

ALBORN TOWNSHIP

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May 3, 2021

The meeting was called to order at 7:00 pm by Dale Larson, Chairperson. Present at the meeting were Tarah Vitek, Kurt Johnson, and Dale Larson, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer; Linsey Larson, Deputy Treasurer; John Klassen, Maintenance; John Wolvin, SSD; see attached attendance sheet.

Kurt made a motion to approve the April 5, 2021 Regular Meeting Minutes. Tarah seconded the motion and it passed unanimously.

Tarah made a motion to approve the April 14, 2021 LBAE Meeting Minutes. Kurt seconded the motion. Motion passed with corrections.

Kurt made a motion to approve the April 26, 2021 Park Planning Meeting Minutes. Tarah seconded the motion and it passed unanimously.

TREASURER'S REPORT

Christine read the Treasurer's Report. Tarah made a motion to accept the Treasurer's report. Kurt seconded the motion and it passed unanimously.

BILLS

Amanda read the Claims List. Kurt made a motion to pay the bills, including PERA. Tarah seconded the motion and it passed unanimously.

EMAILS/CORRESPONDENCE

Amanda read a Thank You letter from Meadowlands Ambulance for 2021 donation.

Rodda provided an updated price list of his services which was shared with the Board.

SSD

John presented a report for SSD. In April, the system pumped 257,596 gallons on a 28-day month, which is 9,200 gallons on average. John indicated there were 4 high water alarms. On the 17th, he found valve 3 was not working, so it was shut off. People Service should be out on Wednesday to fix the valve and conduct a drawdown test. John provided a document "Instructions for Drawdown Test" for the Board's information. Discussion on valve 3 not working, which may be attributed to the Spring thaw, rain, and increased usage on the system. John feels that the timing needs to be adjusted to the system, due to the increased usage. John has requested this adjustment with People Service, but it has not been

looked into or done. Discussion on if this needs to come from the engineer, but John indicated that the directions for adjusting the system are included in the manual.

The operating permit has not yet been received by the County, yet was mailed with a check in November. Tarah contacted the County and has a new permit to complete and send with a new check (previous payment cancelled).

People Service submitted a Quarterly Report for the Board to review.

Discussion on rescheduling the SSD Quarterly Meeting. Tarah will find out from Chris what dates work and plan a date.

FIRE DEPARTMENT

The door to the classroom was open, which caused the furnace to work overtime. Discussion on adding an automatic closure to ensure the classroom door is closed. John Klassen indicated that both doors were open.

Dale made a motion to add automatic door closers on both doors to the training room. Kurt seconded the motion and it passed unanimously.

Dale inquired into the Fire Relief Fund, which is monies separate from the Township accounting for the monies incoming and spent. Dale would appreciate a report from the Fire Department to demonstrate how the Fire Relief Fund is being used. Shawn indicated that there is confusion regarding the fund. He indicated that the Fire Department manages this fund for its own purposes (personal purposes, not business). At Fire Department monthly meetings, the monies are discussed and accounted for. Petty cash is funds that are used for emergency purposes and are reimbursed by the Township. The Relief Fund is like a checking account for the Fire Department (used to support the community and individuals on the department – past and present). There is a committee that oversees the use of the fund. The Relief Fund is funded by the pancake breakfasts and calendar. Kurt will follow up with Robb on the oversight of this fund.

COMMUNITY CENTER

Kurt provided an update on the ongoing parking lot discussion. Kurt contacted Chris Virta (attorney at Fryberger) inquiring into an agreement with Shawn. Chris replied that this would be a revocable license for the town to use the property until it is revoked by the property owner. Kurt will ask Chris to write up a draft of this agreement for the Board to review.

The Board reviewed the Preparedness Plan with recommendation to updates due to new guidance from the state regarding Covid-19 recommendations. Kurt made a motion to make these changes to the Preparedness Plan. Tarah seconded the motion and it passed unanimously.

Discussion on using zoom for Township Meetings for residents to attend remotely. This option has been requested for the past two meetings and the Board determined to continue offering this option to see if interest continues and make a decision on signing up with zoom with a yearly fee for the Personal Meeting Room.

Discussion on providing information to the Community of the Township website and meetings. Tarah suggested a Facebook page for Albion Township to provide the information to residents. Discussion on

setting up the Facebook page and information provided to the community. Tarah, Amanda, and Ronda will work together on creating the Facebook page.

Discussion on Community Center projects for the summer. The Board agreed to work to prevent the sewer freezing in future winters. John will work with Kurt on this.

Shawn would like to work with John and Kurt to make lines in using the property together and parking spots.

Linsey asked about Baseball League's responsibility for cleaning, due to Covid-19. Kitty would sanitize with the ball club doing a basic cleaning. The Board agreed that the ball club may use the bathrooms at practices and games.

ROAD AND BRIDGES

Discussion on a road meeting, which will be May 20 at 10:00.

Shannon Lisic asked about the Berg Lind Road sign not including "West" on the sign, as it is Berg Lind Road East off Highway 7. Dale will contact the County to inquire into the process of changing this sign.

Discussion on removal of road restriction signs. John Klassen will remove the signs.

OLD BUSINESS

NEW BUSINESS

Dale made a motion to recommend The Clip Joint liquor license be renewed. Tarah seconded the motion and it passed unanimously.

A resident contacted the Deputy Clerk about dock requirements and if the Township has any governance on placement of docks. There is no local governance for this.

PUBLIC COMMENT

Discussion on the current Park Plan and questions from those in attendance on the plan. Kurt indicated it is a working document and the playground is still being planned.

Dale read a post card which was sent to the Residents of Alborn. He pointed out incorrect items stated on the post card and his opinion of the unfairness of the personal attack to him.

Tarah made a motion to adjourn. Kurt seconded the motion and it passed unanimously. Meeting adjourned at 8:29pm.

Respectfully submitted,

Amanda Ellefson, Clerk