Williston United Fútbol Club
Regular Board Meeting
Date: 08/03/2026
Time: 5:30pm
Where: Williston Parks & Recreation Board Meeting Room

NAMES OF ATTENDEES AND ABSENTEES:

1. Gregory Hoppe, Vice President
2. Casey Dyer, Treasurer
3. Lou Devin, Secretary
4. Shyra Van Voorhis, Registration Director
5. Meredith Delgado, Volunteer Director
6. Cassi Johnson, Communications Director
7. Christa Vail, Director of Operations
8. Lenny Johnson, Director of Coach and Player Development
9. Cari Foss, Volunteer Director
10. Matthew Lee, Executive Director
11. Abraham Torres, Tournament Director, attended via Zoom at 5:36 pm. He was present in person beginning at 6:15 pm and left at 8:43 pm.
12. Justin Graham, President, was absent.

Casey Dyer called the meeting to order at 5:33pm.

1. Welcome
2. Approval of Agenda
   #7 Adding article F: finalizing Executive Director Contract.

   Lenny Johnson made a motion to approve the amended agenda.
   Christa Vail seconded.
   Motion passed unanimously.
3. Approval of Minutes – July 6, 2026
   Shyra Van Voorhis made a motion to approve July 6, 2026 minutes.
   Christa Vail seconded.
   Motion passed unanimously.
4. Treasurer's Report
   $48,458.27 Checking
   $104, 267.84 Savings

   - $3,036 for the Executive Director was transferred.
   - A check for $2,100 for sponsorship needs to be deposited into the checking account.

- $455 plus approximately $3,000–$4,000 in cash that needs to be deposited.
- $650 check for Grand Forks that hasn't come out.
- Plus, Executive Director Matthew Lee's bonus payment will come out as well.
- We will eventually need practice jerseys.
- We will also need to order new bibs.

Christa spoke with Amanda of WPRD, who spoke with Jim Cote. He is not opposed to adding a shed, and they suggested getting Boom Star to stay consistent.

Christa Vail made a motion to approve the treasurer's report.
Abraham Torres seconded.
Motion passed unanimously.

5. Coach Comment
   We need to determine which team Matt is going to take and then determine what the rest of us will do. We need to create a plan and structure.
6. Public Comment
   There was a comment regarding how early registration was closed.

   We will reopen registration during the first two weeks of September. We will make sure to communicate this in person at the parents' meeting. We will also create a separate timeline for the older kids in the future.

   It was suggested that we have a pre-season meeting to provide communications like this and to let parents know who we are.

   Shyra made a motion to reopen registration from September 1 through September 14.
   Abraham Torres seconded the motion.
   Motion passed unanimously.

Old Business:

7. Executive Director Updates
   a) Roles, Priorities, and Expectations
      - Meredith needs help with past due volunteer fees.
      - General guidance is to support the Board.

   We need to determine how to get more exposure to make sure the athletes know that we are here.
   Outreach: We need to reach out to the school's first. We will put out flyers on the school boards.

   Matt needs more high school students to help with these camps.
      - Matt needs to come up with how many hours per week he will dedicate to work and bring this to the Board. It was suggested that he come up with how he sees his role and then come to the Board and explain

what this looks like. Creating a role/structure for this position is a good starting point that we can perfect over time.

Matt also mentioned that his schedule will drastically change when he comes back in the fall because he will need to be enrolled in school.

Matt will provide deliverables outlining his roles and responsibilities (possibly a weekly report, as an example) and his goals to be presented at the next Board meeting.

- Disciplinary Action: Disciplinary action will be primarily handled by Greg and, if needed, the Executive Committee.

b) WUFC Clinics

Matt is leaving as early as possible in September.

It was suggested to do skills clinics. October 1st to the 15th.
Shyra sent out the list of coaches willing to coach this winter season.

c) WPRD discussions/Rec Soccer

Matt is helping out where he can. We will get MOU finalized and signed.

d) Local School/Trainings in surrounding communities

Tabled – still working on this.

e) Finalizing Executive Director Contract.

Greg will review and sign it on behalf of WUFC.

8. Board Member Action Items Updates

a) Volunteer Director Update

We are down to 12 outstanding from 17 last month.

b) Tournament Director Update

Golf Tournament Update:
The Plinko board was a hit. Abe also mentioned that he would not mind having this fall under the Tournament Director's responsibilities to help keep him busy. It was also mentioned that we need more signs for our next Golf Tournament. Abraham will speak with the owner to ask if we can have a drink cart and possibly work out a profit-sharing arrangement.

Abe will call Eagle Ridge to get the dates for next year.

It was suggested that we explore starting tournaments in Sidney, MT, and Watford City. We should begin reaching out and preparing now, even if these tournaments are several years away.

Candy Cane Tournament Update:
We need to start running marketing. Registration will be open on Friday, August 7, 2026. It was also mentioned that personal messages need to happen now, and that we can lean on Justin and Lenny's connections if we run into roadblocks contacting the other soccer teams.

Abe will also contact the Regina soccer team.

c) Other board member update
Fundraising Director Update:

Cash Calendar Fundraising: The idea is for the kids to sell the calendars, with parents receiving volunteer hours in return. Half of the proceeds would be given away as prizes, while the remaining half would be kept as profit.

3v3:
Possibly November 13 as a pre-season kickoff. We will discuss this further at our next Board meeting.

Matt is going to speak to Amanda about their “Expectations” from him.

9. Interim Vice President Appointment
Christa Vail made a motion to appoint Greg Hoppe as Interim Vice President.
Meredith Delgado seconded.
Motion passed unanimously. Greg Hoppe will assume the position effective immediately.

The term is 2 years, renewal 2028.

10. Interim President Appointment
Christa Vail made a motion to appoint Justin Graham as Interim President.
Lenny Johnson seconded.
Motion passed unanimously. Justin Graham will assume the position effective immediately.

Renewal is Spring of 2028.

11. Board Member Roles and Responsibilities
Abraham updated his Tournament Director role.

The roles and responsibilities of the Director of Operations and Vice President need to be clarified and clearly defined. We will have a special meeting on August 17 to discuss this.

12. Communication Plan for Ineligible Athletes for Winter Season
It was emphasized that the Board made a decision as a team and needs to stand by the decision and the standards that were previously communicated.
It was also mentioned that these athletes did not attend tryouts.

Gregory Hoppe made a motion to follow what we communicated already/ uphold the standards we already set out.
Shyra Van Voorhis seconded the motion.
Motion passed unanimously.

Communication Plan: Shyra will send each family a personal message before PlayMetrics sends its communication. If there is any pushback, the response will be, “We would like to meet with you and the Executive Board.”

We will do our due diligence to communicate clearly and kindly. If a parent wishes to elevate the matter further, the issue will be brought before the Board.

13. Winter Season Try Out Dates and Team Practice Schedule - Tabled
14. Academy Format/Fee Structure - Tabled
15. Policy and Procedure Development - Tabled
16. Meeting Recap/Action Items

Greg Hoppe started a motion to adjourn the meeting.
Shyra Van Voorhis seconded.
The motion unanimously passed.
Meeting adjourned at 9:00 pm.

Next Board Meeting: Monday, August 31, 2026 @ 7:00pm

Minutes prepared by: Lou Devin, WUFC Secretary