

ALBORN TOWNSHIP

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December 3, 2018

The meeting was called to order at 7:00 pm by Chairperson Dale Larson. Present were Greta Klassen, Dale Larson, and Mike Schwartz, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer; Linsey Larson, Deputy Treasurer; John Wolvin, Jim Olcott, Tarah and Ben Vitek, John Klassen, and Kurt Johnson.

Greta made a motion to approve the November 13, 2018 Board of Canvass Meeting Minutes. Mike seconded it and it passed unanimously.

Greta made a motion to approve the November 13, 2018 Regular Meeting Minutes. Mike seconded it and it passed unanimously with an amendment to wording in SSD.

Greta made a motion to approve the November 27, 2018 Quarterly SSD Meeting. Mike seconded it. Discussion on amendments. Motion passed unanimously with amendments.

TREASURER'S REPORT

Christine read the Treasurer's Report. Mike made a motion to accept the Treasurer's Report. Greta seconded it and it passed unanimously.

Christine requested a transfer of \$1,200 into Fire Department Administration from Fire Department on January 1, 2019. Discussion on placement of funds for Fire Department Administration. Dale made a motion to transfer \$1,200 from Fire Department General Fund to Fire Department Administration. Greta seconded the motion and it passed unanimously.

BILLS

Amanda read the Claims List. Greta made a motion to pay the bills, including PERA. Mike seconded the motion. Discussion on Workman's Compensation bill through MAT. The motion passed unanimously with Christine checking into the Fire Department's portion of workman's compensation in order to code it correctly.

EMAILS/CORRESPONDENCE

Supervisor trainings for the Board of Equalization will need to be done by February 1, 2019.

The Iron Range Resources & Rehabilitation Resource Guide was received in the mail.

Christine signed the rebate for fire hall lighting (rebate of \$805.90).

SSD

John read the SSD report. 142,388 total gallons pumped through the month of November, with an average of 5,085 gallons per day (based on 28-day cycle).

Kurt Johnson presented paperwork to the Board for a variance for an addition to existing cabin. The Board requested that he fill out the Planned Activities Form with People Services in order to verify whether or not construction will affect the sewer system. Kurt was given the form to fill out with People Service.

The Board was presented with information from Eric Applewick of AE2S Operations, LLC, regarding a proposal for contract operation services for ALSSD. Information kept for future consideration.

The Board reviewed the updated Application Form. Revisions recommended for future approval.

Dale and Amanda drafted up a letter to Mathisen (per request from SSD Quarterly Meeting). Prior to sending the letter, John Wolvin will speak to the property owner with regard to shoveling over the gravity line.

FIRE DEPARTMENT

Stacy was in attendance to provide information to the Board of thievery occurring within the Fire Hall. Amanda was provided a list of probable dates of theft to review, but they were out of the range of dates to review with the security cameras. Five gas cans were taken from the fire trucks. Discussion of dates in question and amounts of gas cans missing. The Board suggested that the Fire Department contact the Sheriff's Department, in order to file a claim with insurance. Stacy also requested changing the code on the locks. Dale made a motion for the Fire Department to change the code on the locks for the Fire Hall, for the Clerk to be notified with the updated code, and for John Klassen to coordinate with the Fire Department for the timing of the change. Mike seconded the motion and it passed unanimously. It was also recommended to contact Jeff Oien about the increasing the memory of video on the security cameras.

Update on heaters – bathroom heater is working. John Klassen will make a sign for how to reset the heater in the locker room.

Rick Greer has not yet installed the alarm for the holding tank. John Klassen is working with him on the matter.

Greta plans to hold a Joint Powers meeting in December to introduce the new Supervisors.

COMMUNITY CENTER

Amanda had information for the Board about carpet cleaning. She called a couple of local companies and the only company to reply was ChemDry Cleaning. Amanda presented a quote from ChemDry for carpet cleaning. Mike made a motion to hire ChemDry to clean the carpet in the Town Hall. Greta seconded the motion and it passed unanimously.

Greta contacted Tim Anvid for an estimate on tree and stump removal (5 white pine cut and removed, stumps ground out, and cleaned up). Discussion on which trees planned for removal. The estimate will be reviewed in February.

John indicated that the overhead door of the storage shed will not open all the way, as it is hitting the ceiling. There are also lights that are missing. John will have Bill come to assist, so they can determine what is getting in the way of the door, and make adjustments as needed.

Dale made a motion for John to get the supplies necessary to get all the fluorescent lights working in the hall. Mike seconded it and it passed unanimously.

Old bulbs will need to be disposed of. John will find out where to bring them for disposal.

ROAD AND BRIDGE

OLD BUSINESS

NEW BUSINESS

Greta made a motion to adjourn the meeting. Mike seconded the motion and it passed unanimously. Meeting adjourned at 9:19 pm.

Respectfully submitted,

Amanda Ellefson, Clerk