: Shelby Village And Shelby Public Schools Finalize Intergovernmental Agreement (IGA)

<https://bit.ly/2C11IL3>



Joint News Release: Village of Shelby and Shelby Public Schools

FOR IMMEDIATE RELEASE  
October 31, 2019

Shelby Village And Shelby Public Schools Finalize Intergovernmental Agreement (IGA)  
The Final IGA Approved Was By Both The Village of Shelby Council and Shelby Public School Board Today

SHELBY, Mich – Village of Shelby and Shelby Public Schools officials wrapped up negotiations earlier this week and unanimously approved the Final Intergovernmental Agreement (IGA) during special meetings on Wednesday, October 30, 2019. This new agreement will allow for both the Shelby School's athletic programs and the community to utilize Gety Field.

Given that the boundary of Gety Park includes Gety Field, which has been used by Shelby Schools, the Village and the School worked together to ensure that no disruption occurs to the School's athletic programs

This agreement provides the whole community with a valuable asset to be proud of.

"In the spirit of cooperation and for the benefit of the greater Shelby community, both parties came together to finalize this agreement. With this agreement, the athletic staff can continue to work with the children on developing their soccer skills, and leadership competencies learned while participating in team sports." Said Tim Reeves, Superintendent of Shelby Public Schools.

"This agreement demonstrates how both entities sat down and worked together to continue the long, rich history of partnership for the benefit of our community. Vibrant parks are an economic boost to a community, and we look forward to seeing the community utilize Gety Field more." Said Rob Widigan, Shelby Village Administrator.

To read the Final IGA, go to [www.shelby.village.com/news-releases](http://www.shelby.village.com/news-releases) or [www.shelbypublicschools.net](http://www.shelbypublicschools.net). Community members with questions about the Final IGA are encouraged to call Rob Widigan, Village of Shelby Administrator at 231-861-4401 or Tim Reeves, Superintendent of Shelby Public Schools at 231-861-5211.

###

Press Contacts: Rob Widigan, Village of Shelby Administrator, at 231-861-4401 Tim Reeves, Superintendent of Shelby Public Schools, at 231-861-5211



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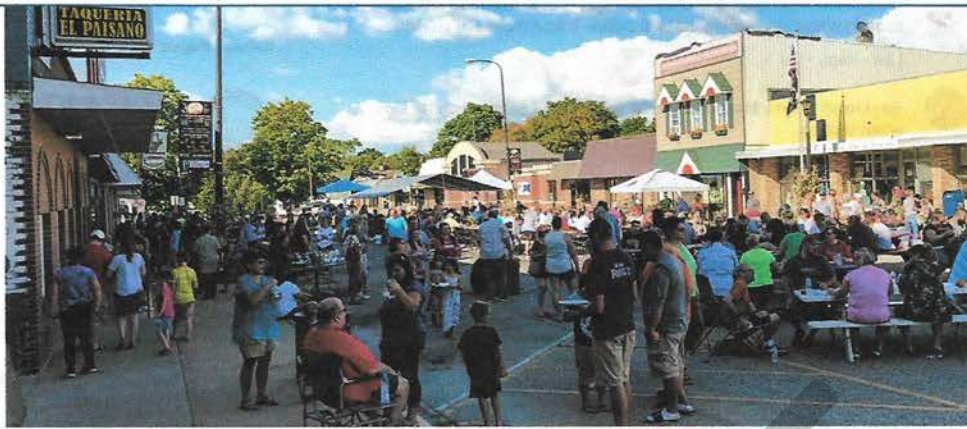
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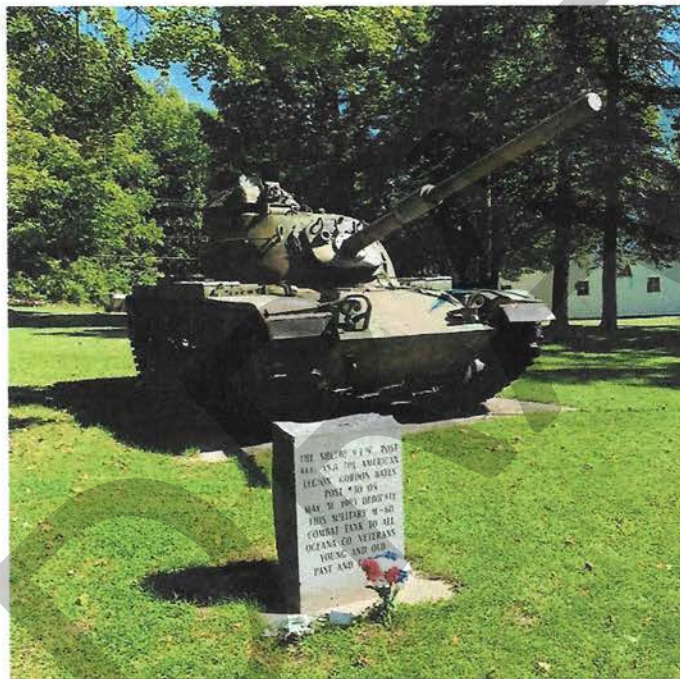


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Village of Shelby September 14

What are your thoughts on possible modifications to Tank Park?



7

13 Comments 1 Share

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Most Relevant

- Write a comment...
- Tammy Selfridge Carey** A better name for sure  
Like · Reply · 9w 3
- Kerri Fairchild** Landscaping!!! Shrubs, perennials. Maybe some mulching.  
Like · Reply · 9w 2
- Mary Thibos Oberlin** A little path that winds through the park and some definition around the perimeter....maybe wrought iron?  
Like · Reply · 9w
- Nate Bender** Parking  
3

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- Julie Gregory Grygiel
- Sheila Franklin
- Mary Straus Batsford
- Tim Goodman
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- Stacy Proper
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3.0 3.0 out of 5 - Based on the people

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- Samantha Near** maybe another walkway with some more inviting seating areas (something that will outline it so it looks like a park)  
Like · Reply · 9w
- Raymond N Tyra Martinez** Maybe small swing set an slide for kids when visiting  
Like · Reply · 9w
- Tuesday Nicole Tanner** Tank Park? Is that the official name for the grass area where the tank is?  
Like · Reply · 9w
- Erik Avila** I truly think, and this is my opinion, but move the tank and stone to downtown where the canon is at and place it there. Then build a monument for fire fighters, police officers and EMT's in place of the tank with a statue with names of people that we lost in the line of duty. Then move the police department and EMT's down Industrial Road so that way they are all on the same street. That would make so much sense.  
Like · Reply · 9w
- Amanda Garcia** I always thought one of those charcoal grills would be nice there! Since there are tables now.  
Like · Reply · 9w
- Kat Stevens** Some kind of pathway around it. Brick or cement.  
Like · Reply · 9w
- Crystal Alexander Ringwald** When my grandsons come to visit this is one of the things they love to do.  
Like · Reply · 9w

1 Reply
- Sarah Van Baale** If the park is dedicated to Oceana County veterans, you might want to consider naming them somewhere.  
Like · Reply · 9w

Village of Shelby October 31 at 8:56 AM ·

Joint News Release: Shelby Village And Shelby Public Schools Finalize Intergovernmental Agreement (IGA)

<https://bit.ly/2C11IL3>

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- Glenda Brown Hoth
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- Sheila Franklin
- Mary Straus Batsford
- Tim Goodman
- Andy Near
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GROUP CONVERSATIONS

- McK Golf Trivia Night

# **APPENDIX B**

## **Recommended Classification System for Local and Regional Recreation Open Space and Trails**

**APPENDIX B:**  
**RECOMMENDED CLASSIFICATION SYSTEM FOR LOCAL AND REGIONAL RECREATION OPEN SPACE AND TRAILS**

CLASSIFICATION	GENERAL DESCRIPTION	LOCATION CRITERIA	SIZE CRITERIA	ACRES / 1,000 POPULATION
<b>Mini-Park</b>	Used to address limited, isolated or unique recreational needs.	Less than ¼ mile distance in residential setting.	Between 2500 sq. ft. and one acre in size.	0.25 to 0.5 A
<b>Neighborhood Park</b>	Neighborhood park remains the basic unit of the park system and serves as the recreational and social focus of the neighborhood. Focus is on informal active and passive recreation.	¼- to ½-mile distance and uninterrupted by non-residential roads and other physical barriers.	5 acres is considered minimum size. 5 to 10 acres is optimal.	1.0 to 2.0 A
<b>School-Park</b>	Depending on circumstances, combining parks with school sites can fulfill the space requirements for other classes of parks, such as neighborhood, community, sports complex and special use.	Determined by location of school district property.	Variable—depends on function.	Variable
<b>Community Park</b>	Serves broader purpose than neighborhood park. Focus is on meeting community-based recreation needs, as well as preserving unique landscapes and open spaces.	Determined by the quality and suitability of the site. Usually serves two or more neighborhoods and ½ to 3-mile distance.	As needed to accommodate desired uses. Usually between 30 and 50 acres.	5.0 to 8.0 A
<b>Large Urban Park</b>	Large urban parks serve a broader purpose than community parks and are used when community and neighborhood parks are not adequate to serve the needs of the community. Focus is on meeting community-based recreational needs, as well as preserving unique landscapes and open spaces.	Determined by the quality and suitability of the site. Usually serves the entire community.	As needed to accommodate desired uses. Usually a minimum of 50 acres, with 75 or more acres being optimal.	Variable.
<b>Natural Resource Areas</b>	Lands set aside for preservation of significant natural resources, remnant landscapes, open space, and visual aesthetics/buffering.	Resource availability and opportunity.	Variable.	Variable.
<b>Regional / Metropolitan Park</b>	Land set aside for preservation of natural beauty or environmental significance, recreation use or historic or cultural interest use.	Located to serve several communities within 1 hour driving time.	Optimal size is 200+ acres, but size varies based on accommodating the desired uses.	5.0 to 10.0 A
<b>Greenways</b>	Effectively tie park system components together to form a continuous park environment.	Resource availability and opportunity.	Variable.	Variable.
<b>Sports Complex</b>	Consolidates heavily programmed athletic fields and associated facilities to larger and fewer sites strategically located throughout the community.	Strategically located community-wide facilities.	Determined by projected demand. Usually a minimum of 25 acres, with 40 to 80 acres being optimal.	Variable.
<b>Special Use</b>	Covers a broad range of parks and recreation facilities oriented toward single- purpose use.	Variable—dependent on specific use.	Variable.	Variable.
<b>Private Park/ Recreation Facility</b>	Parks and recreation facilities that are privately owned yet contribute to the public park and recreation system.	Variable—dependent on specific use.	Variable.	Variable.

CLASSIFICATION	GENERAL DESCRIPTION	LOCATION CRITERIA	SIZE CRITERIA	ACRES / 1,000 POPULATION
<b>Park Trail</b>	Multipurpose trails located within greenways, parks and natural resource areas. Focus is on recreational value and harmony with natural environment.	Type I: Separate/single-purpose hard-surfaced trails for pedestrians or bicyclists / in-line skaters. Type II: Multipurpose hard-surfaced trails for pedestrians and bicyclists/in-line skaters. Type III: Nature trails for pedestrians. May be hard or soft-surfaced.	Variable.	<b>Park Trail</b>
<b>Connector Trails</b>	Multipurpose trails that emphasize safe travel for pedestrians to and from parks and around the community. Focus is as much on transportation as it is on recreation.	Type I: Separate/single-purpose hard-surfaced trails for pedestrians or bicyclists / in-line skaters located in independent r.o.w. (e.g., old railroad r.o.w.). Type II: Separate/single-purpose hard-surfaced trails for pedestrians or bicyclists/in-line skaters. Typically located within road r.o.w.	Variable.	<b>Connector Trails</b>
<b>On-Street Bikeways</b>	Paved segments of roadways that serve to safely separate bicyclists from vehicular traffic.	Bike Route: Designated portions of the roadway for the preferential or exclusive use of bicyclists. Bike Lane: Shared portions of the roadway that provide separation between motor vehicles and bicyclists, such as paved shoulders.	Variable.	<b>On-Street Bikeways</b>
<b>All-Terrain Bike Trail</b>	Off-road trail for all-terrain (mountain) bikes.	Single-purpose loop trails usually located in larger parks and natural resource areas.	Variable.	<b>All-Terrain Bike Trail</b>
<b>Cross-Country Ski Trail</b>	Trails developed for traditional and skate-style cross-country skiing.	Loop trails usually located in larger parks and natural resource areas.	Variable.	<b>Cross-Country Ski Trail</b>
<b>Equestrian Trail</b>	Trails developed for horseback riding.	Loop trails usually located in larger parks and natural resource areas. Sometimes developed as multipurpose with hiking and all-terrain biking where conflicts can be controlled.	Variable.	<b>Equestrian Trail</b>

Adapted From:

Lancaster, R. A., Ed. Recreation, Park and Open Space Standards and Guidelines. Alexandria, VA: National Recreation and Park Association, 1983.

Mertes, J. D. and J. R. Hall. Park, Recreation, Open Space and Greenway Guidelines. Alexandria, VA: National Recreation and Park Association, 1995.

# **APPENDIX C**

## **Suggested Facility Development Standards**

## APPENDIX C: SUGGESTED FACILITY DEVELOPMENT STANDARDS

ACTIVITY/ FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	NO. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
<b>Badminton</b>	1620 sq. ft.	Singles - 17' x 44' Doubles - 20' x 44' with 5' unobstructed area on all sides.	Long axis north- south.	1 per 5000	¼ - ½ mile	Usually in school, recreation center or church facility. Safe walking or biking access.
<b>Basketball</b>						
<b>1. Youth</b>	2400-3036 sq. ft.	46'-50' x 84'	Long axis north- south.	1 per 5000	¼ - ½ mile	Same as badminton. Outdoor courts in neighborhood and community parks, plus active recreation areas in other park settings.
<b>2. High School</b>	5040-7280 sq. ft.	50' x 84'				
<b>3. Collegiate</b>	5600-7980 sq. ft.	50' x 94' with 5' unobstructed space an all sides.				
<b>Handball (3-4 wall)</b>	800 sq. ft. for 4- wall. 1000 for 3-wall	20' x 40' - Minimum of 10' to rear of 3- wall court. Minimum 20' overhead clearance.	Long axis north- south. Front wall at north end.	1 per 20,000	15-30- minute travel time	4-wall usually indoor as part of multi-purpose facility. 3-wall usually outdoor in park or school setting.
<b>Ice Hockey</b>	22,000 sq. ft. including support area.	Rink 85' x 200' (minimum 85' X 185'. Additional 5000 sq. ft. support area).	Long axis north- south if outdoors.	Indoor- 1 per 100,000. Outdoor- depends on climate	½ - 1-hour travel time	Climate important consideration affecting number of units. Best as part of multi-purpose facility.
<b>Tennis</b>	Minimum of 7,200 sq. ft. single court. (2 acres for complex.)	36' x 78'. 12' clearance on both sides; 21' clearance on both ends.	Long axis north- south.	1 court per 2000	¼ - ½ mile	Best in batteries of 2-4. Located in neighborhood/ community park or near school site.
<b>Volleyball</b>	Minimum of 4,000 sq. ft.	30' x 60'. Minimum 6' clearance on all sides.	Long axis north- south.	1 court per 5000	½ - 1 mile*	Same as other court activities (e.g., badminton, basketball, etc.).
<b>1. Youth</b>	2400-3036 sq. ft.	46'-50' x 84'	Long axis north- south.	1 per 5000	¼ - ½ mile	Same as badminton. Outdoor courts in neighborhood and community parks, plus active recreation areas in other park settings.
<b>2. High School</b>	5040-7280 sq. ft.	50' x 84'				
<b>3. Collegiate</b>	5600-7980 sq. ft.	50' x 94' with 5' unobstructed space an all sides.				
<b>Baseball</b>						
<b>1. Official</b>	3.0-3.85 A minimum	Baselines-90' Pitching distance- 60.5' Foul lines- min. 320' Center field-400'+	Locate home plate so pitcher throwing across sun and batter not facing it. Line from home plate through pitcher's mound to run east-northeast.	1 per 5000	¼ - ½ mile	Part of neighborhood complex. Lighted fields part of community complex.
<b>2. Little League</b>	1.2 A minimum	Baselines-60' Pitching distance- 46' Foul lines-200' Center field-200' - 250'		Lighted-1 per 30,000		
<b>Field Hockey</b>	Minimum 1.5A	180' x 300' with a minimum of 10' clearance on all sides.	Fall season-long axis northwest to southeast. For longer periods, north to south.	1 per 20,000	15-30 minutes travel time	Usually part of baseball, football, or soccer complex in community park or adjacent to high school.



ACTIVITY/ FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	NO. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
<b>Football</b>	Minimum 1.5A	160' x 360' with a minimum of 6' clearance on all sides.	Same as field hockey.	1 per 20,000	15-30 minutes travel time	Same as field hockey.
<b>Soccer</b>	1.7 to 2.1A	195' to 225' x 330' to 360' with a 10' minimum clearance on all sides.	Same as field hockey.	1 per 10,000	1-2 miles	Number of units depends on popularity. Youth soccer on smaller fields adjacent to schools or neighborhood parks.
<b>Golf-Driving Range</b>	13.5A for minimum of 25 tees	900' x 690' wide. Add 12' width for each additional tee.	Long axis southwest/northeast with golfer driving toward northeast.	1 per 50,000	30 minutes travel time	Part of golf course complex as a separate unit. May be privately operated.
<b>1/4-Mile Running Track</b>	4.3A	Overall width-276' length-600' Track width for 8 to 4 lanes is 32'.	Long axis in sector from north to south to northwest/southeast with finish line at northerly end.	1 per 20,000	15-30 minutes travel time	Usually part of high school or community park complex in combination with football, soccer, etc.
<b>Softball</b>	1.5 to 2.0A	Baselines-60' Pitching distance-45' (men) - 40' (women). Fast pitch field radius from plate-225' between foul lines. Slow pitch-275' (men) - 250' (women).	Same as baseball.	1 per 5,000 (if also used for youth baseball)	1/4- to 1/2-mile	Slight difference in dimensions for 16" slow pitch. May also be used for youth baseball.
<b>Multiple Recreation Court (basketball, volleyball, tennis)</b>	9,840 sq. ft.	120' x 80'	Long axis of courts with primary use north-south.	1 per 10,000	1-2 miles	In neighborhood or community parks.
<b>Trails</b>	N/A	Well defined head. Capacity- Rural trails 40 hikers/day/mile. Urban trails-90 hikers/ day/mile.	N/A	1 system per region	N/A	
<b>Archery Range</b>	Minimum 0.65A	300' length x minimum 10' between targets. Roped clear space on sides of range. Minimum of 30' clear space behind targets. Minimum of 90' x 45' with bunker.	Archer facing north + or - 45 degrees.	1 per 50,000	30 minutes travel time	Part of a regional/metro park complex.

ACTIVITY/ FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	NO. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
<b>Combination Skeet and Trap Field (8 station)</b>	Minimum 30A	All walks and structures occur within an area approximately 130' wide by 115' deep. Minimum cleared area is contained within two superimposed segments with 100-yard radii (4 acres). Shot-fall danger zone is contained within two superimposed segments with 300-yard radii (36 acres).	Center line of length runs northeast/southwest with shooter facing northeast.	1 per 50,000	30 minutes travel time	Part of a regional/metro park complex.
<b>Golf</b> 1. Par 3 (18-Hole) 2. 9-hole standard 3. 18-hole standard	<ul style="list-style-type: none"> <li>• 50-60A</li> <li>• Minimum 50A</li> <li>• Minimum 110A</li> </ul>	<ul style="list-style-type: none"> <li>• Average length varies- 600-2700 yards</li> <li>• Average length 2250 yards</li> <li>• Average length 6500 yards</li> </ul>	Majority of holes on north-south axis.	<ul style="list-style-type: none"> <li>• --</li> <li>• 1/25,000</li> <li>• 1/50,000</li> </ul>	½ to 1-hour travel time	9-hole course can accommodate 350 people/day. 18-hole course can accommodate 500-550 people a day. Course may be in community, district, or regional/metro park.
<b>Swimming Pools</b>	Varies on size of pool and amenities. Usually 1 to 2A site.	Teaching-minimum of 25 yards x 45' even depth of 3 to 4 feet. Competitive-minimum of 25m x 16m. Minimum of 27 square feet of water surface per swimmer. Ratio of 2:1 deck vs. water.	None-although care must be taken in siting of lifeguard stations in relation to afternoon sun	1 per 20,000 Pools should accommodate 3% to 5% of the total population at a time.)	15 to 30 minutes travel time	Pools for general community use should be planned for teaching, competitive, and recreational purposes with enough depth to accommodate 1m and 3m diving boards. Located in community park or school site.
<b>Beach Areas</b>	N/A	Beach area should have 50 sq. ft. of land and 50 sq. ft. of water per user. Turnover rate is 3. There should be 3-4A supporting land per A of beach.	N/A	N/A	½ to 1-hour travel time	Should have sand bottom with slope a maximum of 5% (flat preferable). Boating areas completely segregated from swimming areas. In regional/metro parks.

Adapted From:

Lancaster, R. A., Ed. Recreation, Park and Open Space Standards and Guidelines. Alexandria, VA: National Recreation and Park Association, 1983.

Mertes, J. D. and J. R. Hall. Park, Recreation, Open Space and Greenway Guidelines. Alexandria, VA: National Recreation and Park Association, 1995

# **APPENDIX D**

## **Barrier Free Accessibility Requirements for Parks**

## **APPENDIX D: BARRIER FREE ACCESSIBILITY REQUIREMENTS FOR PARKS**

Recreational areas, facilities, and programs play an important role in the life of the community; therefore, it is essential that people with disabilities have an equal opportunity to enjoy these areas and any programs provided. Federal and state laws prohibit discrimination on the basis of disability, and these laws apply to parks and other recreation lands and programs controlled and operated by local units of government. The DNR has a strong commitment to barrier free recreational opportunities in our Department-managed programs and facilities. This commitment extends to those communities that receive recreation grants.

Under the State Utilization of Public Facilities by the Physically Limited Act (1966 PA 1, as amended) all public facilities, including improved areas used for recreation, must meet the barrier free design requirements contained in the state construction code. Under this act, the administration and enforcement related to barrier free design requirements are vested in the local or state government agency responsible for issuing a building permit. If the project does not require a building permit, administration and enforcement of barrier free design requirements are vested in the Department of Licensing and Regulatory Affairs.

Any request for an exception to the barrier free design requirements of the state construction code must be submitted to the Barrier Free Design Board, within the Department of Licensing and Regulatory Affairs (517-241-9328). The Barrier Free Design Board has the responsibility to receive, review, and process requests for exceptions to barrier free design specifications; require appropriate equivalent alternatives when exceptions are granted; and receive, process, and make recommendations for barrier free design rules.

The Department of Justice published revised regulations for Titles II and III of the Americans with Disabilities Act of 1990 "ADA" in the *Federal Register* on September 15, 2010. These regulations adopted revised, enforceable accessibility standards called the *2010 ADA Standards for Accessible Design*, "2010 Standards" or "Standards". The 2010 Standards set minimum requirements – both scoping and technical – for newly designed and constructed or altered state and local government facilities, public accommodations, and commercial facilities to be readily accessible to and usable by individuals with disabilities. The Federal Standards have precedence over State codes.

Adoption of the 2010 Standards also establishes a revised reference point for Title II entities (public entities – State or local government) that choose to make structural changes to existing facilities to meet their program accessibility requirements and it establishes a similar reference for Title III entities (places of public accommodation) undertaking readily achievable barrier removal.

Because the state construction code and 2010 Standard do not apply to many recreation facilities, it is essential that you also be aware of and understand the existing federal standards covering these types of facilities. On September 26, 2013, the Federal Architectural and Transportation Barriers Compliance Board (known as the Access Board) issued updated guidelines, entitled the *Accessibility Guidelines for Outdoor Developed Areas*. These guidelines are enforceable under the Architectural Barriers Act (ABA) Standards for federal agencies on November 26, 2013. They should eventually be adopted as enforceable standards for Title II and III agencies, but until that occurs, the existing ADA Standards must be followed when the two conflict.

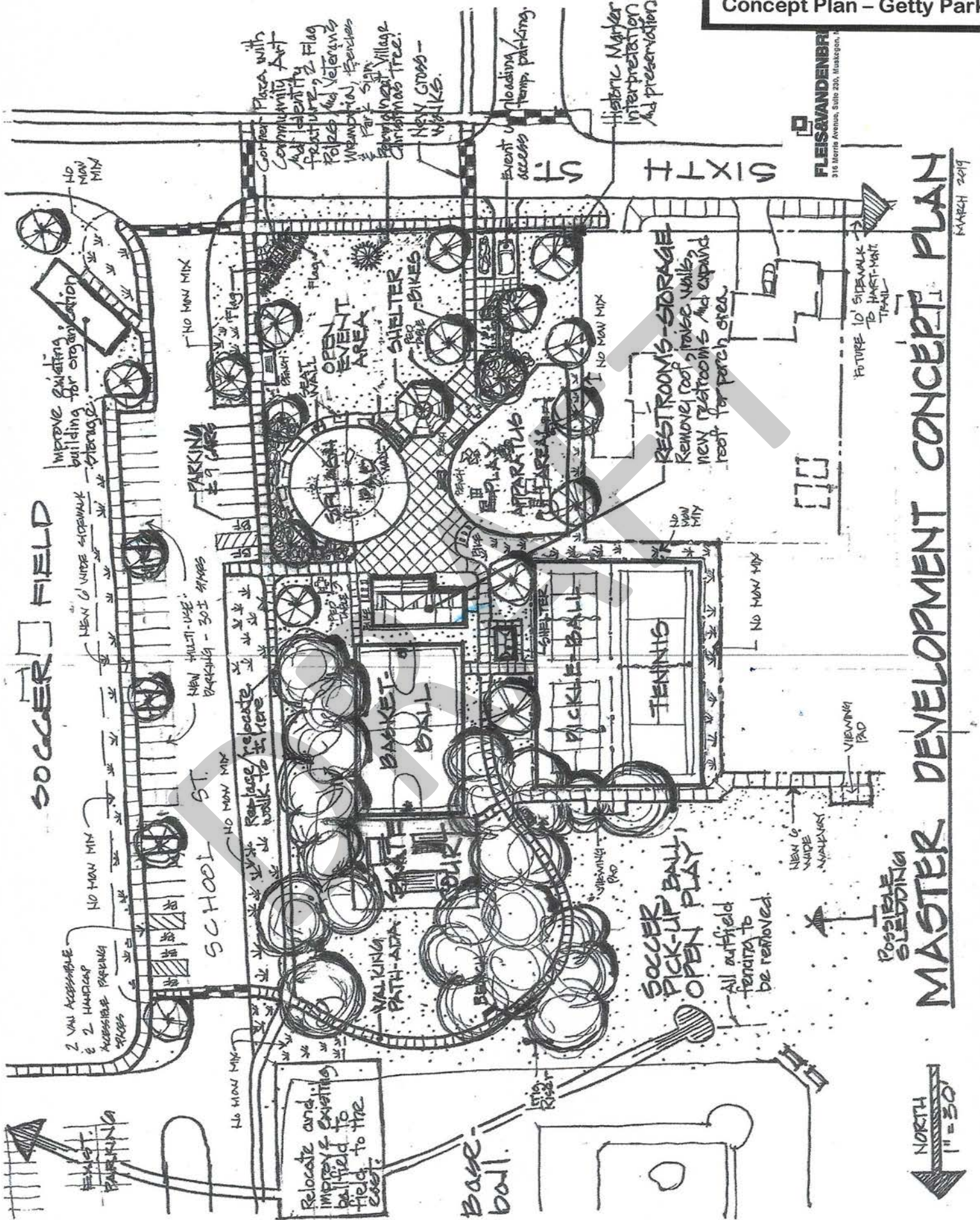
Included in the *Outdoor Guidelines* are technical provisions for the number and types of recreation facilities including camping facilities, picnic facilities, viewing areas, trails and beach access routes. While none of these guidelines has yet been adopted for Title II and III agencies, they represent the best information available on developing barrier free recreation facilities. Questions regarding 2010 ADA Standards and the *Accessibility Guidelines for Outdoor Developed Areas* should be directed to the Department of Justice ADA Technical Assistance, 800-514-0301 (voice) or 800-514-0383 (TTY).

A list of public agencies and organizations that can assist you with questions regarding barrier free accessibility and universal design is provided in Appendices F and G.

**EXHIBIT A**

**MASTER  
DEVELOPMENT  
CONCEPT  
DEVELOPMENT  
PLAN  
GETTY PARK**

FLEIS+WANDENBRI  
 316 Morris Avenue, Suite 230, Muskegon, MI



MASTER DEVELOPMENT CONCEPT PLAN

MARCH 2019



**EXHIBIT B**

**WILLIAM FIELD  
MEMORIAL HART  
MONTAGUE TRAIL**

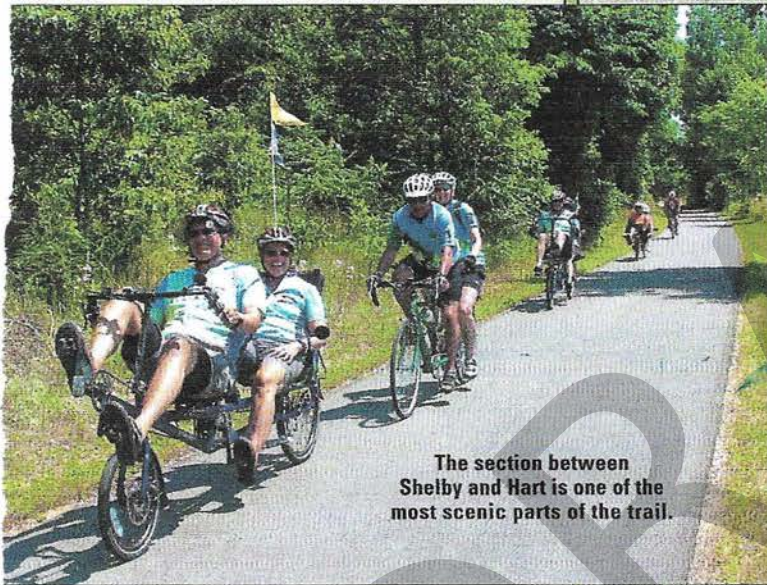


## William Field Memorial Hart-Montague Trail

Experience the joy of riding on 22 miles of smooth new asphalt on the William Field Memorial Hart-Montague Trail.

Michigan's first paved rail trail was completely rebuilt during the summer and fall of 2015 and dedicated with a ribbon-cutting ceremony on July 18, 2016. The trail was widened to 10 feet, resurfaced with asphalt, and several of the bridges, crossings and other infrastructure were reburished to meet new federal ADA standards.

The name of the trail was also updated in 2014 to honor the late William Field, a local asparagus and cherry farmer who was the unstoppable force behind the creation of the trail.



The section between Shelby and Hart is one of the most scenic parts of the trail.

Originally part of the Chicago and West Michigan Railroad, the rail corridor was built in 1872 to connect Pentwater to Grand Rapids. In 1982, William Field led an effort to convert the defunct C&O Railroad line into a recreational trail. After facing local opposition, he spent \$175,000 of his own money to purchase the 22-mile strip of land between Hart and Montague, and then donated it to the Michigan DNR for use as a linear state park. His determination finally paid off, and in 1989, the first 11 miles of the trail was opened for the enjoyment of all.

This classic American rail trail travels along cherry and apple orchards, picture-postcard farms, woodlands and waterways. Connecting John Gurney Park in Hart to the twin cities of Montague and Whitehall, your journey takes you by clusters of wildflowers, flowing fields of asparagus, historic train depots and inviting ice cream stands.

You'll find camping and lodging at both ends of the trail and restaurants and stores in all of the small towns along the way.



William Field Memorial Hart-Montague Trail

**Exhibit B**  
William Field Memorial Hart-Montague Trail



**EXHIBIT C**

**GRANT HISTORY &  
POST  
COMPLETION  
REPORTS**



### Grant History

**Grantee**  
Village of Shelby - Oceana County

<b>Project No.</b> BF91-073	<b>Project County:</b> Oceana	<b>Project Year:</b> 1991
<b>Project Title:</b> Tennis Court Renovation		
	<b>Project Status:</b> Grant Closed	<b>Grant Amount:</b> \$21,700.00

- Scope Item:**
- & drinking fountain
  - Asphalt overlay
  - Color Coat
  - Lighting-Retro Fit
  - Tennis Court Fencing

**Project Description:** Overlay 1-1/2 asphalt paving (to existing courts)

<b>Project No.</b> TF92-035	<b>Project County:</b> Oceana	<b>Project Year:</b> 1992
<b>Project Title:</b> Rail-Trail Enhancements		
	<b>Project Status:</b> Grant Closed	<b>Grant Amount:</b> \$32,700.00

- Scope Item:**
- Grading and Landscaping
  - Interpretive Signing
  - Nature Trail Construction
  - Parking & Asphalt Paving
  - Planting and Appurtances
  - Signing-Exercise Trail
  - Site Prep.-Exercise Trail

**Project Description:** Develop a nature trail adjacent to Piper Creek to compliment the Hart to Montague Rail Trail and provide landscaping and improve parking at new shelter building.

<b>Total Number of Projects:</b>	2
<b>Total Amount of Grant Given:</b>	\$54,400.00

December 23, 2019

Post Completion Grant Inspection Reports  
Grants Management  
Michigan Department of Natural Resources  
PO Box 30425  
Lansing, MI 48909-7925

RE: Village of Shelby, Oceana County, MI  
Post Completion Reports

To Whom It May Concern;

The Village of Shelby is currently in the process of updating its 5-year master plan for parks and recreation. As you know, one of the requirements is to provide your department with updated post completion reports relating to previous grant awards.

Attached please find the following post completion reports:

- **Project #:** BF91-073
- **Project Title:** Tennis Court Renovation
  
- **Project #:** TF92-035
- **Project Title:** Rail Trail Enhancements

After your review should you have any questions or need additional information please feel free to contact me at 1-231-861-4400 or by email at [administrator@shelbyvillage.com](mailto:administrator@shelbyvillage.com).

Thank you.

Sincerely,

Robert J. F. Widigan, Village Administrator  
Village of Shelby

attach



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [X] MICHIGAN NATURAL RESOURCES TRUST FUND [ ] CLEAN MICHIGAN INITIATIVE
[ ] LAND AND WATER CONSERVATION FUND [ ] RECREATION PASSPORT [ ] BOND FUND

GRANTEE: Village of Shelby

PROJECT NUMBER: TF92-035

PROJECT TYPE: Development

PROJECT TITLE: Rail Trail Enhancements

PROJECT SCOPE: Develop a nature trail adjacent to Piper Creek

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: Village of Shelby, Robert Widigan, Village Administrator, 218 N. Michigan Avenue, 1-231-861-4400, Shelby, MI 49455, administrator@shelbyvillage.com

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [X] Yes [ ] No
Please see "Comment" Section for details.

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [ ] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [X] Yes [ ] No
Please see "Comment" Section for details.

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [ ] No

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [ ] No
The William Field Memorial Hart Trail is being maintained along with the parking lot.

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [ ] Yes [X] No

**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

Yes  No

See note in Comment Section

**GENERAL**

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

Yes  No  N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

Yes  No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

Yes  No

What are the hours and seasons for availability of the site?

Based upon the weather conditions, year round sunrise to sunset

**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**

**SITE DEVELOPMENT:** The amenities installed with the grant funds (exercise equipment & signing) were removed in recent years due to age - being obsolete and past their life expectancy. Exercise equipment was removed based upon meeting with representatives of MDNR in regard to the renovation of the William Field Memorial Hart Montague Trail. The options provided to the Village by the rep from MDNR were: 1) repair/replace the exercise equipment, or 2) remove the exercise equipment. The Village elected and approved to remove the exercise equipment. The Village, due to costs, elected to remove the exercise equipment.

The nature trail to our knowledge was allowed to grow over. I would like to note that this project and the removal of the amenities occurred before my tenure with Shelby. Unfortunately, Village records relating to the deterioration of the nature trail and exercise equipment cannot be located.

**SITE QUALITY:** The maintenance schedule on the William Field Memorial Hart Montague Trail is completed throughout the year by a contractual arrangement between MDNR and a local individual.



**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Robert J. F. Widigan

Please print

\_\_\_\_\_  
*Grantee Authorized Signature*

\_\_\_\_\_  
Date

Paul Inglis

Please print

\_\_\_\_\_  
*Witness Signature*

\_\_\_\_\_  
Date

**Send completed report to:**

**POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**

**DRAFT**



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [ ] MICHIGAN NATURAL RESOURCES TRUST FUND [ ] CLEAN MICHIGAN INITIATIVE
[ ] LAND AND WATER CONSERVATION FUND [ ] RECREATION PASSPORT [X] BOND FUND

GRANTEE: Village of Shelby

PROJECT NUMBER: BF91-073

PROJECT TYPE: Tennis Court Renovation

PROJECT TITLE: Tennis Court Renovation

PROJECT SCOPE: Drinking foundation, asphalt overlay, color coat, lighting retro, fence

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Row 1: Village of Shelby, Robert Widigan, Village Administrator, 218 N. Michigan Avenue, 1-231-861-4400, Michigan, MI 49455, administrator@shelbyvillage.com

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [ ] Yes [X] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [ ] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [X] Yes [ ] No
Please comment in "Comment" Section below

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [ ] No

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [ ] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [ ] Yes [X] No

## POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

Yes  No

Please see comment in "Comment" Section

### GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

Yes  No  N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

Yes  No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

Yes  No

What are the hours and seasons for availability of the site?

Courts are available to the public, based upon playable weather, sunrise to sunset

### COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

**SITE DEVELOPMENT:** By definition obsolete means no longer used or out of date. Tennis Courts at Getty Park are being used regularly but definitely out of date by standards of the MDNR since they are well over 20 years old. These tennis courts will be a part of the Village's upcoming Phase 2 grant application for the renovation of Getty Park. Currently the Village's Phase 1 Trust Fund Grant for this park is being evaluated.

**SITE QUALITY:** Public Works Department on a regular basis cleans the surface of the courts, when needed, removes weeds, leaves on a as need basis, repairs tennis nets courts.





**POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Robert J. F. Widigan

Please print

Grantee Authorized Signature

Date

Paul Inglis

Please print

Witness Signature

Date

Send completed report to:

**POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**

**DRAFT**

**EXHIBIT D**

**PUBLIC NOTICES  
AND MEETING  
MINUTES**

# Shelby Village approves sale of Industrial Park lot to Valley City Metal

By Sharon Hallack

CONTRIBUTING WRITER

SHELBY — Shelby Village approved the sale of Lot 4 on Industrial Park Drive in Shelby at its Tuesday, Nov 12 regular council meeting.

Lot 3, the location of Valley SP Land, LLC (DBA Valley City Metal Products Inc) is just south of Lot 4, a lot approximately 120-by-300 ft. Valley City Metals is owned by David Beckman of Shelby.

Realtor Larry Byl presented the sale information to the council saying, "When I was village president in 1994, Jim Frank Sr, the former owner of Valley City Metals, purchased Lot 5 (the lot just south of the Shelby Optimist Club) from Shelby Village, thinking that was the lot immediately next door, however, at that time the plat was new and the legal description

for Lot 3 was still a "metes and bounds" description (irregular in shape and size). The Beckmans have offered to purchase Lot 4 from the village for \$2,500 with the idea of possibly expanding the business in the future. Due to the type of lot this parcel is and the fact that it is not usable by the village, I recommend the village accept this offer."

Council member Andy Near commented, "Twenty-five hundred dollars doesn't seem like a lot of money, however, given the lot's size and the work that will be needed to make it a usable property, who else is going to buy it?"

"I estimate it could take \$10,000 to just push the stumps out and haul fill in," said Byl.

The entire council voted in favor of the sale and welcome Valley City's possible expansion in the future.

The Parks and Recreation Board would like to remind residents to help with the development of the 2020-2025 Parks & Recreation Plan by completing the parks survey found on the village's Facebook page. In addition there will be a Parks, Recreation & Buildings Committee Meeting Nov. 25, beginning at 5:30 p.m. at the village hall. The public is invited to attend and give input on its vision for Shelby's parks and other possible parks and rec projects for the future.

The 2020-2025 draft of the Parks & Recreation Plan will be available from Dec. 2, through Jan. 3, for public inspection and review. A public hearing has been scheduled for Jan. 6, at 6:30 p.m. at the Shelby Village Hall to take comments on the 2020-2025 Parks & Recreation Plan and for the council to consider the plan.

one of the city's historic buildings. Because the structure has started to collapse, creating an unsafe and unattractive nuisance, it is not a viable building anymore. The city needs to remove it. The formal bidding process was opened, and only one other bid was received. Ken Adams Excavating submitted a bid of \$14,874. Hallack Contracting's original bid remained unchanged at \$20,142. The council voted in favor of accepting Adams' bid in the amount of \$14,874.

"While it is unfortunate to lose this part of our city's history, there will be a couple of parts of the building that will be kept for historical purposes," said Mayor Ron LaPorte.

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873-5602



# AGENDA

Parks, Recreation & Buildings Committee  
Tuesday, November 5, 2019  
Committee Meeting 4:40 P.M.



**\*All Cell Phones must be on Silent or Shut Off\***

## Agenda Topics:

1. Call to Order:
2. Roll Call:       Committee Members: Near, Sutton, Inglis  
                      Village Staff: Widigan, Wilson  
                      Public:
3. Pledge of Allegiance:
4. Review minutes of the previous meeting:
  - a.) October 2, 2019 AR
5. Additions to Agenda:
- \* 6. Public Hearing: Village Parks & Their Amenities / 2020-2025 Parks & Recreation Plan \*
7. Old Business:
  - a) Discussion on Park Tour
    - o Renovations in Parks, Development in Parks, and General Thoughts for Potential Greenspace Acquisition
8. New Business:
  - a) Review of 2020-2025 Parks & Recreation Plan Draft to Date – Projector Presentation D
    - i. Parks Plan Community Survey D
    - ii. Public Review Period for 2020-2025 Parks & Recreation Plan D
  - b) Accessibility Evaluation of Shelby Parks – Proposal AR
  - c) Rail Trail Grant TF92-035 D
9. Public Participation (Public Comment Process on back of agenda):
10. Adjournment:

way o The village of Shelby has a brand new website -  
check it out here!



Village of Shelby

November 4 at 1:23 PM ·

Join us for tomorrow's Parks, Recreation, and Buildings Committee meeting!



8 Share

### Committee Meeting

Village of Shelby  
218 N. Michigan Ave  
Shelby, MI 49455

# PARKS, RECREATION & BUILDINGS COMMITTEE MEETING & PUBLIC HEARING

Tuesday, November 5, 2019  
4:40 P.M.

The purpose of this Public Hearing is to provide Shelby Residents the opportunity to have input on improving the Village's parks and their amenities.



1 Shar

Committee Meeting  
PARKS, RECREATION & BUILDINGS COMMITTEE MEETING & PUBLIC HEARING

Tuesday, November 5, 2019  
4:40 P.M.

The purpose of this Public Hearing is to provide Shelby Residents the opportunity to have input on improving the Village's parks and their amenities.

3 Share



Comments 6 Share

Posted By: R. Widigan

3



Village of Shelby

1.4K like this · Government Organization

3 Shares

Nov 5 ·

Stop by the Village Hall on Wednesday, November 13 from 2:30-4:30 P.M. to talk with Congressman Huizenga's staff.

Like

Comment

Share

Congressman Bill Huize  
Mobile Office Hours

will be available for meet... will be available for meet...

Wednesday, November 13  
2:30 PM - 4:30 PM  
Village of Shelby Office  
218 N. Michigan Avenue, Shelby

...will be available for meet...



### INTRODUCING Marian Fuller, MD

**Growing with Purpose**  
We are excited to welcome Marian Fuller, MD to Spectrum Health Ludington Hospital Obstetrics & Gynecology.  
Call 231.843.6767 or visit our website to make an appointment.

Spectrum Health Ludington Hospital  
Obstetrics & Gynecology  
250 North Hudson Road  
Ludington, MI 49423  
SpectrumHealth.org/Ludington



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#### Help Wanted

**RETAIL TEAM LEADER**  
- part time -

[click here for details](#)

#### CLASSIFIEDS/HELP WANTED



#### Help Wanted

**LIFEGUARDS**

[click here for details](#)

#### CLASSIFIEDS/HELP WANTED

## Public Notice, Village of Shelby: Parks & Recreation Plan 2020-2025

October 31, 2019



Public Notice, Village of Shelby

#### Parks & Recreation Plan 2020- 2025

#### Parks, Recreation & Buildings Committee Meeting

The Village of Shelby Parks, Recreation & Buildings Committee will hold a Public Hearing on Tuesday, November 5, 2019, 4:40 P.M. at the Shelby Village Hall, 218 N. Michigan Avenue regarding the Village of Shelby 2020-2025 Parks & Recreation Plan. Residents of Shelby are encouraged to attend the Parks, Recreation & Buildings Committee meeting

#### TO: ALL PERSONS INTERESTED

The purpose of this Public Hearing is to provide Shelby Residents the opportunity to have input on improving the Village's parks and its amenities. The Parks & Recreation Plan will include an inventory Shelby parks, goal, and objectives as well as an action plan to complete potential park projects during the five-year time period. As a Stakeholder in the Village of Shelby, residents providing input is a valuable tool for the creation and completion of the Plan. Comments made will be a part of the Village's updated Parks & Recreation Plan.

If you are unable to attend this Public Hearing, written comments can be mailed to Robert Widigan,

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**NOTICE OF  
PUBLIC NOTICE  
PARKS & RECREATION PLAN 2020- 2025  
PARKS, RECREATION & BUILDINGS  
COMMITTEE MEETING**

The Village of Shelby Parks, Recreation & Buildings Committee will hold a Public Hearing on Tuesday, November 5, 2019, 4:40 P.M. at the Shelby Village Hall, 218 N. Michigan Avenue regarding the Village of Shelby 2020-2025 Parks & Recreation Plan. Residents of Shelby are encouraged to attend the Parks, Recreation & Buildings Committee meeting

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If you are unable to attend this Public Hearing, written comments can be mailed to Robert Widigan, Village Administrator, 218 N. Michigan Avenue, Shelby, MI 49449.

*Robert Widigan*  
Village Administrator  
Village of Shelby, Michigan

OLENA'S HERALD JOURNAL

10.31.2019

# **NOTICE OF PUBLIC NOTICE**

## **PARKS & RECREATION PLAN 2020- 2025 PARKS, RECREATION & BUILDINGS COMMITTEE MEETING**

The Village of Shelby Parks, Recreation & Buildings Committee will hold a Public Hearing on Tuesday, November 5, 2019, 4:40 P.M. at the Shelby Village Hall, 218 N. Michigan Avenue regarding the Village of Shelby 2020-2025 Parks & Recreation Plan. Residents of Shelby are encouraged to attend the Parks, Recreation & Buildings Committee meeting

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If you are unable to attend this Public Hearing, written comments can be mailed to Robert Widigan, Village Administrator, 218 N. Michigan Avenue, Shelby, MI 49449.

*Robert Widigan*  
Village Administrator  
Village of Shelby, Michigan

\**POSTED AT*  
*VILLAGE HALL*\*  
\*\*



Started park Tour at 10:00am EST. Members of the Shelby Council present were Paul Inglis, Andy Near. Shelby Staff: Robert Widigan, Greg MacIntosh. Also Parks Consultant Volunteer, John Wilson. Guest present Kelsey Mecher, Jodi Nichols, Ann Byl, Ann & Noreen Campagna. The park tour was also being streamed on Facebook throughout the day.

**Side Notes:**

- Purchase actual park signs - all alike
- Surveys for all parks
- Title searches for all parks
- 24 hour overnight parking
- Better signage - Out front of every part that has village of Shelby symbol and explanation the park
- Pocket park by Magooz Flooring
- Lot east of Horseshoe park - purchase to expand park.
- Trail County - WMSRDC (Stephen)
- Patio under trash cans.

**William Field Memorial Hart-Montague Rail Trail - 10:00**

- Municipal Lot A: Remove paved driveway along the west side of Hayes Law - replace with landscaping.
- Walkway from Lot B to Lot A - zig-zag (e.g. go from Lot B to the trail, then move north closer to Hayes Law, and connect it to the Alleyway.
- Wood picnic tables with steel legs.
- Plant raspberries, grapes, hardy fruit by pavilion. Also natural landscaping (no mow areas).
- Amphitheater behind pavilion in empty Village lot along Walnut.
- Bike repair shop - John W.
- ADA drinking fountain - see the "bike shop" in PTW.
- Surveys for all parks in Village - talk to Noah and ask for a quote.
- Porta Potty - privacy around it.

**Nichols Horseshoe Park - 10:50**

- Better signage for park.
- West Mi Horseshoe Company - Sponsor/donate?
- Parking along Devier Street
- Trees - plant larger trees.
- Wood "horseshoe" around pits.
- Water source & ADA drinking fountain
- Oceana Foods donate money to park? Maybe name Oceana Foods Park.
- Update / new pits.
- Horseshoe Park with Farm To Table.

**Memorial Park - 11:30**

- Ross Field - Ask Ross regarding cannon
- Michigan bulb catalog
- Possible for location for electronics sign
- Make canon focal point of park remove maple tree add in longer lasting flower/landscaping.
- Trim maple trees up higher

- Put electronic sign alongside state street roughly middle of park
- Remove more trees (KEEP two trees at N corner and tree beside cannon just NW)
- Water fountain where drinking fountain is

#### **Wesco Park - 12:00**

- Remove bushes (blight)
- New mulch - black
- Trim up all trees
- Remove rocks
- Possibly remove two center trees
- Concrete pad for trash can
- Ryerson steel edging
- Park donated by homeowner to the West
- Black dirt alongside of sidewalk
- Stop by Guy's house to get flowers
- When replacing sidewalks use Act 51 to add in ADA stamps

#### **Walnut Park - 12:15**

- No water
- No identified place to park - add in diagonal parking underneath power lines west side of park - no parking beside soccer nets - could put it down by the sack and under power lights
- Make the cul-de-sac larger
- Add signage along side rail trail in park talking about businesses downtown Shelby
- Assess trees on the south side of the park possibly remove most of the Elms
- No grills
- Put in no mow areas along side rail
- Put in welcome to Shelby sign in the park on the north end of park

#### **Tank Park - 1:00**

- Privacy fence between park and DPW garage
- Trim up trees
- Community paint tank day (olive drab) - keep talking to AM Legion and VFW
  - Do paint with kids, am legion, and VFW - history of tank
- Contact US Senate regarding funds to refurbish tank

#### **Getty Park - 1:30**

- See conceptual drawing of Getty Park
- Attend school board meeting - list facts
- Sidewalk connecting GP to Rail Trail

#### **Mead Park - 2:30**

- Update fencing at Mead Field
- Topographical survey of park
- Bridge across Piper Creek
- Small campground

<p>Park Tour was completed, the group concluded the meeting at 3:45 PM</p>
--

Crystal Budde  
Minutes Respectfully Submitted by Crystal Budde, Village Clerk/Treasurer

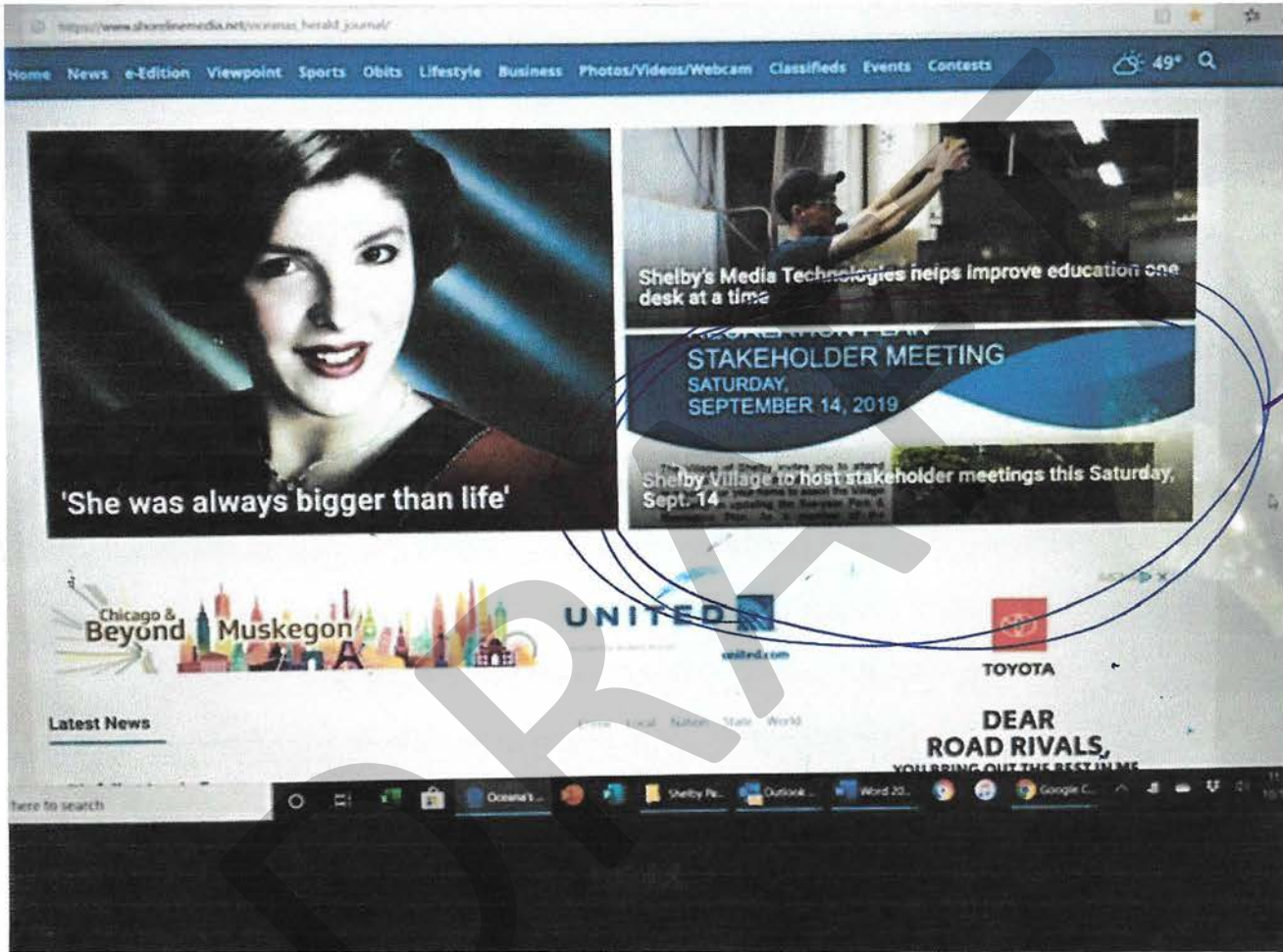
Approved

9-23-19  
Date

DRAFT

**John Wilson**

**From:** John Wilson <snodawg618@att.net>  
**Sent:** Thursday, October 17, 2019 11:39 AM  
**To:** John Wilson  
**Subject:** Shelby



John W. Wilson  
Sent from my iPhone

## John Wilson

---

**From:** Robert Widigan <administrator@shelbyvillage.com>  
**Sent:** Thursday, September 12, 2019 8:46 AM  
**To:** John Wilson  
**Subject:** FW: Invitation Recreation Plan Stakeholder Meeting

**From:** Shoreline Media Group <support@ludingtondailynews.com>  
**Sent:** Thursday, September 12, 2019 9:06 AM  
**To:** Robert Widigan <administrator@shelbyvillage.com>  
**Subject:** Invitation Recreation Plan Stakeholder Meeting

Here is what your post looks like in the eMail Marketing that was sent out. Thanks Banks

---

DRAFT

# INVITATION

## RECREATION PLAN STAKEHOLDER MEETING

SATURDAY,  
SEPTEMBER 14, 2019

The Village of Shelby invites you to attend the Parks & Recreation stakeholder meeting in a park near your home to assist the Village of Shelby in updating the five-year Park & Recreation Plan. As a member of the community, you are a key stakeholder, and your opinions are value to the planning process. You will have a voice in how Village parks will benefit you and your neighborhood.



Join representatives from the Village's Parks, Recreation & Buildings Committee on Saturday, September 14 to discuss the following:

- The benefits of our local parks
- Possible improvements to the park in your neighborhood
- Potential avenues of funding for future park projects and improvements

Village Officials will be visiting the following parks on September 14, 2019 at the time.

- **10:00 A.M. – William Field Memorial Hart Montague Tr. Trail Pavilion**
- **10:45 A.M. – Nichols Horseshoe Park, Lincoln Street & E. 3<sup>rd</sup> St**
- **11:15 A.M. – Memorial Park, N. Maple Street & E. 3<sup>rd</sup> St**
- **11:45 A.M. – Wesco Park, 4<sup>th</sup> Street & State Street**
- **12:15 P.M. – Walnut Park, Walnut Street & West 5<sup>th</sup> St**
- **12:45 P.M. – Tank Park, Industrial Park Drive & W. 6<sup>th</sup> St**

**EXHIBIT E**

**2019 RECREATION  
SURVEY**

# Shelby Parks and Recreation Survey 2019

0

SUMMARY **UPGRADE DESIGN SURVEY** PREVIEW & SCORE COLLECT RESPONSES **ANALYZE RESULTS** PRESENT RESULTS

RESPONDENTS: 27 of 27

SAVE AS

QUESTION SUMMARIES INSIGHTS AND DATA TRENDS NEW! INDIVIDUAL RESPONSES

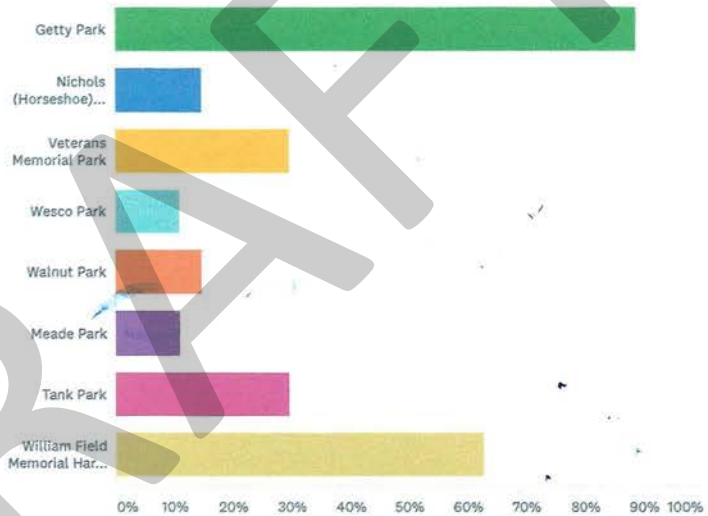
Page 1: Parks & Recreation Plan 2020-2025

Q1

Customize Save as

### Do you use Shelby Parks? (Please Select all that Apply)

Answered: 27 Skipped: 0



#### ANSWER CHOICES

#### RESPONSES

ANSWER CHOICES	PERCENTAGE	COUNT
▼ Getty Park	88.89%	24
▼ Nichols (Horseshoe) Park	14.81%	4
▼ Veterans Memorial Park	29.63%	8
▼ Wesco Park	11.11%	3
▼ Walnut Park	14.81%	4
▼ Meade Park	11.11%	3
▼ Tank Park	29.63%	8
▼ William Field Memorial Hart Montague Trail	62.96%	17

Total Respondents: 27

Q2

Customize Save as

### Approximately how often do you visit a Shelby Park?

Answered: 27 Skipped: 0



EXPORTS

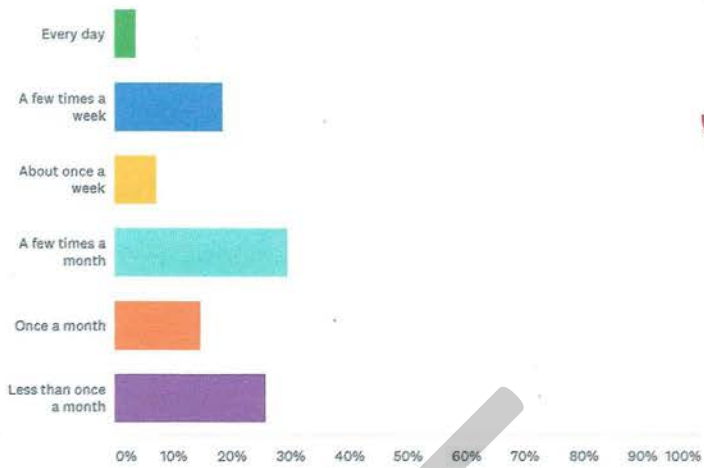
ENGLISH

PAID FEATURE

About SurveyMonkey Charts in PDF, XLS, CSV, PPTX or SPSS format  
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UPGRADE

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ANSWER CHOICES

- Every day
- A few times a week
- About once a week
- A few times a month
- Once a month
- Less than once a month

RESPONSES

Percentage	Count
3.70%	1
18.52%	5
7.41%	2
29.63%	8
14.81%	4
25.93%	7

Total Respondents: 27



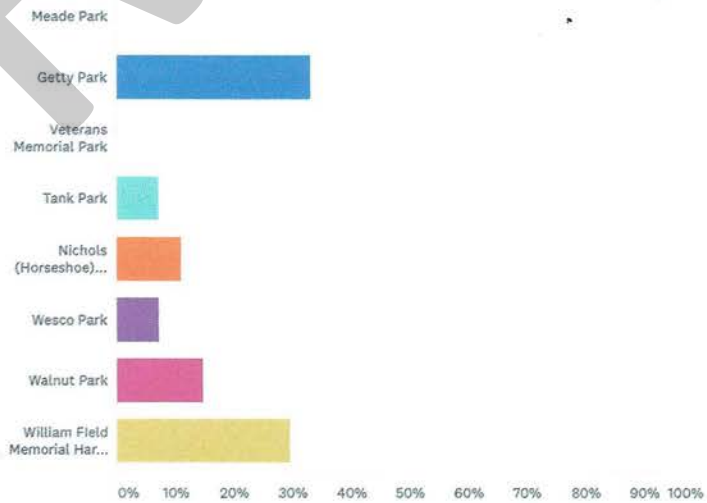
Customize

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Q3

The closest Shelby Park to my home is?

Answered: 27 Skipped: 0



ANSWER CHOICES

- Meade Park
- Getty Park
- Veterans Memorial Park

RESPONSES

Percentage	Count
0.00%	0
33.33%	9
0.00%	0

Total Respondents: 27



EXPORTS



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ANSWER CHOICES

- ▼ Tank Park
- ▼ Nichols (Horseshoe) Park
- ▼ Wesco Park
- ▼ Walnut Park
- ▼ William Field Memorial Hart Montague Park

RESPONSES

Tank Park	7.41%	2
Nichols (Horseshoe) Park	11.11%	3
Wesco Park	7.41%	2
Walnut Park	14.81%	4
William Field Memorial Hart Montague Park	29.63%	8

Total Respondents: 27

Q4

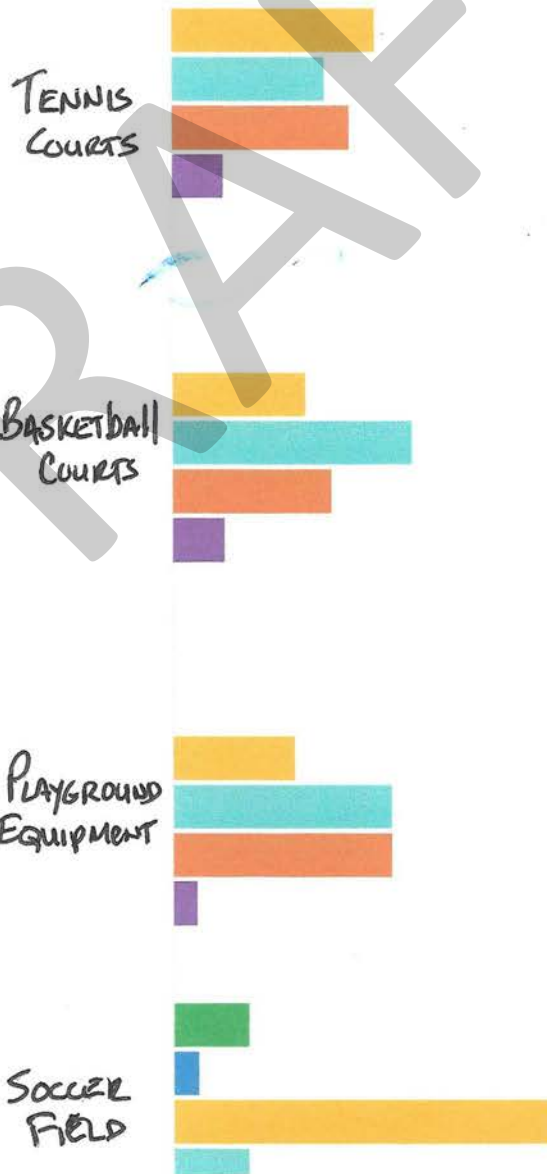


Customize

Save as

How satisfied are you with the following features in any of the Shelby parks?

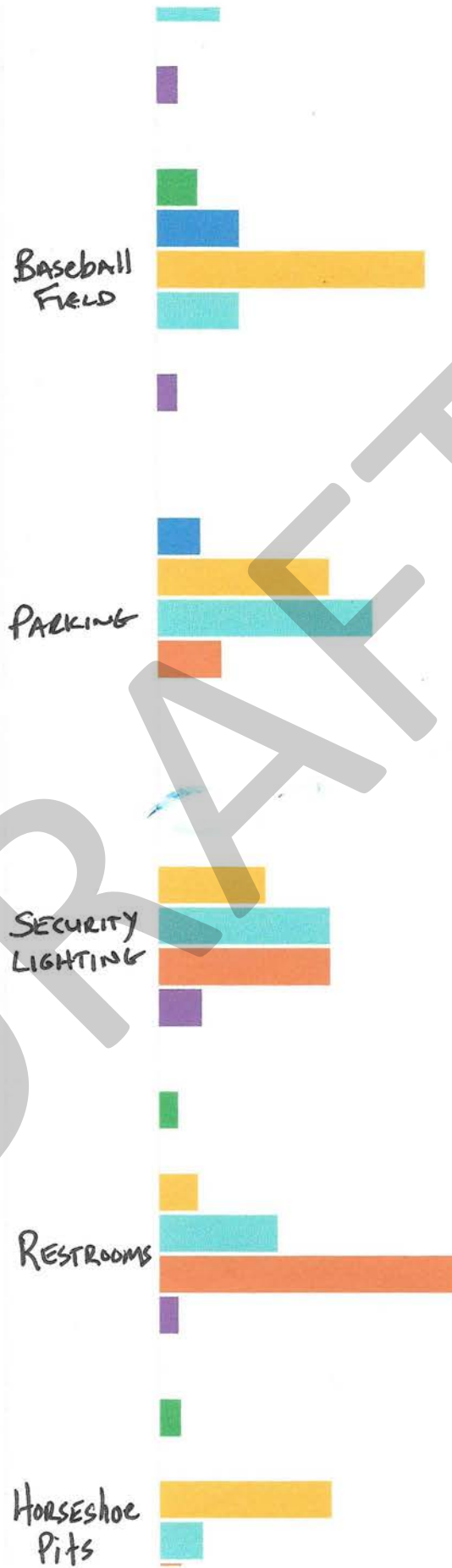
Answered: 26 Skipped: 1



EXPORTS

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EXPORTS



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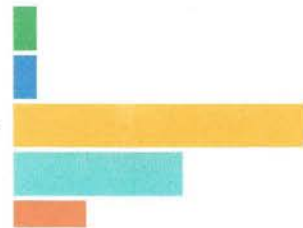
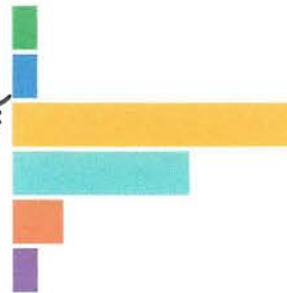
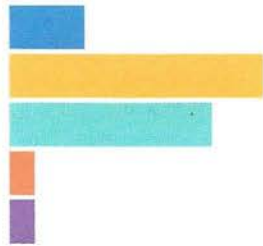
PICNIC FACILITIES

WALKING PATHS

LANDSCAPING

MAINTENANCE OF THE PARKS

OPEN PLAYSPACE



DRAFT



EXPORTS



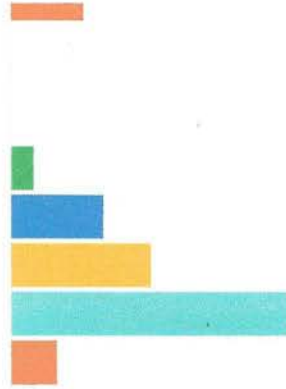
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SEATING  
PASSIVE  
AREAS



■ Strongly Satisfied
 ■ Somewhat Satisfied
 ■ Satisfied
 ■ Somewhat Disagree
 ■ Strongly Disagree
 ■ N/A

	STRONGLY SATISFIED	SOMEWHAT SATISFIED	SATISFIED	SOMEWHAT DISAGREE	STRONGLY DISAGREE	N/A
▼ Tennis Courts	0.00% 0	0.00% 0	34.78% 8	26.09% 6	30.43% 7	8.70% 2
▼ Basketball Courts	0.00% 0	0.00% 0	22.73% 5	40.91% 9	27.27% 6	9.09% 2
▼ Playground Equipment	0.00% 0	0.00% 0	20.83% 5	37.50% 9	37.50% 9	4.17% 1
▼ Soccer Field	13.04% 3	4.35% 1	65.22% 15	13.04% 3	0.00% 0	4.35% 1
▼ Baseball Field	8.33% 2	16.67% 4	54.17% 13	16.67% 4	0.00% 0	4.17% 1
▼ Parking	0.00% 0	8.70% 2	34.78% 8	43.48% 10	13.04% 3	0.00% 0
▼ Security Lighting	0.00% 0	0.00% 0	21.74% 5	34.78% 8	34.78% 8	8.70% 2
▼ Restrooms	4.00% 1	0.00% 0	8.00% 2	24.00% 6	60.00% 15	4.00% 1
▼ Horseshoe Pits	4.35% 1	0.00% 0	34.78% 8	8.70% 2	4.35% 1	47.83% 11
▼ Picnic Facilities	0.00% 0	13.04% 3	43.48% 10	34.78% 8	4.35% 1	4.35% 1
▼ Walking Paths	12.00% 3	4.00% 1	56.00% 14	16.00% 4	4.00% 1	8.00% 2
▼ Landscaping	4.35% 1	0.00% 0	34.78% 8	43.48% 10	8.70% 2	8.70% 2
▼ Maintenance of the Park	4.35% 1	4.35% 1	47.83% 11	30.43% 7	8.70% 2	4.35% 1
▼ Open Playspace	4.17% 1	4.17% 1	50.00% 12	29.17% 7	12.50% 3	0.00% 0
▼ Seating, Passive Relaxing Areas	4.00% 1	16.00% 4	24.00% 6	48.00% 12	8.00% 2	0.00% 0

Q5



Customize

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When you are at a Shelby Park, are you?

Answered: 27 Skipped: 0



EXPORTS

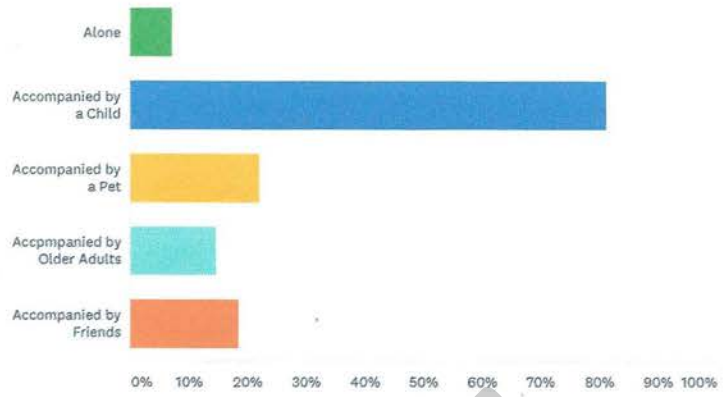


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ANSWER CHOICES

- Alone
- Accompanied by a Child
- Accompanied by a Pet
- Accompanied by Older Adults
- Accompanied by Friends

RESPONSES

Alone	7.41%	2
Accompanied by a Child	81.48%	22
Accompanied by a Pet	22.22%	6
Accompanied by Older Adults	14.81%	4
Accompanied by Friends	18.52%	5

Total Respondents: 27

Q6

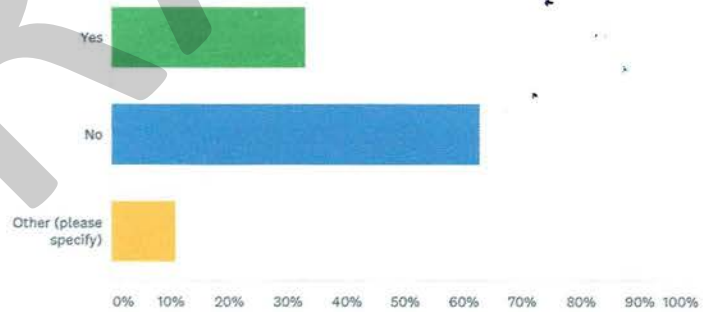


Customize

Save as

### Existing amenities in Shelby Parks meet the leisure needs of Residents

Answered: 27 Skipped: 0



ANSWER CHOICES

- Yes
- No
- Other (please specify)

RESPONSES

Yes	33.33%	9
No	62.96%	17
Other (please specify)	11.11%	3

Total Respondents: 27

Q7



Customize

Save as

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### Should the Village of Shelby initiate a comprehensive plan to improve all existing Parks in the Village

Answered: 27 Skipped: 0



Other (please specify)

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

ANSWER CHOICES	RESPONSES	
Yes	88.89%	24
No	11.11%	3
Other (please specify)	Responses 0.00%	0

Total Respondents: 27

Q8

[Customize](#) [Save as](#)

### Should the Village of Shelby create new parks in various areas of the community where there are no park facilities

Answered: 27 Skipped: 0



Other (please specify)

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

ANSWER CHOICES	RESPONSES	
Yes	48.15%	13
No	48.15%	13
Other (please specify)	Responses 7.41%	2

Total Respondents: 27

Q9

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### What improvements/new development would you and your family like to see in Shelby Parks



EXPORTS

Answered: 27 Skipped: 0



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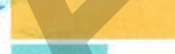
NATURE TRAILS



CAMPGROUND FACILITY



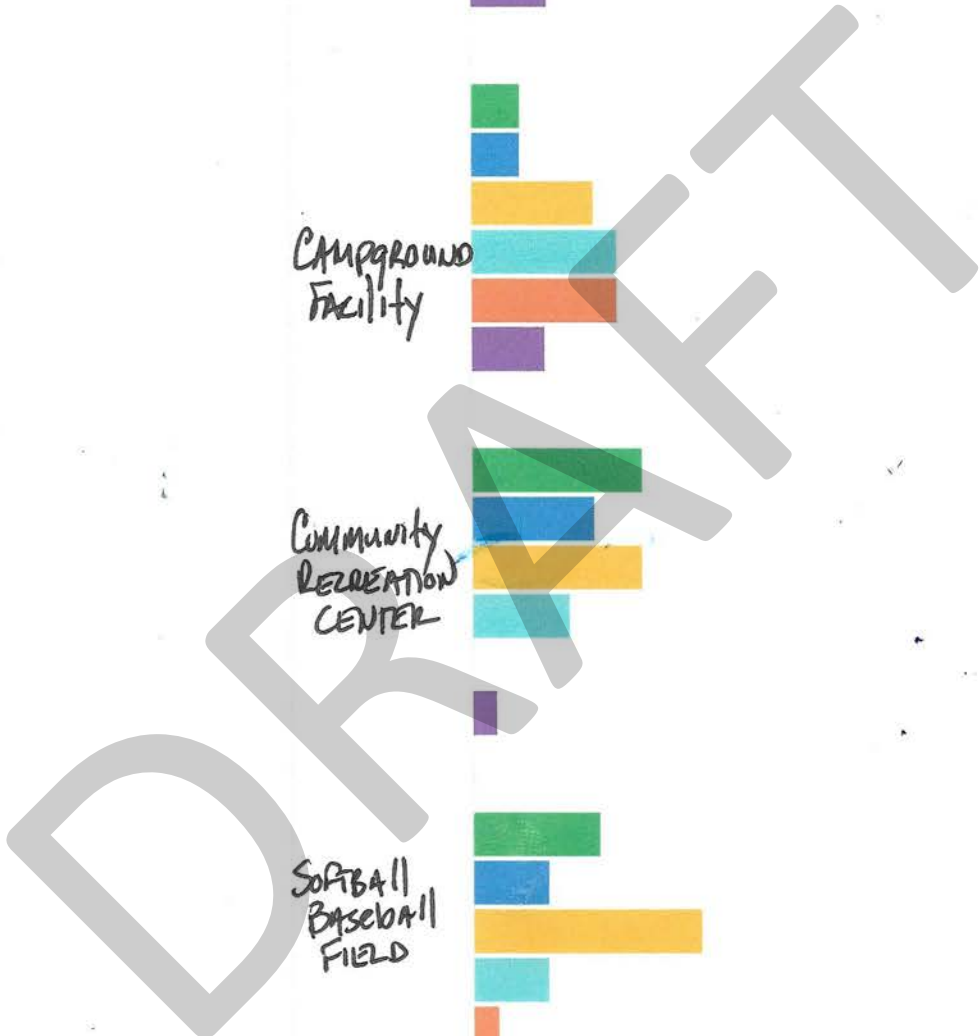
COMMUNITY RECREATION CENTER



SOFTBALL BASEBALL FIELD



SOCCER FIELD







EXPORTS



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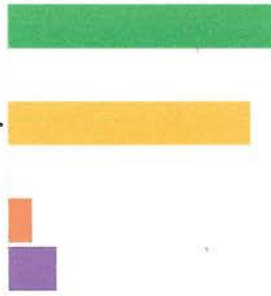
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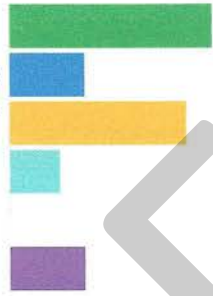
[Learn more >](#)



BASKETBALL  
COURTS



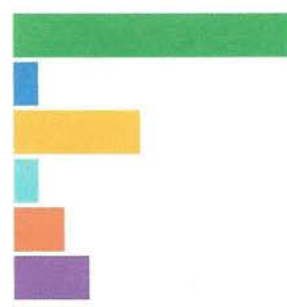
PICKLEBALL  
COURTS



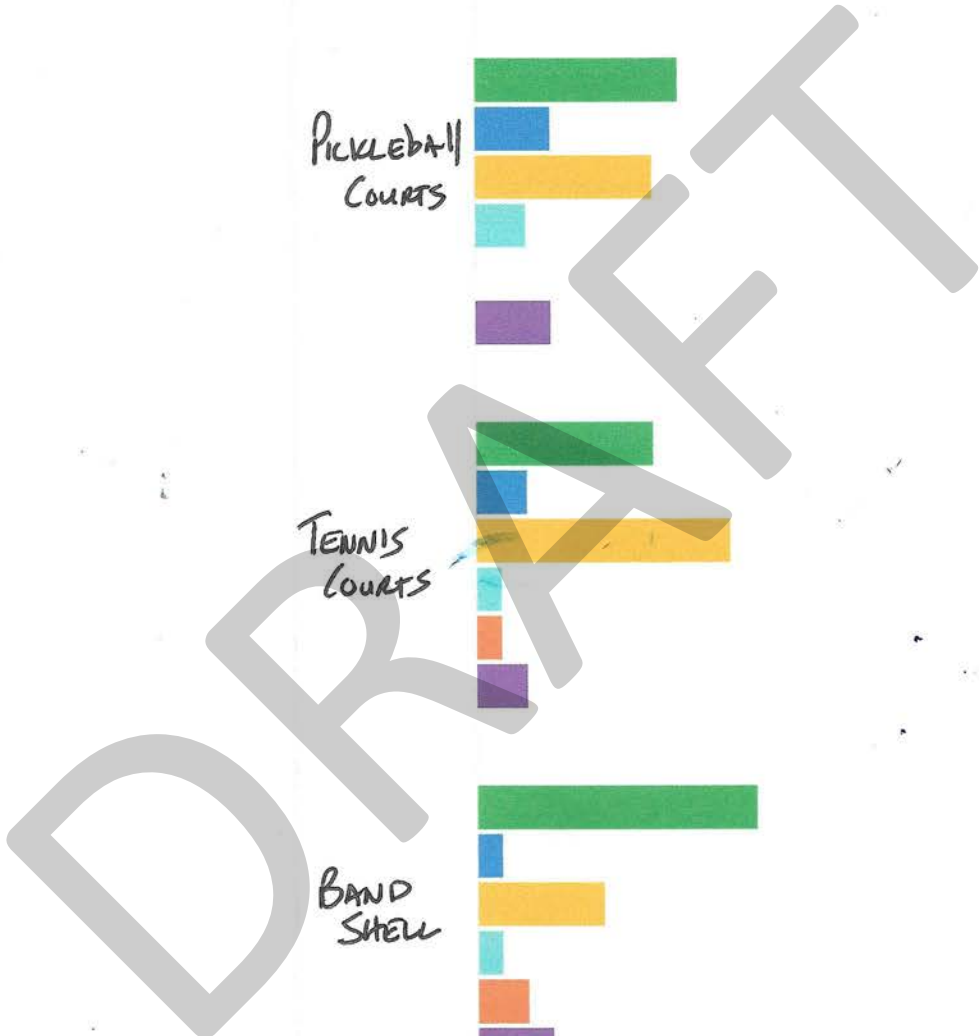
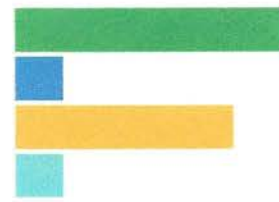
TENNIS  
COURTS



BAND  
SHELL



Picnic  
Shelter





EXPORTS



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PLAYGROUND  
EQUIPMENT



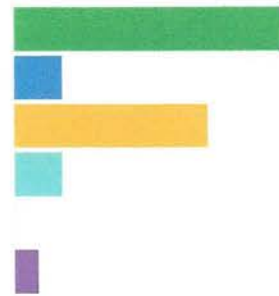
DOG  
PARK



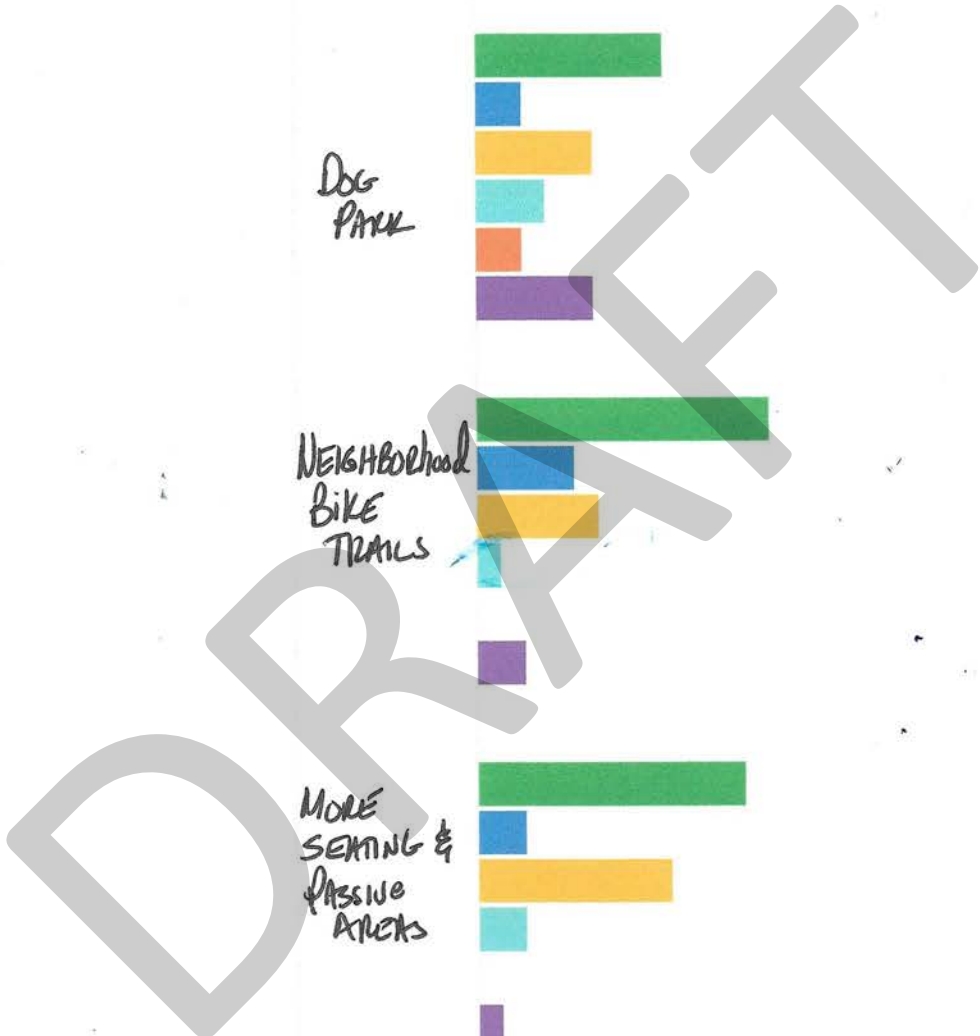
NEIGHBORHOOD  
BIKE  
TRAILS



MORE  
SEATING &  
PASSIVE  
AREAS



SKATEPARK





EXPORTS



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■ Strongly Agree
 ■ Somewhat Agree
 ■ Agree
 ■ Somewhat Disagree
 ■ Strongly Disagree
 ■ N/A

	STONGLY AGREE	SOMEWHAT AGREE	AGREE	SOMEWHAT DISAGREE	STRONGLY DISAGREE	N/A
Nature Trails	60.87% 14	0.00% 0	21.74% 5	0.00% 0	4.35% 1	13.04% 3
Campground Facility	8.33% 2	8.33% 2	20.83% 5	25.00% 6	25.00% 6	12.50% 3
Community Recreation Center	29.17% 7	20.83% 5	29.17% 7	16.67% 4	0.00% 0	4.17% 1
Softball/Baseball Field	21.74% 5	13.04% 3	39.13% 9	13.04% 3	4.35% 1	8.70% 2
Soccer Field	21.74% 5	13.04% 3	34.78% 8	13.04% 3	4.35% 1	13.04% 3
Basketball Courts	45.83% 11	0.00% 0	41.67% 10	0.00% 0	4.17% 1	8.33% 2
Pickleball Courts	34.78% 8	13.04% 3	30.43% 7	8.70% 2	0.00% 0	13.04% 3
Tennis Courts	30.43% 7	8.70% 2	43.48% 10	4.35% 1	4.35% 1	8.70% 2
Band Shell	47.83% 11	4.35% 1	21.74% 5	4.35% 1	8.70% 2	13.04% 3
Picnic Shelter	45.83% 11	8.33% 2	37.50% 9	8.33% 2	0.00% 0	0.00% 0
Playground Equipment	66.67% 16	16.67% 4	12.50% 3	4.17% 1	0.00% 0	0.00% 0
Dog Park	32.00% 8	8.00% 2	20.00% 5	12.00% 3	8.00% 2	20.00% 5
Neighborhood Bike Trails Connecting to the Rail Trail	50.00% 12	16.67% 4	20.83% 5	4.17% 1	0.00% 0	8.33% 2
More Seating & Passive Area	45.83% 11	8.33% 2	33.33% 8	8.33% 2	0.00% 0	4.17% 1
Skatepark	28.00% 7	12.00% 3	32.00% 8	8.00% 2	12.00% 3	8.00% 2

[Comments \(2\)](#)

Q10



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Would you like to have the Village of Shelby initiate an inclusive community recreational program that would include offering leisure programs for infants/parents, toddlers, teens, young and senior adults

Answered: 27 Skipped: 0



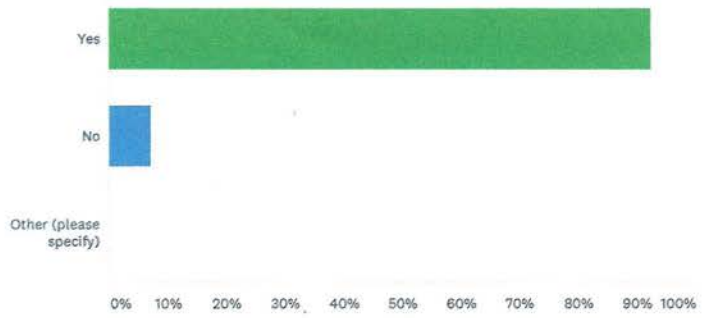
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ANSWER CHOICES	RESPONSES	
▼ Yes	92.59%	25
▼ No	7.41%	2
▼ Other (please specify)	<a href="#">Responses</a> 0.00%	0
<b>Total Respondents: 27</b>		

DRAFT

**EXHIBIT F**

**Community Park &  
Recreation Plan  
Checklist**



## COMMUNITY PARK, RECREATION, OPEN SPACE, AND GREENWAY PLAN CERTIFICATION CHECKLIST

*By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants*

**INSTRUCTIONS:** Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans* provided by the Michigan Department of Natural Resources (DNR). Plans must be submitted to the DNR **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan. Plans may be submitted at any time of the year, but no later than March 1 of the year the local unit of government is applying for grants.

### PLAN INFORMATION

Name of Plan: Village of Shelby Parks & Recreation Plan 2020-2025		
List the community names (including school districts) that are covered under the plan and have passed a resolution adopting the plan.	County	Month and year plan adopted by the community's governing body
Village of Shelby	Oceana	January 2020

### PLAN CONTENT

**INSTRUCTIONS:** Please check each box to certify that the listed information is included in the final plan.

**1. COMMUNITY DESCRIPTION**

**2. ADMINISTRATIVE STRUCTURE**

- Roles of Commission(s) or Advisory Board(s)
- Department, Authority and/or Staff Description and Organizational Chart
- Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming
- Current Funding Sources
- Role of Volunteers
- Relationship(s) with School Districts, Other Public Agencies or Private Organizations

**Regional Authorities or Trailway Commissions Only:**

- Description of the Relationship between the Authority or Commission and the Recreation Departments of Participating Communities
- Articles of Incorporation

**3. RECREATION INVENTORY**

- Description of Methods Used to Conduct the Inventory
- Inventory of all Community Owned Parks and Recreation Facilities
- Location Maps (site development plans recommended but not required)
- Accessibility Assessment
- Status Report for all Grant-Assisted Parks and Recreation Facilities
- Waterways Inventory (if applicable)

**4. RESOURCE INVENTORY (OPTIONAL)**

**5. DESCRIPTION OF THE PLANNING PROCESS**

**6. DESCRIPTION OF THE PUBLIC INPUT PROCESS**

- Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, Including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received
- Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment
  - Date of the Notice 11.28.19 & 12.26.19
  - Type of Notice Public Notice published
  - Plan Location Village Hall, Library & Vill. Web
  - Duration of Draft Plan Public Review Period (Must be at Least 30 Days) 32
- Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)
  - Date of Notice December 26, 2019
  - Name of Newspaper Oceanas Her. Jour. & Oceana Pres
  - Date of Meeting January 6, 2020
- Copy of the Minutes from the Public Meeting

**7. GOALS AND OBJECTIVES**

**8. ACTION PROGRAM**

**9. POST-COMPLETION SELF-CERTIFICATION REPORT(S)**

**PLAN ADOPTION DOCUMENTATION**

**APPROVAL DOCUMENTATION:** For multi-jurisdictional plans, **each** local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

- 1. Official resolution of adoption by the governing body dated: January 6, 2020
- 2. Official resolution of the \_\_\_\_\_ Commission or Board, recommending adoption of the plan by the governing body, dated: \_\_\_\_\_
- 3. Copy of letter transmitting adopted plan to County Planning Agency dated: January 7, 2020
- 4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: January 7, 2019

**OVERALL CERTIFICATION**

**NOTE:** For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

*I hereby certify that the recreation plan for*

\_\_\_\_\_ *includes the required content, as indicated*  
(Local Unit of Government)  
*above and as set forth by the DNR.*

\_\_\_\_\_  
Authorized Official for the Local Unit of Government      Date

**This completed checklist must be uploaded in MiRecGrants.**

# **EXHIBIT G**

## **REFERENCES**



Several resources were investigated and reviewed to assemble information included in this parks and recreation plan for the Village of Shelby. Those resources were:

- ❖ 2015-2019 Shelby Parks & Recreation Plan
- ❖ Village of Shelby 2019 Community Profile
- ❖ Michigan State Housing Development
- ❖ Downtown Development Authority Michigan Economic Development Corporation
- ❖ Redevelopment Ready Communities Best Practices
- ❖ American Community Survey Estimates 2013-2017
- ❖ County Parks - Oceana County Michigan Website
- ❖ Conversations with Members of the Parks, Recreation & Buildings Committee – Village of Shelby Council
- ❖ Various tourism publications that highlights the tourism in Oceana County
- ❖ Residents who participated in the Park Tour, in public meetings associated with the formation of the 2020-2025 Parks & Recreation Plan, through comments from the community survey and social media.
- ❖ Fleis & VandenBrink
- ❖ Michigan Trails Magazine