



Village of Pleasant Plains

200 West Fourth Street, P. O. Box 177, Pleasant Plains, Illinois 62677

Craig Held, Mayor
Vicki S. Lynn, Treasurer
Patti Walbaum, Village Clerk
Mike Long, Chief of Police
Brad Hermes, Public Works Director

(217) 626-1024
9:00 a.m.-1:00 p.m.
Monday thru Friday

Dear Water Customer:

We are offering the automatic cash withdrawal payment option which will enable our bank to automatically withdraw your water/sewer bill payment on a monthly basis. If you would like to take advantage of this payment option, please complete the Authorization Agreement below, sign and return to our office. Please include a copy of a void check or personalized deposit slip along with your completed and signed form. You can mail your completed and signed form to us at:

Pleasant Plains Water Department
PO Box 177
Pleasant Plains, Illinois

Or; if you prefer, you can drop your completed and signed form off at Village Hall located at 200 W. 4th Street, Pleasant Plains, IL 62677. Our office hours are 9:00 a.m. through 1:00 p.m. weekdays. For your convenience, there is a drop box slot to the left of the entrance doors for afterhours drop offs.

Authorization Agreement for ACH Debits

It is understood and agreed that this authorization is for payment of water and sewer payments to the Village of Pleasant Plains, IL (The Village). It is also understood and agreed that the term of ACH Debits will be until The Village has received written notification from me of its termination in such time and in such manner as to afford The Village a reasonable opportunity to act on it.

Payments will be paid monthly by automatic bank draft (ACH). The withdrawal will occur on or about the 15th of each month. The withdrawal amount will be the exact amount of your monthly meter read from The Village for your water and sewer usage.

I hereby authorize the Village of Pleasant Plains to initiate debit entries for water and sewer payments by drafting my bank account indicated below at the bank named below. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. Law.

Customer Name (please print): _____

Phone Number: _____ Water Account Number: _____

Bank Name: _____ City: _____ State: _____ Zip: _____

Routing Number: _____ Account Number: _____

(Nine positions found in the lower left hand corner of your check)

(Please circle) Checking or Savings

Signature: _____ Date: _____