

ALBORN TOWNSHIP

Amanda Ellefson, Clerk
6388 Hwy 7
Alborn, MN 55702
(218) 591-7169
Alborn.Clerk@gmail.com

February 6, 2023 **SSD QUARTERLY MEETING**

The Meeting was called to order at 6:00 pm by Chairperson Kurt Johnson. Present were Dale Larson, Tarah Vitek, Kurt Johnson, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, John Wolvin, Eric Appelwick (AUS), and Cassandra Hall (AUS).

Eric presented a plan with recommendations to update and replace STEP tank piping with appropriate materials to the Board for review prior to sending to MSA. This report included photos and information about the valves for the system (combo valves, check valves, ball valves). Discussion on cost, planning, and timeframe for work to be done. Eric will send the plan with recommendations to MSA, consult with John, and put together a cost analysis for the plan. This is a system upgrade that is tied into the maintenance plan.

Discussion on the maintenance plan. Eric will have this to the Board by the end of 2023, as he is still learning more about the system and wants to perform the upgrades to the system prior to developing the maintenance plan. Curbstop handles will still need to be addressed.

Eric did receive 2 manuals from Peoples Service. Paul sent the keys and a zip drive to the Township. Eric will download all the files on the zip drive and return it to John.

John had the maintenance manuals duplicated. He has one, Eric has one, and the Township office will have one.

The Board reviewed the Quarterly Operations Report. Discussion on additional information the Board would like to see in the report.

Eric is still working on securing business cards and/or magnets with an emergency number for residents to call.

The Board asked for information regarding the curbstops for the May meeting.

Christine inquired into the land for the expansion. Tarah has sent 3 emails, but has not had any response. Tarah will call the land department to determine if the same person is still working in this department or who to now talk to about the land.

Tarah made a motion to adjourn. Dale seconded the motion and it passed unanimously. Meeting adjourned at 5:43 pm.

Respectfully submitted,

Amanda Ellefson, Clerk

DRAFT