

Privacy Policy:

It is the policy of WHS, LLC to keep all information that we collect from you confidential from all sources. We restrict access to all nonpublic business information about your company to members of our firm who need to know that information to provide services to you. We do collect nonpublic business information about you from the following sources:

- Information we receive from you on business worksheets, Federal and State tax reporting forms, and from other documents we use in tax preparation or other financial and related services.
- Information about your transactions with us, our affiliates, and others, and
- Information we may receive from outside agencies such as banks and brokerage houses.

We do not disclose any nonpublic business information about our clients or former clients, except as permitted, required or approved by you in writing as listed below:

- Requirements to comply with Federal, State or Local law,
- Requirements to comply with National, State or Local licensing rules,
- Requirements to disclose information in response to legal subpoenas,
- Items you permit or request us to disclose, as authorized by you in writing,
- Information, which you authorize us to disclose by signing this engagement letter, that discloses that you are our client, without disclosure of financial or other personal information.