

ALBORN TOWNSHIP

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October 1, 2018

The meeting was called to order at 7:05 pm by Chairperson Dale Larson. Present were Greta Klassen, Dale Larson, and Mike Schwartz, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer; Linsey Larson, Deputy Treasurer; John Wolvin, John Klassen, Clark and Patty Bennett, Jim Olcott, Tarah Vitek, and Kurt Johnson.

Greta made a motion to approve the September 10, 2018 Regular Meeting Minutes. Mike seconded the motion. Discussion of corrections. The motion passed unanimously

Mike made a motion to approve the September 17, 2018 Maintenance Meeting Minutes. Greta seconded the motion and it passed unanimously.

TREASURER'S REPORT

Christine read the Treasurer's Report. Greta made a motion to approve the Treasurer's Report. Mike seconded the motion and it passed unanimously.

BILLS

Amanda read the Claims List. Greta made a motion to pay the bills, including PERA. Mike seconded the motion and it passed unanimously.

EMAILS/CORRESPONDENCE

Dave Fosness sent a message to Dale informing the Township that he needs to resign from the Lead Maintenance Position, as he has injured his shoulder and is not able to work. John Klassen will take on the Lead Maintenance Position.

Dale made a motion to sponsor the Alborn Sno-Deviils Snowmobile Club for the 2019 season. Mike seconded the motion and it passed unanimously.

St. Louis County Planning and Community Development Department Board of Adjustment sent a formal, signed, and notarized approval of the Bennett addition.

SSD

Discussion surrounding the Bennett planned construction activity form regarding form completion and fees associated. The Township needs contractor forms (certificate of liability and sewer license) to move forward. Additional discussion on pressure testing the lines prior to construction and if the Township will pay the bill. Discussion of easement location and possible encroachment. The Township decided that the following items were needed for construction to begin. 1. Information from Shelton

Excavating. 2. Communication with Joe from MSA regarding specific plans for the project. 3. Easement decision of adjustment vs. Encroachment. Dale made a motion to give Mike the authority to review and approve the credentials of the contractor and the professional service agreement from MSA for the construction of the Bennett sewer. Greta seconded the motion and it passed unanimously.

John read the SSD report. 161,092 total gallons pumped through the month of September, with an average of 5,753 gallons per day (based on 28-day cycle). This reflects the rates that have been adjusted. September 18 fall maintenance, which included flushed laterals and drawdown test. The tank at 9166 was okay, so is working after the third filter replaced. Rapid Rooter pumped tanks 18, 16, and 14. Hydro-Kleen was out today. They fixed the risers and vent pipe on tank 18. Riser on tank 16. On the 13th, John lowered the curb stop that the plow keeps hitting at 9162.

Christine stated that they updated the rates from 2017 and 2018. This was emailed to People Service.

John shared the fall inspection with the Board.

SSD review of forms from lawyer. Discussion of further review and decision on forms at future meeting.

Minnesota Power sent a letter to the Board approving the location of meter pedestal at 9146 Aerie Lake Road.

Review and discussion of SSD People Service email providing a summary of a conversation between Mike and Jaymes.

Mike noted that Jaymes has not submitted a monthly report, as requested by the Board.

Dale asked that John Wolvin train John Klassen on meter reading.

The User Fee will be determined at the next meeting.

FIRE DEPARTMENT

Risers were purchased and installed, but the risers are 6 inches rather than 12 inches. Dale indicated that they seem to be working. There are two manholes. John K. will dispose of the concrete.

Dale has not heard back from Cory regarding the alarm system.

Greta received a phone call from the Fire Department requesting a load of gravel for the driveway to fix the erosion and bumps. Dale will check into this.

Mike asked about the heater in the bathroom, as the warranty is almost up and it still is not fixed. The Board indicated contacting Greg Strom about this issue.

COMMUNITY CENTER

Dale let the Board know that the Old Alborn School has been bought and back taxes have been paid. John K. has been in contact with the new owner about snow removal. The Board asked him to also inquire about a key for the pump house.

The Old Town Hall has been removed. The removal left ruts in the yard, which Dale feels will need fill to be spread out to correct these ruts. The Board also asked John Klassen to remove the garbage from the Old Town Hall site. Mike made a motion for Dale to work with Rodda to get a load of class 5 for the

front of the Community Center/Fire Hall and a load of top soil at the site of the Old Town Hall. Greta seconded the motion and it passed unanimously.

Discussion of old trees dying on park site – when and how to have removed, as it will infringe on the fence that needs to be completed. Greta suggested contacting Tim Anvid and will contact him for an estimate and timeline for having this tree work done.

Greta will attempt to contact Norland regarding a lock for the dumpster.

Amanda will have information about carpet cleaning at the November meeting.

Greta talked to Don about the phone line over the rock. Don indicated that he will check on it.

A new code for the door will be discussed after elections.

ROAD AND BRIDGES

Dale indicated that road gravel is hauled.

Greta received a text and invoice that was presented to the Board regarding a load of gravel that was hauled to the end of Ostman Road by a landowner, which Rodda leveled. Darrin Lind is asking for reimbursement for the gravel that was leveled on the road. This is tabled until the November meeting. Dale will contact Rodda to find out more information regarding this request.

Dale provided an update on road work.

NEW BUSINESS

Greta made a motion to adjourn. Mike seconded the motion and it passed unanimously. Meeting adjourned at 9:33pm.

Respectfully submitted,

Amanda Ellefson, Clerk