

ALBORN TOWNSHIP

Amanda Ellefson, Clerk
6388 Hwy 7
Alborn, MN 55702
(218) 591-7169
Alborn.Clerk@gmail.com

September 7, 2022

The meeting was called to order at 6:01 pm by Kurt Johnson, Chairperson. Present at the meeting were Tarah Vitek, Kurt Johnson, and Dale Larson, Supervisors; Amanda Ellefson, Clerk; Ronda Bernard, Deputy Clerk; Christine Wolvin, Treasurer; Linsey Larson, Deputy Treasurer; John Klassen, John Wolvin,

Dale made a motion to approve the August 2022 Regular Meeting Minutes. Tarah seconded the motion and it passed unanimously.

Dale made a motion to approve the August 2, 2022 National Night Out Meeting Minutes. Tarah seconded the motion and it passed unanimously.

Dale made a motion to approve the August 16, 2022 SSD Quarterly Meeting Minutes. Tarah seconded the motion and it passed unanimously.

Tarah is compiling a folder for National Night Out to start the planning process earlier next year and to have sign ups for roles and responsibilities. This will be put on the April agenda.

TREASURER'S REPORT

Christine read the Treasurer's Report. Tarah made a motion to accept the Treasurer's report. Dale seconded the motion and it passed unanimously.

The Township received taconite credit of \$9,387, which Christine initially placed the monies in the Fire Hall Expansion Payment, but then questioned the Board if the monies should be split between Fire Hall Expansion and Road and Bridge. Dale made a motion to put half of the taconite credit in Road and Bridges and the other half in the Fire Hall Expansion Payment. Tarah seconded the motion and it passed unanimously.

Kurt noted that \$5,000 received for the Fire Department should be moved into another account, as it needs to be spent specifically on SCBA. Christine will transfer the funds and make note of this.

Dale noted that the Community Center Fund looks low and asked if money should be transferred. Tarah made a motion to transfer \$5,000 from the General Fund to the Community Center Fund. Kurt seconded the motion and it passed unanimously.

BILLS

Amanda read the Claims List. Tarah made a motion to pay the bills, including PERA. Dale seconded the motion and it passed unanimously.

E-MAILS/CORRESPONDENCE

SLC sent an email about calls and complaints of blight and asked any cities or townships to send their blight ordinance, policy, or procedure to the Public Health and Human Services.

SSD

John presented a report for SSD. In August, the system pumped 71,150 gallons on a 35-day month, which is 2,033 gallons per day. During the month of August, John had 2 high water alarms on the site. On the 30th, while agitating filters, John was attacked by a dog at 9116 (John was able to fend the dog off). John found 4 filters that were plugged and cleaned these filters out. Eric Applewick was to come out this week, but has not come out, as of yet. Tarah will call the owners of the dog to make a plan for when John is doing his routine maintenance to keep the dog either leashed or indoors.

The discussion and plan for the anti-siphoning valves and foot valves will be presented at the October Board meeting.

Christine presented the Board with a year-by-year analysis to determine the SSD user fee. Christine proposes that we keep the user fee at \$1200/hookup for 2023. Discussion of upcoming expenses with proposed SSD projects, user fee, and the current balance in the fund. Dale made a motion to tentatively set the SSD user fee for 2023 at \$1200 per hookup. Tarah seconded the motion and it passed unanimously.

FIRE DEPARTMENT

Dale asked that when there is a Joint Powers Meeting, Kurt tells Mandi to email the Board with the date of the meeting.

Discussion of individuals that are on multiple fire departments, as equipment from the Alborn Fire Department is being used for other departments.

COMMUNITY CENTER

The paving is completed and looks very nice!

Kurt got three quotes for Carpet Cleaning. Schemmer's is widely used in this area and would cost around \$770. Chem-Dry gave a range of \$600-\$700, depending on the soiling of the carpet. Nate's Carpet Cleaning gave a quote of \$450, but has not done commercial properties. Dale made a motion to hire Schemmer's to clean the carpet. Tarah seconded the motion and it passed unanimously.

ROAD AND BRIDGES

Dale indicated that there are two trees on Austin Road that should be either taken down or trimmed. A tree at the beginning of the road that has nicks in it from plow trucks and a tree with a low hanging branch further down the road.

OLD BUSINESS

Discussion on History Day. The Board discussed asking for photos to create an album of the history of the people and the area. This will be discussed at the January meeting.

NEW BUSINESS

The Board reviewed the Town Levy. Dale made a motion to approve the levy. Tarah seconded the motion and it passed unanimously.

Christine spent 2.5 hours on the phone with HP in an attempt to fix the Deputy Clerk printer, but was informed that the head of the printer is broken and will need to be replaced. Christine also noted that the Deputy Clerk could also use a new computer. Dale made a motion to purchase a new printer and computer for the Deputy Clerk, up to \$1500. Tarah seconded the motion and it passed unanimously.

Dale attended the MAT District Meeting and shared information from the meeting with the Board, including state budgets and platted roads. He encouraged the Board to attend the County Meeting on the 28th.

Kurt indicated that Shawn is requesting a well cover. Dale made a motion to give Kurt the authority to work with Shawn and place a cover on the well. Tarah seconded the motion and it passed unanimously.

Linsey and Tarah cleaned the kitchen and Tarah presented information of the cleaning and what the kitchen needs. Kurt made a motion to give Tarah \$300 to purchase essentials for the kitchen. Dale seconded the motion and it passed unanimously.

PUBLIC COMMENT

Dale made a motion to adjourn. Kurt seconded the motion and it passed unanimously.

Respectfully submitted,

Amanda Ellefson, Clerk