

ALBORN TOWNSHIP

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November 6, 2017

The meeting was called to order at 7:02pm by Chairperson Mike Schwartz. Present were Greta Klassen, Dale Larson, and Mike Schwartz, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer; Linsey Larson, Deputy Treasurer; John Wolvin, Kurt Johnson, Jim Olcott, Bob Johannessen, Bob Francis, and Gretchen Francis.

Greta made a motion to approve the October 2, 2017 Regular Meeting minutes. Dale seconded the motion and it passed unanimously.

Treasurer Report

Christine read the Treasurer's Report. Greta made a motion to approve the Treasurer's Report. Dale seconded the motion and it passed unanimously.

Greta made a motion to transfer \$5000.00 from General Fund to the Community Fund. Dale seconded the motion and it passed unanimously.

Claims/Bills

Amanda read the Claims List. Greta made a motion to pay the bills, including PERA. Dale seconded the motion. Discussion on Minnesota Power bill and the funds will be adjusted to reflect the \$75 of the general meter plus the dual fuel bill being charged to the community center fund and the remainder of the bill being charged to the fire department. Discussion on People Services bill and the locations of the noted visits. No further discussion and the motion passed unanimously.

Email/Correspondence

The Board members read a letter sent to the Board from Janet Levinski in response to previous discussion at October 2017 meeting. The Board stands by their decision regarding the fees and will not change their position at this time.

SSD

John Wolvin read the report for SSD. For the month of October, 270,496 gallons were pumped, based on 35 days. This is an average of 7,728 gallons/day. On October 24th, while cleaning filters, tanks at 9104 and 9143 were plugged. Brent's Septic came on October 30 and pumped tanks 9104, 9143, and partially pumped 9204. Two tanks had feminine products, and another had baby wipes. John talked to the owners of the property about the items in the tanks. Chris was out on October 31st and did a draw down test for one minute on each pump. He contacted John and indicated that the pumps were pumping 17.6 gallons per minute. John compared this to his data and found that Chris' test for one

minute was not long enough to provide an accurate measurement. John also noted that the drawdown tests should be completed semiannually per the contract.

Sandra Beck contacted John, Christine, and Mike inquiring into what it would cost to move a septic tank vs the well at the Johannessen property. Sandra was informed that it would be more cost effective to drill a new well.

Dale had questions from two parties, Bob Francis and Bob Johannessen. Bob J. would like to build a fence around his property for a child with special needs. The questions were in regard to the placement of the fence, maintaining of the fence, and a gate. The Township would be able to help make a decision on the placement of the fence on the easement, but referred the parties to the County or personal attorney to answer additional questions. Bob Francis had contacted the County, which referred him to the State Department, which referred to him to his local governing body. Mike will contact the MAT attorneys in regards to this matter.

Jim Olcott was in attendance to inquire into his SSD user fee of \$2400.00. The Board explained that since he has a garage with plumbing that is hooked up to the system, he has a double fee.

Bob Francis inquired into where the money collected from the user fee is used and if this is a public document. The Chairman indicated that there is documentation on the user fee and how the money is used. Bob F. was given documentation listing the fees for the system.

Dale made a motion to set the single user fee at \$1200.00 and double user fee for \$2400.00 for 2018. Mike seconded the motion and it passed unanimously.

At previous meeting, the Board approved Mike to contact the engineering firm to inquire into the increase in water flow. Joe (MSA) drafted a professional services agreement for an I & I (inflow & infiltration) assessment, which Mike signed, and MSA will conduct an inspection. The agreement was set at \$4900. Discussion on the timing of the inspection. John Wolvin suggested in the spring during the thaw.

The Board reviewed a letter drafted to residents of SSD regarding banned items in septic systems. Discussion on list provided for banned items. The Board made revisions and asked for the addition of water softener water to the list. Amanda will revise the letter and website. Christine will contact People Services to make the necessary changes to the list, as the list came from People Services.

An additional claim for the St. Louis County Renewal of Operating Permit was submitted to the Board for \$60. Dale made a motion to pay the fee for the permit of \$60. Greta seconded the motion and it passed unanimously.

Fire Department

Joint Powers meeting held on October 23. Robb O'Bey is having difficulty contacting an HVAC contractor and has requested the Township to take care of this. Robb is asking for the heating system in the training room, power for the stove, and washer and drier to be wired. Mike questioned if the Joint Powers has formulated a plan and estimate, and authorized the requested work. Mike will contact Robb to determine the needs of the Fire Department and make a plan. Greta will contact Joint Powers to further discuss this.

A WIFI assessment was done and the technician did not feel that an extender was appropriate for our building. They will work with Mike to formulate a plan to get the WIFI to reach the Fire Department.

Community Center

Mike requested that Paul be notified to place the sewer blankets soon as the temperatures have been dropping.

New Business

Alborn Sno-Devils Grant-in-Aid Program application for the 2017-2018 season was presented to the board. The document had been previously mailed in August, but was recently presented to the Township, as it was sent to a previous clerk address. The forms need to be signed by a Board member. Dale made a motion to continue to be the sponsor for the snowmobile Grant-in-Aid Program for the 2017-2018 season. Greta seconded the motion. Discussion on resolutions and process done in the past. Amanda will inquire into previous practices regarding this program. The motion passed unanimously. Mike and Amanda signed the forms.

Dale made a motion to continue the meeting at 7:00 pm on Thursday, November 9. Greta seconded the motion and it passed unanimously. The meeting was recessed at 9:45 pm.

Respectfully Submitted by,

Amanda Ellefson, Alborn Town Clerk