Red Lion Municipal Authority
Meeting Minutes
Wednesday October 22nd, 2025

Members Present
Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Chris Minnich- Asst. Sec./Treasurer
Nevin (Butch) Horne - Treasurer
Kelly Henshaw - Secretary

Others Present
John Krantz- Superintendent
Cory Dillinger - Solicitor
Rebecca Mason-Entech (zoom)

Meeting Agenda/Minutes:

- The meeting was called to order at 7:00 p.m. The pledge was recited and roll call was taken.
- Mr. Henshaw made a motion to approve tonight's agenda and Mr. Minnich seconded. All were in favor and the motion carried.
- Mr. LaTulippe made a motion to approve the minutes from the RLMA Meeting on September 24th, 2025, and Mr. Minnich seconded. All were in favor and the motion carried.

Water Usage Report: The report was distributed to the Board.
Connections Report: There were no new connections.
Overtime Report: The report was distributed to the Board.

Visitors:

➢ **Mr. Wade Young (N. Church Lane)**
- Mr. Young has a commercial property where the monthly bill is approximately $24.19 and the Edgewood Tank fee surcharge is $25.00 which he noted is over 100%. He wanted to inquire about leniency on this bill.
- Mr. Klinedinst noted that all properties of this type pay one flat rate of $25.00, regardless of water used. The same as all residential properties pay a flat rate of $5.00 for the surcharge regardless of water usage.
  - When the tank is paid off this fee will go away (the preferred method to most customers over a permanent rate increase).
- Mr. Young feels he is being charged an unfair percentage based on usage, and would prefer it to be factored in as a rate increase so he is not paying so much more. He noted others who feel the same way.
- The Board maintained that after lengthy discussion, this was the best proposed method of paying off the Edgewood Tank and it will remain as such.

Water & Sewer- New Business:

- **DN Tanks Payment #13 and Change Order #002**
  - Ms. Mason noted this is for the remainder of driveway paving, local permits allowance, and Change Order #002 (paying for inspection).
  - There has been some issue with scheduling a time for Mr. Krantz to meet for final inspection. Communication with the inspector has been difficult, but Mr. Dillinger noted

that a letter from the original design team needs sent anyway and Ms. Mason will look into handling that.
    - Mr. Krantz is going to do a final walkthrough with Entech at the tank and discuss the letter as well and hopefully meet with the inspector on site soon.
    - Mr. Klinedinst stated that he wants to withhold Change Order #002 until the inspector shows up and reviews/approves the tank (to have leverage that the task will be completed) and the Board agreed.
    - Mr. Henshaw motioned to pay DN Tanks Payment #13 for $214,105 (less Change Order #002) and Mr. Minnich seconded. All were in favor and the motion carried.
    - Mr. Krantz has permission to pay Change Order #002 when everything is completed.
- **LSA Grant.**
    - Resolution 2025-2 is to apply for a grant for the repairs that need to be done at Country Club Hills to the Sewage Collection system - the LSA Grant is for $500,000.
    - This is just the first part of repairs as DEP has agreed to let us complete this project in steps. It will be an ongoing effort but must be completed regardless.
    - Mr. LaTulippe motioned to approve Resolution 2025-5 and Mr. Henshaw seconded. All were in favor and the motion carried.
- **Lead Service Line Inventory Support Proposal (Entech)**
    - Mr. Krantz stated the cost is $1750/year or $4900 for three years of software and support.
    - He suggested we stick with the one year contract like we did last year in case any needs change. Ms. Mason agreed that it is easier for the budget this way as well and that she is unaware how receiving back credit would work if RLMA needs changed.
    - Mr. LaTulippe made the motion to accept one year of service for $1,750 and Mr. Minnich seconded. All were in favor and the motion carried.
- **Water Main Extension (Chapel Church Rd)**
    - The original proposal was to run service lines from Cape Horn to Chapel Church for the six units at the strip mall behind the funeral home, but Mr. Krantz informed them this approach is not possible under our Rules & Regulations.
    - They must extend the water main to the end of the property and they connect to the main. This protects RLMA for any future development of the property as well.
    - Entech is updating the site design to meet the Rules & Regs and discussing this with the developer.
    - There is some question about how close to Dallastown this project is and Mr. Dillinger is going to check into maps and etc. to make sure everything is good to go in addition to Entech.
- **Sewer Rules & Regulations Updates**
    - Mr. Dillinger reviewed Entech's recommended changes to the Sewer Rules & Regs. These were the more urgent changes to make as it has been a significant amount of time since the last update. He asked the Board to review them in their spare time to hopefully pass the changes before the end of the year.
        - Changes proposed should be given to Mr. Krantz and then forwarded to Mr. Dillinger.
    - The Water Rules & Regs were updated more recently, but Mr. Dillinger does have a few small updates to make and will have those to the Board soon.

Water & Sewer- Old Business:

- **CMV Development**
  - As discussed in the Budget Meeting before the regular meeting, Mr. LaTulippe proposed a new negotiation tactic which involves the exchange of the billing data for York Water replacing old mains. No other action is being taken until they respond to one of our counter proposals.
- **Greenbranch Intake Culvert**
  - Mr. Krantz ordered parts from a CoStars vendor to replace this culvert exactly how it was originally designed for $89, 578.51.
  - Mr. Horne ratified this purchase and Mr. Henshaw seconded. All were in favor and the motion carried.
- **Paddock Distribution System**
  - They still have not responded since our last communication so no action is needed.
- **Edgewood Tank**
  - Site work is completed, fencing is up, driveway is restored, and grass seeding was laid.
  - Mr. Hoffnagle is very happy with the end result.
  - The only outstanding matter is the Change Order #002 left unpaid. Mr. Dillinger suggested the remainder of this discussion wait until Executive Session.
- **Trash Rake**
  - There is no update for this project as we are finding someone willing to quote the work.
- **Bascule Gate**
  - The hydraulic cylinder was replaced and everything is up and running at the Cabin Creek Reservoir.
- **Village Walk Pump Station**
  - Mr. Krantz received information that they may have changed their minds and want to go with York Water instead of RLMA. This will be discussed more as more information is received.

Solicitor's Report: (Cory Dillinger)

- Mr. Dillinger spoke with the solicitor at CMV development and is waiting to hear back from him with more information.
- The intermunicipal agreement for Pump Station B is in the works and Mr. Dillinger hopes to get it sent to Windsor and York before the next meeting. The language between all the various old agreements is difficult to decipher.
  - Ms. Mason stated that Entech has some comments on the intermunicipal agreements as well. She suggested that now that the comment period is over that Mr. Dillinger have the agreements ready at least one week ahead of each entity's meeting.
  - This will be the second approval stage for this project.
- Any water rate raises for bulk water customers need to be noted in letters sent by November 1st.
- Mr. Klinedinst inquired where the Windsor solar project is currently at, and what RLMA needs to do to move forward.
  - Mr. Dillinger noted that he does not feel comfortable being involved in any special exceptions as he represents both sides. SRE was advised to discuss this matter further with local council. A contact will be provided to Mr. Krantz.

Engineer's Report: (Rebecca Mason)

- Householder Road is being evaluated for a single home connection.
- Mr. Krantz is going to execute the pay application (less Change Order #002) and send a copy of Resolution 2025-2.
- All other projects were previously covered in the meeting.

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for September 2025.
- There was some discussion on renting out the second floor of the building to a regular renter (versus a nonprofit) and how much it would cost in taxes. After receiving the number for the entire building and dividing the cost per floor, taxes for the second floor only would be around $2,000-$2,500.
    - The goal would to be to get it actually rented out (as it is just sitting vacant) and to make some extra income. There was no interest in nonprofits looking to rent.
    - The Borough still rents the front office on the second floor for $100/month that was discussed in the Budget meeting. Mr. Klinedinst proposed raising the cost to $125/month and moving the new lease to a month to month basis in case a renter applies for the entire floor.
- Mr. Krantz and Mr. Klinedinst went around to look at all the street patches and recorded coordinates and documented photos. SA Way is going to be looking into these and repairing the most urgent places first.
- Lead and Copper testing was completed and submitted with everything testing fine. This is done every three years.
- The CCR notification was also submitted.
- Flagger training is completed and the maintenance employees are now certified.
- The CUSI implementation is going well and the office staff are learning quickly and have gone above and beyond during this transition.

Statement and Bill Approval:

- Mr. LaTulippe motioned to approve the bills and was seconded by Mr. Minnich. All were in favor and the motion carried.

Executive Session:

- The Board moved into Executive Session at 8:05 pm to discuss various matters

Adjournment:

- RLMA returned from Executive Session at ??? pm.
- Mr. Klinedinst adjourned the meeting at ??? pm.

Respectfully submitted by Kyrsten Scutta