

ALBORN TOWNSHIP

Amanda Ellefson, Clerk  
6388 Highway 7  
Alborn, MN 55702  
(218) 591-7169  
[Alborn.Clerk@gmail.com](mailto:Alborn.Clerk@gmail.com)

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June 8, 2017

Continuation Meeting from Monthly Meeting held on June 5, 2017.

Present: Mike Schwartz, Greta Klassen, and Dale Larson, Supervisors; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer

Meeting called to order at 7:01pm by Chairman Mike Schwartz.

Reorganization meeting list to be put together. Salaries, meeting pace, community center use policy and fees. Reorganization meeting to be held in January.

#### **Road and Bridges**

Dale inquired into the Jackson property. Dale would like to request a more accurate drawing in order to better determine the placement of the shed. Dale will continue to look into this.

Dale has contacted St. Louis County for calcium chloride and districts 5 & 7 for turnarounds. By the July meeting, Dale should have all information ready to present to plan for roads.

Dale made a motion for Bob Rodda to mow the township road right-aways. Mike seconded the motion and it passed unanimously.

#### **Community Center**

There was question of the fees and deposits for the use of the Community Center. Mike questioned if there was a policy for charging more for additional events. Greta said that there is a higher fee for larger events or when alcohol is served. Mike indicated that the policy should be better enforced and written down. Greta will keep the forms for Community Center use until the monthly meeting.

Mike would like to look into the power bill in July.

Paul Thibault of Independence Heating and Cooling was called by Mike. He expressed interest in working with the township. Mike contacted Robb about the duct work.

Mike asked for more information pertaining to the insurance through MATIT and if it includes liability. He also is asking if the fire department has contributed to the cost of insurance.

Greta okayed John (lawnmower maintenance) to pick up another set of blades for the township lawnmower.

The Board discussed the placement of yellow caution tape being installed temporarily around freshly landscaped area. The Board believes and appreciates that it was put up by the Baseball Club. Mike expressed that the board should look into a permanent gate and fence to keep people from driving into

the park and around the propane tanks. Dale suggested a yellow caution tape be put up temporarily to keep people from driving into the park.

### **Old Business**

Outdated checks were revisited and discussed by the board. Christine drafted a letter to be sent to individuals whose checks were not deposited. Mike made a motion that the clerk and treasurer work together to facilitate getting the checks returned to the individuals with a letter attached. Dale seconded the motion and it passed unanimously.

Duplicate credit card is ordered for Wayside. Christine will talk to Barb at Wayside regarding the duplicate receipts that are held at Wayside.

Mike inquired into the status of the computer in possession of Renae or Pam. Christine indicated that she has contacted Pam to have stamps returned and has not received a response. Dale suggested sending a letter inquiring into the computer and roll of stamps. Mike asked for a letter to be drafted to Renae and approved at the July 5 meeting.

### **New Business**

Board reaffirmed motion for July meeting to be held on Wednesday, July 5, 7:00pm.

Mike would like a master list of items belonging to the township. Greta agreed that an inventory would be necessary. Additionally, a log of who is in possession of belongings, such as the township computers.

Dale made a motion that the Clerk and Deputy Clerk are reimbursed to attend the Short Course trainings on June 29<sup>th</sup> at Black Bear. Greta seconded the motion and it was passed unanimously.

Dale made a motion to adjourn and Greta seconded the motion and it was passed unanimously.  
Meeting adjourned at 9:01 pm

Respectfully Submitted

Amanda Ellefson

Clerk of Alborn Township