

ALBORN TOWNSHIP

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September 10, 2018

The meeting was called to order at 7:04 pm by Chairperson Dale Larson. Present were Greta Klassen, Dale Larson, and Mike Schwartz, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer; Linsey Larson, Deputy Treasurer; John Wolvin, John Klassen, Dave Fosness, Ann Fosness, Jim Olcott, and Kurt Johnson.

Greta made a motion to approve the August 6, 2018 Regular Meeting Minutes. Mike seconded the motion. Discussion on clarification on tax deposit, Bennett variance paperwork, and SSD water issues between Francis and Johannesson property. The motion passed unanimously.

Mike made a motion to approve the August 21, 2018 SSD Meeting Minutes. Greta seconded the motion and it passed unanimously.

Greta made a motion to approve the August 28, 2018 Maintenance Interview Meeting Minutes. Mike seconded the motion. Discussion on adding a statement indicating that Bill Dahlgren's duties would not be diminished. The motion passed unanimously.

#### **TREASURER'S REPORT**

Christine read the Treasurer's Report. Greta made a motion to pass the Treasurer's Report. Mike seconded the motion and it passed unanimously.

#### **CLAIMS**

Amanda read the Claims List. Greta made a motion to pay the bills, including PERA. Mike seconded the motion. Discussion on bill from MSA. The motion passed unanimously.

#### **E-MAILS/CORRESPONDENCE**

#### **SSD**

Dale made a motion to adjust the sewer flows for the Aerie Lake SSD for 2017 and 2018 based on the latest drawdown calculations and that we use this new information on drawdowns moving forward. Mike seconded the motion and it passed unanimously.

John read the SSD report. 286,480 total gallons pumped through the month of August, with an average of 10,231 gallons per day (based on 28-day cycle). John insulated the sewer line at 9116. John cleaned and replaced the filters at 9143 and 9166. John replaced the filters at 9204 as it was backing up. John replaced the filter another time at 9166. John asked for permission to contact People Services to pump the tank at 9166, as he has replaced the filters three times. Discussion on waiting for the Fall

maintenance check/inspection with People Service to have this checked. The Board determined to wait until the end of the month for Fall Inspection to further determine action for the pump at 9166.

Mike requested a monthly summary report from John for SSD maintenance.

John indicated valve alarms on pump 3 all month. He is troubleshooting the alarm.

Discussion surrounding People Service O&M report. Mike asked John if People Service contacts him prior to coming onsite. John indicated that they do not give him prior notice. Mike will address this with People Service. Further discussion on locate tickets and lack of showing where they are done, work done, and billing.

Dale made a motion to give Mike authorization to sign the Hydro-Clean contract if it comes in before the October 1 Regular Meeting. Greta seconded the motion and it passed unanimously.

Discussion on information from Joe Jurewicz SSD email. 1) Hydor-Kleen should be sending a standard contract, which has not arrived as of yet. 2) Manholes will be marked for upcoming work. 3) Discussion on pressure testing lines. 4) Application fee for MSA (\$150 suggested fee), which will be discussed further at the November SSD meeting.

Email from Minnesota Power indicating approval of the placement of the pedestal within the 10 foot radius on the Vitek property. Minnesota Power will send an official letter to the Township verifying this approval.

MSA current payments up to \$4900. Approximately \$600 left in contract.

The Board received notification that the variance request by the Bennett's has been approved.

#### **FIRE DEPARTMENT**

The Fire Department requested two signatures from the Board for the 2019 Volunteer Fire Assistance Matching Grant (VFA), which is a matching grant of \$1,500.

Dale is working with Corey McDonald to address the holding tank. Dale is able to get a 12-inch riser and plastic cover for \$130, plus \$50 for installation. Greta made a motion for Dale to purchase two risers, for up to \$400, for the holding tank and for Brent Septic Services to install. Mike seconded the motion and it passed unanimously.

Greta made a motion for Dale to spend up to \$500 for an alarm system for the holding tank. Mike seconded the motion and it passed unanimously.

Dale made a motion to transfer \$5,000 from the Expansion Payment Fund to the Fire Hall Expansion. Greta seconded the motion and it passed unanimously.

#### **COMMUNITY CENTER**

Greta announced that Dave Fosness was hired as primary Maintenance. John Klassen was hired as additional Maintenance, with the primary role being snow removal and equipment repair. Mike added that Bill Dahlgren remains as the Township's secondary Maintenance.

Dale made a motion to have a meeting with the primary purpose of training new Maintenance personnel on Monday, September 17 at 7:00 pm. Mike seconded the motion and it passed unanimously.

Dale indicated that the Old Town Hall will be moved on Sunday, September 16.

Dale is working on talking to MN Power regarding updating the lighting in the building.

Dale sprayed the phone line, which was over the rock. Greta will contact local Frontier employee (Don) to address burying this line.

Discussion on changing the code for the door is tabled for a future meeting.

Amanda has been attempting to reach Norland to inquire into a lock for the dumpster. She has been unable to reach someone or leave a message, due to full voicemail. The Board suggested asking custodial staff at South Ridge for another phone number or to send a letter inquiry for a lock.

Amanda will continue to contact carpet cleaners for cost estimates.

Christine brought to the Board's attention the S.A.L.T. parishes outreach for drug prevention and information to the community. Christine was asked to inquire into using the hall for an event sponsored by the church for community outreach. The Board indicated that there would be no charge for a community event, as it is written in the rental agreement.

Mike has not yet moved the shelf in the Fire Hall or adjusted the cameras.

#### **ROAD AND BRIDGE**

Dale indicated that most of the road construction has been completed and gave a summary of work completed

Mike made a motion to approve Resolution 09102018 to enter into an agreement with St Louis County for 2,000 yards of class 5 from Birch Pit in 2019. Greta seconded the motion and it passed unanimously.

#### **OLD BUSINESS**

#### **NEW BUSINESS**

Discussion on Final Town Levy. Amanda will fill out the paperwork and send it in for the levy.

Dale made a motion to approve Resolution 08192018. Greta seconded the motion and it passed unanimously.

Greta made a motion to adjourn. Mike seconded the motion and it passed unanimously. Meeting adjourned at 9:29pm.

Respectfully submitted,

Amanda Ellefson, Clerk