

July 5, 2017

The meeting was called to order at 7:02 pm by Chairperson, Mike Schwartz. Present were Greta Klassen, Dale Larson, and Mike Schwartz, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer; Linsey Larson, Deputy Treasurer; John Wolvin, Mick Sertich, and Tarah Vitek.

Dale made a motion to approve June 5, 2017 meeting minutes. Greta seconded the motion and it was passed unanimously.

Dale made a motion to approve the June 7, 2017 Joint Township meeting minutes. Greta seconded the motion and it passed unanimously.

Dale made a motion to approve the June 8, 2017 Continuation meeting minutes. Mike seconded the motion and it passed unanimously.

Greta made a motion to approve the June 16, 2017 Open House meeting minutes. Dale seconded the motion and it passed unanimously.

#### **Treasurer Report**

Christine welcomed Linsey Larson as Deputy Treasurer and introduced her to the Board.

Christine read the Financial Report. Greta made a motion to approve the report and Dale seconded the motion. The motion passed unanimously.

#### **Claims/Bills**

Amanda read the claims list. Dale made a motion to pay the bills, including PERA for the month of June. Greta seconded the motion. Greta added a claim for her MAT short course refund and mileage. Claims passed unanimously.

Greta provided a refund of \$177.51 to Christine from the \$600 allotted for the food for the Open House on June 16, 2017.

#### **E-mails/Correspondence**

The board reviewed notification of forfeit land in St. Louis County. No action will be taken.

#### **SSD**

MSA email regarding grant through USDA for development in rural communities.

Email invoice from Brent's Septic Service for pumping three SSD septic tanks.

Amanda will email Brent's Septic Service for an updated certificate of liability insurance.

John Wolvin read the report for SSD. 170,068 gallons pumped for the month of June. Average of 6,074 gallons/day. John checked the intake and there was no water running out, therefore, indicating no broken line. Three tanks were pumped. Over the course of the past two weeks, there have been valve alarms. Chris will be coming out to install the beacon system next Tuesday. John will be making a daily list to further determine which valve(s) is giving trouble and setting off the alarm. Discussion on plan for pump alarms when John is out of town for 5-6 days.

Christine would like to send out User Fee letters to those who have not paid by the end of August, as the payment is due by October 1, 2017. Christine will have a letter for the board to read at the August monthly meeting to review and approve to those residents that have not yet paid user fees.

Mike contacted Frontier and cancelled service for the phone line at SSD on June 27, 2017.

### **Fire Department**

Amanda presented the Board with an updated copy of the Joint Powers Agreement, with changes made and approved at the June 7, 2017 Joint Township Meeting. Discussion on adding a statement in regard to funds allocated by the levy to cover administrative costs. Statement added to the agreement.

Dale made a motion to approve the updated Joint Powers Agreement. Greta seconded the motion and it passed unanimously.

Dale made a motion that Alborn pays \$75 toward general electricity plus the dual fuel and the Fire Department pays the remainder of the balance. Greta seconded the motion and it passed unanimously.

Dale made a motion that \$500 be transferred from the General Fund to Fire Department Administrative Account to cover costs of administrative duties. Greta seconded the motion and it passed unanimously.

Greta was asked by the Fire Department to make note that the credit card is not at Wayside. Christine indicated that it is on file and has been used this month.

The Fire Department would like to have a breakfast fund-raiser at the Community Center sometime in the end of August or early September.

Dale made a motion that we disconnect Frontier internet for the Community Center and Fire Department. Greta seconded the motion. Discussion on password protection or anti-virus protection for Township computers with the current fiber optic provider. Fiber optic is available in the fire hall meeting room. The motion passed unanimously.

Email presented to the board on Workmen's Comp for Fire Department. Dale made a motion to take \$192 out of Fire Department Fund to pay Workman's Comp for 2017. Greta seconded the motion and it passed unanimously.

Dale talked to Dawn Zimmerman from MAT insurance and full coverage insurance for the building is \$6488. \$620 is liability, which covers the Community Center and Fire Department. Dale made a motion that we continue to have full coverage on our buildings, including liability, and send in the policy. Greta seconded the motion and it passed unanimously.

Robb is in contact with an electrician for electricity needs. He is also in contact with Independent Heating in regard to heating needs in new fire hall. Greta made a motion that Robb contact the necessary people (as discussed) to have work done in fire hall. Dale seconded the motion and it passed unanimously.

Mike has been in contact with Greg and discussed that it is still unknown of who completed the fence and when. They also discussed gutters and the caulking of the air conditioner. Greg is still waiting for a bill from Hammarlund before we can send a final payment to them.

### **Community Center**

Dale made a motion that Seamless Gutter be contacted to install gutters. \$1500 is allocated to cover the cost of installation of gutters. Greta seconded the motion and it passed unanimously.

Dale made a motion to sign the System Lease and Fuel Sale agreement with Federated Co-op for the Community Center and Fire Hall. Greta seconded the motion and it was passed unanimously. The form will be signed and mailed in by Amanda.

Dale made a motion to approve resolution 070517 for MAT insurance approving the replacement cost coverage for the updated insurance policy. Greta seconded the motion and it passed unanimously. Board members signed the resolution. Amanda will complete the insurance forms, make copies, and mail.

### **Road and Bridge**

Maple Leaf Lake Association represented by Mick Sertich (president) and Tarah Vitek (vice-president) attended the meeting to address concerns with Austin Road and Rodda Grading. Mick mentioned a safety issue with Mr. Rodda, as he is missing flashing lights on his grader. Residents have expressed that Mr. Rodda will not give the right-of-way to traffic and is hard to pass. The residents of Austin Road are asking for better material to be placed on Austin Road, as it is turning to muck after a rain.

Dale indicated that he will contact Mr. Rodda about lights on his grader and cones for safety purposes. Also, right-of-way for traffic. Dale will re-evaluate the types and amounts of gravel to be applied to Austin Road this year, in reference to Maple Leaf Lake Association concerns.

Mick also stated the residents concern with the amount of ATV's driving excessively fast without helmets on the area roads. The board agreed with the concern and redirected the residents of the area to address the issue with the local Sheriff and County Commissioner.

Finally, they discussed the calcium chloride for the roads and when it would be applied. Dale stated that it has been ordered and should be applied to the roads soon.

### **Old Business**

### **New Business**

Dale made a motion to continue this meeting at 7:00 pm on Tuesday, July 11, 2017. Greta seconded the motion and it passed unanimously.

This meeting was recessed at 10:05 pm and will resume on July 11, 2017 at 7:00 pm.

Respectfully Submitted,

Amanda Ellefson

Clerk of Alborn Township

UNOFFICIAL