

Red Lion Municipal Authority
Meeting Minutes
Wednesday September 24th, 2025

Members Present

Dennis Klinedinst - Chairman
Gary LaTulippe- Vice Chairman
Chris Minnich- Asst. Sec./Treasurer
Nevin (Butch) Horne - Treasurer
Kelly Henshaw - Secretary

Others Present

John Krantz- Superintendent
Tom Wymard - Solicitor
Rebecca Mason-Entech (zoom)

Meeting Agenda/Minutes:

- The meeting was called to order at 7:00 p.m. The pledge was recited previously at the start of the budget meeting. Roll call was taken.
- Mr. Minnich made a motion to approve tonight's agenda and Mr. Henshaw seconded. All were in favor and the motion carried.
- Mr. LaTulippe made a motion to approve the minutes from the RLMA Meeting on August 27th, 2025, and Mr. Minnich seconded. All were in favor and the motion carried.

Water Usage Report: The report was distributed to the Board.

Connections Report: There were no new connections.

Overtime Report: The report was distributed to the Board.

Visitors:

➤ **Mr. Harry Luu (Windsor, PA)**

- Mr. Luu attended to dispute his water bill. He received a call from the RLMA office stating that he used 42,000 gallons of water in August, and he did not see how this could be possible. RLMA was on site to investigate as well as a professional of his own who found no issues with leaks, faulty toilets, or meter problems. Mr. Luu cannot think of any possible way to have consumed this much water, but was informed of a case of water theft in Dallastown recently. He did reach out to the police, but is asking the Board for leniency with this large bill.
- The Board opened discussion with Mr. Luu about their experiences with high bills at their own homes - many citing that a leaking toilet is very often the cause (and it happens intermittently thus can be hard to catch). They also mentioned shutting off outside spigots when they are not being used if he truly believes it's theft. Unfortunately, they do not believe there is anything that can be done for him on RLMA's side, and encouraged him to keep following up with the police.
- The bill needs to be paid, and if the police can find an offender that is where the money would be recuperated from - the Authority can't absolve the bill.

Water & Sewer- New Business:

- **York Water**
 - This matter is unchanged. York Water rejected our counter offer and has not reached out with any attempt at a compromise. RLMA is not doing anything further.
- **Greenbranch culvert**

- Heavy rainfall caused this culvert to collapse resulting in an immediate need for replacement (as we are currently unable to pump from Greenbranch). Brubacher assessed the site and believes it was originally backfilled improperly to lead to this issue, but they do not think their equipment will fit in the space for the replacement. Mr. Krantz is waiting on a quote coming this week from SA Way (a costars vendor) to replace the culvert exactly as designed.
 - SA Way is estimating 4-6 weeks of waiting for the 72" pipe to complete this project.
- **Paddock at Equine Meadows**
 - RLMA has not heard back since the inspection and exercising of the valves. This project is on hold until things move forward on their end with agreement to pay.
- **Greenbranch Generator Project**
 - Mr. Krantz reported that this project is completed with the exception of the fencing. The pumps need exercised for optimal functionality, but the culvert needs to be replaced before they can be accessed safely.
 - Security Fence is due to complete the remainder of this project after finishing at the Edgewood Tank.
- **Edgewood Tank**
 - Security Fence is working on finishing up this project on their end. Lighting has been installed, however one of the motion lights remains on during the day - Mr. Krantz has someone looking into this issue.
 - Kinsley restored Mr. Hoffnagle's driveway and everything looks good according to Mr. Krantz. When all fencing and gates are complete we will check with Mr. Hoffnagle to ensure he is satisfied with the end result.
 - Grass seed is due to be spread by Kinsley with the understanding that if it is not growing when Spring 2026 hits, they will need to come back and properly restore the area for us.
- **Hydraulic Cylinder**
 - This was scheduled for installation at the Cabin Creek Reservoir Bascule Gate this week, but has yet to be completed. Mr. Krantz will reach out to see where they are at on this project.
- **Beaver Creek Raw Water Intake - Trash Rake**
 - Mr. Krantz is still waiting for the third quote to return. This is a huge project (~\$500,000) and will be discussed further as budget season comes up.
- **457 B Plan**
 - Mr. Klinedinst wanted it on record in the minutes that the Red Lion Borough is refusing to cooperate with RLMA on this matter. This plan was originally set up jointly, and Ms. Diane Price was the only one with authority to access or make changes to this account. It was a Borough account with RLMA employees given the option to join.
 - Our employees want records and accountability for money they contributed.
 - Mr. Wymard stated that RLMA has a few options, including sending a letter requesting that the Borough split the cost of trying to get this matter straightened out with RLMA, as we have exhausted all methods of doing so alone to no avail.
 - This matter will be further discussed in Executive Session due to its sensitive nature.
- **Village Walk**

- This is another project on hold until payment for services can be straightened out. RLMA is not willing to pay for MPL and Entech to sort the matter out for them. The ball is in their court to get a maintenance agreement.

Solicitor's Report: (Tom Wymard)

- The Commonwealth Inspector from Windsor has been difficult to reach regarding wrapping up the Edgewood Tank Project on the legal side. Mr. Wymard stated that Mr. Dillinger has had the most success getting a response in the past, and that he will continue to reach out, because really we just need the inspector to reply.
 - Many have reported similar issues regarding this matter, and we are going to investigate what recourse we have, if any.

Engineer's Report: (Rebecca Mason)

- The Pump Station B Elimination project finished the 60-day municipal comment period. Windsor was the only comment submitted - a clerical error that was addressed. We are now in the 30-day public comment period for this project.
 - The next step is then municipal adoption by Red Lion Borough and Windsor Township.
- Edgewood Tank is nearing completion with a payment request to DN Tanks for \$77,961.75 (Payment #12). There's about 5% of the original cost left which will be the final pavement.
 - This payment includes backfill, additional restoration and some of the paving.
 - Mr. Henshaw made a motion to approve this payment and Mr. Minnich seconded. All were in favor and the motion carried.
 - The original price did not include all of the fencing work, extra pipe etc. and that is being figured out separately.
- The developer at Chapel Church Road requested a study for water availability for their project. Ms. Mason has a letter ready to send as of today stating that there is capacity for what they are looking to build.
- The Windsor Common building project encountered a complication in the field that Entech was asked to review due to its complex nature. They were able to provide feedback and solutions to move forward.
- 736 Wise Street is completed.
- DEP acknowledged receipt of the Corrective Action Plan and Project Management Plan sent by RLMA and they were approved.

Superintendent's Report (John Krantz)

- Mr. Krantz submitted all necessary reports for August 2025.
- RLMA employees are involved in multiple training classes including flagger, trench, etc. The flagger traffic training is being hosted by the Red Lion Borough.
- The transition of our utility billing system (from EmGov Power to CUSI) is still underway. This has been an extensive process over multiple months to complete.

- The automatic payment system has been interrupted so anyone who previously signed up for ACH payments must do so again with the new system. Mr. Krantz is putting this information on the bills, website, Facebook etc.
- Mr. Minnich made a suggestion (based on his wife receiving the bill with the new information) that a separate flyer may be more eye catching than text on the normal bill itself.
- Mr. LaTulippe asked if different fonts, colors, etc are available as well.
- Mr. Krantz already sent out this version of the bill, but can look at other options moving forward. The transition period is just rough and will take some time, but overall it is going well.
- PennDot has been adamant about pavement patching that needs to be done (getting increasingly more insistent) so Mr. Krantz and Mr. Klinedinst are going to look at these locations and the options available to take care of it.
- The telemetry from Fairmont Tank to the SCADA system at the WTP is experiencing some issues. There is a pressure gauge that went bad, but it will take six weeks to receive a new one. When it arrives, Mr. Krantz will install the new gauge himself to get everything up and running. GES will then help with the calibration.
 - Edgewood Tank is fortunately working great to make up for this problem.
 - This is something a spare in stock could be available for in the future as well.
- The sewer system was cleaned and jetted behind Weaver Lane and RLMA disposed of the waste.
 - Mr. Krantz plans to do this annually - rotating pumping stations.
- The Beaver Creek conservation discharge sensaphone experienced an issue (which is used for monthly reports to DEP). This is a continuous problem either due to lightning strikes or some unknown issue (the company has been paying for replacements). A different approach was taken this time that will hopefully last longer and minimize issues going forward.
 - There is a fairly cheap option to have a backup data logger hooked to the computer on-site which is probably needed as DEP requires this information to be submitted.
- Greenbranch was back flushed of all the gunk that has been accumulating over time.
- Mr. Krantz purchased a new line locator from Amazon as ours became virtually obsolete due to age and inability to hold a charge. Everywhere had similar pricing and this is a necessary piece of equipment.
- The Bonds Mill Road hydrant (in Windsor Twp) was damaged - kind of looks like it was struck with a mower. We do not actually know what happened, but we replaced it with a hydrant we had in stock. Windsor will be billed as it is in their township.
- The old CAT generator that came out of Greenbranch was posted on MunicBid. Mr. Krantz will find the best price option for someone to take this off our hands (which he believes to be Martin Energy).
- Our appraisal was completed and the information will be forwarded to the accountants (we do this every three years).
- Mr. Krantz has been in contact with Entech regarding the Lead Service Line project and Mr. Paul Slonaker is on top of it on our end.

- A water main break was reported to our insurance company. They responded to the residence and a copy of the report was provided to the Board. As a municipality we are not liable for this type of leak, and it is the responsibility of the customer because nobody could predict it occurring.
- Two fire hydrants were ordered as RLMA was completely out of stock and with winter coming it is better to have them on hand.
- The date for the Christmas Party is now Monday, December 8th for this year - despite some conflicting schedules.

Other Matters:

-Mr. LaTulippe had a few questions about recent bank activity and billing that Mr. Krantz was able to clear up. Further questions will be followed up on at a later date.

Statement and Bill Approval:

- Mr. Henshaw motioned to approve the bills and was seconded by Mr. Minnich. All were in favor and the motion carried.

Executive Session:

- The Board moved into Executive Session at 8:20 pm to discuss various matters

Adjournment:

- RLMA returned from Executive Session at 8:32 pm.
- Nothing was voted on. Mr. Horne made a motion to adjourn the meeting. Mr. Klinedinst adjourned the meeting at 8:32 pm.

Respectfully submitted by Kyrsten Scutta