

ALBORN TOWNSHIP

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May 7, 2018

The meeting was called to order at 7:02 pm by Chairperson Dale Larson. Present were Greta Klassen, Dale Larson, and Mike Schwartz, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer; Linsey Larson, Deputy Treasurer; John Wolvin, Kurt Johnson, and Joe Jurowicz.

Mike made a motion to pass April 2, 2018 Regular Meeting Minutes with corrections. Greta seconded the motion and it passed unanimously.

Greta made a motion to pass April 16, 2018 Reorganizational Meeting Minutes. Mike seconded the motion and it passed unanimously.

Greta made a motion to pass April 23, 2018 Reorganizational Continuation Meeting Minutes. Mike seconded the motion and it passed unanimously.

#### **TREASURER'S REPORT**

Christine read the Financial Report. Mike made a motion to approve the Treasurer's Report. Greta seconded the motion and it passed unanimously.

#### **BILLS**

Amanda read the Claims List. Greta made a motion to pay the bills including PERA. Mike seconded the motion and it passed unanimously.

#### **SSD**

Mike asked the Board to discuss SSD at this point in the meeting, as Joe was in attendance from MSA to offer further clarification on the professional service agreement on the I & I Inspection. Mike and Joe had talked in October and put together a professional service agreement. Due to miscommunication and understandable assumptions, the township agreed to abolish this agreement.

John indicated that he is not seeing evidence of water leaking or stains in the lateral lines, but in the tanks/pump chambers. Joe offered to have a staff member come out to the site with John and view a tank of concern for free to give a recommendation. Joe also suggested joining Rural Water Association and having a representative come to do an assessment.

John Wolvin read the report for SSD. 202,079 gallons pumped during the month of April, with an average of 7,217 gallons/day (28-day cycle). John indicated that the valve actuators on 1 and 2 are in and running but valve 3 has not been working correctly. There is also trouble with the timer override and he stated that Jay is going to investigate it.

Discussion on power pole. Minnesota Power sent a letter to the Board indicating that the issue with the power pole needs to be addressed within 30 days. According to MN Power, the pole is owned by the homeowner and is their responsibility to replace. Mike's recommendation is to contract an electrical contractor to perform the service of moving the meter off the power pole and onto a 4x4 post. Then the homeowner can move forward with replacing the pole. Mike will coordinate to have this fixed as soon as possible.

Mike contacted Rural Water Association and suggested having a meeting with a representative. Mike will facilitate a meeting with suggested dates (June 11, 19, 24, or 25). Mike talked with Jay of People Service about having quarterly meetings. Jay was agreeable to this suggestion. Discussion on having MSA, People Service, and Rural Water Association in attendance for a meeting in June to discuss SSD issues. A quarterly meeting will be scheduled for August.

### **E-MAILS/CORRESPONDENCE**

Board of Equalization minutes sent from St. Louis County, which has record of persons appealing property taxes. Dale asked the Board if the Clerk should submit a short summation of those in attendance and information about the meeting. Mike made a motion to have meeting minutes from the Board of Equalization Meeting. Greta seconded the motion and it passed unanimously.

The upcoming SLATCO dinner meeting is on 5/23/18. No members plan to attend.

### **FIRE DEPARTMENT**

The Wi/Fi and camera system is on schedule for installation in the end of May.

No work has been done on the Bathroom heater in the fire department. Mike asked Dale or Greta to take over the bathroom heater project. Greta will take over this project and work with Greg Strom and Dakota to do so.

Dale has information from Greg Strom for the holding tank alarms, has begun his research, and spoken to Robb Obey.

Paul has not yet worked on the door closures. Greta plans to work with him on key identification and will have him install the closures.

### **COMMUNITY CENTER**

Dale emailed Steve Fenske with questions about the removal of the old Town Hall and police presence during activities involving alcohol use at the Community Center. Steve indicated that anyone purchasing the old Town Hall should have their own insurance for the removal of the structure. Additionally, Steve stated that he is not aware of any state statute for police presence at events involving alcohol, but that some townships have passed ordinances for this purpose. This information on police presence will be used when reviewing the Rental Policy.

Dale presented a draft advertisement for the removal of the old Town Hall building. Discussion on dates for the removal of the structure. The advertisement would be placed in June and interested parties

would submit bids/inquiries by June 29 to be reviewed at the July meeting. Dale suggested dates for viewing the building for interested parties (June 6 and 20 from 2:00-6:00). The building would be removed by August 31. Further discussion on a liability insurance rider when removing the structure. Mike made a motion that Dale have the authority to set the liability insurance in the range of \$25,000 to \$100,000, based on inquiry to insurance agent. Dale seconded the motion and it passed unanimously. Mandi read the revised draft advertisement. Mike made a motion to accept the revised advertisement. Greta seconded it and it passed unanimously.

## **ROAD AND BRIDGE**

Christine and Kurt informed the Board the work Rodda has done on Aerie Lake Road and how pleased they are with the work this year. Discussion on Road Inspection meeting. Dale made a motion to have a Road Inspection meeting at 9:00 am on May 23. Greta seconded the motion and it passed unanimously.

Dale had St. Louis County water and soil come and meet with Mr. Mell to address the ditch water issue. Dale discussed the possibility of having a culvert set across the road to assist in draining the water. The cost would be high, as the road is wide, and a lot of ditching would be necessary. An initial option was to fill in the area, but after further inspection, this is not an option. Dale suggested having Rodda give an estimate and have lines drawn for elevation. With this information, the Board could either pay for the work or ask the homeowners to assist in paying for the work. Mike made a motion giving Dale the authority to have a preliminary report on the work needed for a culvert on Aerie Lake Road between the Mell and Bernard property for up to \$500 from the Road and Bridge account. Greta seconded the motion and it passed unanimously.

Kurt represented the Aerie Lake Association and inquired to the Board about putting a conex box on the SSD access road. There is an easement in place between the Township and property owners for the use of that road. Mike indicated that the Township is not able to grant access to this access road and suggested that Kurt approach the property owners.

## **OLD BUSINESS**

Dale proposed setting a date in June to have a meeting for reviewing items from the Reorganizational Meeting.

## **NEW BUSINESS**

Dale read the Resolution for Compensation. Greta made a motion to approve Resolution 05072018, with the removal of the last sentence from Section 2.2. Mike seconded the motion and it passed unanimously.

Mike made a motion for the Clerk and Deputy Clerk to attend the necessary election training of their choosing. Greta seconded the motion and it passed unanimously.

Greta made a motion to adjourn the meeting. Mike seconded the motion and it passed unanimously. The meeting was adjourned at 10:01 pm.

Respectfully submitted,

Amanda Ellefson, Clerk

UNOFFICIAL