

## ALBORN TOWNSHIP

Amanda Ellefson, Clerk  
6388 Hwy 7  
Alborn, MN 55702  
(218) 591-7169  
[Alborn.Clerk@gmail.com](mailto:Alborn.Clerk@gmail.com)

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July 7, 2021

The meeting was called to order at 6:10 pm by Dale Larson, Chairperson. Present at the meeting were Tarah Vitek, Kurt Johnson, and Dale Larson, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer; Linsey Larson, Deputy Treasurer, John Klassen, Dave Johnson, Lenny Johnson, Jeremy Marthaler, Mary Lisic, and John Wolvin.

Kurt made a motion to accept the June 7, 2021 Regular Meeting Minutes. Tarah seconded the motion and it passed unanimously.

### **TREASURER'S REPORT**

Christine read the Treasurer's Report. Tarah made a motion to accept the Treasurer's report. Kurt seconded the motion and it passed unanimously.

### **BILLS**

Amanda read the Claims List. Tarah made a motion to pay the bills, including PERA. Kurt seconded the motion and it passed unanimously.

### **EMAILS/CORRESPONDENCE**

Township Legal Seminar Information

Minnesota Association of Townships ARPA (American Rescue Plan Act) funding information. Dale made a motion for Tarah and Christine to meet and apply for the ARPA monies. Kurt seconded the motion and it passed unanimously. The Board will review information related to the ARPA funding and will determine how to appropriate the funds at upcoming meetings.

Alborn Fire Department Calendar letter asking for support in buying a spot on the calendar. Dale made a motion to donate \$150 for the calendar to the Fire Fighter's Relief Fund. Kurt seconded the motion and it passed unanimously.

### **SSD**

The Township has received the SSD permit.

John presented a report for SSD. In June, the system pumped 278,672 gallons on a 35-day month, which is 7,962 gallons on average per day. John reported that there was a high-water alarm on the 13<sup>th</sup>. John was proactive for the holiday and pumped down before the Fourth of July weekend to avoid alarms.

Tarah has left 2 messages and 1 email with Mr. Krick with St. Louis County and has had no response to set up a meeting to re-evaluate the drawdown numbers.

The Board reviewed the RFP (request for proposal). Dale questioned the engineering, as this has historically been the Township's responsibility. Kurt suggested removing the specifics regarding the engineering and add individual services. Tarah indicated there were some typos and to add frequency of sampling/testing to the plan. Dale suggested to have a timeline for having this completed. The Board determined to have the RFP prepared by October 1.

The Board reviewed the Expansion Plan. Tarah indicated that the County wants a timeline for the use of the property and date of work completion. Kurt indicated that the "property needed for operating permit" defined in the plan with hopes to cover the timeline for use of the property. Kurt will remove the wording of "draft" and send the Expansion Plan to Tarah for submission to the County.

#### **FIRE DEPARTMENT**

The letter for the request of donations toward the calendar resulted in discussion of difference between the Fire Department and the Fire Fighter's Relief Fund. Kurt will call a Joint Powers meeting to discuss the use of these funds and getting this information out to the community.

Discussion on National Night Out. Kurt has secured the donation for ice. Tarah has ordered the Bouncy House. Discussion on donations for food toward the event and if donations are secured to contact Amanda, who will email out the information to all involved. Amanda will work on the flyer to be mailed to residents.

#### **COMMUNITY CENTER**

Discussion on parking signs for the parking lot across the road. Two signs have been ordered.

Discussion on brush and trees growing on septic mound. The Board went out to view the septic mound and discussed the removal of brush and trees. Dale made a motion to remove the brush and small trees on the septic mound. Tarah seconded the motion and it passed unanimously.

#### **ROAD AND BRIDGES**

The County got back to Dale about the guard rails on the bridge on Church Road and indicated that this would be a high expense to the Township.

Dale presented more information about renaming a road. A request would be made to 911, which would then send an inquiry to the residents of the road to determine if the residents of the road are in agreement with renaming the road.

Rodda submitted a quote for ditching and culvert work, but the attachment did not come through in time for the meeting to be reviewed. This will be discussed at the August meeting.

#### **NEW BUSINESS**

Jugavich's secretary contacted Dale to ask if the County Board could have a meeting at the Alborn Town Hall on September 28. Dale indicated that they could and the Board discussed options for that day with the County Board (meeting, lunch, involving the school).

Discussion on hosting an Alborn History Day. The Board chose October 16, 2021 from 1:00-4:00. Dale made a motion to have Alborn History Day on October 16 from 1:00-4:00. Kurt seconded the motion and it passed unanimously.

Kurt would like to write two grants; one for the parking lot (paving) and one for turn-out gear/SCVA (self-contained breathing apparatus). Kurt would like to approach Enbridge for the turn-out gear/SCVA and the railroads for the paving of the parking lot (from Shawn's property to the Fire Hall).

#### **PUBLIC COMMENT**

Lenny respectfully asked the Board to ensure that the minutes are accurately representing what is discussed at the meetings. She indicated that she was informed of the Berlin's receiving a letter from the Township stating that they may not use the Township property, as it has not been previously allowed with others. Lenny stated that her family used the property in the past with no restrictions from the Township. In further discussion of the letter that the Berlin's received, it was agreed that the verbiage in the letter could have been different and was clarified at the meeting.

Tarah made a motion to adjourn. Kurt seconded the motion and it passed unanimously. Meeting adjourned at 8:02 pm.

Respectfully submitted,

Amanda Ellefson, Clerk