

**Red Lion Municipal Authority**  
**Meeting Minutes**  
**Wednesday April 22nd, 2026**

**Members Present**

Dennis Klinedinst - Chairman  
Gary LaTulippe- Vice Chairman  
Chris Minnich- Asst. Sec./Treasurer  
Kelly Henshaw - Secretary  
Nevin Horne - Treasurer

**Others Present**

John Krantz- Superintendent  
Matt Wagner – Entech (phone)  
Cory Dillinger - Solicitor

**Meeting Agenda/Minutes:**

- The meeting was called to order at 7:00 p.m. The pledge was recited and roll call was taken.
- Mr. LaTulippe made a motion to approve the minutes from the RLMA Meeting on April 8th, 2026, and Mr. Henshaw seconded.

**Water Usage Report:** The report was distributed to the Board.

**Connections Report:** There were no new connections.

**Overtime Report:** The report was distributed to the Board.

**Visitors:**

- No visitors participated in this meeting.

**Water & Sewer- New Business:**

- **Misquoted Hydrant Fees**
  - In the previous version of the minute's hydrant fees were reportedly misquoted at \$14.00. Mr. Krantz confirmed the correct amount to be \$17.50 and will ensure the minutes are corrected.
- **Operations Report**
  - Mr. Krantz stated all ran well during the month of March 2026. Nothing out of the ordinary to report for Cabin Creek or Green Branch.
- **New Connections**
  - One new connection is reported on 20 Pine Street.
- **Village Walk Development**
  - Mr. Dillinger confirmed the working document needed extensive changes. York Township, the developer, Red Lion Municipal Authority, and the Red Lion Borough are all involved at this time. Participants are coordinating set-up of a meeting to discuss next steps. Mr. Dillinger also indicated there may be two separate agreements needed: an agreement between the developer and York Township, and an agreement between the developer, the Authority, and the Borough.
  - Mr. Dillinger indicated the Borough is relevant to the sewer portion of these discussions as they would need to comply with whatever is decided. Mr. Krantz confirmed that the sewer portion would be coming into the Authority's sewer system; however, the pumping

station would reside in York's Township. Mr. Wagner confirmed if the developer or HOA fails in maintaining/operating the sewer system it would be the jurisdiction of the Authority.

- The Borough may not need to be involved. That will be determined in the first meeting to discuss this issue.
- **York Twp Intermunicipal Interceptor Audit**
  - Mr. Krantz provided the forensic audit done by RKL for the York Township Reconciliation.
  - Mr. Krantz confirmed the amount owed for reconciliations is mathematically correct.
  - Mr. Dillinger suggested a payment plan be developed. The 2024 reconciliation amount be paid in full, and the remainder of the amount owed may be presented in a payment plan proposal.
  - The board determined further investigation into the figures will be needed before vote can be taken of how to allocate funds on this topic.
  - Mr. Dillinger indicated that going forward the reconciliation should be received in the first two to three months of the following year to avoid unforeseen back payments.
- **AT&T Equipment Upgrade at Fairmont Tank**
  - Mr. Krantz confirmed this upgrade is complete. Equipment has been upgraded and Entech will complete the structural analysis for any future projects.
  - Mr. Wagner confirmed his agreement to allow AT&T to proceed with the equipment upgrade, and that Entech will complete the Structural Analysis soon.
- **Proposed fence at Red Lion Salvage**
  - Mr. Dillinger recapped the history of this item. Windsor Township needed Red Lion Salvage to put up a fence. Red Lion Salvage needed signoff from the Authority to do so as there may be a shutoff valve on the property. Mr. Wagner and the Entech team confirmed the shutoff valves are not on the Red Lion Salvage property. Therefore, signoff is no longer needed for the fence installation. The agreement in question covers the ability for Red Lion Salvage to install a fence, and only a fence. The Authority retains the right to remove the fence in future if needed. The Authority also has the right to terminate this process with 60 days' notice.
  - Mr. Klinedinst proposed a motion to sign the agreement. All voted in favor, none opposed. Motion carried.
  - Mr. Dillinger will reach out to Windsor Township to confirm.
- **Hydrant Discussion Committee Report**
  - Mr. Minnich confirmed the Borough appointed a committee. Mr. Minnich will continue to wait until after flushing has concluded and then determine which hydrants are causing the issue. The Authority is not at a point where documentation can be drafted and more input from the Borough is needed.
  - Mr. Minnich indicated the Borough appears to have money allocated in their budget for hydrant repairs in the amount of \$20,000.

## Water & Sewer- Old Business:

- **Greenbranch Culvert**
  - Mr. Krantz indicated there are no significant updates on this project at this time. For work to be completed, the contractor will need to bypass around the culvert that collapsed. Currently waiting for dryer weather so a smaller pump can be used. Mr. Krantz emphasized the importance of moving forward with this project so that an Brubacher Excavating can do the dredging of the of the intake at Greenbranch.
- **The Paddock Distribution System**
  - Mr. Dillinger confirmed we are still waiting for the repairs to be completed. The target completion date is May 2026. However, the Authority is still waiting for as-builts from York Township, that has the waterline information included.
  - Mr. Krantz reached out to Kevin Fennimore to obtain as-builts, who referred him to York Township. Gary Milbrand (York Township) indicated he would have them sent over. The Authority has yet to receive it.
  - Mr. Krantz indicated Fitz and Smith have not fixed the valve boxes yet; however, Mr. Fennimore confirmed they should be completed in time for the May 2026 completion goal.
- **Trash Rake at Beaver Creek**
  - Mr. Krantz confirmed the Trash Rake is to be received by June 2026. Once the Trash Rake is installed, and functional, Heim Electric can begin installation of the replacement pump for Beaver Creek. Heim is still waiting on valves which should come in soon. Mr. Krantz did note that the pump should not be installed until the fine screen is in place as debris could pass through and possibly damage the new pump. The goal is to have two new pumps and the fine screen installed by the end of 2026.
- **Hydraulic Cylinder at Bascule Gate**
  - Mr. Klinedinst confirmed the Authority is working with the installers. Nothing new to report. Next month there should be more information available to provide a full report.
- **Chapel Church Rd Water Main Extension**
  - Mr. Wagner indicated there are no updates available for this project.
- **New Pump at Beaver Creek**
  - Mr. Krantz referred to this line item in the above Trash Rake discussion. Nothing further to report.
- **Hurco Vacuum Excavation Trailer**
  - Mr. Krantz confirmed the Hurco trailer has been ordered. A six-month warranty is also included in the purchase as well as 4 ft valve turning extension. Estimated delivery within the next two months.
- **Dish Wireless Work & Equipment**
  - Mr. Dillinger confirmed follow-ups are going out each week. As of this meeting, the Authority has received \$30,000 in payments. Waiting on an additional two payments to bring the total to \$45,000.
  - Mr. Krantz confirmed the Dish Network equipment is still on the monopole and should be removed.

### **Solicitors Report: (Cory Dillinger)**

- Litigation items will be discussed in Executive Session.
- Mr. Dillinger indicated there are no updates on York Water. Mr. LaTulippe suggested we remove this item from the Authority's agenda. Mr. Klinedinst agreed. This item will be removed from future Authority agendas.
- Kensington 1 & 2
  - Mr. Dillinger confirmed there is a new point of contact, and the previous contact, Anne Whittnel, left approximately one year ago. There is confusion over which bonds the Authority has and which need to be given over. However, Mr. Dillinger is in contact with the new point of contact and navigating those discussions.
- Solar/ Renewable Energy
  - Mr. LaTulippe indicated there is no longer a need for this discussion item.
  - Mr. Krantz agreed that the incentive has dissipated.
  - General agreement among board members.
- Meeting Accessibility Policy
  - Previously, Mr. Dillinger circulated a policy write-up for the formatting and accessibility of Authority monthly meetings regarding virtual access and display. It is pertinent to review that policy and confirm for use.
  - Mr. Klinedinst confirms that Zoom is not of desired use.
  - Mr. Dillinger notes that if Zoom is used, access must be equal among the public as well as board members and professional staff.
  - Mr. Krantz indicated Professional Staff calling in via telephone is working efficiently.
    - Mr. Dillinger indicated there is wording within the policy that visitors would have up to 3-5minutes to speak, or otherwise as determined. It would be acceptable for Authority Members or Professional Staff to call in on an as-needed basis.
  - Mr. Wagner shared concern about presenting visuals to the Board without the use of shared virtual media.
  - Mr. LaTulippe quoted several portions of Senate Bill 554, Act 65 (Also known as "The Sunshine Act")
    - Mr. Dillinger confirmed these options are available to the Authority. Mr. Dillinger also cautioned that all access to the meetings needs to be the same for participants and the public.
  - Mr. LaTulippe posed a question regarding having a closed meeting if disclosure of information discussed would reasonably jeopardize public safety or preparedness or public protection.
    - Mr. Krantz indicated this may be to protect the public and avoid panic.
    - Mr. Dillinger noted that anything related to Authority business needs to be discussed in an open meeting. Public safety is one example of where this exception may apply.

- Mr. Dillinger took action to update the meeting policy and deliver it to the Authority for review and confirmation at the next meeting.

**Engineer's Report: (Matt Wagner)**

- The Pump Station B Elimination project was submitted online to DEP January 2026.
  - We have no update as we are still in the waiting period to hear back.
- LSA Grant Application
  - No update
- Chapter 94 Report
  - This report was delivered to the engineer at Springettsbury Township.
- Country Club Hills Pump Station
  - Entech, Envirep, and the Authority met on site March 2026. Mr. Wagner indicates still waiting for a report on findings from that meeting. Envirep will determine the extent of the work and the estimated cost.
- Dallastown-Yoe Territory Map
  - No update
- Village Walk
  - Encouraging developers to reach an agreement for all parties.
- AT&T
  - This work is complete. Structural Analysis Report is forthcoming.
- Prospect Street
  - No Update
- South Pine Street
  - Mr. Krantz confirmed this work is already done.
- Funeral Home on Cable Church Road
  - No Update

**Superintendent's Report (John Krantz)**

- Mr. Krantz submitted:
  - all necessary reports for March 2026 have been submitted to the Pennsylvania DEP.
- Dallastown-Yoe Territory Map
  - Discussions around the potential scenarios occurred, which could be beneficial to all parties.
  - The Authority agreed that a proposal which benefits Authority customers should be presented with this discussion.
- Pump Station Evaluation
  - Mr. Krantz indicated possible upgrades needed at Country Club Hills pumping station. The station is not at the expected level of wastewater output. Potentially a worn pump. Envirep will confirm if a new pump or volute is needed to correct this issue.
  - Mr. Klindedinst advised budgetary caution as the Country Club project could be a nearly \$500,000 project.
  - Mr. Krantz confirmed this pump issue did not appear on the evaluation done six months ago. Additional research will be done to determine next steps needed.

- Lindon Terrace Pumping Station
  - Mr. Krantz confirmed Martin Energy installed a new breaker.
  - There is a Roto-phase that powers the very old Smith & Lumbers pumping station. The breaker needed to be replaced. Still having issue with Omni-set communication which causes a failure in communication.
- PMA Board Meeting
  - Mr. Krantz, Mr. Klinedinst, and Mr. LaTulippe attended the PMAA board meeting. Mr. Krantz obtained handouts which will be distributed.
- Hydraulic Cylinder at Bascule Gate
  - Heisey Mechanical (AIS) installed the rebuild hydraulic cylinder on the Bascule Gate on March 27. It's been there for about three weeks, when it catastrophically failed.
- Authority Water Billing Issue
  - In the current Billing system, the Authority cannot include any punctuation in the message associated with the bill. The Authority ran into an issue where bills were published at zero balance due. The Authority was able to work quickly to reprint and redistribute the bills; however, there is concern over the quality control check of the current billing system by Arista, or printing/postal Service.
- Signed Maintenance Agreement contract with Envirep, to provide service on the Gorman-Rupp Pump Stations.
- Boxwood Road
  - Mr. Krantz met with John Runge regarding a new development on Boxwood Road and whether the Authority could service that area.
- Hurco Vacuum Excavation Trailer agreement is signed.
- Audit
  - Mr. Krantz spoke with Nicholas Shearer (Hamilton- Musser). Audit is going well. A Draft should be ready for June meeting.
- Cusi Mailing Addresses
  - Mr. Krantz indicated additional work is needed for grouping mailing addresses. Cusi provides this service and has waived the \$2,000 fee as the Authority is a new customer.
- New doors and locks installed on Maintenance Building
- York County Emergency Management tabletop discussion
  - Mr. Krantz attended this discussion. Several key positions throughout York and Red Lion were present. A sample scenario was discussed.
- Doceo
  - Mr. Krantz confirmed meeting with Doceo about potentially leveraging their technology for bill mailing for the Authority in future. Doceo can do bulk mailing with appropriate quality checks in place.
- Above Ground Storage Tank Licenses
  - Mr. Krantz confirmed all the Authority's above ground storage tank Certification fees for 2026 are paid and certificates have been received.
- Bascule Gate – Additional information to be discussed in Executive Session.

**Signage (Mr. LaTulippe)**

- Water Tank Signage & Ceremony
  - Mr. LaTulippe presented a drawing, concept, and estimate for a post and sign dedicating the water tank. The sign would be 31 by 46, one sided. Solid PVC. The post would be pressure treated lumber. The total cost for post and sign proposed is \$1,147.00.
  - A motion was made and seconded to move forward with the signage as presented. All in favor, no opposition. Motion carried.
  - Mr. LaTulippe posed the idea of a dedication ceremony once the sign is ready, as this will be good PR for the Authority.
- Signage for front of Authority building
  - Mr. LaTulippe proposed the concept of putting electric-digital sign in front of the building. The York County Planning commission had also presented their new rules & regulations to Red Lion Borough, which allow the use of digital signs in the borough.
  - Mr. LaTulippe highlighted the benefits that the Authority could advertise more effectively to the public during flushing, sweeping, and other Authority activities.
  - The proposal determination is with the zoning officer. Mr. Dillinger offered his assistance if the proposal is rejected.
  - A question was posed about whether the signage would replace automated phone calls.
    - Mr. Klinedinst confirmed automated phone calls will continue.

**Statement and Bill Approval:**

- Mr. LaTulippe motioned to approve the bills and was seconded by Mr. Minnich. All were in favor and the motion carried.

**Executive Session:**

- Mr. LaTulippe motioned that the Board move to Executive Session and Mr. Henshaw seconded. All were in favor and the motion carried.
- The Board moved to Executive Session at 8:07 pm.

**Adjournment:**

- Mr. LaTulippe moved to return from Executive Session at 8:48pm and Mr. Henshaw seconded. All were in favor and the motion carried.
  - No decisions were made.
- Mr. Minnich motioned to continue the April 22, 2026, RLMA meeting on May 14th, 2026, at 7pm at 11 E. Broadway Red Lion, PA to continue unfinished business. Mr. Henshaw seconded. All were in favor and the motion carried.
- The meeting was paused at 8:55pm.

*Respectfully submitted by Liz Armour*