

EMPLOYEE NAME:

EFFECTIVE DATE: 1/01/2022

REVISION DATES: 01/12/2025

SUBJECT: JOB DESCRIPTIONS

JOB CLASS:

BIOMEDICAL SUPPORT SERVICES, INC.

TITLE: BIOMEDICAL EQUIPMENT TECHNICIAN II (BMET II).

1. **General Job Summary:**

Performs duties relative to Clinical Equipment Management Program in member facilities, with emphasis on program design and its overall function. Coordinates and completes repairs and maintenance of all types of clinical equipment including routine preventive maintenance and electrical safety testing. Interacts with vendors and manufacturers in order to facilitate acquisition of repair parts and/or services. Assists medical and nursing staff in problem solving involving issues related to Biomedical Electronics. Provides assistance to the junior technical staff (BMET 1) in matters of workflow in client accounts, as well as BSS. Functions independently with minimal supervision and guidance.

2. **Job Relationship:**

Accountable to BSS Supervisor.

3. **Responsible For:**

- Maintenance and electrical safety testing of all clinical equipment, including acceptance testing of newly acquired equipment.
- Equipment troubleshooting and repair and upkeep of equipment records.
- Parts acquisitions, including identification of the repair parts needed, and their sources, as well as placing orders, and completing of Purchase Order requisitions, etc.
- Packaging, labeling and delivery of equipment for shipping.
- Electrical receptacle and infrared electrical panel testing.
- Conducting in-service training sessions concerning safe use of clinical equipment.
- Categorizing equipment failures for further analysis.
- Providing general guidance to the assigned junior technical staff.
- Attending manufacturer technical training courses.
- Maintaining communications with equipment vendors and manufacturers on technical matters.
- Standing "CALL" for selected client accounts due to their geographical proximity, or unique expertise acquired.
- Submitting all documentation to the main office on weekly basis.

4. **Physical Demands:**

Climbs, balances, stoops, kneels and crouches to perform equipment repairs and variety of tests. Handles and lifts a broad range of equipment and tools, some exceeding 50 lb of weight, with sufficient mobility and dexterity of both arms to safely operate all of the above- mentioned equipment. Stands, walks and drives for prolonged periods of time.

5. **Special Demands:**

- Exposure to disagreeable environmental conditions including dirt, noise, height, cramped workspace, as well as likelihood of coming in contact with electrical, mechanical, steam, and other power sources.
- Working in the Special Care Units and Emergency Departments under conditions characteristic to these locations with a likelihood of patient contact.
- Performing tasks where implementation of universal safety and isolation precautions must be exercised to ensure safety for yourself and those around you due to possible exposure to environmental hazards, i.e.: blood born and air born pathogens, physiological fluids, etc.
- Willingness to assume responsibility for Medical Equipment Management Program in the client facilities with implied degree of exposure to work-related stress inherent in this profession, such as when prioritizing simultaneous multiple emergency calls.
- Assertiveness in approaching new problems.
- Endurance in performing routine tasks for extended periods of time, while focused on the task at hand.
- Attitude fostering an atmosphere of confidence, trust and cooperation with the clients, including use of professional, but practical and non constricting attire.
- An ability to prioritize conflicting tasks in order to facilitate the most appropriate service within the constraints of time and resources is essential.
- Attention to detail, self-motivation, dependability and strong customer-oriented character traits are a must to succeed in the field-service environment of minimal supervision and relatively high customer expectations.

6. **Qualifications:**

High School Diploma and one year work experience at BSS in a capacity of BMET 1 involving multiple account responsibilities. If hired without previous work experience at the BSS, two-year verifiable biomedical work experience elsewhere involving multiple account responsibilities may be accepted as substitution for the one-year work experience at BSS.

The following order of preference of candidates possessing higher level of education is in effect:

- ◆ **First Priority.** Candidates who've completed in a formal, approved Biomedical Electronics Technology, Electronics Technology, or Military/Vocational Training A.A./A.S., or B.A./B.S. Degree Program.
- ◆ **Second Priority.** Candidates with High School education and work experience related to Biomedical Electronics, Equipment Field Service, Healthcare Industry, Technology Management, etc.
- ◆ **Third Priority.** Candidates with four year B.A./B.S. Degrees which are not directly related to Healthcare Industry, or Equipment Field Service.

7. Advancement:

BMET II is a fully qualified senior biomedical field service technician, with all general biomedical equipment-related knowledge, experience and aptitude to enable him or her to function independently and with minimal supervision. The salary range of this position is intentionally broad in order to reflect the fact that the majority of employees will, likely, remain at this job description to the course of their entire career at BSS. However, during employment in this position, there may occur a clear need and interest in further development in a direction of a particular specialty that significantly departs from the traditional range of the general biomedical duties, requiring additional education and skill set, such as work on radiology equipment, or laboratory analyzers. Such specialization, when fully developed, would lead to reclassification of the job title to the BMET Specialist position, with a corresponding modification in salary level.

SIGNATURE OF APPROVAL:

Chief Operating Officer

Employee Signature

Date