

ALBORN TOWNSHIP

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April 2, 2018

The meeting was called to order at 7:00 pm by Chairperson Dale Larson. Present were Greta Klassen, Dale Larson, and Mike Schwartz, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer; Linsey Larson, Deputy Treasurer; John Wolvin, Kurt Johnson, Jaymes Crilley (People Service), and Chris Schmitt (People Service).

Greta made a motion to approve the March 5, 2018 Regular Meeting Minutes. Mike seconded the motion and it passed unanimously.

TREASURER'S REPORT

Christine read the Financial Report. Greta made a motion to approve the Treasurer's Report. Mike seconded the motion and it passed unanimously.

BILLS

Amanda read the Claims List. Greta made a motion to approve the bills, including PERA. Mike seconded the motion. Discussion about the fire engine payment. Discussion on requesting financial statement for donation requests. The Board agrees that a financial statement will help them to better determine donation amounts in the future. Discussion about the Brent's Septic bills. Discussion on the US Treasury bill. The motion passed unanimously.

Dale made a motion that with future donation requests a financial statement must be included and for those requests approved this year, the voluntary submission of a financial statement would be appreciated. Mike seconded the motion and it passed unanimously.

EMAILS/CORRESPONDENCE

SSD

John Wolvin read the report for SSD. 82,390 gallons pumped during the month of March, with an average of 3,051 gallons/day (27-day cycle). People Service was out on the site on the 14th and 28th. A drawdown test was conducted. They also found that valves were not working.

Chris and Jaymes were present to discuss concerns with the Board. The drawdown test found that the pumps were incorrect. Discussion on probable causes for the discrepancy. Chris and Jaymes suggested installing 2 new actuator valves @ an estimate of \$620 - \$675 each along with a new hour meter for zone 3 @ an estimate of \$55. Additionally, review of records demonstrates that flushing the system has not been done since installation of the system. This should be done yearly. The Board asked for the recommendations to be submitted in writing.

Dale made a motion to approve the purchase of 2 replacement actuator valves and hour meter for the main lift station and control panel, pending approval by Mike Schwartz upon receipt of documentation from People Services. Greta seconded the motion and it passed unanimously.

Discussion on I&I inspection. Mike is going to follow up on what is going to be inspected and the timing of the inspection. The Board would recommend the inspection around the first week of May. Dale made a motion to request the inspection to be conducted between May 1-15. Greta seconded the motion and it passed unanimously.

Chris and Jaymes informed the Board of the organization MN Rural Water Association. If the Township becomes a member we will be able to receive some services for free. Mike will contact them and request that they come and do a presentation to the Board regarding their services.

The Board reviewed the email from Chris Virta regarding the easement amendment and fees. The Board agreed to table the issue until June.

FIRE DEPARTMENT

The Board had previously approved Mike to spend up to \$3000 for wi-fi and 3 indoor cameras. Upon further consultation with Jeff Oian, Mike is recommending to the Board to add an additional camera, bringing the cost to \$3200 (cameras to be placed: (1) in fire hall, (1) in community center, and (2) on NE corner of building to cover the parking lot and exterior doors).

Greta made a motion to increase the amount from \$3000 to \$3200 to include the additional camera. Dale added an amendment to the motion that the \$3200 be paid from the General Fund. Mike seconded the motion and it passed unanimously.

Information presented to the Board on a solar powered Tank Alert system. Discussion on alternatives for an alarm. Mike requested that someone else takes on this project. Greta will present this information to Stacy and Robb and bring back their recommendations at the May meeting.

The locker room heater works properly. The bathroom heater has a bad element and we are waiting on the subcontractor (Independence Heating) for replacement parts. The Board discussed the doors to both rooms being left open which may cause heaters to run continuously. Mike made a motion to have Paul purchase door 2 closures and install in bathroom and locker rooms in fire hall with a budget of up to \$500. Dale seconded the motion and it passed unanimously. Greta will have Robb send the Township an email in agreement to installing the door closers.

COMMUNITY CENTER

Amanda updated the Board on the activities being held at the Community Center. There has been an increase in renting/using the Community Center.

The sandbags are in place for the spring thaw behind the building.

A1 gutters are still planning to come and finish the gutter installation.

Continued discussion on removal of Old Town Hall. The Board would like to place an advertisement in order to receive proposals for the removal of the structure. Dale will meet with the Clerk to draft an ad. Timeline of removal to be determined at the May meeting.

ROAD AND BRIDGE

Mike presented to the Board that the property lines on St. Louis County Property Finder does not line up with the lines determined by Stokke. Dale will investigate this further to determine if the property is Stokke or Malban.

OLD BUSINESS

Dale made a motion to have the Reorganizational Meeting on April 16, 2018 at 6:00 pm. Greta seconded the motion and it passed unanimously.

NEW BUSINESS

A resident has inquired about the ownership and purchase of the adjacent portion of property that includes part of the Community Center parking lot. Dale will investigate who owns the property and reach out to them.

Mike made a motion to pass Resolution 04282018 for \$30 donation to the Community Center. Dale seconded the motion and it passed unanimously.

Greta made a motion to pass Resolution 03242018 for \$30 donation to the Community Center. Dale seconded the motion and it passed unanimously.

Greta made a motion to pass Resolution 04012018 for \$30 donation to the Community Center. Dale seconded the motion and it passed unanimously.

Greta made a motion to pass Resolution 08182018 for \$30 donation to the Community Center. Mike seconded the motion and it passed unanimously.

Greta made a motion to pass Resolution 04142018 for \$30 donation to the Community Center. Mike seconded the motion and it passed unanimously.

Greta made a motion to adjourn the meeting at 10:04 pm. Mike seconded the motion and it passed unanimously.

Respectfully submitted,

Amanda Ellefson, Clerk