

ALBORN TOWNSHIP

Amanda Ellefson, Clerk
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June 4, 2018

The meeting was called to order at 7:01 pm by Chairperson Dale Larson. Present were Greta Klassen, Dale Larson, and Mike Schwartz, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer; Linsey Larson, Deputy Treasurer; John Wolvin, Kurt Johnson, Jim Olcott, Paul Klassen, and Joe Jurewicz.

Greta made a motion to approve the April 27, 2018 Board of Equalization Meeting Minutes. Mike seconded the motion and it passed unanimously.

Greta made a motion to approve the May 7, 2018 Regular Meeting Minutes. Mike seconded the motion. Discussion on SSD minutes with corrections suggested. The motion passed unanimously.

Greta made a motion to approve the May 23, 2018 Road Inspection Meeting Minutes. Mike seconded the motion and it passed unanimously.

TREASURER'S REPORT

Christine read the Financial Report. Greta made a motion to approve the Treasurer's Report. Mike seconded the motion and it passed unanimously.

BILLS

Amanda read the Claims List. Greta made a motion to pay the bills including PERA. Mike seconded the motion. Discussion on monies for Community Center supplies and bills from Brent's Septic Service and Rodda Grading. The motion passed unanimously.

E-MAILS/CORRESPONDENCE

Amanda, Ronda, and Mike will attend the MAT Summer Short Course on June 28th at the DECC. Amanda will send in the payment and registration.

SSD

John read the SSD report. 351,085 total gallons pumped through the month of May, with an average of 10,031 gallons per day (based on 35-day cycle).

Joe was in attendance with information from camera footage. Phil Lockett met with John at the site and viewed 6 tanks with the camera. There is significant leaking from 2 main sources, the manways and vent pipes. They estimate that there is leaking of a couple of gallons of water per minute. Joe presented camera footage to the board of the leaking. There were a couple of tanks that the water was clear (could see the bottom of the tank), which is not typical. Joe recommended doing further imaging to

finish the tanks and propose solutions. Joe proposed a professional service agreement to finish the imaging and write up a summary with suggested solutions for a fee of approximately \$3500. Joe will try to schedule Phil to return this week, so he can have plans for Monday's SSD meeting.

Dale made a motion to agree to a professional service contract with MSA, with a cost of up to \$3500, to video the remaining 13 tanks and to develop a plan with suggested solutions to fix the infiltration problem. Greta seconded the motion and it passed unanimously.

On May 10th Mike and John met with Lenard Electric to see what work needed to be done with the electric pole at 9146, the Vitek property. Mike and Vitek also visited with Minnesota Power to get a summary and estimates for repairs. Mike will have more information at the next meeting.

FIRE DEPARTMENT

Wi-Fi and security cameras are in place. Mike indicated that there is a firewall blocking the ability of accessing the camera images remotely on phones. There may be an additional fee of approximately \$500 for equipment plus \$4 monthly charge from Northern Service Cooperative to allow for remote imaging. Mike also indicated that there may need to be some adjustment with the angle of the cameras.

The bathroom heater is currently working, per Stacy.

The fire extinguishers have been serviced and recertified in both the fire hall and community center. Greta will contact the servicing company to give them the Clerk's contact information for future inspections.

The holding tank alarm is not done yet. Mike suggested looking into risers for the tank. Dale will continue to research solutions.

COMMUNITY CENTER

Mike made a motion that the individual awarded the Old Town Hall building be able to move it without a liability insurance waiver. Greta seconded the motion and it passed unanimously.

Greta received a phone call that the septic tank was full and needed to be pumped immediately. Brent's Septic was called to pump the tank (billed as emergency service). Discussion on educating others on manually pumping the tank prior to calling for emergency pumping.

Greta will talk to the fire department staff about leaving a path through the fire hall for Paul to get through with equipment.

Mike found a phone cable exposed, across a large rock, on the side of the building. Paul Klassen offered to contact the phone company to have this exposed cable taken care of.

Mike made a motion for Paul Klassen to purchase a key lock box to hold additional Community Center keys. Greta seconded the motion and it passed unanimously.

Baseball fence – the Township had previously agreed to put money toward the fence. Lindsay said that she would remind the club to submit the receipts for the fencing for reimbursement.

Discussion on stairs to announcer box for baseball games. The Board asked Paul to assess the condition of the stairs and possible repairs.

The Board discussed future planning of a park expansion. Jim Olcott suggested forming a Community Task Force to assist in the project.

Discussion on the Berlin's and an easement to use the Township property that borders their property. Dale indicated that this was discussed with the Berlin's a couple years back, but no easement was ever written. Dale will contact an attorney to inquire into an easement and the rights/protection that comes with it.

Paul presented to the Board about moving toward all LED lighting in the hall. He estimates that it will cost around \$1200 to make the change.

Paul has been spring cleaning. He will dry and put away the septic blankets.

Paul indicated to the Board that he would like for the Board to find a replacement for him. He also indicated that he will no longer plow as of this coming winter. Paul asked the Board to start reaching out to find a replacement and he would be willing to offer some training for the new hire. He wants to be done by November.

ROAD AND BRIDGES

Dale presented information to the Board about Wild Parsnip and Japanese Knock weed.

Ardelle Barr sent an email to the Board about tree damage to her property. Dale will be going out to assess the damage.

Dale is working with Rodda for the repair of damaged culverts. Kurt Johnson mentioned that where the frost boils were bad, the grader hit culverts. Rodda will be taking care of setting the culverts back.

Dale made a motion to have Rodda cut the grass on the road right of way. Greta seconded the motion and it passed unanimously.

OLD BUSINESS

Dale checked on the Old Alborn School with the County. The County indicated that the property may be forfeited in November. If the property is forfeited, the County would give the property to the Township and demo the building.

Christine let the Board know that the Inventory has been started.

The board will schedule a reorganizational follow-up meeting in July.

NEW BUSINESS

Amanda has submitted the positions open for election. Greta will be Supervisor A and Mike will be Supervisor B. Two Supervisors and Clerk are open for election.

Dale made a motion to approve Resolution 06302018 for donation to the community center. Mike seconded the motion and it passed unanimously.

Mike made a motion to approve Resolution 04212018 for donation to the community center. Greta seconded the motion and it passed unanimously.

Mike made a motion to approve Resolution 05122018 for donation to the community center. Greta seconded the motion and it passed unanimously.

A request for donation for the Central St. Louis County Fair in Meadowlands was presented. Mike made a motion to donate \$300 to the Central St. Louis County Fair in Meadowlands. Greta seconded the motion and it passed unanimously.

Greta made a motion to adjourn the meeting. Mike seconded the motion and it passed unanimously. Meeting adjourned at 10:01pm.

Respectfully submitted,

Amanda Ellefson, Clerk

UNOFFICIAL