

July 11, 2017

The continuation meeting was called to order at 7:01 pm by Chairperson, Mike Schwartz. Present were Greta Klassen, Dale Larson, and Mike Schwartz, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk, and Tarah Vitek.

Fire Department

The Fire Department is planning a Pancake Breakfast Fundraiser in the Hall on Saturday, August 26 from 8:00-12:00. This will help raise funds for the fire department relief fund. If donations are needed for the breakfast from the Township, Stacy will be at the August meeting to ask for donations.

Discussion on Petty Cash for the Fire Department. The Board would like to see the Petty Cash used for the intention that it was set up for. The Fire Chief would prefer to not be responsible for the Petty Cash account and would prefer another from the Fire Department to handle this account. Mike indicated that Joint Powers ensure that someone is overseeing Petty Cash and that this person is noted to the Town Board.

The Joint Powers agreement was signed and returned by New Independence.

Kurt Johnson indicated to Greta that it would be a good idea to have Joint Powers meeting every three months. Greta will be setting up a Joint Powers meeting, at which Petty Cash and keys/key access can be discussed.

Community Center

Mike contacted Trevor Watkins about hauling away the baseball fence and sign. Rick Greer hauled the baseball fence and sign away. Trevor will email an invoice.

Paul placed posts and ribbon to protect the Fire Hall holding tank and to keep vehicles out of the park. Thus, protecting propane tanks and new septic system.

Mike contacted Frontier and has entered into a new agreement on the phone. Further discussion on fiber optic internet for the fire hall. Tarah mentioned the use of a wi-fi extender to help the internet reach all areas of the fire hall. Greta will contact Northeast Service Coop about extending the fiber optic internet to the new fire hall addition. Greta will also inquire into anti-virus and password protection.

Gordy Halvorson is Representative for District 5 and Dale talked to him about the failing culverts in front of the Community Center and Fire Hall. He is waiting to hear back from him. Dale indicated he will go online to fill out the culvert permit. He is also going to address the old man hole in front of the building and how to get rid of it.

Dale made a motion for the Chairperson to spend up to \$500 on sod to put on the West side of the Fire Hall and to have the maintenance staff install the sod, with a plan made for watering. Greta seconded the motion and it passed unanimously.

Discussion on old Town Hall building. Suggestions included placing an ad in the paper or through the church newsletter to find if there is interest in moving the building, keeping the building or demolition of the building. Mike will draft a notice to publish for the next meeting. The board will brainstorm and discuss in the coming months how to address the building and outreach to the community.

Dale will contact the county on the status of the old school and easement as our well location is on the old school property.

Mike will contact the county and Minnesota Power about rocks left in the ditch from the new Fire Hall electric service installation.

Road and Bridge

Dale contacted Mr. Rodda and indicated that there are appropriate warning lights on the grader.

Dale contacted the Land Development Department to order 150 yards of pit run. A letter will be written to authorize this order and there will be no charge. This can be used to address Austin Road and the turn-around on Aerie Lake Rd.

Nellie Torgerson talked to Dale about the Berg Lind public cart way through her land. Dale indicated that she should check the deed and contact an attorney who knows about property.

Dale presented a review of Class 5 distribution. Discussion on distribution and needs of the roads. Revisions were made to increase coverage for the issues on Austin Rd. Mike made a motion for Dale to finalize and implement his gravel distribution plan on the township roads. Greta seconded the motion and it passed unanimously.

Dale made a motion for Dirk Carlson to haul and distribute the pit run and gravel for township roads. Greta seconded the motion and it passed unanimously.

Dale spoke to the Nelson's with regards to the storage shed and moving it back from right away.

Dale has been trying to contact Shane Stokke about the revision of the turnaround on Aerie Lake Rd. He has not yet had any response or contact with Shane concerning this manner.

Discussion of the ditching near the outlet on Aerie Lake Rd. from the Mell driveway to the outlet. Dale will check the condition of the ditch and the area of concern.

Dale confirmed that calcium chloride has been ordered for township roads but has not yet been applied.

Old Business

One of the donation checks being returned to owners has come back in the mail with an incorrect address. Amanda will hold onto the check for now.

Census information was found in the office. This included a form to fill out to update contact information. Contact information updated with Mike as Chairperson and will be mailed.

Christine is working on the payroll census information.

The letter drafted to Renea Johnson to inquire into the return of the Township computer and stamps was reviewed by the Board. Mike read the letter. Greta made a motion that the Clerk send the letter to Renea. Dale seconded the motion and it was passed unanimously.

Discussion on inventory for Township, firehall, maintenance, and baseball possessions. Greta will ask Paul to provide serial numbers for maintenance equipment. The Clerks and Treasurers will work on an inventory of Township items.

Greta made mention of going through old records in the closet. Dale indicated scheduling a meeting in the fall to go through the old files.

New Business

Greta asked Amanda to check the Resolution book to confirm Dale's check from 2011 for rental of the Town Hall.

Renewal of website – Amanda presented information that our website is up for renewal with a fee of \$179.76 for two years. Dale made a motion to renew the township website. Greta seconded the motion and it passed unanimously.

Dale made a motion to approve resolution 7112017 for donation of \$30 to the general fund. Greta seconded the motion and it passed unanimously.

A letter that was found in the office from Saint Louis County for Township Final Levy Certification from 7-27-2016 presented to the Board. Ronda called Brandon Larson to inquire if the certification had been received by the county. Brandon indicated that the certification had not been received, so the levy was based on the previous year and is \$100,673 for general fund and \$37, 100 for road and bridge, equaling \$137,773 for 2017 levy. The contact information for the township & Clerk was updated with Brandon.

Greta made a motion to adjourn the meeting and Dale seconded it. The motion passed unanimously. Meeting adjourned at 9:31 pm.

Respectfully Submitted,

Amanda Ellefson

Clerk of Alborn Township