

ALBORN TOWNSHIP

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May 4, 2017

The meeting was called to order at 7:03 pm by Chairperson, Mike Schwartz. Present were Greta Klassen, Dale Larson, and Mike Schwartz, Supervisors, Amanda Ellefson, Clerk, Ronda Bernard, Deputy Clerk, Christine Wolvin, Treasurer, John Wolvin, Paul Klassen, and Scott Morse.

Dale made a motion to approve the minutes from the April 3, 2017 Regular Monthly meeting. Greta seconded the motion and it was passed unanimously.

Greta made a motion to approve the minutes from the April 10, 2017 meeting. Dale seconded the motion. Mike proposed the following amendments to the minutes: (a) In regards to the SSD, it was brought to the board's attention that People Services did not receive signed contracts as of April 5, 2017. New contracts were signed on April 10, 2017 and Christine will send them in the mail. (b) In regards to the Community Center, change the word "bid" to "plan/quote".

Further discussion in regards to the fence. Greg stated that he remembered the conversation being the town and baseball community would take care of the fence. Duane from Superior Construction stated the cost is roughly \$1650 to do the ground restoration. If the township wanted Superior Construction to include the fence, it would be an additional \$2500. In the minutes, the next sentence starting with "Bob Whitmyer", it was asked to remove the words "or fix".

After the amendments, Mike motioned to approve the minutes and it was approved unanimously.

Greta made a motion to approve the minutes from the April 19, 2017 meeting. Dale seconded the motion. Mike proposed the following amendment to the minutes: Under the "Correspondences" section, the second paragraph should state 'Mike received emails from Greg with

regards to the remaining outside work needed to complete the sewer project.' Mike motioned to approve the minutes with the amendment and it was approved unanimously.

Dale made a motion to approve the minutes from the April 27, 2017 meeting. Greta seconded the motion to approve the special town board meeting minutes and it was passed unanimously.

Treasurer Report

Christine read the Financial Report. Dale made a motion to approve the report and Greta seconded the motion. The motion was passed unanimously.

Claims/Bills

Amanda read the claims list.

Greta made a motion to pay the bills, including PERA for the month of May. Dale seconded the motion. An amendment was made to add payment to Dale of \$50 for training.

Discussion on locating Minnesota Power and People Service bills.

Christine will attempted to contact both. Renae may have a recent bill statement for both. Claims passed unanimously.

Alborn Youth Baseball

Scott Morse presented a copy of the Alborn Youth Baseball financial statement. This statement included a summary of receipts and deposits. Discussion of income, including concession and donations. The board approved the financial statement.

Dale made a motion to donate \$1000 to Alborn Youth Baseball and add this to the Claims list. Greta seconded the motion and it passed unanimously.

Scott brought an estimate from Menard's in regards to the fence (approximately \$550 in materials) and indicated that labor would be done through parents on the team.

Mike motioned for the township to reimburse up to \$750 to Alborn Youth Baseball to cover fencing supplies upon completion of fence

installation. Dale seconded the motion and it passed unanimously. Scott will provide an itemized receipt.

Scott mentioned that the field is still wet and there is also grade work on the field to be done before the fence can be fixed. Mike will notify Scott when fence work can begin based on completion of ground work (sewer and phone). May 31 is the first baseball game.

Discussion on Alborn Youth Baseball sign. Scott indicated that they have no use for it and it can be removed. Lettering for it can be disposed. Scott felt that he could have baseball parents assist in removing the sign.

Dale made a motion to add \$140 to payroll for Kitty Klassen. Greta seconded the motion and it passed unanimously.

Emails/Correspondence

Christine is in contact with Russell Fitzgerald at Wells Fargo in regards to the credit card. Wells Fargo would like new form signed.

Mike made a motion to have new form signed with approval of Greta and Mike to further facilitate credit card application and signature for card. Dale seconded the motion and it passed unanimously.

Email from Ben Ellefson stating he had not heard back from Bill Shelton in regards to back water issue. Discussion on Superior Construction being out to assess the situation, but not yet submitting a plan and quote through email.

Follow up on discussion with Bruce in regards to Dan Davidson from Federated Co-op. The best solution is a 6ft fence surrounding the propane tank. This is to be done at the townships earliest convenience.

MATIT Association Building Insurance literature was found in the office and is dated February 6, 2017.

Mike made a motion for Dale to facilitate and look into the MATIT building insurance literature. Dale seconded the motion and it passed unanimously. Contact card for Dawn Zimmerman was given to Dale as contact for MATIT.

St. Louis County Land and Mineral Department – Reclassification of State Tax forfeit land. After discussion, the board decided no action was necessary and will pass on the forfeited land.

SSD

John Wolvin read the report for SSD. 297,634 gallons pumped in 28 days the previous month. 10,620/day. John did not contact People Service in regard to the high numbers. He made mention of checking with individual households and reported one abnormal pump (Todd Fawcett). Discussion on check valves and proper functioning, various designs of check valves and possible replacement, and weather affecting the water levels. John suggests waiting a couple of weeks to see if the numbers start dropping.

John presented paperwork to the board given to him from a neighbor that is in need of signature. The paperwork is in regards to a building permit for a pre-existing shed on the Jackson property, which indicates that the shed may be in the road right-away and sewer easement. Dale will call planning and then contact the homeowner.

Dale stated that he did check into the location of a storage box on another property and it is located within the road right-away.

Community Center

Mailbox – Ready to be placed. Myron, the mail carrier, suggested installation near the basketball hoop. The board discussed additional options for placing the mailbox, making considerations for snow removal in the winter and parking. Paul Klassen will set the mailbox and does not believe a wood post will be heavy enough.

Dale made a motion to install the mailbox on a post with the necessary hardware. Greta seconded the motion. Mike made mention that the mailbox is being placed where Myron, the mail carrier, wanted it. The motion passed unanimously.

Paul gave mailbox keys to Christine Wolvin and Amanda Ellefson. An additional key was placed in drawer in office.

Dale made a motion to purchase a new printer for treasurer. Greta seconded the motion and it passed unanimously.

Paul shut off the breaker for the baseboard in the clerk's office. In an attempt to identify what is using electricity on the dual fuel.

Dale made a motion for the Open House (for the new Fire Hall expansion) to be held June 16 from 5:00-8:00. Greta seconded the motion and it passed unanimously.

Dale will coordinate with Jay Tremblay and Clerk to assemble invitations. Dale proposed an invitation deadline of May 26.

Phone cable – Mike expressed difficulty in meeting with technician. He has been in contact with Frontier and is waiting for a response from the technician. The work may possibly be done by May 10.

Discussion on upgrading the internet. Greta declined upgrade on internet through Frontier as fiber optic works all the way through the fire hall. Greta has not been able to check on cost for fiber optic as of yet.

Joint Powers agreement with New Independence was discussed. Greta to attend New Independence meeting on Monday, May 8. The board would like further discussion on changes to the agreement. This will be revisited at continuation meeting on Monday, May 8.

Dale made a motion to continue the meeting on Monday, May 8 at 7:00 pm. Greta seconded the motion and it passed unanimously.

Respectfully submitted,

Amanda Ellefson
Clerk of Alborn Township