

ALBORN TOWNSHIP

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May 8, 2017

The board is reconvening as a continuation of the May 4 meeting.

Present: Mike Schwartz, Greta Klassen, and Dale Larson, Supervisors;
Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin,
Treasurer; Kurt Johnson

Kurt Johnson, an Aerie Lake property owner, was at the town meeting
and thanked the town for having roads plowed and graded.

Additional bills had been delivered and found in the office today.
Amanda is asking if they should be paid. Mike asked Christine if the
township has paid bills twice in a month. Christine indicated that this
has been done before.

Amanda read the claims list (totaling \$6046.73) to the board.
Dale made a motion to approve the bills. Greta seconded the motion.
Further discussion on bills: (a) Dale asked about \$100 for fire
department. Mike indicated that any further discussion on this portion
of the bill would be affected by the Joint Powers decision. Make note of
watching dual fuel meter. Billing to stay the same until Joint Powers
decision. (b) Gopher State bill is a predetermined deposit of \$100. (c)
People's Services is a two-month billing. (d) St. Louis County
snowplowing invoice is for the second half of winter. The claims were
passed unanimously and will be paid tonight.

Emails/Correspondence

Mike was in contact with Margaret Dunsmore regarding the Board of
Equalization. She stated that we only lost it for 2017 and new
paperwork can be filled out at any time for 2018. It must be filed by
February 1, 2018. The board agreed to table the issue until September.

Mike left a message for Greg asking for an update on the Hammarlund/subcontractor payment issue. Greg sent an email with a quick update. He has not heard from Lonny or Aaron and will keep Mike posted. He had also talked to John Steen from Hammerlund. Greta said that Northern Door also contacted her. She directed them to contact Greg.

Meadowlands Ambulance Service: A thank you to Albion Township for support in regards to equipment and training. A contribution of \$1500 has been received. Thank you.

Township legal seminar. One will take place in Cotton on October 7. Interested parties can sign up.

Meeting minutes from SLATCO for February 22, 2017 and March 22, 2017 were reviewed.

Mike inquired about bill from People's Services. This bill was part of the claims listed tonight.

The Peoples Services contract has been received.

From the April 19th meeting minutes, there was mention of revising the SSD user fee letters. Dale proposed sending a letter to the residents in regards to the incorrect fee and to ensure that fees will be paid. Discussion on how to compose the letter. Christine has record of payments. Mike proposed a letter be drafted for the residents to be approved at the June meeting. The letters would be sent through registered mail. A motion will be made in June or July in regards to this mailing.

Christine was made aware of a property owners SSD special assessment still being on their 2017 property tax statement. When in fact they have paid off this special assessment in full. Christine was quick to resolve this issue with the St. Louis Assessors office.

Community Center

Community Center/Township mailbox has been placed and we are receiving mail. Christine and Mandi have a key. A spare was placed in the office.

Mike reported on his conversations with Frontier. Mike was under the assumption that a technician will be here on Wednesday, May 10 to bury the line. A phone call today from Frontier stated that he would receive a phone call from a technician on May 10. After reaching out to a supervisor at Frontier, Mike is hopeful to expedite this process of burying the phone line. The phone line needs to be buried before Superior Construction will begin work.

Mike will be contacting Superior Construction to receive the plan and quote for the water drainage issues in the back of the community center. Ben Ellefson is awaiting to hear from Bill Shelton for the same project.

Fiber optic cost per month. Mike asked if we have found out about a monthly cost for this service. Greta has not had an opportunity to make this inquiry.

Greta has not yet contacted Jeff regarding updating the ditch/driveway.

Fire Department

Greta indicated that they have reached out to The Clip Joint to order burgers and hot dogs for the open house. The cake is also ordered. By the June meeting, Greta will have a request for a donation to cover the cost of the food for the open house.

Draft presented on Joint Powers. Greta attended tonight's meeting at New Independence Township. If the agreement goes 60/40, New Independence indicated that they will be in agreeance. If the agreement goes 50/50, they will not agree. Discussion on if the Joint Powers was not agreed upon, and what this would mean for fire services in New Independence. Discussion on possible fee-based or rent to be paid instead. Dale indicated this would be difficult at this time, as we do not know the extent of the costs involved at this time. Census given to Greta from Sandy from 2010 for New Independence. Dale indicated that the population is higher during the school day. Mike asked if a meeting or

discussion could take place between Alborn and New Independence in regards to fire services and reimbursement. Dale will schedule a meeting. Previous Joint Powers agreement is dated July 2, 2010.

Mike found in previous meeting minutes a motion that the board gave authority to the fire department to determine phone services necessary for the fire department and report back to the board. No plans have been presented to the board yet. The fire department would like to have a fax machine. Mike will follow up on this and determine if all of this can be coordinated with the same service ticket as burying the line. Dale motioned to have Frontier install the phone line for the fire hall. Greta seconded the motion. The motion passed unanimously.

Duane responded to Mike that he has availability from 5/15-5/24. Dale proposed that if Frontier is not here by the end of the week, Mike should contact Superior Construction to go ahead with the groundwork, in order for baseball to put up a temporary fence.

Mike brought up that he felt any work to be done on the town hall or fire department must be brought forth as a proposal to the board for approval before any work is initiated. This is to ensure that all work is discussed and warranties are considered before work is approved.

Hammerlund situation in regards to work that needs to be completed. Mike asked if he should make contact to inquire into completion of the work. Dale indicated that we could wait until the June meeting to provide some time for Hammerlund to come up and complete the work. Work to be completed includes: painting the doors and smoothing groundwork.

Open House

Previous motion to have the Open House on Friday, June 16 from 5:00-8:00. Dale will get together with Jay Tremblay and the Clerk in order to send out invitations. Dale read list of invitations to the board. He also mentioned putting ads in area newspapers to let residents know about the Open House. Christine is working on a list of those who donated to the project. Dale provided a copy of a draft letter for the invitations.

Discussion on program for the Open House, as Dale feels that some of those in attendance will want to speak. Dale will check into the possible rental of portable speaker system. Mike mentioned having people from the fire department available to talk about the machinery and equipment.

Greta will put together a proposal for the cost of food for the open house.

Road and Bridge

Dale asked to schedule road inspection. Dale asked if road inspections could be the week of May 22. The board looked at their calendars and agreed upon May 24 at 9:00.

Dale made a motion to have the road inspection meeting at 9:00 am on May 24, 2017. Greta seconded the motion and it was approved unanimously.

Dale stated that he needed the fire number to follow up on the Jackson property.

Dale will call the residents at the Reiner property and request them to move the storage container which is in the road right away.

Dale will contact the county regarding chloride for the roads.

Turnaround at the end of Aerie Lake Road. Stokke property. Dale had discussion with Shane about possible turnaround revision.

Old Business

Mike inquired into Workman's Comp. Christine will follow up on this with MATIT.

Credit card application. Christine received an email from Rusty Fitzgerald today in regards to letterhead. Christine provided documentation that we are "Alborn Township" and not "Town of Alborn". Still awaiting application completion.

Old computer status. One computer has been received by the board. Christine asked if we can be assured that the computer had been destroyed and if not, if we can have it back. Christine also mentioned that Pam is in ownership of stamps that had been bought for the township. Mike asked for a statement that can be entered into record in regard to the computers.

Mike proposed that over the summer, all keys are brought in, accounted for, marked, and documented.

Mike discussed that any contractors that we use through the township should provide the board with proof of insurance. Christine indicated that this is a requirement by MATIT every year.

Rental of community center – Mike stated that the community center use or rental forms need to be filed into township record by the clerk. Mike also indicated the use or rental process should be the responsibility of the clerk and not a supervisor. Dale indicated that this would be good to review at the end of the year to see how often it is used and how many people are using the space.

New Business

No new business was discussed.

Dale made the motion to adjourn and Greta seconded it. The motion passed unanimously. Meeting adjourned at 9:38 pm.

Respectfully submitted,

Amanda Ellefson
Clerk of Alborn Township

UNOFFICIAL