Position Title: Online Course Instructor
Reports To: Department Head/Academic Director
Location: Remote/Online

Position Overview
The Online Course Instructor is responsible for delivering high-quality, engaging instruction to students in a virtual learning environment. The instructor will implement the provided curriculum, assess student performance, and provide individualized support to ensure student success. This role requires strong subject matter expertise, effective communication skills, and a commitment to innovative online teaching practices.

Key Responsibilities
- **Instruction:**
  - Deliver engaging and interactive online lessons using various digital tools and platforms.
  - Facilitate online discussions, group activities, and projects that promote critical thinking and active learning.
  - Provide timely and constructive feedback on student assignments and assessments.
- **Curriculum Development:**
  - Develop and update course materials, lesson plans, and instructional resources that align with curriculum standards and learning objectives.
  - Incorporate multimedia elements, real-world applications, and diverse learning materials to enhance course content.
- **Student Support:**
  - Monitor student progress and performance through the learning management system (LMS).
  - Offer support as needed to address individual learning needs.
  - Communicate regularly with students to provide encouragement, answer questions, and address concerns.
- **Assessment and Evaluation:**
  - Design and administer assessments that accurately measure student learning and mastery of course content.
  - Analyze assessment data to identify trends and areas for improvement.
  - Implement strategies to support students at various levels of proficiency.
- **Communication and Collaboration:**
  - Maintain regular communication with students, parents, and school administrators regarding student progress and course updates.
  - Collaborate with fellow instructors and academic staff to share best practices and improve instructional methods.
  - Participate in professional development opportunities to stay current with educational technologies and online teaching strategies.

Qualifications
- **Education:** Bachelor's degree in Education, a specific subject area (e.g., Mathematics, English, Science), or a related field. Master's degree preferred.
- **Experience:** Minimum of 2 years of teaching experience, preferably in an online or blended learning environment.
- **Skills:** Proficiency with online teaching tools and platforms (e.g., LMS, video conferencing software, educational apps). Strong organizational and time management skills. Excellent written and verbal communication skills. Ability to engage and motivate students in a virtual setting.
- **Personal Attributes:** Enthusiastic and passionate about teaching and learning. Adaptable and open to new teaching methodologies and technologies. Patient, empathetic, and dedicated to student success.

Working Conditions
- Fully remote position with flexible working hours.
- Must have a reliable internet connection and a suitable workspace for virtual instruction.
- Some evening or weekend hours may be required to accommodate student schedules.