



Williston United Fútbol Club

Regular Board Meeting

Date: 07/06/2026

Continuation Date: 07/21/2026

Time: 5:30pm

Where: Williston Parks & Recreation Board Meeting Room

NAMES OF ATTENDEES AND ABSENTEES:

1. Casey Dyer, Treasurer
2. Lou Devin, Secretary
3. Shyra Van Voorhis, Registration Director
4. Meredith Delgado, Volunteer Director
5. Cassi Johnson, Communications Director
6. Christa Vail, Director of Operations
7. Lenny Johnson, Director of Coach and Player Development, was in attendance from 5:32pm in person until the end.
8. Abraham Torres, Tournament Director, was in attendance from 5:34pm in person until the end.
9. Matthew Lee, Executive Director

Casey Dyer called the meeting to order at 5:31pm.

1. Welcome
2. Approval of Agenda
Lenny Johnson made a motion to approve the agenda.
Shyra Van Voorhis seconded.
Motion passed unanimously.
3. Approval of Minutes – June 1, 2026
Shyra Van Voorhis made a motion to approve June 1, 2026 minutes.
Abraham Torres seconded.
Motion passed unanimously.
4. Treasurer's Report
\$48,037.96 Checking
\$104,267.84 Savings
 - \$2,000 withdrawal for coach stipend.
 - Blaine has already been paid.
 - Casey deposited all the cash.
 - Dunk Tank + Pizza expenses are approximately \$800. Christa will provide Casey with the receipt.
 - Grand Forks – we need to send a check.

- There are outstanding volunteer dues on 17 accounts totaling \$3,575.00.
 - Meredith will send each account a personal message (text and/or email) regarding their outstanding balance.
 - They have been informed that their players will be ineligible to register for Winter and that their accounts will be charged on June 30, 2026.

Lenny Johnson made a motion to attempt to charge the accounts with outstanding volunteer dues at the next board meeting.

Meredith Delgado seconded the motion.

Motion passed unanimously. If payment has not been received by the next board meeting, we will charge the accounts that we are able to.

Matt from CAS will send a monthly invoice. Coach Matt and Matt from CAS will determine how frequently Coach Matt will be paid. CAS will be paid \$4,600 per month and proceeds from other revenue generating initiatives will be deposited directly into Coach Matt's account by WUFC.

Shyra Van Voorhis made a motion to approve the treasurer's report.

Abraham Torres seconded.

Motion passed unanimously.

5. Coach Comment

It was mentioned that it has been a good season. If there are new coaches in the winter, we can use PlayMetrics to provide basic drills and other resources.

It was also mentioned that the intent for next year is to focus on expanding outdoor soccer opportunities.

6. Public Comment

None.

Old Business:

7. Executive Director Update/Job Posting - TABLED

- a. Roles, Priorities, and Expectations
- b. WUFC Clinics
- c. WPRD discussions/Rec Soccer
- d. Local School/Trainings in surrounding communities

Questions for next board meeting: If Coach Matt is running clinics/programs, can he have a high school student assist, and can the high school student be paid? Determine whether the program will be a half day or full day.

For work responsibilities, we need to create a list of expectations and tasks for Coach Matt.

Matt's liaison for the Board will be Lou until we fill the Vice President position. Lou will serve as the point person and keep notes for Coach Matt.

8. Board Member Action Items Updates
 - a. Golf Tournament Updates – Abraham will email the updates.
 - b. End of Season Party Update – Everything is ready.
 - c. Other Board Member Updates – None

New Business:

9. Fundraising Director Appointment
Lenny Johnson made a motion to appoint Cari Foss as Interim Fundraising Director.
Christa Vail seconded the motion.
The motion passed unanimously. Cari Foss will serve as the Interim Fundraising Director, effective immediately. 07/06/2026

It was suggested to establish a designated committee consisting of reliable parents.

10. WPRD Liaison Assignment – TABLED
11. Interim President Resignation and Discussion of Next Steps - TABLED
Lenny made a motion to approve Interim President Samantha Yost's resignation.
Christa Vail seconded.
The motion passed unanimously. Samantha Yost's resignation was approved effective immediately.

The discussion regarding the Interim President was tabled. However, everyone was asked to consider potential candidates who would be a good fit for the position. Public nominations will also be opened.

12. Vice President Vacancy – TABLED
The discussion regarding the Interim Vice President was also tabled. However, everyone was asked to consider potential candidates who would be a good fit for the position. Public nominations will also be opened.
13. 2025-2026 Outstanding Volunteer dues - TABLED
14. Winter Season Coaching Assignments and Recruitment – TABLED
15. WUFC Calendar Invites – Christa will email the details.

Abraham Torres started a motion to adjourn the meeting.

Christa Vail seconded.

The motion unanimously passed.

Meeting adjourned at 7:05 pm.

Next Board Meeting: Monday, July 21, 2026 @ 5:30pm

Continuation of Board Meeting Minutes

Date: July 21, 2026 @ 5:30pm

NAMES OF ATTENDEES AND ABSENTEES:

1. Casey Dyer, Treasurer
2. Lou Devin, Secretary
3. Shyra Van Voorhis, Registration Director
4. Meredith Delgado, Volunteer Director
5. Cassi Johnson, Communications Director
6. Christa Vail, Director of Operations
7. Lenny Johnson, Director of Coach and Player Development
8. Cari Foss, Interim Fundraising Director, was in attendance from 5:52pm in person until the end.
9. Abraham Torres, Tournament Director, was in attendance through zoom from 5:30 pm until the end.
10. Matthew Lee, Executive Director

Casey Dyer called the meeting to order at 5:31pm.

Old Business:

7. Executive Director Update

July 27 Week of Clinic – Camper Clinic and the Following Two Weeks:

- Starting with the younger age group, then the older age group. We will also offer 1 on 1 sessions.
 - It was also suggested that we offer 1 on 2 and 1 on 3 sessions, allowing parents to split the cost. Families are essentially paying for a block of time, with a maximum of 3 participants per private session.
 - Private lessons: \$50 per lesson.
- Clinic time blocks will be 9:00 AM–1:00 PM (4 hours), beginning with the younger kids.
 - Older age groups will have volunteer parents, while younger age groups will have older athletes for coaches.
 - One clinic day per age group:
 - Monday is u8
 - Tuesday is u10
 - Wednesday is u14+
 - Friday open age group for Goalies.
 - Clinic costs \$30 per person.
 - If a participant signs up for both the clinic and the goalie clinic, they will receive 50% off the goalie clinic fee.

- Coach Matt wants to offer Saturday games at no cost and will serve as the referee. He will also reach out to Coach Kyle to coordinate schedules and explore opportunities to work together with his athletes.
- Shyra will work on PlayMetrics registration for these clinics.
 - We will create a waitlist and make adjustments as necessary for future sessions.
- Regarding Rec, they will pay WUFC for Coach Matt's assistance with Rec soccer.
 - We will create a Memorandum of Understanding.
 - We will take our portion so we can pay CAS and ensure Coach Matt receives a stipend to help him get started financially.

Contract Questions that was brought up during the meeting:

What does a standard work week look like?

The contract does not define this.

What is the travel reimbursement/stipend?

What are the general expectations?

We will circle back to Agenda item a: Roles, Priorities, and Expectations, and agenda item d: Local School/ Trainings in surrounding communities.

Younger Age Group Registration -

There was discussion regarding younger players who do not meet the new age cutoff implemented by U.S. Soccer. It was agreed that these players would be allowed to participate in the clinics and 1 on 1 training sessions and would also be permitted to register for tryouts. However, depending on registration numbers for try outs, younger players may be cut if necessary to ensure they do not take a roster spot intended for a true U8 athlete on the travel team. The age eligibility for each group will be clearly defined in the registration.

- Parents will be informed that if their child is too young, they may not be eligible and could be cut off from tryouts.

New Business:

10. WPRD Liaison Assignment

Cassi Johnson will serve as our WPRD liaison.

11. Interim President Resignation and discussion of next steps

Candidates were nominated for the Interim President position. Justin Graham was unanimously voted in by the board to serve as Interim President. As this meeting was an additional board meeting held outside of the regularly scheduled board meeting, the official vote to confirm the appointment will take place during the next regular board meeting.

12. Interim Vice President

Candidates were nominated for the Interim Vice President position. Gregory Hoppe was unanimously voted in by the board to serve as Interim President. As this meeting was an additional board meeting held outside of the regularly scheduled board meeting, the official vote to confirm the appointment will take place during the next regular board meeting.

All board members will sign the bylaws at the next regularly scheduled board meeting. We will work on the policies and procedures.

13. 2025-2026 Outstanding Volunteer dues

This item was discussed at the previous meeting.

14. Winter Season Coaching Assignments and Recruitment.

Matt will begin reaching out to coaches regarding the Winter Season.

15. WUFC Calendar Invites

We will work through the process as the week comes.

16. Meeting Recap/Action Items

Casey needs to redefine the Finance Committee.

Christa Vail started a motion to adjourn the meeting.

Meredith Delgado seconded.

The motion unanimously passed.

Meeting adjourned at 8:52 pm

Next Board Meeting: Monday, August 3, 2026 @ 7:00pm

Actions Taken Outside of Meeting:

Casey Dyer started a motion to process the remaining \$3,000 in relocation assistance to Matthew Lee.

Lou Devin seconded the motion.

Voting Results:

Aye: 10

Nay: 0

Abstain: 1

The motion carries.

The board has approved processing the remaining \$3,000 in relocation assistance for Matthew Lee, as outlined in his contract. *07/15/2026*

Minutes prepared by: Lou Devin, WUFC Secretary