

Equal Endeavours SEND Consultancy

T: 07926 598500

E: equalendeavours@outlook.com

W: www.equalendeavours.com

Creating equal opportunities for every child to succeed.

For Organisations



Fees for the period April 2025 – April 2026

The Service:

Equal Endeavours is a small team of highly experienced independent consultants addressing the needs of all aspects of Special Educational Needs and Disabilities, with speciality in primary mainstream education.

Cancellation:

We understand that at times appointments need to be cancelled for a variety of reasons. Please make contact as soon as possible to cancel any appointments; an email or text message is preferred. 24 hours cancellation is required from clients in order not to incur a missed appointment charge. If appointments are not kept, then the time set aside for the whole appointment will be charged, this may include travel fees if applicable.

Payment Options:

Bank: HSBC

Name: Equal Endeavours

Sort Code: 40-45-19

Account Number: 23817024

www.equalendeavours.com/payment

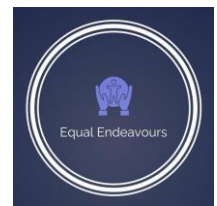
Accounts are all payable within thirty days of the invoice date. A late payment charge of 15% of the invoice total will be added to your invoice for any part of days which remain unpaid. This charge will apply to all unpaid invoices from days 31-60. If the invoice is still outstanding after day 60 we will pass outstanding invoices to an agency for recovery.

Administrative Work:

Due to the complex nature of some clients, additional non-contract work is often required in dealing with involved complex issues. This may incur an additional charge when dealing with quite lengthy work such as but not limited to, reports from Educational Psychologists, Occupational Therapy, Physiotherapy.

Data Protection / GDPR:

Consultations are treated as confidential. We are required to make a record of the support provided. You have a right to request to see these records and Equal Endeavours prides itself on an honest and transparent service. Records will be stored securely for a period of 3 years, following the final invoice date.



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At times it may be necessary to share some information relating to your case with third parties such as outside agencies already involved with the case and/or the relevant Local Authority. Further in the event of a safeguarding concern we have a legal obligation to report such matters. All staff are DBS checked and have full DBS clearance.

Pricing Structure:

Initial Consultation/Discussion – up to 30 mins – no charge; virtual preferred. If face to face, travel fees apply.

Package 1: £2500

Mentoring for SENDCo's - 3 hours per half term for 1 academic year, inclusive of:

- Case discussions and advice
- Advice on setting up systems and processes
- Reviews of systems and processes
- Access to our 'New to SENDCo Survival Resources' Bank – editable for your setting.

Package 2: £2500

Continuing Professional Development for SENDCos, inclusive of:

- Case discussions and advice
- Preparation of casework pathways
- Reviews of systems and processes
- Full Access to our 'SENDCo Survival Resources' Bank – editable for your setting.

Package 3: Continuing Professional Development – Bespoke Inset offers:

- Half-Day £1,000 (Up to 20 staff)
- Full-Day £2,000 (Up to 20 staff)

Please make contact to discuss your individual needs.

Full Access to our 'SENDCo Survival Resources' for 1 year: £250

Full Access to our 'New to SENDCo Survival Resources' for 1 year: £250

SEND Consultancy Ad-hoc – charged per hour by mutual agreement (eg to cover absence of current SENDCo).

Travel Time:

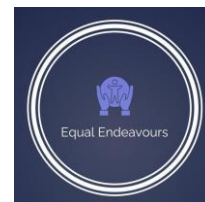
Mileage: 55 pence per mile

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We aim to be as flexible as possible to meet your individual needs; please make contact with us for a discussion.

Charges as set out above are reviewed on an annual basis but not limited to this. Advance notice of any change is given to clients.

Acceptance of Terms and Conditions

Client Name:

DOB:

Client Representative
Name:

Relationship to Client:

Has
PR:

I, _____ have read and understood the terms and conditions set out.

Signed:

Date: