

Red Lion Municipal Authority
Meeting Minutes
Wednesday January 22nd, 2025

Members Present

Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Kelly Henshaw - Secretary
Chris Minnich- Asst. Sec./Treasurer

Others Present

John Krantz- Superintendent
Cory Dillinger- Solicitor
Rebecca Mason – Entech (zoom)

Meeting Agenda/Minutes:

- The meeting was called to order at 7:00 p.m. where the pledge was recited and roll call was taken. Mr. Reichard (former Treasurer) was not present.

2025 Officer Nominations:

Chairman: Mr. LaTulippe motioned for Mr. Klinedinst and Mr. Henshaw seconded.

Vice Chairman: Mr. Henshaw motioned for Mr. LaTulippe and Mr. Minnich seconded.

Asst. Secretary/Treasurer: Mr. LaTulippe motioned for Mr. Minnich and Mr. Henshaw seconded.

Secretary: Mr. LaTulippe motioned for Mr. Henshaw and Mr. Minnich seconded.

Treasurer: *This position is still open as prospective new members are being contacted.*

Engineer: Mr. LaTulippe motioned for Ms. Mason (Entech) and Mr. Minnich seconded.

Solicitor: Mr. Henshaw motioned for Mr. Dillinger (MPL) and Mr. LaTulippe seconded.

All motions passed unanimously

- Mr. Henshaw made a motion to approve tonight's agenda and Mr. Minnich seconded. Mr. Klinedinst wanted to add to the agenda that there will be open discussion of employees at this meeting. All were in favor and the motion carried.
- Mr. LaTulippe made a motion to approve the minutes from the RLMA Meeting on December 18th, 2024, and Mr. Minnich seconded. All were in favor and the motion carried.

Water Usage Report: the report was distributed to the Board. Everything ran well.

-There were 5.11 inches of precipitation and Greenbranch has not run since 12/23/24.

Connections Report: no new connections.

Overtime Report: The report was distributed to the Board. Hours were higher due to holidays.

Visitors: Mr. Patrick Hollingshead (Attending in place of Mr. Bill Olmeda)

-He is a Business Agent representing the Teamsters Union for the RLMA employees. His main concern tonight is the 457B plan the Board has been discussing in previous meetings (this was not on the agenda).

- A progress report from the November 2024 meeting's discussion of the 457B plan was requested. Mr. Hollingshead stated that he has information printed from the IRS for the Authority's perusal regarding the situation and has an employee representative attending with him this evening.
- He emphasized how the 457B plan affects employees taxes immensely on all levels (up to federal) and that they want answers before the April due date.
 - He further questioned "how does the Authority move forward and send W2s if nobody knows how much employees have contributed."

- Mr. Klinedinst stated that as this topic was not on the agenda the Board is not required to give a response. However, he continued to say that it would be in everyone's best interest if this conversation moved to the Red Lion Borough Council Meetings.
 - Mr. Krantz has been denied access to any and all insurance information regarding this plan due to previous entanglement with the Red Lion Borough.
 - They will not deal with anyone not previously listed as an administrator.
 - Ms. Diane Price and Ms. Tina Frutiger (of the Borough) were knowledgeable on the joint arrangement that has continued to complicate matters for some time. The plans remained joined long after the Borough and Authority became two separate entities.
 - The next Borough Council meetings are on the 3rd and the 10th. Mr. Klinedinst recommended the Union get on both agendas to ensure the ability to discuss the situation as RLMA has been unable to make any headway.
- Mr. Klinedinst further noted that RLMA has retained an attorney to handle the situation and the Board is aware that this is a serious issue, but our hands are currently tied.
- Mr. Hollingshead thanked the Board for their time and noted that there are other issues to be discussed in the near future.
- Mr. Dillinger stated that it would be beneficial for all parties to schedule a time to sit down and discuss these various matters together.

Water & Sewer- New Business:

- **York Water Company (on Chanceford Manor Village Development)**
 - Mr. Dillinger and Mr. LaTulippe provided comments on this matter at the December 2024 meeting and it appears that the Board continues to be on the same page.
 - A negotiation needs to be further discussed (perhaps in Executive Session) to aid Mr. Dillinger's efforts.
 - Mr. LaTulippe commented that his main concern is a potential conflict if CMV is charged less than Red Lion Borough customers for shutoff/turn-on fees.
 - The Board then opened discussion to other issues highlighted in the proposed agreement.
 - Mr. Dillinger noted that he acknowledges the Board's concerns and that discussion will be open and continuous until an agreement is reached.
- **Filter Plant Performance Evaluation**
 - Mr. Krantz included multiple DEP inspection reports in the packet distributed to the Board members. The most recent highlighted three violations
 - One of the violations was for not taking enough samples in the Distribution System. The RLMA employees took 3 samples for the last week of the month instead of 4 and their computer automatically flagged it as a violation.
 - DEP acknowledged the mistake and a letter rescinding the violation was provided.
 - The next performance evaluation (to discuss the 2 other violations) is scheduled for 2/11/25 and all Board members are welcome to attend.
- **DN Tanks Payment # 9 (\$36,951.75)**

- The Board discussed the project and Mr. Krantz stated that he is satisfied with the project's progress thus far and confirmed with Ms. Mason that retainage still remains for any loose end fixes that need addressed.
 - Mr. LaTulippe motioned to make payment and Mr. Minnich seconded. All were in favor.
- **Statements of Financial Interest 2024**
 - Most Board members have already submitted their forms and Mr. Krantz will notify the Authority when he has received them from everyone.
- **HRI Payment Request # 1**
 - This is the electrical contractor assigned for the Edgewood Tank Project Contract No. 2 in the payment amount of \$57,399.30.
 - Mr. LaTulippe questioned Mr. Krantz on his thoughts of paying this bill.
 - Mr. Krantz stated while there is more work to be done (and more money to be paid) he feels that this bill is representative of the work that has been completed.
 - The main hold up of the project currently being Met-Ed.
 - The Board members discussed various ways to escalate the situation with Met-Ed while noting that HRI requires payment.
 - Mr. LaTulippe motioned to make payment and Mr. Henshaw seconded. All were in favor.
- **Meeting Dates 2025**
 - Mr. Krantz provided the 2025 meeting dates as published in the newspaper. These were also published on the RLMA website alongside the Bills Due and Shutoff dates.
 - (www.redlionma.org)
- **Chemical Bids 2025**
 - All bid winners were awarded/notified and published on the PennBid (Bonfire) website.
- **Verizon Wireless Monopole Contract**
 - Mr. Dillinger reiterated the discussion on this contract from the December 2024 meeting noting that it was a smart move on the Authority's part to execute this agreement.
 - Mr. LaTulippe motioned to approve the contract and Mr. Minnich seconded. All were in favor.
- **Entech/Red Lion Service Line Inventory Phase II**
 - Mr. Krantz noted that Phase I was to distribute letters and identify the lead service lines we could. There are still quite a few lines that need to be identified and RLMA has been using Entech's database; so he would like to extend this project and continue to use this resource going forward.
 - We have approximately 10 years to identify every single line in the system and Entech is an invaluable resource (regarding manpower, technology, etc.).
 - Ms. Mason is going to notify staff at Entech that RLMA is interested in continuing the arrangement that grants access to this database (but may need a slight extension on the deadline).
 - She also noted that the data is safely stored either way (reactivation is an option).
- Solicitor's Report: (Cory Dillinger)**
- **Regulation Updates**

- Mr. Dillinger noted that he is still working on updates for the Water and Sewer Rules & Regulations.
 - The Water Regulations are fairly straightforward as they were updated recently, but the Sewer Regulations have not been updated in a long time.
 - MPL and Entech are in agreement that these changes need to be solidified.
- Mr. Dillinger stated the best course of action is for MPL, Entech, and the Authority to sit at separate meeting times to discuss updates/changes to all of these regulations.
 - Separate meetings for Water and Sewer Regulation Discussions were proposed.
 - One to two Board members are encouraged to attend these talks.
- Mr. Klinedinst noted that he is in favor of the deduct meters remaining, but understands he does not speak for the entire Board (and that this is a complicated topic).
 - His main goal is to keep business in Red Lion (not drive them away).
- **Rexroth**
 - Mr. Rexroth attended some months ago and we agreed to allow him to update his line with the understanding that an easement on his property needed amended. The property does belong to Rexroth so the issue isn't urgent, but they are working on this draft.
- **Aldi**
 - In order for this line to be dedicated they must post their financial security. Mr. Dillinger finally made contact, and their representative apologized for the delay and noted that this matter is on their radar.

Engineer's Report: (Rebecca Mason).

- **Pump Station B Elimination**
 - Ms. Mason noted that she still needs a concrete financial plan to fund this project (for the Act 537). She recalled that she has provided cost analysis options at past meetings, but in order to move forward with DEP a formal proposal must be submitted.
 - \$232,000 for the project construction (per 2026 budget).
 - ~\$35,000 remaining for engineering in 2025.
- RLMA noted that paying for this in cash may be the best option as we have grant applications out for much larger projects at this time**
- *Ms. Mason will mark capital funds for this project's financials, and check back with the Board before final submittal.*
 - **Intermunicipal Agreements**
 - Basic updates to the elimination projects have been distributed to MPL for review to be relayed to the appropriate entities.
 - **Chapter 94**
 - Entech has a list of information necessary and has been in contact with Mr. Krantz regarding what is required.
 - Ms. Mason inquired about RLMA's connection to Springettsbury's deadline and Mr. Krantz will discuss with Entech further.
 - **Edgewood Tank**
 - The tank had been filled and samples had been taken. The bacteria samples came back negative and we are still waiting on the VOC.

- However, the first valve will not properly close - (after multiple attempts from multiple entities).
 - Ms. Mason noted that Entech has been adamant and persistent on this issue being fixed immediately. RLMA paid for a functioning valve (from DN) and they will receive a functioning valve.
- Ms. Mason commented that the Chlorine Residual was also high, but noted regardless the tank will need emptied before further assessment due to the malfunctioning valve.
 - Mr. Krantz wanted to emphasize the cost of de-chlorinating this water, as well as the cost of the water in the tank wasted (2 million gallons).
- The valve issue should be remedied first, but DN Tanks has been very easy to communicate with and the issue should be resolved quickly.

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for December 2024.
- Mr. Krantz spoke with a representative from CMV regarding sewer readings being sent from our office. These were previously being sent for free, but a newly agreed upon fee (of \$125/month) to accommodate our office staff's efforts was accepted. (York Water will be discussed later).
- DEP inspected the Edgewood Tank. According to their assessment the tank is ready to go.
- Hamilton-Musser will begin our Audit 2/3/25 and the office staff has all appropriate documentation ready.
 - It is noted that the *nomination of auditor for 2025* was missed on the 1/22/25 agenda and it will be ratified at the next meeting.
- Red Lion Area School District's antennae on our monopole was discussed at a previous meeting. The school district informed us they no longer needed access to our tower.
 - RLMA is currently storing these antennae with the understanding that they are wanted.
- We got our Kubota Mini Excavator (\$72,000). Our employees are super happy with this purchase and this piece of equipment has been very beneficial.
 - There was a brief discussion on selling the backhoe, but it was tabled for the future.
- Mr. Krantz ordered 8 replacement fans for the VFDs at the treatment plant. Mr. Sprenkle reported that a few went bad, there are 8 total.
- A new phone/tablet is required so all of our employees can continue meter readings with Kamstrup. Mr. Krantz stated that he found a device that can do these readings and will work with our new CUSI software.
- Solar powered cameras for Greenbranch have been purchased. Mr. Krantz had previously applied for a grant (PIRMA) for these to be installed (cellular included) and they will be installed this weekend.
- The new connection at Rexroth is up-and-running and disinfected etc.
 - They had previously stated that this would be a seamless installation - which proved untrue. RLMA had to employee overtime staff to complete this project.

- Rexroth's escrow will be billed accordingly.
- Mr. Krantz noted that all Chemical Bid information can be found on the PennBid website this year and for the future.
- GES will come in to tie Edgewood and Fairmont tanks separately to the Water Treatment Plant and into our SCADA system.
 - This will all be folded into our PennVest loan.
- There have been employee complaints about the Paylocity system. Other systems are being discussed along with their additional benefits.
- Mr. Krantz ordered an auto-valve turner. This should help with flushing (and otherwise breaking a valve free) to reduce damaged muscle tissue and stress of our employees.
 - There was a grant that matched half of our invoice for employee welfare and RLMA will be reimbursed for this cost.
- Mr. Krantz also noted that Mr. Henshaw and Mr. Reichard have not received payment for serving on the 2024 RLMA Board and he will rectify this asap.
- **Mr. Krantz noted that he will secure a letter of resignation from Mr. David Reichard so the Red Lion Municipal Authority can move forward with appointing a new Treasurer.**

!Appreciation!

- Mr. Klinedinst noted that **Mr. Krantz** is an exemplary leader in his position, often encumbered with an overbearing workload. The Red Lion Municipal Authority's Board expressed extreme gratitude to his efforts, with Mr. Klinedinst recommending he receive a bonus.
- Mr. LaTulippe made a motion to award Mr. Krantz with a \$2,500 bonus and Mr. Minnich seconded. Mr. Henshaw submitted a third approval.
- All were in favor and the motion carried unanimously.

Statement and Bill Approval:

- Mr. Minnich motioned to approve the bills and was seconded by Mr. Henshaw. All were in favor and the motion carried.

Executive Session:

- The Board went into executive session at 8:07 pm to discuss various matters.

Adjournment:

- The Board returned from Executive Session at 8:36 pm.
- Mr. Klinedinst adjourned the meeting at 8:38 pm.

Respectfully submitted by Kyrsten Scutta

Red Lion Municipal Authority
Meeting Minutes
Wednesday February 26th, 2025

Members Present

Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Kelly Henshaw - Secretary
Nevan (Butch) Horne - Treasurer
Chris Minnich- Asst. Sec./Treasurer (zoom)

Others Present

John Krantz- Superintendent
Dean Reynosa - Solicitor
Rebecca Mason – Entech (zoom)

Meeting Agenda/Minutes:

- The meeting was called to order at 7:00 p.m. The pledge was recited and role call was taken.
- Mr. LaTulippe made a motion to appoint Mr. Butch Horne as Treasurer of the Red Lion Municipal Authority and Mr. Henshaw seconded. All were in favor and the motion carried.
- Mr. Henshaw made a motion to approve tonight's agenda and Mr. Minnich seconded. All were in favor and the motion carried.
- Mr. Henshaw made a motion to approve the minutes from the RLMA Meeting on January 22nd, 2025, and Mr. LaTulippe seconded. All were in favor and the motion carried.

Water Usage Report: the report was distributed to the Board. Everything ran well.

- Our precipitation was low, so we have been pumping from the Susquehanna to supplement.
- Kinsley and Entech are troubleshooting with DN Tanks and Mr. Krantz to fix tank issues.

Connections Report: no new connections.

Overtime Report: The report was distributed to the Board.

Visitors: Mr. JT Hand (York Water Company)

-Mr. Hand attended the November 2024 RLMA meeting to discuss an agreement to share water readings with York Water to bill Chanceford Manor Village based on consumption instead of a flat rate. There was concern (Mr. Hand gleaned from our minutes) about the volume of data requested in the agreement. He attended to answer questions the Authority may have and to come to an agreement about which information RLMA is able and willing to provide.

-Mr. Hand noted such information requested as follows:

Customer Name, Address, Account Number, Volume of Water Consumed and added that the Date of Meter Reading would be nice as well.

- Mr. LaTulippe thanked Mr. Hand for taking the time to come to the meeting to discuss this potential agreement and noted that RLMA has been providing all of the information that was requested directly to CMV. The Authority has reviewed the proposed documentation from York Water and still has some reservations about things that need fine-tuned.
- He went on to assure Mr. Hand that our solicitor (Mr. Dillinger) is in the process of reviewing and editing a counterproposal to be sent to York Water very soon.

-Upon furthering questioning about the information sent to CMV, Mr. Hand stated that the PUC is not looking for information from the customer (CMV), but from RLMA's agreement in order to secure an acceptable rate to be set. Receiving the proposal from our solicitor will be his biggest step forward.

Water & Sewer- New Business:

- **Filter Plant Performance Evaluation**
 - Mr. Krantz met with two representatives from DEP that took a tour of the WTP and received their comments on things that need improved.
 - These are mostly recommendations with no concrete timeframe, but Mr. Krantz will be keeping the Board informed as they plan and budget for these upgrades.
- **DN Tanks Payment # 10 (\$179, 629.25) and # 11 (\$193, 266.98)**
 - The Board discussed the numbered payments and the confusion surrounding them. Per Ms. Mason, all of the payment numbers sent from DN Tanks are one number behind what RLMA has been referencing, because RLMA started making payments toward the PENNVest loan early.
 - i.e. DN Tanks payment #9 from the January meeting would be referenced as #10 for RLMA in total.
 - Mr. Horne noted he would feel more comfortable establishing the payment reference numbers before making any further payments and Mr. Klinedinst agreed.
 - Mr. Krantz is going to reach out to DN Tanks to figure out their numbering system in regards to the PENNVest billing schedule.
- **ALDI**
 - Mr. Dillinger has reached out to ALDI multiple times to secure this dedication, however they are having difficulty with the financial security to dedicate the lines to RLMA.
- **Paddock Development**
 - Mr. Krantz has been receiving correspondence from the Paddock about the desire to dedicate their lines to RLMA. The HOA makes the process complicated though.
 - RLMA will require a maintenance bond/posted money before dedication will be accepted. Mr. Dillinger is aware of this situation as well.
 - In the meantime, we have been completing the work for Paddock and billing accordingly.
 - Mr. Henshaw inquired about Equine Meadows, but Mr. Krantz replied that they are separate entities and will be treated as such. We will do work for Equine Meadows as well, but they will also be billed accordingly.
- **Verizon Wireless Monopole Contract**
 - This contract has been executed and payment of \$1,600 is due by the first of the month for use of our monopole.
- **Entech/Red Lion Service Line Inventory Phase II agreement**
 - Mr. Krantz noted we agreed to this last month.

Solicitor's Report: (Dean Reynosa)

- **Superintendent Approvals**
 - Mr. Reynosa noted that Mr. Dillinger was investigating the possibility of a resolution allowing Mr. Krantz to make purchases up to a capped amount of money. This is indeed something that can be passed.

- This resolution should be available for the March meeting. The allowed amount is at the bidding cap, however Mr. Reynosa will inquire about the possibility of a phone quorum (at a higher amount) in the case of emergency situations as well.
- **Language Rules and Regulations (Handbook)**
 - Mr. Dillinger is still in the review process of the employee handbook.
 - This includes all Water/Sewer Rules and Regulations.
- **Statements of Financial Responsibility**
 - Mr. Horne will file his documents as the newest member. Otherwise, we are up to date.
- **Rexroth**
 - Mr. Dillinger circulated a draft ROW agreement last week and RLMA is waiting to hear back. Mr. Krantz noted that Mr. Rexroth posted a \$5,000 escrow, but he has all of the pertinent bills for the project to refund any excess funds.
- **Pump Station B Elimination**
 - Mr. Reynosa asked Ms. Mason on behalf of Mr. Dillinger if everyone was on the same page, and we are still waiting for final confirmation from MPL to move forward.
- **Kensington**
 - Ms. Mason confirmed that (per the Windsor meeting) Mr. Dillinger is going to confirm the draft agreement.
- **Solar Renewable Energy**
 - Windsor passed their ordinance but the details are still not finalized.

Engineer's Report: (Rebecca Mason).

- **Pump Station B Elimination**
 - Ms. Mason remarked that Mr. Krantz received letters that need to be signed in regards to this project today and he is in the process of reviewing them.
 - She also requested that Mr. Krantz convey to York and Windsor that this is the desirable letter format for them to send out on their letterhead to express their agreement to the project.
 - These will be attached to the special study submitted to DEP.
 - The Intermunicipal Agreement is a key component of this. We are still in the review process.
- **Chapter 94**
 - Ms. Mason stated that the Guard Dog information was very helpful, but some information is still required for this review.
 - Mr. Krantz is working on the update with Mr. Dillinger.
- **Edgewood Tank**
 - The tank valve still has some operational issues (noted earlier in the meeting), as well as other concerns that Entech noted. We are all waiting to hear back on this information.
 - Mr. Krantz noted that the "shockcrete" is a non-issue and is operating normally, but the flow meter is going to be taken care of expeditiously.
 - The "crack" in the side has also been noted and they are willing to issue an extended warranty on our Edgewood Tank in hopes of obtaining the contract for Fairmont.

- HRI operates separately from GES and Mr. Krantz has secured the necessary information to exclude Triangle in order to obtain data directly.

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for January 2025.
- Mr. Krantz & Mr. Klinedinst informed Mr. Horne how the Authority presents meeting documents.
 - Not only does Mr. Krantz note all necessary information obtained from month to month, any documentation acquired in that time period is sent to and printed for the Board.
- First Aid kits were purchased for all of the work trucks (by Mr. Krantz) as previously discussed as a need in the safety meetings. Two trauma kits were also purchased for WTP and main office.
- Motor Technology rebuilt the pump at East Prospect Rd. due to a failed mechanical seal. These are the pumps we are trying to tie into other systems to reduce maintenance costs.
- A contract was signed with Schnabel Engineering for the inundation mapping (Dam Inspection). Entech recommended this company and the process is underway.
- Hamilton Musser was onsite for ~3 days to begin our 2024 audit (Feb2025). Mr. Krantz is gathering the last of the items they need to complete this audit.
 - The 457B is an outstanding item and Mr. Krantz reached out to Mr. Mark Smith (our attorney regarding this issue). Met Life is prepared to issue account balances to us, however, until everything is resolved with the Red Lion Borough our hands are tied.
 - When everything is resolved, the Red Lion Municipal Authority will officially be separated from the Red Lion Borough on this plan.
 - Prospective future brokers (etc.) have been interviewed, but it is unclear if RLMA employees will be willing to participate.
 - There will be a list of options presented to the employees on site before further decisions are made.
- Solar cellular surveillance was installed at the Greenbranch location - paid for by a PIRMA grant (intake, generator, and river).
- The consistent leak issue in Windsor has been resolved. They're a "one-man band" down there, but we helped them every step of the way that we were able, and the issue is finally resolved.
- CUSI (the new utility billing system) began training sessions with the RLMA office staff.
 - The ladies in the office believe this new system to be a good change overall but have requested more hands-on training.
 - Mr. Krantz and Mr. LaTulippe noted that they have been encouraged to "practice" with the system during training while it is still offline.
 - The ladies also raise a great question about what troubleshooting options are available if the system were to "go down" at a critical point in schedule.
- There was a water leak at Jefferson Lane. Upon investigation, there was an issue with an old valve that Mr. Krantz has been trying to address.
 - A similar issue arose days later, where an old valve on First Street demonstrated the same problem.
 - Due to the proximity of the valves, the required valve shut off warranted a "boil water advisory" to be sent to residents (which included less than 50 customers).

- RLMA was immediately aware of these issues and has already begun repairing all necessary components.
 - Samples have already been sent out for testing and as soon as they are returned we can *officially* declare the water safe again.
- Mr. Krantz met with RKL (accountants) to discuss switching from Paylocity.
 - RKL will be onsite to train employees with the new system, but it is becoming more apparent that employees must be properly documenting their clocking ins/outs.
 - Even if the “application” is down, a screenshot or picture with a timestamp will suffice for documentation.
 - A paper/digital trail is necessary regardless (but for legal reasons when a union is involved), to ensure employees are compensated appropriately.
- Mr. Sprenkle contacted Mr. Krantz one night (around 2am) to notify him that WTP lost power. Mr. Krantz contacted multiple entities (Heim Electric included) and they not only rerouted power to the generators (to keep everything running), they also found when the short happened to determine where the issue began. An appointment to assess where new wiring needs to be pulled is scheduled.
- Kinsley was in the process of replacing lead lines on Pine Street and informed RLMA that the side we own was lead as well.
 - Mr. Krantz gave the “go ahead” for them to replace the entire line (as it will be necessary regardless) and we will pay them for the work.
- Our Worker’s Comp was audited, and a refund was received.

Mr. Klinedinst noted the urgency of Vulcan Road and Mr. Krantz acknowledged it is a priority

Statement and Bill Approval:

- Mr. LaTulippe motioned to approve the bills and was seconded by Mr. Henshaw. All were in favor and the motion carried.

Executive Session:

- The Board went into executive session at 8:22 pm to discuss personnel matters.

Adjournment:

- The Board returned from Executive Session at 9:20 pm.
- Mr. Klinedinst adjourned the meeting at 9:25 pm.

Respectfully submitted by Kyrsten Scutta

Red Lion Municipal Authority

Meeting Minutes

Thursday April 3rd, 2025

Rescheduled from 3/26/25

Members Present

Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Chris Minnich- Asst. Sec./Treasurer
Nevin (Butch) Horne - Treasurer

Others Present

John Krantz- Superintendent
Cory Dillinger- Solicitor
Rebecca Mason – Entech (zoom)

Meeting Agenda/Minutes:

- The meeting was called to order at 7:00 p.m. The pledge was recited and roll call was taken.
- Mr. Kelly Henshaw was not present.
- Mr. Dillinger noted for the record that the reason for rescheduling the 3/26/25 meeting to 4/3/25 (tonight) was because the agenda did not get posted within 24 hours prior to the scheduled meeting time. The agenda has been properly posted for this meeting.
- Mr. Minnich made a motion to approve tonight's agenda and Mr. LaTulippe seconded. All were in favor and the motion carried.
- Mr. LaTulippe made a motion to approve the minutes from the RLMA Meeting on February 26th, 2025, and Mr. Minnich seconded. All were in favor and the motion carried.

Water Usage Report: the report was distributed to the Board. Everything ran well.

-Precipitation is still low, but we are hopeful of the predicted rain.

-We pumped from the Susquehanna one day to keep the pump exercised.

Connections Report: There were (2) new connections.

-910 White Oak Rd on 3/13/25

-375 Barclay Drive on 3/20/25

Overtime Report: The report was distributed to the Board.

Visitors:

-Michael Esler - a resident on Indian Springs Road

-Keith Kahwajy - a former RLMA employee

-Don Holtzapple - a resident on Cape Horn Road (not on agenda)

Michael Esler:

- Mr. Esler attended to inquire about a potential new RLMA waterline for the residences in his neighborhood (all currently on well water).
- He has been having water shortage issues with his 300ft well for the past two years (progressively getting worse). He did have a new pump installed to try to correct the problem, but it has not helped, and the water level is currently at 100ft.
 - The possibility of digging a new well has been researched, but there are no guarantees that this will improve the situation, and it is very expensive.
- Neighbors are having similar issues, but Mr. Esler has not specifically discussed a waterline installation for the neighborhood with them (but he would be glad to do so).

- He did note that there have been relevant changes to the area (besides lack of precipitation) including homes going from retired couples to full-family residences, as well as a few homes now with double occupancy.
- Mr. Esler is proposing a new waterline to be run from Cape Horn Road up into the neighborhood via Indian Springs Road. He believes this will be beneficial for everyone in the area for water supply, while also noting there are currently no fire hydrants in their neighborhood which backs right up to the woods (raising a lot of fire control concern).

-Mr. Klinedinst questioned how many residences are in the neighborhood and Mr. Esler replied at least 10 with an empty lot that has not been developed (and has changed ownership multiple times) possibly due to the water situation.

-After some discussion, the Board noted that they cannot force anyone to tie into a new waterline, and having the RLMA research potential costs for such a project would require a substantial retainer for our engineer up front.

-Mr. Krantz and Mr. Dillinger suggested that Mr. Esler discuss the matter with his neighbors personally, and reach out to a civil engineer or contractor to see if they can give him a price estimate. He could then return next meeting with the necessary information and a report of support for the idea.

His personal home is already tied into a sewer line, but he is unsure about the other houses

Keith Kahwajy

- Mr. Kahwajy began by addressing the Board to thank them for hearing his comments/concerns and stating that he is here on his own and not on behalf of any other employee(s).
- His questions and inquiry are about the financial status of the RLMA.
- He purported that (4) years ago there was a PLGIT construction account with enough money to cover the cost of the Edgewood Tank Project.
 - To include Engineering, Demolition, Permitting, Removal, & overall Construction Costs.
- Upon presenting this information, Mr. Kahwajy questioned the Authority's decision to take out a PENNVest loan for the Edgewood Tank Project, as well as the addition of a surcharge to customers' monthly bills.
- Mr. Krantz answered to confirm that 2 million dollars were in said PLGIT account in 2020.
 - That account has double the amount of money in it now - our cash flow is not a concern.
- He went on to discuss that, from a business perspective, an emergency account is standard practice.
 - Approximately one year of income is standard to have in reserve to address any legal, emergency, or otherwise immediate concerns monetarily (which is the amount currently available).
- Mr. Klinedinst and Mr. LaTulippe followed up with the decision, stating that the loan was secured at less than 2% (a great deal in the current economic climate), and the monthly surcharge was an easy way to pay off the loan quickly (projected to be within 5 years).
- Mr. LaTulippe also said that the surcharge will end as soon as the tank is paid off. This was the most logical decision for the Board considering the alternative was to raise monthly rates.
 - The surcharge is not a long-term obligation, whereas an increase to water rates would remain.
- The Board went on to discuss outstanding loans from before their time - i.e. the money for the Water Treatment Plan (just recently brought down to \$10 million).
 - Mr. Krantz stated that we are currently at our borrowing capacity because of this.
- There are other imminent projects to be concerned with as well - like the Fairmont Tank.

- DEP has already mentioned this tank needs rehabilitation and it is another costly project on our radar.
- Mr. Kahwajy asked if any other water projects are in progress and Mr. Minnich referred him to the dry-erase board that has been on display for about two years now with the RLMA's various goals.
 - Mr. Krantz noted that many of the projects have been completed and various pieces of equipment have been purchased to speed up remaining projects and ensure a more efficient system long-term.
- Mr. Kahwajy also wished to touch base on current sewer projects/expenditures.
 - He noted that while he was employed a significant amount of time had passed since the last sewer line cleaning/televising. Due to this, he set up a quadrant-based system to keep the rotation going.
- Mr. Krantz noted that during the most recent Chapter 94, Country Club Hills PS lines were noted to be significantly damaged (like "Swiss cheese"). The video footage being used to assess the damage was provided from Mr. Kahwajy himself and his time as an RLMA employee.
 - RLMA has employed a Special Project Coordinator (Mr. Paul Slonaker) to review this type of footage and note the most damaged sections to begin repairing.
 - We need to target the worst areas to fix first to make noticeable progress.
- Mr. Krantz agreed that the rest of the lines need done as well, but we also have so many other projects ongoing (like 6 pumps that need replaced at \$40,000 a piece), so this Pump Station is our priority.
- Mr. Klinedinst also noted that the Borough is going to place storm drains on Franklin Street and Country Club Road, but Mr. Krantz is hopeful that no urgent water/sewer projects will be involved.

Mr. Kahwajy thanked everyone for answering his questions

Don Holtzapple

- Mr. Holtzapple attended to present the Authority with a unique problem. He included handouts/visual aids to demonstrate the severity of salt contamination to the well on his property (his sole water source).
- The property in question has been Mr. Holtzapple's primary residence for most all of his life. What started out as a completely rural property, now has very commercial neighboring properties.
 - Water runoff is coming onto his property from Route 24 as well as from the Windsor Commons Shopping Center.
 - The worst of this being snow/ice treatments, but all contamination winds up in the same place.
 - He believes he and his wife slowly became accustomed to the water over time, but it is to the point that bottled water is needed to brush their teeth and both individuals have developed medical complications.
- Culligan Water was contacted to test the water in his well.
 - The recommendation for maximum salt in consumer water is 251 grams/meter and Mr. Holtzapple's water tested at 7,700 grams per/meter. He was instructed not to use the water for anything.
 - Consumption and cooking aside, this will also damage appliances.

- Mr. Holtzapple has tried contacting multiple other sources; Windsor Township, York Excavation, AC Reider, State Rep. Wendy Fink, the State Senator's office, EPA, etc.
 - Among these responses, he was informed that digging a new well would not be helpful at all (the same problem would persist), and ultimately was told to retain council or speak with the Red Lion Municipal Authority.
 - He goes on to show the nearest public connection involves installing a line over Route 24 (and a creek) 1000+ feet away from his property.
 - The closer connection being ~150 feet to Windsor Commons water lines.
 - The Board had several questions, offering various solutions, all of which Mr. Holtzapple has explored to no avail.
 - Mr. Holtzapple did note that he does not own the road, but has a Right-of-Way (ROW). An existing easement for the land is in question, and it seems there is some discrepancy among parties regarding Windsor Commons' position on allowing a residential connection to their line.
 - Mr. Dillinger asked if any lawyer has been contacted at all regarding the situation at Mr. Holtzapple noted that he has briefly spoken with Attorney Michael Craley and Attorney Richard Siegel.
 - The Authority implored Mr. Holtzapple to protect himself by retaining council throughout the rest of this process and any future development projects that may affect his property.
 - Mr. Holtzapple assured the Board he is not looking for anything free, he wants the ability to pay for clean, safe water.
- The Board ultimately confirmed that if Windsor Commons gives permission they would be more than happy to allow Mr. Holtzapple to tie into their waterline.

Water & Sewer- New Business:

- **York Water Company - counter proposal**
 - Mr. Dillinger sent the counter proposal and it is currently under review on their end.
- **DN Tanks Payment # 10**
 - Mr. LaTulippe motioned to remit payment and Mr. Minnich seconded. All were in favor.
- **Discussion to set Purchasing Limit below the Bid Threshold**
 - Resolution 2025-01 authorizes the Superintendent to make any necessary purchases for the Authority so long as it falls below the bid threshold. Anything over that amount (adjusted yearly) requires permission from the Board.
 - Mr. LaTulippe motioned to adopt Resolution 2025-01 and Mr. Minnich seconded. All were in favor.
- **Aldi**
 - Mr. Dillinger has been relentlessly contacting them for the formal paperwork. Hopefully they'll provide the dedication before next month.
- **Red Lion Area School District**
 - We were notified of several antennae remaining on our monopole that they came to remove at the end of March 2025 during routine maintenance.
- **Paddock Development/Equine Meadows**

- Mr. Dillinger needs a price estimate for the maintenance surety (to move forward with line dedication) from Ms. Mason. She is ready to provide the estimate as soon as she confirms the age of the system in question.
 - Mr. Krantz can try to find records, but we most likely need CS Davidson to confirm.
- **Edgewood Tank**
 - Entech visited the site to determine where the issue lies with the water flow of the new tank. It was determined that the insertion valve is malfunctioning and DN Tanks has been contacted to facilitate the replacement of the valve. We are expecting to hear back soon.
 - DN Tanks is to be handling all new permit requirements/extensions.
- **HRI Payment Application #2/Edgewood Tank Project Change Order #1**
 - The electrical contractor included a cover letter with a payment breakdown (by percentage) that is unclear after deliberation from the Board. A request will be submitted for a clearer description before payment is submitted.
 - Later in the meeting Ms. Mason and Mr. Dillinger were able to explain the bill more thoroughly.
 - Mr. LaTulippe motioned to accept the #2 Payment Application for HRI and Mr. Minnich seconded. All were in favor and the motion carried.

Solicitor's Report: (Cory Dillinger)

- **Rexroth**
 - Mr. Dillinger was in contact regarding the amended easement agreement. He plans to follow up to ensure the agreement has been officially recorded.
- **Pump Station B Elimination**
 - All parties seem agreeable, while Mr. Krantz and Mr. Dillinger have few more things to discuss, but Entech should have the information required to continue progress.
 - Any intermunicipal agreement that exists should support the change, but all kinks will be worked out regardless.
- **Kensington**
 - The water reservation capacity agreement was circulated to the developer. Entech did double check just to be sure, and Ms. Mason confirmed everything seems to be correct.
- **Rules and Regulations**
 - Mr. Dillinger noted that this is, of course, an ongoing discussion, but current changes are in the works. Ms. Mason confirmed that Entech is also reviewing and editing accordingly.

Engineer's Report: (Rebecca Mason).

- **Pump Station B Elimination**
 - Ms. Mason stated that Entech drafted the letters of support for York and Windsor that need signed and returned. Mr. Krantz is in the process of reviewing the letters to be sent and attached to the special study application.

- The draft of the special study application was also sent for Mr. Krantz to approve, but besides these few loose ends the application is ready to send to DEP.
- **Chapter 94**
 - The report was submitted before the deadline of 3/31/25.
- **Filter Plant Performance Evaluation**
 - Entech met with RLMA staff to discuss some of the issues that were noted at the WTP.
 - A written response will be sent to DEP with all noted concerns addressed.
 - DEP granted an extension for this response that was granted; it will be sent by the end of the month.

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for February 2025.
- Mr. Mark Smith was contacted regarding the 457B plan. MetLife provided a year's worth of contributions, and Mr. Smith replied asking for a more thorough history.
 - Mr. Dillinger recommended further discussion go into Executive Session.
- We received fuel from Town & Country to fill up all necessary locations.
- We replaced the water main valve at First Avenue and issued the boil water advisory- we were able to notify customers that water was safe by the weekend (our goal).
 - We did receive one complaint that it should have been a phone notification, but our CUSI software will be able to issue all of the above when fully implemented.
 - We require more information from EmGov and they are not currently responding.
- GES delivered panels that have since been installed at Edgewood and Fairmont to have cellular data sent directly into our SCADA system and connected to the WTP.
 - Some insurance update concerns were brought up, but Mr. Krantz noted that there is an annual appraisal already in place.
- Ms. Kim Young (of Weaver Lane) who previously requested a Restrictive Covenant - to tie into our waterline only, with the guarantee of connection to our sewer line within two years, recently contacted Mr. Krantz.
 - Connection to our waterline was confirmed on 2/27/25.
 - While this customer has proved difficult, the clock is now running for sewer connection. Mr. Dillinger is working on the Rules & Regulations to better monitor this in the future.
- Rock Real Estate
 - Mr. Krantz reached out to various rental agencies with interest in leasing the second floor of the RLMA office building. They have begun work on a marketing contract lasts for approximately a year.
- Our 2025 Waterline Flushing Schedule has been posted on our website, Facebook, etc.
- Mr. Krantz employed a few individuals from our trusted temp agency. Many are working out nicely and official hires will be discussed in the Executive Session.
- All three high service pumps have been refurbished and are ready to be used in rotation.
- Mr. Krantz was contacted by the Utilities Workers Union of America. This will be further discussed in the Executive Session.
-

- Ed Pearson had a difficult problem. He wants to connect his property on Summit Lane to water and sewer, but to do so will require him to extend the water and sewer mains past his property on Summit Lane. He has requested information previously and has met with Authority Personnel several times over the years and been given information by hand. Mr. Klinedinst said that he will need to post escrow funds before we can gather and provide him with any additional information. Mr. Krantz recommended that all future correspondence be done through email for documentation.

Further Questions:

- **Mr. Klinedinst asked for more details on Prospect Street.**
 - He stated that the Red Lion Borough is going to give approval for an eight-unit apartment complex on Church Lane - he would like this pumping station project complete before that.
 - Ms. Mason replied that the Pump Station B project is waiting on review/comments of the draft application as well as letters of support. Upon approval, the packet will be submitted to DEP.
 - This will be followed by a 90-day mandatory public comment period. After that is met, the clock will start for DEP - they then have 120 days to complete a final review.
 - Permitting is the longest process, and we have zero control over how long it takes.
- Mr. Klinedinst went on to ask about the 90-day period RLMA completed with CS Davidson.
 - Ms. Mason reminded the Board that CS Davidson submitted the wrong paperwork and never completed the special study that is required. Thus, the 90-day comment period starts over.
- **Greenbranch Pumping Station Generator Replacement**
 - The Board is concerned about potential downtime of access to the Susquehanna in a water emergency during this project.
 - Mr. Krantz is waiting for a price for a temporary emergency generator during the project time.
 - Ms. Mason will reach out to Mr. Kim Mazur to put a schedule of dates together.
- **RLMA owned sign**
 - Mr. Klinedinst wants to put a sign up in the Square of Red Lion (separate from the Borough owned sign) with Authority information only. This will guarantee all RLMA information can be displayed without trying to work around the Borough information.
 - Everyone was in favor of Mr. Klinedinst researching this purchase.

Statement and Bill Approval:

- Mr. LaTulippe motioned to approve the bills and was seconded by Mr. Minnich. All were in favor and the motion carried.

Executive Session:

- The Board went into executive session at 8:45 pm to discuss employee and legal matters.

Adjournment:

- The Board returned from Executive Session at 9:17pm.
- **Mr. LaTulippe made a motion to increase wages for part time employees by \$1.00/hr and Mr. Minnich seconded. All were in favor and the motion carried.**
- Mr. LaTulippe motioned to adjourn the meeting at 9:18pm.

Respectfully submitted by Kyrsten Scutta

Red Lion Municipal Authority
Meeting Minutes
Wednesday April 23rd, 2025

Members Present

Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Chris Minnich- Asst. Sec./Treasurer
Kelly Henshaw - Secretary
Nevin (Butch) Horne - Treasurer

Others Present

John Krantz- Superintendent
Cory Dillinger- Solicitor
Rebecca Mason – Entech (zoom)

Meeting Agenda/Minutes:

- The meeting was called to order at 7:00 p.m. The pledge was recited and roll call was taken.
- Mr. Minnich made a motion to approve tonight's agenda and Mr. Horne seconded. All were in favor and the motion carried.
- Mr. Minnich made a motion to approve the minutes from the RLMA Meeting on April 3rd, 2025, and Mr. LaTulippe seconded. All were in favor and the motion carried.
 - ❖ The Recording Secretary (Ms. Scutta) submitted a slight revision to the minutes emailed earlier. The printed copies on the table are the correct version.

Water Usage Report: the report was distributed to the Board. Everything ran well.

-There has been some more rainfall recently, which has had a positive impact on pumping.

Connections Report: There were no new connections.

Overtime Report: The report was distributed to the Board.

Visitors: (none)

Water & Sewer- New Business:

- **York Water Company - counter proposal**
 - They submitted a PUC application and are still reviewing the counter-proposal that we sent to them via Mr. Dillinger.
- **Entech Response to PA DEP (Filter Plant Performance Evaluation)**
 - Ms. Mason, Mr. Mazur, and Ms. Wagner met with the operator at the WTP and went through the evaluation item by item. They created a plan to address all concerns and are ready to submit the written response (required by DEP) by the end of the month.
- **Resolution 2025-01**
 - This resolution (to set the purchasing limit below the bid threshold) was approved at the previous meeting. The only thing needed this meeting was a signature from Mr. Henshaw.
- **Aldi**
 - Mr. Dillinger stated that Aldi finally sent the maintenance bond (the last item we have been waiting for) and that he will be keeping it stored safely in a folder.
 - Now that we have the bond, Mr. Dillinger has the Deed of Dedication and Acceptance Agreement ready to be finalized. Everything has been previously approved by the Board, he just needs updated signatures now that Aldi signed off on their end.

- The deed will also need to be notarized and recorded, so Mr. Klinedinst will need to sign in front of our notary (Ms. Frank), and then RLMA and Mr. Dillinger will both retain copies.
- **Greenbranch Generator Project**
 - This project is almost ready to move forward. The remaining balance (for the Cummins Generator we had ordered) has been paid to Martin Energy. A pre-construction meeting will be scheduled with all contractors so we can proceed with installation.
 - Mr. Krantz believes we should be primarily concerned with finishing the Edgewood Tank Project before beginning another huge undertaking with this project.
 - Mr. Klinedinst does want this project to stay in motion, and Mr. Krantz assured him that it will not be forgotten. He is working closely with Entech and Martin Energy to complete this (and all) projects accordingly.
- **Edgewood Tank**
 - Entech asked RLMA to do some testing to troubleshoot the issue with water flow from the new tank.
 - Mr. Krantz was instructed to connect the hydrant at the base of the new tank to the hydrant on Woodridge Drive. It was determined that water will flow in this direction, meaning the issue may be an obstruction in the old main from the tank, etc., and certainly not a pressure issue.
 - It is unclear if the issue for sure involves one of the valves, a potential obstruction, or perhaps just an all-around old water main that should have been replaced with the tank replacement.
 - We could have Kinsley complete the necessary work as a change order, or hire Brubacher as an excavator as they are CoStars certified.
 - Mr. Krantz stated that we could potentially get a better price from Brubacher, as they could complete this work simultaneously with another project (at Vulcan Rd) RLMA has recently hired them to complete.
 - Mr. Dillinger would like to further investigate the nuances of projects that were (or need to be) bid versus CoStars certified companies, but believes Mr. Krantz is correct to think Brubacher being CoStars allows us to hire them for the work in question.
 - Mr. Krantz asserted that the best course of action would be to get pricing and a timeline from both Kinsley and Brubacher and make the decision from there (with Mr. Dillinger's research taken into consideration) and Ms. Mason agreed.
 - Mr. Horne asked if any mapping of the lines exists to better pinpoint the problematic area and Mr. Krantz assured him all available data has been reviewed, but did not produce a definitive solution - which is why he wishes to move forward from here as the Board and Entech see fit.
- **The Paddock**
 - The development has expressed a desire to dedicate their distribution lines to RLMA. We have been working with Entech Engineering to determine an appropriate amount required for a maintenance bond.

- Mr. Dillinger reminded the Board that there is a disagreement between the developer and the HOA on who is responsible for the maintenance of the line (it has been agreed by both parties that it is not currently RLMA's responsibility).
 - Both entities want the dedication. Determining who should/could/would post the money for the maintenance bond is the issue as of now. Mr. Dillinger wishes to investigate the matter more to see who is actually allowed to do so.
- Mr. Klinedinst stated that RLMA will not move forward with any effort on this matter without a \$5,000 retainer (to be doing the work of determining a monetary amount for the bond at the least). It is not the responsibility of the Authority to pay for the necessary resources to sort this matter and one of the parties needs to step up for the solution.

Solicitor's Report: (Cory Dillinger)

- **Kensington Phase 3**
 - The agreement has been signed by Hedgeford LLC to reserve 118 EDUs at the price of \$184.71 per EDU.
 - Mr. Dillinger retained Hedgeford's signatures and now requires the Board to sign as well.
 - After tonight, Mr. Dillinger will also ensure that all witnesses are memorialized.
 - Mr. Klinedinst inquired about the source of the pricing per EDU, which is based on RLMA's current rates. The Board determined, after some discussion, that these rates should be reviewed for update before budget time.
 - Mr. Krantz noted that Entech would be able to determine the appropriate pricing per EDU based on the current value of RLMA's system.
 - Mr. Klinedinst stated that the Board should investigate the pricing themselves first, before tasking Entech with the job.
 - Mr. Dillinger needs a motion to execute the Water Capacity Reservation Agreement between RLMA and Hedgeford LLC at the current rate agreed upon.
 - Mr. LaTulippe made the motion and Mr. Minnich seconded. All were in favor and the motion carried.
- **Denali Water**
 - The contract language is being negotiated between entities to be fair to both parties.
- **Right-to-Know Requests**
 - Mr. Krantz and Mr. Dillinger are working through some of these requests together to gain the necessary information to be distributed. These matters will be further discussed in Executive Session.
- **Water Allocation Permit - question**
 - Mr. Krantz had a question for Mr. Dillinger regarding the submission of the annual report to DEP (due by the end of the month). There were violations noted on the water withdraw of some of our sources (Cabin Creek primarily) that have been the subject of previous discussion and review. We have been awaiting response from DEP, and while we are hopeful for positive results, Mr. Krantz wanted some insight on how to proceed.
 - This is a special case where we are in limbo - waiting for confirmation.
 - Mr. Dillinger confirmed that this is exactly what Mr. Pat Zaepfel specializes in and that while he will need to charge for his services, this particular instance may require his

review for the most desirable results (and RLMA could set a cap on how long he should spend time on this review from a cost perspective).

Engineer's Report: (Rebecca Mason).

- **Pump Station B Elimination**

- Ms. Mason stated that Mr. Krantz is reviewing the special study documents to provide comments on, while also distributing the letters of support to York and Windsor Townships.
- Once Entech has received all of this information back, including any relevant intermunicipal agreements, everything can be submitted to DEP.

- **Schedule Requested by Mr. Klinedinst - from Entech**

- Mr. Krantz provided the schedule to the Board in their packets, and Ms Mason reviewed some highlights:
 - Late May: Final Tank Coating Application
 - Early June: Light Pole Installation
 - Mid/Late June: Site Work Restoration
 - Early July: Driveway Restoration
 - Mid July: Fencing Installation
- **The main variable with START DATE is the valve and pipe work issue.**
 - Ms. Mason emphasized that once a solution to the overall problem is determined and remedied, all further work can begin. She also confirmed with Mr. Krantz that getting quotes for the work in question as fast as possible is key to the project moving forward - and thus its completion.
- Mr. Dillinger wanted to state for the record that inspection with Windsor Township has yet to be completed, and Ms. Mason assured him that is on Entech's schedule as well.

While there have been many bumps in the project road so-to-speak, everyone agrees that the best decision is to just replace, and make sure everything is working for the foreseeable future

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for March 2025.
- Ms. Kim Young (115 High Street) agreed to sign, connecting her property to our sewer lines with an guarantee of connecting to our water lines within two years.
 - Mr. Dillinger needs the notarized copy to be recorded, which protects us in the case that she sells the property within the next two years.
- RLMA has hired some new employees that will be discussed further in Executive Session.
- A customer from 405 Manor Road called in to complain that we had not restored the lawn on their property after a project. Mr. Krantz stated that it is common to wait until the danger of frost has passed, but the gentleman wanted immediate action.
 - Mr. Krantz was able to send a crew out the same day to level the area and the customer was happy with the results.

- There have been some problems with our poly feed units and Herr's Brothers will be on-site later in the week to help our employees figure out a solution, and suggest what parts need to be stocked to maintain the feeder in the future.
- Mr. Krantz contacted Heisey Mechanical to get a quote for a stainless steel trash rake as ours is not functioning. They do metal fabrication and can create a design to prevent so much damaging from occurring in the future.
 - We can then compare this quote to the quote the manufacturer provides.
- Mr. Krantz enrolled in an ABC operator training program to get certified for underground storage tank management. This includes an additional endorsement allowing him to train other employees to do service and inspections as well.
 - This is an online course that he is working hard to complete within the time frame, including evenings and weekends.
- TK Elevator was contacted to provide a quote with sample agreement as our current provider (Schindler Elevator) is difficult to get in touch with and has not been able to produce a service contract for several months now.
 - Mr. Minnich suggested we could get pricing from Otis Elevator as well.
- We are still waiting on a rotating assembly for our raw water pumps at the WTP. It was ordered three months ago, but is finally expected in a few days.
- Two temporary employees were hired to assist with our annual waterline flushing (happening over the next few weeks).
- Mr. Don Holtzapple was informed that he will need to post a \$3,500 escrow once he receives his easement for Entech to review the necessary designs and information for him to connect to our main. After this is taken care of he will have water service through us, solving his heavy salinity issue.
- Mr. Krantz reached out to Ms. Sarah Werner (a teacher with Red Lion School District) about our Source Water Protection Committee with the hopes of getting the community involved in its revival.
- Mr. Jordan Ilyes reached out to inquire about sewer capacity at 21 W. Broadway (the old Zarfoss building) as he wants to construct 12 apartments.
 - Mr. Krantz is confident that there is plenty of water and sewer capacity (but Entech should review to be sure) and asked the Board if he should give Mr. Ilyes the go ahead.
 - Mr. Henshaw asked if that would be 12 separate meters and Mr. Krantz stated that it is all one bill that goes to Mr. Ilyes which he then divides to bill the individual units. Per our Rules & Regulations, he cannot charge more than we would.
 - Mr. Klinedinst stated that he wants Mr. Ilyes to post the \$5,000 retainer before having Entech do the work to send official capacity documentation and the Board agreed.
- 2520 Freysville Road posted escrow and had their water service design reviewed. They will be a new customer next month.
- We will be sending Rexroth the remainder of escrow posted after inspection. They will receive the check along with an itemized bill of what was deducted, including 4 hours of overtime because the hydrant was not ready to be turned back on by 3:30pm as previously agreed upon.

- Mr. Krantz received a request to be on-site at Prospect and Church Lane with a crew of employees to assist with directing traffic and pulling manholes for a townhouse that Rexroth wants to put at this location.
 - Due to waterline flushing and a shortage of employees, Mr. Krantz replied that he could not provide the necessary assistance for another few weeks.
 - Mr. Klinedinst and Mr. Krantz further discussed the matter and agreed that escrow will need to be posted first in order for our employees to be completing this work.
- The gate at the Cabin Creek Dam has a hydraulic cylinder leaking, resulting in it dropping slightly. The oil was refilled to bide time while we brought in hydraulics companies to come in and assess the situation and provide us with quotes for repair.
 - It's probably a bad seal that will need replaced immediately as it is a safety concern.
 - Mr. Krantz will speak with Mr. Klinedinst and Mr. LaTulippe if the cost is above the threshold, but we will not be able to wait on the decision to proceed for long.
- GES has been working to upgrade our SCADA, got the WIN911 emergency software running, and is assessing the timing of the cellular data from the tanks to eliminate unnecessary alarms.
- Mr. Krantz spoke with Stewart Signs to get our first quote and a sample picture to work with.
 - It was ~\$20,000 for a double-sided 4'x6' digital sign.
 - Mr. Klinedinst assured Mr. Dillinger that he is looking into the zoning relief needed.
- The check valve for Beaver Creek got clogged by a piece of bark, bring to attention that we only have one check valve for the two pumps here.
 - Mr. Krantz noted that it would be a wise decision to add a spare check valve as it is customary to have one for each pump in case something like this happens.
 - Mr. Horne and Mr. Klinedinst went on to discuss the benefits of rebuilding the old valves versus purchasing all new and Mr. Krantz assured them he will get quotes both ways and assess the pros and cons as it is such a critical piece of equipment.
 - Ideally, we would replace the one in use with something new, and have the old one rebuilt as back up in case of emergency.
- Heim Electric provided a quote to do the rewiring at the WTP and came in around \$88,000.

Further Questions:

- **Mr. Klinedinst asked what is holding up leasing the second floor of the building**
 - Mr. Krantz replied that he is holding back on this matter while he continues to gather necessary information regarding the breakdown of taxes, electricity, insurance, etc. before he can give an appropriate amount to charge in rent. It is a time consuming endeavor.
 - Mr. Krantz also wants to discuss the tax implications further with Mr. Dillinger because of some information he provided with a previous Supreme Court decision.
 - Leasing to a nonprofit versus for profit entity is the issue at hand.

Statement and Bill Approval:

- Mr. LaTulippe motioned to approve the bills and was seconded by Mr. Horne. All were in favor and the motion carried.

Executive Session:

- The Board went into executive session at 7:59 pm to discuss employee and legal matters.

Adjournment:

- The Board returned from Executive Session at 8:30 pm.
- Mr. Klinedinst motioned to adjourn the meeting at 8:33 pm.

Respectfully submitted by Kyrsten Scutta

Red Lion Municipal Authority
Meeting Minutes
Wednesday May 28th, 2025

Members Present

Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Chris Minnich- Asst. Sec./Treasurer
Kelly Henshaw - Secretary
Nevin (Butch) Horne - Treasurer

Others Present

John Krantz- Superintendent
Cory Dillinger- Solicitor
Rebecca Mason – Entech (zoom)

Meeting Agenda/Minutes:

- The meeting was called to order at 7:00 p.m. The pledge was recited and roll call was taken.
- Mr. Minnich made a motion to approve tonight's agenda and Mr. LaTulippe seconded. All were in favor and the motion carried.
- Mr. Henshaw made a motion to approve the minutes from the RLMA Meeting on April 23rd, 2025, and Mr. LaTulippe seconded. All were in favor and the motion carried.

Water Usage Report: the report was distributed to the Board. Everything ran well.

-We are no longer in a drought and we are moving ahead in precipitation.

Connections Report: There was (1) new connection at 1110 Dietz Rd, Windsor Twp.

-Entech is working on capacity for the Zarfoss building.

-Mr. Krantz is in contact with multiple people about a different property that recently caught fire.

Overtime Report: The report was distributed to the Board.

Visitors: (none)

Water & Sewer- New Business:

- **York Water Company**
 - They submitted a PUC application on 4/16/25 and are still reviewing the counter-proposal that we sent to them via Mr. Dillinger. We have not heard back either way.
- **Filter Plant Performance Evaluation**
 - Entech submitted the response letter to PA DEP after this evaluation. Mr. Krantz provided the response from DEP to the Board and Ms. Mason is working with Entech on some details requested.
- **Paddock at Equine Meadows**
 - The surety information that RLMA is requesting (15%) was provided to the HOA and they responded that they did not want to post surety based on the revenue RLMA has already received from the lines.
 - This is one of our unique situations where almost all the work was done to officially dedicate the lines to RLMA, except this part. The difference is that the 15% requested is typically on the cost of new lines, which these are not.
 - Mr. Klinedinst and Mr. Horne raised some concerns about eating costs and creating a slippery slope for other properties to request similar leeway if we do not ask for funds up front.

- Mr. Dillinger gave one suggestion of trying to find a compromise on the amount of money requested, noting that RLMA has provided maintenance for free in the past, but we did charge for their most recent repairs (per Mr. Krantz).
 - Mr. LaTulippe suggested another option of not requesting funds up front, but then billing the HOA for any necessary repairs found during pre-dedication inspection (for valve replacements, etc.)
 - There was also some discussion about the ownership dispute between the Paddock and PASCH still ongoing, but Mr. Dillinger feels confident that will be worked out between them.
 - The Board ultimately agreed that Mr. Dillinger can present our counter proposal offering an agreement that any necessary repairs will be paid for by the HOA without the need to post funding up front.
- **Aldi**
 - The Deed of Dedication is complete, and a copy was provided.
- **Greenbranch Generator Project**
 - There was an adjustment made to the cost of the project as Martin Energy originally quoted it over three years ago. Prices went up and the prevailing wage was also required to be paid. PENNVest approved the adjusted price provided by Martin today.
 - Mr. Krantz is going to schedule a pre-construction meeting with Mr. Brian Martin in the coming weeks. He was on site getting a visual of the area recently and he expects things to start moving quickly.
 - Once the generator is installed - the door, security lights, and fencing can all be taken care of easily. He expects to be entirely complete by this summer.
- **Edgewood Tank**
 - Entech sent a letter to PA DEP/PENNVest requesting permission to replace the rest of the water main coming from the new tank (connecting to Woodridge Drive) as they believe an obstruction here is causing our issues with the tank not draining into our distribution system. This replacement should fix all our concerns.
 - The work would be financed with additional PENNVest money (at our super low rate).
 - The Board had some discussion about the root cause of the issues with the tank, but Mr. Krantz noted that at the end of the day getting this line replaced is a positive thing that would need to happen eventually.
 - Mr. Klinedinst also suggested that we use a camera to televise the lines while we have everything open with Kinsley to check on anything else that may be causing a problem at the same time.
 - If this does not solve the problem, of course further investigation and troubleshooting would ensue.
 - Mr. Dillinger is going to check in with Mr. Hoffnagle's agreement just in case.
- **Beaver Creek Raw Water Intake - Trash Rake**
 - This was originally installed in 1996 (29 years ago) and the project is potentially going to cost up to \$250,000. Mr. Krantz provided quotes to the Board.
 - Mr. Dillinger confirmed that we will have to go through the formal bidding process.
 - He is going to double check if equipment and installation can be bid separately or if they must be bid together.

- Ms. Mason believes that with a CoStars purchase, the equipment could be provided to the bidder for installation.
 - Mr. Dillinger urged erring on the side of caution when it comes to bidding as potential litigation can result for Authority members if we don't follow the protocol.
- Mr. Klinedinst had some concerns budget wise and Mr. Krantz confirmed that decisions will have to be made about the various upcoming projects and their urgency.
- **Cabin Creek Reservoir - Bascule Gate (Hydraulic Cylinder)**
 - Mr. Krantz provided the Board with a few quotes to repair and install this cylinder (~\$41,000 to \$45,000).
 - There was also a quote for repair only (~\$5,000), but we would need to secure removal to have it repaired.
 - This project is becoming more of an emergency as this gate cannot fail (especially with increased precipitation). He will be looking at all options and quotes received via Mr. Chad Arnold.
 - The cost to purchase a new cylinder and have this one repaired (so we would have a spare) proved to be far out of any achievable price range.
- **Borough Garage Water Quality Issue**
 - Brubacher Excavating will be installing a new 6" ductile iron water main extension on Vulcan Road to correct the poor water quality (~\$53,000).
 - The Borough did not wish to participate in any further improvements suggested to be made at the same time.
 - We elected to wait until the completion of Suds & Songs for everyone's safety.

Solicitor's Report: (Cory Dillinger)

- **Denali Water**
 - Mr. Dillinger and RLMA have not heard back since sending over a contract for review.
 - **Right-to-Know Requests**
 - Mr. Krantz and Mr. Dillinger have been working through these requests together to gain the necessary information and have everything covered.
 - **Rules & Regulations**
 - Another meeting is scheduled with Entech to continue finalizing changes and updates.
- *There was some discussion about a Wawa Gas Station being built in the near future to look out for*

Engineer's Report: (Rebecca Mason)

- **Pump Station B Elimination**
 - Ms. Mason stated that she is waiting on response for this project regarding the letters of support sent to York and Windsor (via Mr. Krantz).
- **Chapter 94 (DEP comments via Springettsbury)**
 - Entech has been in communication regarding this issue (Country Club Hill PS being overloaded). RLMA is aware of the issue, and it is one of their ongoing noted projects.
 - DEP has requested a corrective action and/or management plan in the meantime.
 - A response and plan need to be drafted and then sent to DEP by mid-August (including a detailed timeline for repairs along with specifics on lining, replacement, etc.).

- This could go on for many years (being under a corrective action plan) until DEP has determined that we have fixed the issue.
 - There was some inquiry about new development in the area during this time and Ms. Mason stated that there are ways to add EDUs if an I&I/metering study can prove that enough gallons have been reduced to allow new EDUs to be added.
 - Based on her experience, it will be a balancing act with a lot of work ahead.
 - Ms. Mason suggested that she and Mr. Krantz sit down to determine which areas are the biggest concerns to get an idea of where to begin to fix the issue as quickly as possible.
 - This issue is solely between RLMA and DEP - Springettsbury was merely the notifier.
- **2024 Consumer Confidence Report**
 - Entech completed all necessary information and Mr. Krantz filed DEP. They received and approved of it with no issues, and it was distributed to the Board this evening.
 - A direct link will be provided on the RLMA website as well as included in the upcoming water bill for all customers to be able to access the report.

A few other capacity/plan reviews have been sent out as requested and Entech is awaiting a response

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for April 2025.
 - While submitting the DWELR report, one of the four did not go through properly and will have to be noted on next year's CCR. This was determined to be because technological issues/old software on their end, and Mr. Krantz was in contact discussing what occurred.
- The second floor was advertised for lease under Rock Real Estate. We are hopeful of finding a nonprofit looking to rent the space within the next few months (for the simplicity of it).
 - If this does not find us a tenant in a timely manner, we will have to go through the tax office to determine how to appropriately rent the space to anyone else.
- There was a leaking valve at 519 El Dorado Drive discovered after a meter installation. Dickason Plumbing was able to come out and take care of the issue quickly.
 - They were also on site to replace the fan in the RLMA air conditioning unit.
- Mr. Krantz contacted attorney Mr. Pat Zaepfel about reviewing our Water Allocation Permit and some violations were noted. DEP is not currently pushing these issues, but we should remain aware of them and be prepared to answer any of their questions in the future.
- Our security cameras at the main office and WTP need updated as the current software is antiquated and no longer functioning (being more than 10 years old).
 - Triangle came in to assess and said both sites need new servers, licenses, backup drives and cameras to update the entire system. It would be ~\$21,000 to complete both locations.
 - Mr. Minnich recommend ensuring any cables/wiring that are exposed be protected against potential damage from people, animals, the elements etc. as he has seen this become an issue in the past and Mr. Krantz agreed.
- Mr. Krantz has been trying to contact Mr. Brad Sprenkle regarding the retrieval of some expensive equipment he owns. The Board wants to notify him of a deadline to pick these things up, as they are worried about being held liable in case anything gets damaged while still in our possession.

- Mr. Krantz was able to finally complete the course on underground storage tanks and the ABC training that goes with it. His certification has been received and sent to DEP.
 - He plans to train Mr. Arnold in the near future as well as other shop employees after that.
- Industrial appraisal (completed every 3 years per our auditors) began their assessment earlier this month and will keep us informed throughout the process.
- Kampstra (and Mr. Garrett Rohrbaugh) was able to meet with Mr. Krantz, Mr. Klinedinst, and Mr. LaTulippe regarding a new 457 B plan.
 - This issue is close to being wrapped up with our previous provider, which will allow us to move forward with a new company.
- Tracking mechanisms are going to be installed in RLMA company vehicles for the safety and security of our employees. Things like theft, accidents, damage, accusations etc. are our main concerns and the cost is cheap through Verizon monthly.
- Mr. Krantz discussed the matter at Indian Springs Drive with Rexroth's engineer and the residents regarding extending a water main up that way. When they return with their decision/price the Board can decide how they want to handle the project/cost.
- The Prospect Street PS wasn't pumping but upon investigation there was a clog that was able to be taken care of, and it is back up and running.
 - Mr. Krantz believes that these valves getting clogged could be a lot of our problem with some of the older Pump Stations. He has extra in stock to be able to quickly replace them while cleaning out any clogs.
- Merlin will be out to Greenbranch to assess the solar cameras, not charging and adjust positioning if necessary.
- Envirep installed a new rotating assembly on the raw pumps at the WTP because the old were stripped and we could not get it to move. They are going to try to remove the old as well for us to have as a spare.

Further Concerns:

- **Regarding a billboard style sign out front**
 - Mr. Klinedinst stated that after research it is way more difficult than it is worth to install a message sign in the front of the building - due to square footage limitations as well as restrictions on electronic signage. The rules in question are allegedly being discussed for an update, but we are researching our options in the meantime.

Statement and Bill Approval:

- Mr. Minnich motioned to approve the bills and was seconded by Mr. Horne. All were in favor and the motion carried.

Executive Session:

- The Board went into executive session at 8:35 pm to discuss employee and legal matters.

Adjournment:

- The Board returned from Executive Session at 8:55.
- Mr. LaTulippe motioned to adjourn the meeting at 8:59.

Respectfully submitted by Kyrsten Scutta

Red Lion Municipal Authority
Meeting Minutes
Wednesday June 25th, 2025

Members Present

Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Chris Minnich- Asst. Sec./Treasurer
Kelly Henshaw - Secretary
Nevin (Butch) Horne - Treasurer

Others Present

John Krantz- Superintendent
Cory Dillinger- Solicitor
Rebecca Mason – Entech (zoom)

Meeting Agenda/Minutes:

- The meeting was called to order at 7:00 p.m. The pledge was recited and roll call was taken.
- Mr. Minnich made a motion to approve tonight's agenda and Mr. Henshaw seconded. All were in favor and the motion carried.
- Mr. Minnich made a motion to approve the minutes from the RLMA Meeting on May 28th, 2025, and Mr. Horne seconded. All were in favor and the motion carried.

Water Usage Report: the report was distributed to the Board. Everything ran well.

-Precipitation was up and we are not currently in a draught.

Connections Report: There were no new connections.

Overtime Report: The report was distributed to the Board.

Visitors: (none)

Water & Sewer- New Business:

- **York Water Company**
 - Mr. Dillinger heard back and their counsel's response was that our proposed rates are unreasonable and too high, but nothing further. He sent a reply asking if they could provide a counter-proposal so we have a starting point to continue negotiations.
 - We have no obligation to come to an agreement; we are working more out of a courtesy to the residents of CMV. No further action will be taken until we hear back.
- **Filter Plant**
 - DEP will be conducting an inspection of the Water Treatment Plant in July. Mr. Krantz provided the Board with the information DEP sent over and has requested that Mr. Kim Mazur of Entech be present during the inspection.
- **Paddock at Equine Meadows**
 - RLMA was out to check and exercise the valves at the Paddock. Two of the valves have shifted in a way that left us unable to get a wrench on them. This does not necessarily mean the valves are bad, but other measures will need to be taken. We also plan to exercise the curb stops in the near future.
 - Mr. Krantz and Mr. Dillinger have both been in contact with various people from the HOA (president, counsel, etc.). It is still unclear who will be paying for the work we are providing, but it will not be RLMA's responsibility.
 - Mr. LaTulippe brought up the idea of a surety bond again and questioned what Mr. Dillinger's thoughts are on the matter.

- Mr. Dillinger replied that he would like to wait until the inspection is complete so that we have a total cost to provide. If it's going to be as simple as fixing two valves, they may be willing to pay out of pocket rather than securing a bond.
 - Mr. Klinedinst discussed with the Board that he feels we need some security through a letter of credit, escrow, etc. that goes beyond the inspection in case anything catastrophic comes up that may be missed.
 - In the meantime, Mr. Krantz is going to reach out to the President of the HOA to discuss setting up an escrow to pay for the time and labor being held up by RLMA employees and our engineer/solicitor.
 - Mr. Dillinger feels that no further action need to be taken until completion of the inspection at which point various options can be discussed with all parties present and a compromise can be reached.
- **Greenbranch Generator Project**
 - Mr. Klinedinst and Mr. Krantz met on site with all contractors (generator provider, electrician, mason, petroleum, etc.) earlier this month and the project is ready to move forward. The work will be done in the month of July and they are hopeful to have the project complete by 8/1/25.
- **Edgewood Tank**
 - Kinsley began work in the middle of the month to replace the remainder of the old water main from the new Edgewood Tank to Woodridge Drive. They have begun the disinfection process, where chlorine sits and then a sample is taken to the lab by Mr. Krantz. When these results are favorable, they can begin the replacement.
 - Mr. Krantz and Mr. Klinedinst were on site to witness with cameras that all valves and gates are functioning, so a blockage in the line is the most likely cause and this line replacement will correct the issue.
 - Mr. Hoffnagle was sent a letter about the project extension and is agreeable to the work that needs to be completed. RLMA will clean up/mow his land around the site while work is ongoing.
- **Beaver Creek Raw Water Intake - Trash Rake**
 - Mr. Krantz provided a quote for this replacement to the Board, and was able to talk to the original company for suggestions on other companies who can provide quotes as well. He expects to have two more quotes for comparison soon.
 - Brubacher was on site and believes they can assist in removal of the old rake and setting the new one. However, a mechanical engineer will need to be utilized to hook everything up and get it working.
- **Cabin Creek Reservoir - Bascule Gate (Hydraulic Cylinder)**
 - The Board previously discussed quotes for this work, but it was difficult to find a company that would complete everything (removal and repair of the cylinder).
 - AIS/Heisey is able to do this for ~\$41,000 and Mr. Krantz signed a contract to get this work done. This hydraulic cylinder is extremely important and its repair is critical.
 - They are a CoStars approved company.
- **Intakes at Beaver Creek and Greenbranch**
 - Brubacher also assessed the intakes at both locations and feels they will be able to successfully dredge and clear these areas.

- Mr. Krantz said we may also need to do some small additional removal of mud for this to be entirely complete.
- Mr. Klinedinst inquired about the state of these intakes and when they were last serviced. Mr. Krantz confirmed this is a project (like so many) that has fallen through the cracks over the years. A more regular schedule of preventative maintenance will make everything go more smoothly.
- **Borough Garage Water Quality Issue**
 - Brubacher was able to complete the extension and replacement of the main at Vulcan Road. Originally the Borough Garage wanted to keep their old service line, but after it was dug up it was clear the galvanized line was falling apart and leaking. It was all replaced with 6" ductile iron.
 - This was done for the Machine Shop as well and now both are connected to the new main which should greatly improve water quality for both places.
- **Letters of Support Pump Station B at Prospect Road**
 - Mr. Krantz provided the Board with letters from Windsor and York Townships regarding this project. He has also reviewed the documentation from the Act 537 that DEP requires to move forward.
 - Ms. Mason noted that there will be a 60 day review period for each municipality (including Red Lion Borough) followed by a 30 day review period for the public.
- **Kensington Phase III**
 - Mr. Dillinger has been doing research regarding the various agreements and limits of the Authority and has determined the only private agreement we have is with Dallastown-Yoe, meaning there is no agreement that currently exists with York Water.
 - Any territorial limit(s) come from the Municipal Authorities Act itself.
 - The question on the development comes into play because RLMA lines are close on the south side and York Water lines are close on the north side.
 - Ultimately, Mr. Dillinger believes that we can split the customers and service the EDUs as individual portions and Ms. Mason is in agreement.
 - Mr. LaTulippe expressed concern about being surrounded by York Water Company, thus locking us out from further expansion. York Water is bound by the PUC and Mr. Dillinger believes there is a possibility of RLMA winning all of the development, but it is unclear.
 - Mr. Klinedinst noted that there are other areas we can look at expanding into now (being proactive) to prevent this same concern.

Solicitor's Report: (Cory Dillinger)

- **Holtzapple**
 - Mr. Mike Craley sent an easement agreement for Mr. Dillinger to review between Holtzapple and the Windsor entity in question and he provided a few comments. This matter is primarily between those two parties and RLMA is only responsible to the meter.
- All of Mr. Dillinger's other matters were covered in new business.

Engineer's Report: (Rebecca Mason)

- **Rules and Regulations Update**
 - Ms. Mason met with Mr. Krantz and Mr. Dillinger to discuss final changes on the sewer side and she is finalizing those to prepare them for distribution.
- **Corrective Action Plan**
 - After ongoing discussion and changes, Ms. Mason received a final draft that is ready to be reviewed and sent to DEP.
- **Filter Plant Evaluation**
 - Ms. Mason noted that some of the questions posed by DEP were forwarded back to the operations staff at the WTP by Entech, and will be further discussed with Mr. Krantz and during the next DEP inspection.
- **Other Plan Reviews**
 - Entech is keeping up with the various other plan reviews in the works (to include the funeral home, 21 W. Broadway, and the Holtzapple easement) and providing comments and requesting detail as needed.

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for May 2025.
- Springettsbury contacted us regarding an overload at the Bellevue Pumping Station. Ms. Mason reached out to them with our Corrective Action Plan for DEP and that we have identified the problems and plan to begin making the necessary repairs in 2026 (and will budget accordingly).
- All of our new distribution employees are enrolled in the Sacramento Course for Distribution. They are all working hard and making progress and a few will be ready to test very soon.
 - They understand that if they do not complete this within 2 years they may be let go.
- JR Holly Engineering (Mr. Blaine Markle) was contacted by a resident at Indian Springs Drive to get the customers up there connected to water services and they seem interested in helping out.
- Windsor Township borrowed ~30 water valve box risers to complete their paving project that they promptly returned when they were finished.
- Keystone Petroleum completed their 3 year inspection and the violations have been removed from the underground storage tank. Mr. Krantz will be reaching out to other companies to have these inspections completed in a timely manner going forward, keeping us within regulations.
- Mr. Krantz and few employees attended a Smith & Loveless Pump Training School. This will help RLMA keep pumping stations running (even if they are due for elimination in the future).
- The 2024 Consumer Confidence report was prepared, distributed, and posted accordingly.
- A few employees were also able to attend York Safety Days with Mr. Krantz which provided good education and experience.
- Mr. Krantz signed a contract for sludge removal after Mr. Dillinger reviewed it and they did amend it accordingly and everyone is happy with how it reads now.

- The Edgewood Tank money coming in was used to purchase two CDs through M&T Bank and the remaining money will be used to purchase a CD through PLGIT. The Board plans to let the money mature as long as possible.
- Mr. Krantz also provided quotes for updates required to improve the SCADA system. It's going to be quite the pricey project and he suggests we start replacing things as we are able because technology is only going to continue to improve and the cost will only go up.
- Mr. Mark Smith provided a letter stating that all matters regarding the 457B should be wrapped up by the end of the week so the transition to the new company can begin.
- Mr. Krantz is going to reach out to Ms. Stacy Silva for a lead service line update.

Other Matters:

-Mr. Klinedinst noted that the Borough is having a tree removal service come in, and that it will benefit RLMA to add on any removals necessary at that time. Mr. Krantz agreed and of course the cost will be split appropriately.

Letters were sent out to give the final push to customers who still need meter replacements to avoid additional monthly fees on their water bills in the future

Statement and Bill Approval:

- Mr. Henshaw motioned to approve the bills and was seconded by Mr. Minnich. All were in favor and the motion carried.

Executive Session:

- Mr. Klinedinst motioned that the Board move into executive session and Mr. LaTulippe seconded.
- The Board went into executive session at 8:05 pm to discuss employee and legal matters.

Adjournment:

- The Board returned from Executive Session at 8:26pm. Nothing was voted on.
 - Mr. Henshaw motioned to adjourn the meeting at 8:27pm.

Respectfully submitted by Kyrsten Scutta

Red Lion Municipal Authority
Meeting Minutes
Wednesday July 23rd, 2025

Members Present

Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Chris Minnich- Asst. Sec./Treasurer
Nevin (Butch) Horne - Treasurer
(zoom)

Others Present

John Krantz- Superintendent
Cory Dillinger- Solicitor
Rebecca Mason – Entech
Matt Wagner -Entech

Meeting Agenda/Minutes:

- The meeting was called to order at 7:08 p.m. following the RLMA/DYWA joint meeting. The pledge was previously recited and roll call was taken for this meeting. Mr. Henshaw was not present.
- Mr. LaTulippe made a motion to approve tonight's agenda and Mr. Minnich seconded. All were in favor and the motion carried.
- Mr. LaTulippe made a motion to approve the minutes from the RLMA Meeting on June 25th, 2025, and Mr. Minnich seconded. All were in favor and the motion carried.

Water Usage Report: the report was distributed to the Board. Everything ran well.

-The aggressive rains (over 6.1") resulted in a lot of turbidity but the WTP handled it well.

Connections Report: There were no new connections.

Overtime Report: The report was distributed to the Board.

Visitors: (none)

Water & Sewer- New Business:

- **York Water Company**
 - Mr. Krantz presented that York Water refused our revised proposal (regarding our water meter reading data for CMV development) and countered with their original proposal.
 - Mr. Dillinger stated that this can be discussed further, but at the current time it is of no benefit to RLMA to provide this data to York Water.
- **Filter Plant**
 - DEP conducted an inspection of the WTP earlier this month with Mr. Kim Mazur in attendance. This was to provide clarity on our Filter Plant Performance Evaluation and plans are being put in place with all relevant parties to address any outstanding issues.
- **Fluoride**
 - As discussed previously in the RLMA/DYWA joint meeting minutes ago, the RLMA Board has been discussing the possibility of eliminating fluoride from the water system. Public outcry from customers as well as government officials (including local Rep. Wendy Fink) have led to this possibility being investigated.
 - Ms. Mason commented on the permitting costs (\$5,000 to start) as well as labor on Entech's part, and in the previous meeting discussed other documentation and expertise that will be involved if the decision is to discontinue fluoride.

- Mr. Dillinger inquired about future implications, but ultimately the Board has vowed to vote with the wants of the customers/public.
- **Paddock at Equine Meadows**
 - RLMA completed the full inspection of the system and there are two valves in the main that are inoperable. These will need to be addressed before RLMA can accept dedication.
 - Mr. Krantz and Ms. Mason estimate total costs to be between \$10,000-\$15,000.
 - We also checked all curb stops and they are functioning within reason (some shifting was needed due to age).
 - After lengthy discussion, everyone agreed the best course of action is to draft an agreement stating the upfront valve costs are to be paid by the development, with an added clause that all necessary maintenance (up to 6 months) will also fall to them.
 - This way no unnecessary funds are being posted while still protecting the Authority.
- **Greenbranch Generator Project**
 - Mr. Krantz reported that this project is due to begin August 19th. He has been in contact with all appropriate entities to ensure everything runs smoothly.
 - Mr. Dillinger and Mr. Krantz are going to further discuss DEP input and funding for this project.
- **Edgewood Tank**
 - Mr. Wagner announced that DN Tank is scheduled to do finalizations and coating next week (weather permitting). After that, Kinsley can do their final grading and the electrical contractor can install the light poles. This would complete the current contract.
 - Mr. Klinedinst expressed the urgency to complete this project, and Mr. Wagner replied that Kinsley is subcontracted through DN and it will fall to DN to ensure they schedule everything in a timely manner.
 - Mr. Krantz and Mr. Wagner discussed adding fencing at a later date and Mr. Krantz plans to get quotes from Security Fence for this work.
 - Mr. Klinedinst inquired about the new pipe that was installed to fix the issue of water not flowing properly from the tank. During the installation, the pipe was run slightly different than originally agreed upon and he wanted to know the reasoning.
 - Mr. Wagner replied that the existing conditions detailed in the drawing (of the underground in the area) were not accurately depicted. Thus, they had to pivot the pipe slightly in order for the solution to definitively work.
- **DN Tanks Payment #11**
 - This payment is for the change order to install the new pipe and fix the water flow issue.
 - Mr. Minnich motioned to pay DN Tanks \$69,825 and Mr. Horne seconded. All were in favor and the motion carried.
- **Beaver Creek Raw Water Intake - Trash Rake**
 - Mr. Krantz got a second quote that was higher than the first we received and he is waiting on a third quote. He estimates that it will be next year before this project will be completed due to cost and lead times on equipment. RLMA employees will continue to clean the intake manually until then.
- **Cabin Creek Reservoir - Bascule Gate (Hydraulic Cylinder)**

- Mr. Krantz signed the contract and the work is scheduled to begin in the near future. Paperwork and logistics are being finalized and they will pull the cylinder out, rebuild it, and the reinstall it. This is a very urgent project (the recent heavy rains were causing issues with the gate) and it will be completed ASAP.
- **Intakes at Beaver Creek and Greenbranch**
 - These intakes are both in desperate need of dredging (this will also help with the Trash Rake issue at Beaver Creek). Mr. Krantz met with Brubacher to discuss the project and provided quotes for the work to the Board (~\$20,000-\$25,000 a piece).
 - Mr. Krantz talked with DEP about what to do with the mud that is dredged up and they replied that if there is a place on site to safely put it that is fine, and it would also be acceptable to haul it to the rice paddies as well.
 - We can use Brubacher's equipment as well as our own truck for this.
 - The Board agreed that Mr. Krantz should move forward with this project.
- **Vulcan Road**
 - The installation of the 6" ductile iron main was completed.
 - Mr. Krantz originally provided two quotes for restoration/pavement, one that included the Red Lion Borough's desire to pave the remainder of the road and parking lot, and one that just restored the area affected.
 - After discussion with Mr. Klinedinst, the Borough elected to forgo their additional paving and the quote provided to the Board this evening is for the permanent restoration of the trench area only (~\$49,000).
 - Mr. Minnich motioned to approve the Brubacher quote for restoration at Vulcan Road and Mr. LaTulippe seconded. All were in favor and the motion carried.
- **Kensington Phase III**
 - The Water Allocation Permit with Kensington has been amended and needs executed.
 - Mr. Dillinger reminded the Board that the original agreement was for RLMA to service the whole project, but the developer later wished to break it up into North and South areas (with York taking the North and RLMA taking the South - and majority).
 - He addressed all territorial and other concerns and is comfortable with the new agreement. As soon as Kensington signs, Mr. Dillinger will bring the agreement for the Board to sign.
- **Country Club Road**
 - Due to the large rainfall there was a surcharge at the Country Club Road Pump Station (which is a known issue we are working to address). Mr. Krantz notified DEP and provided the Non Compliance Discharge form to the Board.
 - DEP noted that RLMA was not even close to the only system that experienced this issue.
 - Mr. Krantz noted that when he arrived to investigate the issue, the secondary pump had not turned on to pick up the slack. The alternator switch had gone bad (perhaps due to the storm or otherwise) and this issue has been addressed.
- **NYE Cigar and Soldiers**

- Mr. Klinedinst expressed growing concerns about having an event like this on the main state road where the Authority is located. He believes it is in our best interest to move forward with the plan to allow Mr. Jordan Ilyes/RLABA to own/raise the cigar at the Franklin Street Social (with the road being blocked off for everyone's safety).
 - He also expressed that the Red Lion Borough has agreed to take over raising and removing the soldiers in the square if the Authority will continue to store them (where they currently reside).
 - Mr. LaTulippe motioned that we relinquish the cigar and soldiers and Mr. Horne seconded. All were in favor and the motion carried.
 - Mr. Krantz will contact Mr. Ilyes and send a letter to the business association.
- **Beaver Creek #1 Pump**
 - Mr. LaTulippe motioned to have this pump rebuilt by A.C. Schulte for \$11,400 and Mr. Minnich seconded. All were in favor and the motion carried.

Solicitor's Report: (Cory Dillinger)

- **Edgewood Tank**
 - MPL and Entech are working with Commonwealth Inspections to get the tank inspected properly. Everyone has been having a difficult time with this process.
- **Holtzapple**
 - Mr. Dillinger approved the updated easement agreement and Mr. Craley is working out some final minor details with Mr. Holtzapple.
- **Greenbranch Land**
 - The issue of site control was briefly discussed regarding what part of the property the Authority actually owns. The way the parcels divide out, RLMA owns most of the land in the area, but not the land where the intake actually sits.
 - DEP is going to want documentation on this matter.
 - Easement with Safe Harbor Power exists allowing the Authority to operate on this land, but it does end in 2030. The property may have since been transferred to an individual as well. There are provisions that will propel the easement forward, but Mr. Dillinger wants to look further into the matter (noting that we do have plenty of time to figure this out).
- **Village Walk**
 - This developer submitted plans back in 2022, proposing a private sewer pump station. Ms. Mason noted that there was a meeting with the developer discussing the various issues that would arise in allowing a private PS and suggest alternatives such as a gravity system, etc. and they hit an impasse.
 - Mr. Krantz also noted that where they want to tie is actually York's system.
 - Mr. Dillinger said the developer has since returned and stated they want to do the private system and are willing to go through the extra work. Our best course of action now is to build a safety blanket agreement to ensure that everything is up to our specs and that we have an escrow account, etc.
 - DEP will require this agreement because if the developer ever abandons the station it will be RLMA's responsibility to take care of it.

- Mr. Klinedinst inquired about adding a clause to our Rules & Regs that prevent this type of connection and Mr. Dillinger said he would research this possibility, but as of now does not believe we have a way to prevent them from building a private pump station.
- There was lengthy discussion about the pros and cons of all the options in front of us, but Mr. Dillinger noted that this just popped up and he wanted to get it on everyone's radar to think of how we wish to move forward.

Mr. Dillinger also noted that it is not legal to shut water off for any bankrupted company

Engineer's Report: (Rebecca Mason)

- **Pump Station B Elimination**
 - We are still in the mandatory comment periods with the local commissions (60 days) and followed by the public (30 days) so the project will not be moving forward for awhile yet.
- **Rules & Regulations Updates - Sewer**
 - Ms. Mason received final documentation from Mr. Moore and will be distributing to Mr. Krantz and Mr. Dillinger for approval later this week.
- **Corrective Action Plan**
 - Entech is still drafting the response letter to DEP and gathering the necessary information to do so. Mr. Krantz had someone on site to test and verify pumping rates and Ms. Mason needs some more information from these tests to better assess the various pumps.
 - She is confident they will meet the official response deadline of August 21st.
- **Other Plan Reviews**
 - The capacity review for 21 W. Broadway was completed and it is confirmed there is enough for the proposed 28 luxury apartments.
 - Holtzaple and Wise Avenue submittals were complete and comments were also provided
 - The funeral home review is also complete.

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for June 2025.
- Two computers at the WTP were updated (one with a failing hard drive) with DOCEO.
- The total coliform tests of the Edgewood Tank came back negative and it is able to be put online later this month.
 - Mr. Mazur and Mr. Wagner suggested to drain the tank about 6 feet (and stir it up a little) to ensure the residuals were coming back accurately and they were.
- DEP requires public notification when the CCR is completed and available for view. Our billing company did not print this notice on the June 2025 bill as directed. Mr. Krantz notified DEP and they stated to go forward with public notification as quickly as possible.
 - There was a publication in the YDR announcing the availability of the report and it will appear on the July 2025 bill as well.
- There was operator error regarding Edgewood Tank where levels were allowed to get too high and the overflow started to blow off. Mr. Krantz discussed this issue with Mr. Mazur to clarify the working levels of the tank and to notify the operators that the levels must be controlled from Edgewood, not Fairmont.

- Beaver Creek #2 Pump failed on July 4th and Mr. Krantz along with Heim Electric were on site to fix the issue.
 - A breaker blew on the motor and actual caused some lines to melt together. Heim got it up and running that day and will be back on site to run new wiring among other things and prevent the issue in the future.
- Mr. Krantz discussed the need to start submitting the Partnership for Safe Drinking Water Reports to the State and AWWA (which includes turbidity information). This is something that had fallen through the cracks with all of the sudden staffing changes that will now be corrected and completed going forward.
- Triangle is beginning the camera conversion at the WTP and then moving to the other buildings as well to update everything accordingly and ensure safety measures.
- The Sensaphone (data logger) that monitors the level of water that goes over Beaver Creek Dam every month (that needs to be reported) was damaged by lightning and needed replaced. Heim was able to assist with this among all the other projects they have completed for us recently.
 - There was previous discussion of adding a check valve at this location that Mr. Krantz noted will need further review due to costs and spacing limitations.

Other Matters:

-Mr. Klinedinst remarked upon the decline of care in the town of Red Lion (citing garbage, weeds, etc.) and the general lack of care for the area as a whole. It is something he has discussed with Borough Council and wishes for he and his fellow council members to be able to improve going forward.

-There was some discussion about interest rates varying amongst different banks compared to the CDs we have already purchased. There may be enough funds to purchase another CD at a higher rate or there options to invest this money elsewhere. Mr. Krantz will research what to do with the funds and present it to Mr. Klinedinst and the Board.

Statement and Bill Approval:

- Mr. LaTulippe motioned to approve the bills and was seconded by Mr. Minnich. All were in favor and the motion carried.

Executive Session:

- The Board decided Executive Session was not needed.

Adjournment:

- Mr. LaTulippe motioned to adjourn the meeting and Mr. Horne seconded.
 - Mr. Klinedinst adjourned the meeting at 8:38 pm.

Respectfully submitted by Kyrsten Scutta

RLMA/DYWA Joint Meeting Minutes
Wednesday July 23rd, 2025

RLMA Members Present

Dennis Klinedinst
Gary LaTulippe
Chris Minnich
Nevin Horne
John Krantz
Rebecca Mason (Entech)

DYWA Members Present

Steve Oscar
Joe Joines
Susan Sprague
Pat Callahan
Tim Ward
Staci Hartz (HRG)

Meeting Agenda/Minutes:

- The meeting was called to order at 6:30 p.m.
- The pledge was recited and roll call was taken.

RLMA Business:

- **Source Water Protection Plan**
 - Mr. Krantz noted that RLMA's SWP efforts and meetings have fallen to the back burner recently due to a number of pressing projects that needed completed first. The hope is to get back on track soon, including an updated version of Watershed Weekend. It will be advertised more like a Fall Festival with snacks and geared as a family event. Mr. LaTulippe is working on connecting with local schools to advertise, as well as to potentially bring in high school students interested in forming a committee with the Water Authorities for SWP/environmental protection.
 - Mr. Krantz mentioned that he found a contact recently and some members of DYWA believe they can reach out to science teachers at Dallastown High School.
 - Mr. Krantz will provide a date for Watershed Weekend in the near future and Mr. Klinedinst encouraged DYWA to reach out with any ideas or suggestions.
- **Edgewood Tank**
 - RLMA's new tank went online 7/1/25 with almost everything running smoothly. There was a slight issue with one of the old pipes that has since been corrected.
 - At the end of the month the tank will be painted, the remaining site work will be completed, and it will be fenced in with other security measures added.
 - Mr. Krantz inquired about the future of DYWA's Lion Tank. They are in the process of analyzing studies and data to determine next steps because the hydraulic rate is too low.
 - They will be evaluating if the tank is needed, and if so whether to fix or replace.
- **Greenbranch Generator Project**
 - RLMA is in the process of replacing this generator (which was over 60 years old) with a newer model that will be more efficient and dependable. The project is expected to start on August 19th of this year, followed by added security measures such as fencing and lighting (to discourage vandalism).
 - The storage tanks will receive some upgrades as well.

- **Vulcan Road Water Main**
 - This water main (that connects to the Red Lion Borough Garage) was recently replaced as the ductile iron had been cast, causing sediment to build up and resulting in water quality issues. RLMA also added a blow off to the end of the line to ensure the problem has been completely resolved.
- **Beaver Creek Raw Water Intake - Trash Rake**
 - RLMA's trash rake recently went out of commission and needs replaced (~\$250,000 project). Their contractor will need to be hired to remove the existing rake and place the new stainless steel one, and then a mechanical contractor will be hired to come bolt/secure the new rake and get it functional. They will also potentially install baffling to prevent such large debris buildup.
 - This intake is currently being manually cleaned which is a significant undertaking.
 - RLMA is in the process of getting quotes and budgeting funds.
- **Fluoride**
 - RLMA is currently investigating the option of eliminating fluoride in the water - a very controversial topic. Mr. Krantz asked DYWA members in attendance for their opinions.
 - The consensus was they did not have strong opinions either way, stating that there are known benefits to putting it in the water while also understanding it is a cost to RLMA.
 - Upon further discussion, the investigation began due to public outcry against fluoride, including RLMA receiving messages from Rep. Wendy Fink to discontinue the practice. Ultimately, it is up to what the people desire and how the Board decides.
 - DYWA is going to bring the matter up at their next meeting and return any relevant feedback to Mr. Krantz.
 - RLMA will be posing the question to the customers/public in some form (website poll, Facebook, billing, etc.) in the coming weeks.
 - The normal public notification protocols must be followed before any actual changes will be made official.

DYWA Business:

- **SCADA Upgrades**
 - DYWA has enlisted Keystone to upgrade the SCADA and other data functions on all of their sites and they should be up and functioning in the near future.
 - This will eliminate the need to do manual readings.
 - RLMA is still in the process of replacing all of their meters to ones read digitally as well, urging their customers to schedule replacement before the December 2025 deadline.

Other Questions:

- **Lead Service Line Identification**
 - DYWA inquired where RLMA is in this process and Mr. Krantz replied that it is still ongoing. With every meter replacement, new build, and further work, more lines are being identified, however many remain unknown still.
 - DYWA purchased a "Swordfish" probe (~\$70,000) to aid in line identification for their customers and have had considerable success. Mr. Krantz noted that RLMA would be interested in renting this equipment at some point if DYWA is willing to lend it.

- As far as cost bearing goes for replacing lines, a lot of information is still up in the air. The customer is allowed to make their own decision on whether to replace their lead lines, but once the property goes up for sale all lead lines will need replaced.

➤ **National Incident Management System (NIMS)**

- Mr. Klinedinst informed all in attendance that he received notice as a Red Lion Borough Council Member that going forward the federal government will require NIMS certification from small governments in order for them to receive emergency funding of any kind. He noted that only himself and one other borough member currently qualify and suggested that others follow suit in order to ensure funding when it is needed most.
- The class is easy to attend and only takes a few hours.

➤ **Next Meeting**

- Wednesday, July 8th 2026 at 6:30pm at Dallastown-Yoe Water Authority.

Adjournment:

- Mr. Klinedinst adjourned the meeting at 7:06 pm.

Respectfully submitted by Kyrsten Scutta

Red Lion Municipal Authority
Meeting Minutes
Wednesday August 27th, 2025

Members Present

Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Chris Minnich- Asst. Sec./Treasurer
Nevin (Butch) Horne - Treasurer
Kelly Henshaw - Secretary

Others Present

John Krantz- Superintendent
Tom Wymard - Solicitor
Matt Wagner -Entech (zoom)

Meeting Agenda/Minutes:

- The meeting was called to order at 7:00 p.m. The pledge was recited and roll call was taken.
- Mr. Minnich made a motion to approve tonight's agenda and Mr. Henshaw seconded. All were in favor and the motion carried.
- Mr. Minnich made a motion to approve the minutes from the RLMA Meeting on July 23rd, 2025, and Mr. LaTulippe seconded. All were in favor and the motion carried.
- Mr. Horne made a motion to approve the minutes from the joint meeting with RLMA and DYWA and Mr. Minnich seconded. All were in favor and the motion carried.

Water Usage Report: The report was distributed to the Board.

Connections Report: There were no new connections.

Overtime Report: The report was distributed to the Board.

Visitors:

➤ **Helen Hawkey (PA Coalition for Oral Health)**

- Ms. Hawkey presented the Board with a thorough amount of information about fluoride being beneficial to communities all across the country. She noted multiple research studies showing these benefits while ensuring that there are no known negative side effects of adding fluoride to drinking water. It should also be noted that fluoride naturally occurs in all water sources and PA just happens to be a state with one of the lowest amounts, thus sparking the need to add it to our water to see the oral health benefits.
- She also informed the Authority that this organization (which is non-profit and not government run) has been able to secure grants for water systems such as RLMA if money is the issue preventing continued fluoride use. These programs are important for the citizens that can not afford proper dental care or other preventive measures.

➤ **Tim Reonigk (Dallastown Dentist)**

- Mr. Reonigk provided the Authority with personal experiences as a dentist in the area of children suffering from dental decay and other oral issues. He went on to remind everyone that for every dollar spent on fluoridation, 20 dollars can be saved in treatment needs.

➤ **Rose Coeper (Resident at Mazie Gable)**

- Ms. Coeper addressed the Board as a concerned resident in the area. She noted multiple points from a CDC article backing how beneficial fluoride is to water supplies and also included notes from the American Dental Association stating the same view point.

- She went on to discuss findings on the minimal cost to water suppliers for fluoridation as well as saying she is happy to pay the current water cost with the knowledge some of it is going to fluoride.
- **Paul Statter (retired dentist Shrewsbury)**
 - Mr. Statter provided the Authority with handouts and many personal stories and experiences. These included time spent overseas on military bases in countries that did not provide fluoride and the negative effects witnessed.
 - He was able to break down the contributing factors of tooth decay and how fluoride is one of our only variables that we can manipulate to help reduce this type of pain (that he confirmed we have all experienced).
 - The children affected were the main focus of his discussion, as they were with everyone who spoke previously, but he emphasized the benefits of fluoride for all.
- **Dr. Wujcik (general dentistry East York)**
 - Dr. Wujcik addressed the Board from a different perspective. He noted that while other forms of fluoride intake are available, the main issue with that is compliance. The citizens have to ask for these supplements and then follow through with taking them.
 - He went on to discuss that dental health is something that affects all aspects of total body health, noting that many times if an individual needs a joint replacement surgery or even cancer treatment - a dental clearing is first required, reiterating that overall oral health is important for everyone.
- This topic concluded with an open discussion involving questions and answers from both the Board and various visitors present (some not previously mentioned). Individuals were mentioning safety concerns (noting that the required chlorine PPE matches that needed for fluoride), as well as monetary issues again. One visitor noted the cost of permitting (up to \$10,000) to stop fluoride use at this time. Other governmental issues were also brought up.
- All members of the Board thanked the visitors in attendance for their feedback and dedication to their cause. This matter will continue to be discussed going forward.
- Resources and materials were left by those in attendance for reference of things discussed.

Water & Sewer- New Business:

- **Cabin Creek Reservoir - Bascule Gate (Hydraulic Cylinder)**
 - Mr. Krantz informed the Board he was able to get this matter escalated and the repairs will be made within two weeks. Finding the appropriate bearings was difficult, but overall the project has been expedited according to its urgency.
- **York Water**
 - We still have not heard back from anyone on the CMV Development matter.
- **Greenbranch culvert**
 - Heavy rainfall caused a culvert to collapse at the Greenbranch intake. This needs replaced immediately because we cannot access our intake, pumps, or complete any dredging at this time. Mr. Krantz investigated who would be responsible for this repair (as it does cross the rail trail) but ultimately determined it is our cost to bear.
- **Paddock at Equine Meadows**

- RLMA completed the full inspection of the system and there are two valves in the main that are inoperable. These will need to be addressed before RLMA can accept dedication (cost estimate \$10,000-\$12,000). This information was forwarded to the Paddock and we have not yet heard back.
 - They are also waiting on a curb repair that RLMA does not have planned for some time yet, but Mr. Krantz informed the HOA they can hire someone to complete this on their own if they so wish.
- **Greenbranch Generator Project**
 - Mr. Krantz reported that this project is almost completed and provided a video from Martin Energy for the Board to view.
 - Final details including security lighting and fencing will be implemented soon.
- **Edgewood Tank**
 - Kinsley has been on site completing the final stages of this project. There have been some minor discrepancies in timelines, but overall the project is nearing completion. As far as we are aware, all neighbors are satisfied with the results.
 - Mr. Klinedinst expressed displeasure with how long this project has taken overall considering Entech promised complete function months ago. Mr. Wagner replied with understanding and tried to give appropriate explanations.
- **Beaver Creek Raw Water Intake - Trash Rake**
 - Mr. Krantz is still waiting for the third quote to return and our employees are manually cleaning it in the meantime. This is a huge project (~\$500,000) and will be discussed further as budget season comes up.
- **Vulcan Road**
 - Brubacher is scheduled to complete the final phases of this project (permanent restoration) according to Borough specs.
 - This project has been more costly than previously anticipated (with the restoration costing almost as much as the replacement). The Borough electing to forgo parking lot restoration at the same time may cause even further costs down the road.
- **Village Walk**
 - Mr. Krantz noted that those in charge of this project have been trying to put pressure on the Authority to aid in their end goal. They are looking to give us a pumping station and get a sale going quickly, all of which is costly and overall not beneficial to RLMA.
 - The Board maintained that they do not wish to pay for any of these costs out of pocket and that any necessary agreements should come from the other solicitor/engineer/personnel etc. No time will be spent on our end until then and this is not an urgent matter as far as RLMA is concerned.
- **NYE Cigar and Soldiers**
 - The letter was sent to the Red Lion Business Association and discussion/agreements for transfer has been ongoing. RLMA will continue to store the cigar and soldiers until Mr. Ilyes can secure pickup and the tracking (used to lower the cigar) will be removed in the future.
- **Kensington Development**

- MPL provided an amendment to the Water Capacity Reservation Agreement (lowering the EDUs) due to the split of this development with York Water as previously discussed.
- Mr. Minnich made a motion to accept this amendment and Mr. Horne seconded. All were in favor and the motion carried.

Solicitor's Report: (Tom Wymard)

- We are still waiting to hear back on the Holtzapple project and all other matters from the solicitor have been covered previously in the meeting.

Engineer's Report: (Matt Wagner)

- The Pump Station B Elimination project remains in the comment period and the Rules & Regulations changes have been submitted for review by RLMA and the solicitor.
- The Corrective Action Plan and Connection Management Plan have been submitted to DEP.
- Mr. Wagner commented briefly on the fluoride options in front of the Board and the associated costs - noting that bringing all equipment to compliance for keeping fluoride would be approximately \$50,000 and the costs for official elimination of fluoride would be approximately \$10,000.
 - The Board discussed further looking for any and all grants possible on this matter.
 - Mr. Krantz is going to ask for actual cost break down for these options as well.

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for July 2025.
- There was a delay with Hamilton Musser on our audit completion and Mr. Krantz discussed this with Mr. Nick Shearer. It should be completed by the next meeting.
- The switch of the utility billing system (from EmGov to CUSI) has been very time consuming and we are continuing to find things missed from the antiquated system. Mr. Krantz is trying to address everything, and overall it is going well.
- The Board has opted to begin thoroughly reviewing the Superintendent's report ahead of time (as Mr. Krantz provides any and all details necessary with appropriate documentation) to reduce the length of the monthly meetings. Any other questions regarding the report will be answered by Mr. Krantz accordingly.

Other Matters:

-Mr. Klinedinst inquired about the status of the new funeral home and where Entech is at on the project. Mr. Krantz replied that it was decided our best course of action is a main extension from Chapel Church Road and allowing it to be a service line. Feeding off of the current Dallastown line is not possible due to pressure constraints.

Statement and Bill Approval:

- Mr. Henshaw motioned to approve the bills and was seconded by Mr. Minnich. All were in favor and the motion carried.

Executive Session:

- The Board moved into Executive Session at 8:42pm to discuss various matters

Adjournment:

- o RLMA returned from Executive Session at 8:52 pm
- o Nothing was voted on and Mr. Klinedinst adjourned the meeting.

*Respectfully submitted by Kyrsten Scutta
With apologies for any misspelled names*

**Red Lion Municipal Authority
Meeting Minutes
Wednesday September 24th, 2025**

Members Present

Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Chris Minnich- Asst. Sec./Treasurer
Nevin (Butch) Horne - Treasurer
Kelly Henshaw - Secretary

Others Present

John Krantz- Superintendent
Tom Wymard - Solicitor
Rebecca Mason-Entech (zoom)

Meeting Agenda/Minutes:

- The meeting was called to order at 7:00 p.m. The pledge was recited previously at the start of the budget meeting. Roll call was taken.
- Mr. Minnich made a motion to approve tonight's agenda and Mr. Henshaw seconded. All were in favor and the motion carried.
- Mr. LaTulippe made a motion to approve the minutes from the RLMA Meeting on August 27th, 2025, and Mr. Minnich seconded. All were in favor and the motion carried.

Water Usage Report: The report was distributed to the Board.

Connections Report: There were no new connections.

Overtime Report: The report was distributed to the Board.

Visitors:

➤ **Mr. Harry Luu (Windsor, PA)**

- Mr. Luu attended to dispute his water bill. He received a call from the RLMA office stating that he used 42,000 gallons of water in August, and he did not see how this could be possible. RLMA was on site to investigate as well as a professional of his own who found no issues with leaks, faulty toilets, or meter problems. Mr. Luu cannot think of any possible way to have consumed this much water, but was informed of a case of water theft in Dallastown recently. He did reach out to the police, but is asking the Board for leniency with this large bill.
- The Board opened discussion with Mr. Luu about their experiences with high bills at their own homes - many citing that a leaking toilet is very often the cause (and it happens intermittently thus can be hard to catch). They also mentioned shutting off outside spigots when they are not being used if he truly believes it's theft. Unfortunately, they do not believe there is anything that can be done for him on RLMA's side, and encouraged him to keep following up with the police.
- The bill needs to be paid, and if the police can find an offender that is where the money would be recuperated from - the Authority can't absolve the bill.

Water & Sewer- New Business:

- **York Water**
 - This matter is unchanged. York Water rejected our counter offer and has not reached out with any attempt at a compromise. RLMA is not doing anything further.
- **Greenbranch culvert**

- Heavy rainfall caused this culvert to collapse resulting in an immediate need for replacement (as we are currently unable to pump from Greenbranch). Brubacher assessed the site and believes it was originally backfilled improperly to lead to this issue, but they do not think their equipment will fit in the space for the replacement. Mr. Krantz is waiting on a quote coming this week from SA Way (a costars vendor) to replace the culvert exactly as designed.
 - SA Way is estimating 4-6 weeks of waiting for the 72" pipe to complete this project.
- **Paddock at Equine Meadows**
 - RLMA has not heard back since the inspection and exercising of the valves. This project is on hold until things move forward on their end with agreement to pay.
- **Greenbranch Generator Project**
 - Mr. Krantz reported that this project is completed with the exception of the fencing. The pumps need exercised for optimal functionality, but the culvert needs to be replaced before they can be accessed safely.
 - Security Fence is due to complete the remainder of this project after finishing at the Edgewood Tank.
- **Edgewood Tank**
 - Security Fence is working on finishing up this project on their end. Lighting has been installed, however one of the motion lights remains on during the day - Mr. Krantz has someone looking into this issue.
 - Kinsley restored Mr. Hoffnagle's driveway and everything looks good according to Mr. Krantz. When all fencing and gates are complete we will check with Mr. Hoffnagle to ensure he is satisfied with the end result.
 - Grass seed is due to be spread by Kinsley with the understanding that if it is not growing when Spring 2026 hits, they will need to come back and properly restore the area for us.
- **Hydraulic Cylinder**
 - This was scheduled for installation at the Cabin Creek Reservoir Bascule Gate this week, but has yet to be completed. Mr. Krantz will reach out to see where they are at on this project.
- **Beaver Creek Raw Water Intake - Trash Rake**
 - Mr. Krantz is still waiting for the third quote to return. This is a huge project (~\$500,000) and will be discussed further as budget season comes up.
- **457 B Plan**
 - Mr. Klinedinst wanted it on record in the minutes that the Red Lion Borough is refusing to cooperate with RLMA on this matter. This plan was originally set up jointly, and Ms. Diane Price was the only one with authority to access or make changes to this account. It was a Borough account with RLMA employees given the option to join.
 - Our employees want records and accountability for money they contributed.
 - Mr. Wymard stated that RLMA has a few options, including sending a letter requesting that the Borough split the cost of trying to get this matter straightened out with RLMA, as we have exhausted all methods of doing so alone to no avail.
 - This matter will be further discussed in Executive Session due to its sensitive nature.
- **Village Walk**

- This is another project on hold until payment for services can be straightened out. RLMA is not willing to pay for MPL and Entech to sort the matter out for them. The ball is in their court to get a maintenance agreement.

Solicitor's Report: (Tom Wymard)

- The Commonwealth Inspector from Windsor has been difficult to reach regarding wrapping up the Edgewood Tank Project on the legal side. Mr. Wymard stated that Mr. Dillinger has had the most success getting a response in the past, and that he will continue to reach out, because really we just need the inspector to reply.
 - Many have reported similar issues regarding this matter, and we are going to investigate what recourse we have, if any.

Engineer's Report: (Rebecca Mason)

- The Pump Station B Elimination project finished the 60-day municipal comment period. Windsor was the only comment submitted - a clerical error that was addressed. We are now in the 30-day public comment period for this project.
 - The next step is then municipal adoption by Red Lion Borough and Windsor Township.
- Edgewood Tank is nearing completion with a payment request to DN Tanks for \$77,961.75 (Payment #12). There's about 5% of the original cost left which will be the final pavement.
 - This payment includes backfill, additional restoration and some of the paving.
 - Mr. Henshaw made a motion to approve this payment and Mr. Minnich seconded. All were in favor and the motion carried.
 - The original price did not include all of the fencing work, extra pipe etc. and that is being figured out separately.
- The developer at Chapel Church Road requested a study for water availability for their project. Ms. Mason has a letter ready to send as of today stating that there is capacity for what they are looking to build.
- The Windsor Common building project encountered a complication in the field that Entech was asked to review due to its complex nature. They were able to provide feedback and solutions to move forward.
- 736 Wise Street is completed.
- DEP acknowledged receipt of the Corrective Action Plan and Project Management Plan sent by RLMA and they were approved.

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for August 2025.
- RLMA employees are involved in multiple training classes including flagger, trench, etc. The flagger traffic training is being hosted by the Red Lion Borough.
- The transition of our utility billing system (from EmGov Power to CUSI) is still underway. This has been an extensive process over multiple months to complete.

- The automatic payment system has been interrupted so anyone who previously signed up for ACH payments must do so again with the new system. Mr. Krantz is putting this information on the bills, website, Facebook etc.
- Mr. Minnich made a suggestion (based on his wife receiving the bill with the new information) that a separate flyer may be more eye catching than text on the normal bill itself.
- Mr. LaTulippe asked if different fonts, colors, etc are available as well.
- Mr. Krantz already sent out this version of the bill, but can look at other options moving forward. The transition period is just rough and will take some time, but overall it is going well.
- PennDot has been adamant about pavement patching that needs to be done (getting increasingly more insistent) so Mr. Krantz and Mr. Klinedinst are going to look at these locations and the options available to take care of it.
- The telemetry from Fairmont Tank to the SCADA system at the WTP is experiencing some issues. There is a pressure gauge that went bad, but it will take six weeks to receive a new one. When it arrives, Mr. Krantz will install the new gauge himself to get everything up and running. GES will then help with the calibration.
 - Edgewood Tank is fortunately working great to make up for this problem.
 - This is something a spare in stock could be available for in the future as well.
- The sewer system was cleaned and jetted behind Weaver Lane and RLMA disposed of the waste.
 - Mr. Krantz plans to do this annually - rotating pumping stations.
- The Beaver Creek conservation discharge sensaphone experienced an issue (which is used for monthly reports to DEP). This is a continuous problem either due to lightning strikes or some unknown issue (the company has been paying for replacements). A different approach was taken this time that will hopefully last longer and minimize issues going forward.
 - There is a fairly cheap option to have a backup data logger hooked to the computer on-site which is probably needed as DEP requires this information to be submitted.
- Greenbranch was back flushed of all the gunk that has been accumulating over time.
- Mr. Krantz purchased a new line locator from Amazon as ours became virtually obsolete due to age and inability to hold a charge. Everywhere had similar pricing and this is a necessary piece of equipment.
- The Bonds Mill Road hydrant (in Windsor Twp) was damaged - kind of looks like it was struck with a mower. We do not actually know what happened, but we replaced it with a hydrant we had in stock. Windsor will be billed as it is in their township.
- The old CAT generator that came out of Greenbranch was posted on MunicibiD. Mr. Krantz will find the best price option for someone to take this off our hands (which he believes to be Martin Energy).
- Our appraisal was completed and the information will be forwarded to the accountants (we do this every three years).
- Mr. Krantz has been in contact with Entech regarding the Lead Service Line project and Mr. Paul Slonaker is on top of it on our end.

- A water main break was reported to our insurance company. They responded to the residence and a copy of the report was provided to the Board. As a municipality we are not liable for this type of leak, and it is the responsibility of the customer because nobody could predict it occurring.
- Two fire hydrants were ordered as RLMA was completely out of stock and with winter coming it is better to have them on hand.
- The date for the Christmas Party is now Monday, December 8th for this year - despite some conflicting schedules.

Other Matters:

-Mr. LaTulippe had a few questions about recent bank activity and billing that Mr. Krantz was able to clear up. Further questions will be followed up on at a later date.

Statement and Bill Approval:

- Mr. Henshaw motioned to approve the bills and was seconded by Mr. Minnich. All were in favor and the motion carried.

Executive Session:

- The Board moved into Executive Session at 8:20 pm to discuss various matters

Adjournment:

- o RLMA returned from Executive Session at 8:32 pm.
- o Nothing was voted on. Mr. Horne made a motion to adjourn the meeting. Mr. Klinedinst adjourned the meeting at 8:32 pm.

Respectfully submitted by Kyrsten Scutta

RLMA Budget Meeting
Wednesday September 24th, 2025

Present:

Dennis Klinedinst Gary LaTulippe
Nevin Horne John Krantz

Meeting Agenda:

- The meeting was called to order at 6:00 p.m.
- The pledge was recited and roll call was taken.

Discussion:

- **Insurance Rates and Surplus**
 - Mr. Krantz noted that all numbers shown this evening are very preliminary and will be more accurately reflected after he receives the final numbers at the end of the third quarter.
 - Health insurance is due to increase approximately 7% and we are still waiting on numbers for vision and dental. Life insurance typically remains the same.
 - The surplus from insurance (that gets returned to RLMA) was around \$41,000 today, but that number will continue to fluctuate daily as well.
- **Employee Salaries**
 - Employees are due for annual 3% raises per usual, and there was discussion of which non-union employees have gone above and beyond for a potential extra bump.
 - There was an in depth discussion ensuring everyone is being fairly compensated.
- **Capital Projects**
 - Mr. Krantz showed a list of 7-10 million dollars in projects for next year potentially. He is going to break these down by which are absolutely necessary to be completed right away, and which can be pushed out further into the future.
 - The project board will be updated to show order of importance as well.
 - Mr. Krantz briefly discussed each project listed with approximate costs.
- **Edgewood Tank Fund**
 - Mr. LaTulippe inquired about when we should begin paying on the Edgewood Tank Loan through PENNVest. He wanted to know if it is possible to pay on the principal now.
 - Mr. Krantz and Mr. Klinedinst agreed that the rate is set for the first 5 years and is fairly low, but if we are able to pay down early that would be beneficial. They are going to follow up with Mr. Dillinger to see what options exist.
- **Replacing All Meters in the Distribution System**
 - This project has been ongoing for awhile, and staffing issues have caused some delay completing it as well. At the start of 2026, any customer who has not scheduled a meter replacement will begin paying a penalty until completion. Customers have been notified on their bills and our website of this penalty.
- **Second Floor Rental**

- Mr. Krantz is still looking into renting the second floor for some additional profit. He would like to avoid tax complications by renting to a non-profit organization and would like to ensure any tenant we would allow in is the right fit for our building.
 - **Bulk Water**
 - There was some discussion of what rate increases are needed for our bulk water customers. Mr. Krantz is going to finalize numbers and notify these customers accordingly.
 - **Overall Budget Review**
 - Mr. Krantz went through some of the major items for the water/sewer expenses and revenue. He answered some questions about the spreadsheet items and stated that everything will be more finalized at next month's budget meeting -including potential rate increases.
 - **Audit**
 - Mr. LaTulippe inquired about some discrepancies found in the audit report and plans to address them in the future to be discussed at a later date.
- More Authority members showed up ready for the regular monthly meeting and were briefly updated on the various things discussed tonight.

Adjournment:

- Mr. Klinedinst adjourned the meeting at 6:56 pm

Respectfully submitted by Kyrsten Scutta

Red Lion Municipal Authority
Meeting Minutes
Wednesday October 22nd, 2025

Members Present

Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Chris Minnich- Asst. Sec./Treasurer
Nevin (Butch) Horne - Treasurer
Kelly Henshaw - Secretary

Others Present

John Krantz- Superintendent
Cory Dillinger - Solicitor
Rebecca Mason-Entech (zoom)

Meeting Agenda/Minutes:

- The meeting was called to order at 7:00 p.m. The pledge was recited and roll call was taken.
- Mr. Henshaw made a motion to approve tonight's agenda and Mr. Minnich seconded. All were in favor and the motion carried.
- Mr. LaTulippe made a motion to approve the minutes from the RLMA Meeting on September 24th, 2025, and Mr. Minnich seconded. All were in favor and the motion carried.

Water Usage Report: The report was distributed to the Board.

Connections Report: There were no new connections.

Overtime Report: The report was distributed to the Board.

Visitors:

- **Mr. Wade Young (N. Church Lane)**
 - Mr. Young has a commercial property where the monthly bill is approximately \$24.19 and the Edgewood Tank fee surcharge is \$25.00 which he noted is over 100%. He wanted to inquire about leniency on this bill.
 - Mr. Klinedinst noted that all properties of this type pay one flat rate of \$25.00, regardless of water used. The same as all residential properties pay a flat rate of \$5.00 for the surcharge regardless of water usage.
 - When the tank is paid off this fee will go away (the preferred method to most customers over a permanent rate increase).
 - Mr. Young feels he is being charged an unfair percentage based on usage, and would prefer it to be factored in as a rate increase so he is not paying so much more. He noted others who feel the same way.
 - The Board maintained that after lengthy discussion, this was the best proposed method of paying off the Edgewood Tank and it will remain as such.

Water & Sewer- New Business:

- **DN Tanks Payment #13 and Change Order #002**
 - Ms. Mason noted this is for the remainder of driveway paving, local permits allowance, and Change Order #002 (paying for inspection).
 - There has been some issue with scheduling a time for Mr. Krantz to meet for final inspection. Communication with the inspector has been difficult, but Mr. Dillinger noted

that a letter from the original design team needs sent anyway and Ms. Mason will look into handling that.

- Mr. Krantz is going to do a final walkthrough with Entech at the tank and discuss the letter as well and hopefully meet with the inspector on site soon.
- Mr. Klinedinst stated that he wants to withhold Change Order #002 until the inspector shows up and reviews/approves the tank (to have leverage that the task will be completed) and the Board agreed.
- Mr. Henshaw motioned to pay DN Tanks Payment #13 for \$214,105 (less Change Order #002) and Mr. Minnich seconded. All were in favor and the motion carried.
- Mr. Krantz has permission to pay Change Order #002 when everything is completed.
- **LSA Grant.**
 - Resolution 2025-2 is to apply for a grant for the repairs that need to be done at Country Club Hills to the Sewage Collection system - the LSA Grant is for \$500,000.
 - This is just the first part of repairs as DEP has agreed to let us complete this project in steps. It will be an ongoing effort but must be completed regardless.
 - Mr. LaTulippe motioned to approve Resolution 2025-5 and Mr. Henshaw seconded. All were in favor and the motion carried.
- **Lead Service Line Inventory Support Proposal (Entech)**
 - Mr. Krantz stated the cost is \$1750/year or \$4900 for three years of software and support.
 - He suggested we stick with the one year contract like we did last year in case any needs change. Ms. Mason agreed that it is easier for the budget this way as well and that she is unaware how receiving back credit would work if RLMA needs changed.
 - Mr. LaTulippe made the motion to accept one year of service for \$1,750 and Mr. Minnich seconded. All were in favor and the motion carried.
- **Water Main Extension (Chapel Church Rd)**
 - The original proposal was to run service lines from Cape Horn to Chapel Church for the six units at the strip mall behind the funeral home, but Mr. Krantz informed them this approach is not possible under our Rules & Regulations.
 - They must extend the water main to the end of the property and they connect to the main. This protects RLMA for any future development of the property as well.
 - Entech is updating the site design to meet the Rules & Regs and discussing this with the developer.
 - There is some question about how close to Dallastown this project is and Mr. Dillinger is going to check into maps and etc. to make sure everything is good to go in addition to Entech.
- **Sewer Rules & Regulations Updates**
 - Mr. Dillinger reviewed Entech's recommended changes to the Sewer Rules & Regs. These were the more urgent changes to make as it has been a significant amount of time since the last update. He asked the Board to review them in their spare time to hopefully pass the changes before the end of the year.
 - Changes proposed should be given to Mr. Krantz and then forwarded to Mr. Dillinger.
 - The Water Rules & Regs were updated more recently, but Mr. Dillinger does have a few small updates to make and will have those to the Board soon.

Water & Sewer- Old Business:

- **CMV Development**
 - As discussed in the Budget Meeting before the regular meeting, Mr. LaTulippe proposed a new negotiation tactic which involves the exchange of the billing data for York Water replacing old mains. No other action is being taken until they respond to one of our counter proposals.
- **Greenbranch Intake Culvert**
 - Mr. Krantz ordered parts from a CoStars vendor to replace this culvert exactly how it was originally designed for \$89, 578.51.
 - Mr. Horne ratified this purchase and Mr. Henshaw seconded. All were in favor and the motion carried.
- **Paddock Distribution System**
 - They still have not responded since our last communication so no action is needed.
- **Edgewood Tank**
 - Site work is completed, fencing is up, driveway is restored, and grass seeding was laid.
 - Mr. Hoffnagle is very happy with the end result.
 - The only outstanding matter is the Change Order #002 left unpaid. Mr. Dillinger suggested the remainder of this discussion wait until Executive Session.
- **Trash Rake**
 - There is no update for this project as we are finding someone willing to quote the work.
- **Bascule Gate**
 - The hydraulic cylinder was replaced and everything is up and running at the Cabin Creek Reservoir.
- **Village Walk Pump Station**
 - Mr. Krantz received information that they may have changed their minds and want to go with York Water instead of RLMA. This will be discussed more as more information is received.

Solicitor's Report: (Corv Dillinger)

- Mr. Dillinger spoke with the solicitor at CMV development and is waiting to hear back from him with more information.
- The intermunicipal agreement for Pump Station B is in the works and Mr. Dillinger hopes to get it sent to Windsor and York before the next meeting. The language between all the various old agreements is difficult to decipher.
 - Ms. Mason stated that Entech has some comments on the intermunicipal agreements as well. She suggested that now that the comment period is over that Mr. Dillinger have the agreements ready at least one week ahead of each entity's meeting.
 - This will be the second approval stage for this project.
- Any water rate raises for bulk water customers need to be noted in letters sent by November 1st.
- Mr. Klinedinst inquired where the Windsor solar project is currently at, and what RLMA needs to do to move forward.
 - Mr. Dillinger noted that he does not feel comfortable being involved in any special exceptions as he represents both sides. SRE was advised to discuss this matter further with local council. A contact will be provided to Mr. Krantz.

Engineer's Report: (Rebecca Mason)

- Householder Road is being evaluated for a single home connection.
- Mr. Krantz is going to execute the pay application (less Change Order #002) and send a copy of Resolution 2025-2.
- All other projects were previously covered in the meeting.

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for September 2025.
- There was some discussion on renting out the second floor of the building to a regular renter (versus a nonprofit) and how much it would cost in taxes. After receiving the number for the entire building and dividing the cost per floor, taxes for the second floor only would be around \$2,000-\$2,500.
 - The goal would be to get it actually rented out (as it is just sitting vacant) and to make some extra income. There was no interest in nonprofits looking to rent.
 - The Borough still rents the front office on the second floor for \$100/month that was discussed in the Budget meeting. Mr. Klinedinst proposed raising the cost to \$125/month and moving the new lease to a month to month basis in case a renter applies for the entire floor.
- Mr. Krantz and Mr. Klinedinst went around to look at all the street patches and recorded coordinates and documented photos. SA Way is going to be looking into these and repairing the most urgent places first.
- Lead and Copper testing was completed and submitted with everything testing fine. This is done every three years.
- The CCR notification was also submitted.
- Flagger training is completed and the maintenance employees are now certified.
- The CUSI implementation is going well and the office staff are learning quickly and have gone above and beyond during this transition.

Statement and Bill Approval:

- Mr. LaTulippe motioned to approve the bills and was seconded by Mr. Minnich. All were in favor and the motion carried.

Executive Session:

- The Board moved into Executive Session at 8:05 pm to discuss various matters

Adjournment:

- RLMA returned from Executive Session at ??? pm.
- Mr. Klinedinst adjourned the meeting at ??? pm.

Respectfully submitted by Kyrsten Scutta

RLMA Budget Meeting
Wednesday October 22nd, 2025

Present:

Dennis Klinedinst Gary LaTulippe Kelly Henshaw
Nevin Horne Chris Minnich John Krantz

- The meeting was called to order at 6:00 p.m.
- The pledge was recited and roll call was taken.

Discussion:

• **Capital Budget - Longterm Projects**

- Mr. Krantz made a chart where he broke down the various future projects into categories including Urgent, High, and Medium importance - including potential timelines.
- He went on to briefly reference and discuss some of the main projects, noting that most of the “budgeted” projects are in the red/urgent category.
 - These are things that keep us up and running and DEP compliant.
 - The total for these items is ~\$1.4 million.
- Lower priority projects were also noted, mainly to keep them on our radar and prevent things from slipping through the cracks.
- Mr. LaTulippe proposed a potential new negotiating option for the CMV Development where we provide meter readings to York Water in exchange for them replacing damaged/old lines in that system. Mr. Krantz is going to discuss this further with the solicitor.

• **Outstanding Debts**

- Current outstanding debts from past projects were discussed including upgrades to the Water Treatment Plant, the Edgewood Tank, and the Capital One Sewer.
- Mr. Krantz noted RLMA should pay some of these down before borrowing more money.

• **Payroll and Insurance(s)**

- Mr. Krantz proposed raises for various employees and discussed job performances overall. The Board then had an open discussion on these figures. This included the cost of insurance of some employees as well.

• **Water Budget**

- The 2025 budget was presented with the original proposed number, where we were at as of September, and the projection for the end of the year.
- Rent for the second floor was discussed and a rate raise was proposed. The Board also wishes to make this a month to month rent for the Borough in case someone wants to rent the whole floor.
- The Budget numbers for 2026 were discussed and rate raises for various customer types.
- Penalties and late fees were discussed and the money coming in from them.
 - The Board proposed that some of these fees get pulled aside to be put into a separate account and Mr. Krantz said he would look into adding them to PLGIT.
- Mr. LaTulippe questioned why misc. fees brought in were so much lower than projected and Mr. Krantz replied that we had less tapping fees and etc. than predicted. He believes this number may be higher by year end but can't be sure.

- Mr. LaTulippe said we should keep an eye on this to make better predictions going forward.
- Discussion continued of the numerous other areas/categories and figures for the Edgewood Tank fund and overall revenue/expenditures were noted.
 - Budgeted numbers for next year were given with a side by side comparison.
- **Sewer Budget**
 - Comparison numbers were given for all categories of the sewer budget as well and projected year end figures were shown along with budgeted numbers for 2026.
- Mr. Klinedinst noted that the Board is going to review all of the information further with plans to officially pass the 2026 Budget with a resolution at the November 19th, 2025 meeting.

Adjournment:

- Mr. Klinedinst recessed the meeting at 6:48 pm leaving the budget meeting open to reconvene on November 19th, 2025 at 6:00pm.

Respectfully submitted by Kyrsten Scutta

Red Lion Municipal Authority
Meeting Minutes
Wednesday November 19th, 2025

Members Present

Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Chris Minnich- Asst. Sec./Treasurer
Nevin (Butch) Horne - Treasurer
Kelly Henshaw - Secretary

Others Present

John Krantz- Superintendent
Cory Dillinger - Solicitor
Rebecca Mason-Entech (zoom)

Meeting Agenda/Minutes:

- The meeting was called to order at 7:00 p.m. The pledge was recited and roll call was taken.
- Mr. Henshaw made a motion to approve tonight's agenda and Mr. Minnich seconded. All were in favor and the motion carried.
- Mr. Minnich made a motion to approve the minutes from the RLMA Meeting on October 22nd, 2025, and Mr. Horne seconded. All were in favor and the motion carried.
- Mr. LaTulippe made a motion to accept the RLMA Budget Meeting Minutes from October 22nd, 2025, and Mr. Minnich seconded. All were in favor and the motion carried.

Water Usage Report: The report was distributed to the Board.

Connections Report: There was one new connection at 736 Wise Avenue W/S

Overtime Report: The report was distributed to the Board.

Visitors:

- Mr. John Runge (Gordon Brown & Associates) was scheduled to attend regarding Village Walk, but had to cancel. He asked that the matter be discussed during the meeting anyway.
 - Mr. Krantz and Mr. Dillinger have been discussing the matter and Mr. Dillinger said he can review the DEP letter and the Operation/Maintenance agreement (to add language as needed).
 - This project (regarding a private pump station) has been on and off multiple times and no money has been posted from the developer yet. The uncertainty of everything is costing RLMA money in solicitor fees, etc.
 - Mr. Klinedinst stated that no further work should be done by Mr. Dillinger until escrow is posted. Mr. Krantz will be the point of contact regarding this project.

Water & Sewer- New Business:

- **HRI Contract # 2/Payment Request # 3 (final)**
 - Ms. Mason noted the payment for \$34,570.36 is the last of the electrician payments needed.
 - Mr. Henshaw made a motion to make this payment and Mr. Minnich seconded. All were in favor and the motion carried.

- **DN Tanks Change Order #002**
 - This Change Order is for the Commonwealth Inspection Services in the amount of \$8,547.50.
 - After multiple attempts at contacting the inspector, RLMA still does not have a final inspection report for the Edgewood Tank. The inspector has all of the documentation necessary to sign off on the inspection.
 - Ms. Mason noted that DN Tanks is understanding of why RLMA does not want to pay the money (despite DN Tanks paying the money upfront and being who we actually owe).
 - Mr. Dillinger did note that while no money is trivial, in the grand scheme of the project it might be beneficial to pay this final amount and close it out. He fully believes DN Tanks and Entech will continue to help pressure the inspector if RLMA would ask them to, and it is not their fault that this is happening.
 - Mr. Dillinger also plans to increase the frequency of his outreach to the inspector to try to move the situation along.
 - He will also provide contact information for anyone who wishes to reach out on their own.
 - Mr. Henshaw made a motion to pay DN Tanks Change Order #002 and Mr. LaTulippe seconded. All were in favor and the motion carried.
- **Resolution 2025-3 Adopting Sewer Rules & Regulations**
 - This was a collaborative effort between Mr. Krantz, Mr. Dillinger, and Entech that has been thoroughly reviewed. It has not been reviewed in a long time, so any update is in the right direction. Mr. Dillinger noted it will continue to be updated more regularly in the future.
 - Mr. LaTulippe made a motion to adopt Resolution 2025-3 and Mr. Minnich seconded. All were in favor and the motion carried.
- **Resolution 2025-4 RLMA Budget 2026**
 - Mr. LaTulippe made a motion to adopt Resolution 2025-4 and Mr. Minnich seconded. All were in favor and the motion carried.
 - The budget meeting was advertised and the budget was available for public view at the RLMA office as it is every year.
- **Resolution 2025-5 Water Rates**
 - Mr. LaTulippe made a motion to adopt Resolution 2025-5 and Mr. Horne seconded. All were in favor and the motion carried.
 - The rate increase is 3% for regular customers and 5% for bulk customers.
- **Resolution 2025-6 Sewer Rates**
 - Mr. Minnich made a motion to adopt Resolution 2025-6 and Mr. Henshaw seconded. All were in favor and the motion carried.
 - There was no change to this rate.
- **Resolution 2025-7 Miscellaneous Rates**
 - Mr. LaTulippe made a motion to adopt Resolution 2025-7 and Mr. Horne seconded. All were in favor and the motion carried.

- These rates are not changing as they were increased appropriately in 2025.
- **Water Main Extension (Chapel Church Rd)**
 - Mr. Dillinger did not have much of an update from last month's meeting. The maps make it very difficult to determine boundaries.
 - Dallastown-Yoe seems agreeable, but Mr. Dillinger is going to discuss with their solicitor to be sure everything is handled properly.
 - There was some discussion about how this project should be executed to allow for future growth and better water flow for everyone involved. This will continue to be investigated as we move forward.
- **Proposed Data Center in Windsor Township**
 - Mr. Dillinger reported that Windsor Township is still currently amending their zoning ordinance to change what is/is not allowed in various districts.
 - If he were to guess where a center like this would end up, he would wager in a current industrial district.
 - RLMA is going to keep checking for information on this matter.
- **Beaver Creek Pump # 2**
 - This pump has failed and is going to be repaired by AC Shulte. It is useless to install a new pump until the new trash rake is installed, because this type of damage could just occur again.
 - The cost for repair is only 1/10th the cost of replacing the pump entirely. Both pumps are in the budget to be replaced next year following the trash rake replacement.
 - Mr. LaTulippe made a motion to allow Mr. Krantz to have a new screen put in at Beaver Creek to manage the situation in the meantime and Mr. Minnich seconded. All were in favor and the motion carried.
- **Holiday Employee Appreciation Party**
 - Mr. Krantz finalized the menu and is updating the head count to be submitted 12/8/25.

Water & Sewer- Old Business:

- **Greenbranch Intake Culvert**
 - Mr. Krantz noted that SA Way has ordered the necessary parts and now we wait.
- **Paddock Distribution System**
 - As soon as they complete the work to replace the 2 valves we identified (and notify us), Mr. Dillinger can draw up documentation.
 - A maintenance agreement will need drawn up and potential escrow posted as well.
- **Bascule Gate**
 - The hydraulic cylinder was replaced and everything is up and running at the Cabin Creek Reservoir.
 - There is a slight drift (1/4 inch) and the contractor planned to return and bleed the cylinder (when we are in a position to lower the bascule gate) to remedy the issue.
 - Mr. Klinedinst believes this will not fix the problem and asked Mr. Krantz to reach out and have them return to investigate.

Solicitor's Report: (Cory Dillinger)

- Mr. Dillinger is still waiting to hear back from Chanceford Township regarding CMV. He needs to discuss this with their solicitor to figure out what exactly to do. This is a matter that needs done, but is not an urgent issue.
- Entech reviewed the intermunicipal agreement Mr. Dillinger drafted for the Pump Station B Elimination project. They have been circulated, but we have not heard back yet.
 - There is some discussion about adding a flow meter, that can be reviewed at a later date.

Engineer's Report: (Rebecca Mason)

- Ms. Mason noted that the Pump Station B Elimination may feel like it is dragging along, but the DEP process is mandatory and the public comment periods just take time. She does not foresee any problems or hurdles as we have not heard any negative feedback.
- LSA Grant application must be submitted by 11/30/25 and Entech has completed their final review. Mr. Krantz is going to read through it just in case anything was missed, but it is ready to be submitted otherwise.

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for October 2025.
- The annual inspection of the dam was completed (required by the state).
- The 5 year Fairmont Tank robotic inspection was scheduled for Spring 2026.
- The chemical bids were posted to PennBid and they will be back to be voted on in the December meeting.
- The tracks that were used to drop the cigar on New Year's Eve were removed from the building and are now with the Borough.
- There was a sewer back up on Householder Drive into a resident's house. A plumber was brought in and he determined the problem was in the main. RLMA cleaned this main and the one at Summit Drive. A plumber will now need to be brought in to televise and clean out the lines.
- Mr. Krantz is going to let Mr. John Range know that escrow will need to be posted regarding the Village Walk project.
- Old tree stands by the Water Treatment Plant were removed - the were badly deteriorating.
- The insurance company provided some updates to our current plan that Mr. Krantz provided for the Board to review.

Statement and Bill Approval:

- Mr. Henshaw motioned to approve the bills and was seconded by Mr. LaTulippe. All were in favor and the motion carried.

Executive Session:

- The Board decided Executive Session was not necessary.

Adjournment:

- Mr. Horne made a motion to adjourn the meeting and Mr. Minnich seconded.

- o Mr. Klinedinst adjourned the meeting at 8:05 pm.

Respectfully submitted by Kyrsten Scutta

