

ALBORN TOWNSHIP

Amanda Ellefson, Clerk  
6388 Hwy 7  
Alborn, MN 55702  
(218) 591-7169  
[Alborn.Clerk@gmail.com](mailto:Alborn.Clerk@gmail.com)

---

March 5, 2018

The meeting was called to order at 7:03 pm by Chairperson Mike Schwartz. Present were Greta Klassen, Dale Larson, and Mike Schwartz, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer; Linsey Larson, Deputy Treasurer; John Wolvin, Tara Vitek, Scott Morse, Stacy Kleiner, and Kurt Johnson.

Dale made a motion to approve the February 5, 2018 Regular Meeting Minutes with amendments. Greta seconded the motion and it passed unanimously.

Dale made a motion to approve the February 22, 2018 Board of Audit Meeting Minutes with amendments. Greta seconded the motion and it passed unanimously.

**TREASURER'S REPORT**

Christine read the Financial Report. Dale made a motion to accept the Treasurer's Report. Greta seconded the motion and it passed unanimously.

Christine confirmed that the \$4969.36 deposit to the Road and Bridge fund was from the gas tax aid.

Dale made a motion to transfer \$10,000 from General Fund to Community Center. Mike seconded the motion and it passed unanimously.

**BILLS**

Amanda read the Claims List. Dale made a motion to approve the bills, including PERA. Greta seconded the motion and it passed unanimously.

Amanda presented to the Board Minnesota Benefit Association insurance billing, which needs updating. Dale made a motion to pay \$405 for the Insurance with the understanding that the Clerk will call to make the necessary changes. If the amount for the Insurance changes, the Clerk will bring this information back to the Board. Greta seconded the motion and it passed unanimously. This was added to the Claims List.

**E-MAILS/CORRESPONDENCE**

Lenny Johnson of South Ridge Community Education requested a donation for the upcoming Opiate Presentation on March 19, 2018 at South Ridge School. Dale made a motion to donate \$300 to South Ridge Community Education to go towards the Opiate Presentation and Community Meal. Greta seconded the motion and it passed unanimously.

Scott Morse (Alborn Baseball) presented a letter to the Board for donation request. The Board requested a financial statement, which Scott will have available for review at the Annual Meeting.

## **SSD**

John Wolvin read the report for SSD. 123,783 gallons pumped during the month of February, with an average of 4,268 gallons/day (29-day cycle).

On the 16<sup>th</sup>, John received a call about the septic not working on 9221 Aerie Lake Road. John poured water through the clean out and determined no problems, which indicates the problem may be within the home.

On the 28<sup>th</sup>, John received a call from 9116 Aerie Lake Road. John determined that this line was plugged at the inlet for the third time. Discussion on what may be causing this issue.

The tank at 9184 ran 16.35 hours last week. The highest reading on this tank last year was .45 hour. John checked this tank but found no obvious problems. He will continue to monitor this tank.

Discussion on using the Revocable Consent & Easement Amendment Letter (template sent by Chris Virta). The Board determined that more investigation needs to be done to determine a fee for paperwork and recording. Final approval of using the Revocable Consent Letter will be done at a future meeting.

Letters were sent to property owners in 2017 regarding banned items in septic's, but the Board feels that some items are still being placed into the septic tanks and want to be ensured that all property owners are aware of this list of banned items. Discussion on how to reach out to the property owners. John pointed out that there has been a noticeable change in how the pumps have been working since January/February 2017 (increased pumping). Mike will talk to Joe, from MSA, and review the letter to be sent to property owners. The Board will use this information, in addition to the testing for I&I, and drawdown testing to determine if a meeting with the property owners is necessary.

## **FIRE DEPARTMENT**

Postings for Joint Power Meetings are to be posted at the building hosting the meeting. It doesn't need to be posted by both Townships.

The Fire Department has purchased the 1995 Fire Truck from Grand Lake Township. Stacy presented the insurance card to the Board asking that insurance coverage be transferred to Alborn. Amanda will contact MAT to transfer the insurance coverage to Alborn.

In order to run the cable for Wi-Fi, a licensed electrician or power limited technician needs to be hired (Minnesota Statute 326B.33), so the Board's previous motion of having maintenance personal run the cable lines is no longer an option. Jeff Oian provided Mike with information and quotes to install the cable necessary for the Wi-Fi to be extended, in addition to installing security cameras (which would run off the same cable). Dale made a motion for Mike to work with Jeff Oian to set up the Wi-Fi system and three cameras for our complex for up to \$3000. Greta seconded the motion and it passed unanimously.

Discussion of the pumping of the holding tank at the Town Hall/Fire Hall due to backup into the Fire Hall. The question of whether a tank alarm was installed on the tank and why no alarm went off before the backup. Greg is working further on this issue.

Discussion on notification to the Board regarding issues in the Fire Hall. Gregg Strom should be contacting the Board regarding work and decisions made for the Fire Hall.

The heaters in the Fire Hall locker room and bathroom do not work. Greg said that there is a two-year mechanical warranty on them. Mike is working with Greg to resolve the problem and get them fixed.

The next pancake breakfast this Saturday, March 10, from 8:00-11:00.

#### **COMMUNITY CENTER**

Dale is aware of one interested party for the Old Town Hall. The Board will make a decision regarding the posting of removal of the Hall at a further meeting.

#### **ROAD AND BRIDGES**

Dale made a motion to continue using Rodda Grading for the upcoming year at \$90/hour which is \$2 more than last year. Mike seconded the motion and it passed unanimously.

Dale received information that Skunk Trail Timber Sales will need three points of access off Aerie Lake Road in order to log. Dale would like for the bids to include restoration of the roads where the points of access are needed.

#### **OLD BUSINESS**

Autopay through Minnesota Power has been set up and is working.

The Board would like to set a date and time for a reorganizational meeting at the April meeting.

#### **NEW BUSINESS**

Dale reported that Rodda will be willing to donate a day to do ground work preparation for the concrete in the park area.

The Board would like a letter sent to those requesting donation to submit a financial statement of the organization to the Board.

Dale drafted a letter to send to Jugovich and the Commissioners thanking them for hosting the St. Louis County Board meeting at the Alborn Town Hall. Dale made a motion to send the Thank You letter to Jugovich and the Commissioners. Greta seconded the motion and it passed unanimously.

Amanda read a thank you letter from the St. Louis County Board for Alborn hosting the meeting on February 27, 2018.

Dale made a motion to adjourn the meeting at 10:13pm. Mike seconded the motion and it passed unanimously.

Respectfully Submitted by,

Amanda Ellefson, Alborn Clerk

UNOFFICIAL