



## **Covid-19 Safety Measures during each meeting**

**based on government requirements in below link**

(reference: <https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-places-of-worship-during-the-pandemic-from-4-july/covid-19-guidance-for-the-safe-use-of-places-of-worship-from-2-december>)

**From 12 April places of worship in England may open for Communal worship, including prayers, devotions or meditations led by a Minister of Religion or lay person, Broadcasting or filming an act of worship** (Attending a place of worship for broadcasting or filming an act of worship is permitted but should only involve those people working or volunteering who are essential for the content of the service, and for technical support to enable people to watch and worship online or via a television or radio. If musicians or singers usually form part of the act of worship that is being broadcast, they may participate. The numbers or people involved should be kept as small as possible to minimise risks and participants should follow social distancing guidance).

### **“Place of worship”**

A place of worship refers to a building used for regular religious ceremonies, communal worship or similar gatherings by religious organisations. It includes the use of surrounding grounds, for



example, adjoining car parks, courtyards or gardens for which the venue managers are also responsible.

**The guidance also covers premises when being used for religious gatherings, even when their primary purpose is not for religious gatherings, such as a community centre. These premises will only be able to be used where they are permitted to be open.**

**When inside a place of worship visitors must not mingle with anyone outside of their household or support bubble. When outdoors, gatherings (including in private gardens) are limited to 6 people (the Rule of 6) or 2 households.**

**From no earlier than 17 May**

- up to 6 people, or two households, can gather indoors
- most significant life cycle events can resume, limited to no more than 30 people.

**From no earlier than 21 June**

- At Step 4, the government aims to remove all limits on life cycle events and other gatherings. This will be subject to the outcome of the scientific Events Research Programme, which



will include a series of pilots using enhanced testing

approaches and other measures to run events of larger sizes.

- Face coverings are required to be worn in all meetings. There are valid exemptions for some individuals and groups to not wear a face covering in these settings. In particular, those who are leading services or events in a place of worship, and those who assist them (for instance by reading, preaching, or leading prayer) do not always need to wear a face covering, although one should be worn especially if physical distancing cannot be maintained (i.e. distributing consumables) This exemption does not apply to worshippers, who should wear face coverings consistent with the requirements for any other public space.
- Face coverings must securely cover the nose and mouth
- Face coverings to be worn in all public areas of the hotel and before entering the hotel
- If you live in a high alert zone area then please rather watch our meetings online until your areas alert level drops
- Seating spaced according to social distancing government guidelines
- Hand sanitiser upon entry and leaving and throughout
- Temperature checks upon arrival
- Pre-registration process (including pre-covid questionnaire)
- Up to a maximum of 30 people in main conference room
- The Coppid Beech Hotel is Covid-19 secure (please read the below link and both attachments in full): <https://www.coppidbeech.com/safe-stay/>
- Please ensure a 2m distance is kept when entering and exiting the Sunday church meeting, to avoid queues building up
- Where possible, social distancing of at least 2 metres or 1 metre with actions taken to reduce the risk of transmission (where 2 metres is not viable) between households. Including in restrooms
- There will be a one way entry / exit system for each meeting
- Wherever possible please avoid public transport and crowded areas when in transit to the meeting
- Please be seated as soon as possible after you have completed your temperature check and registration upon entry



- Please socialise and catch up with people outside of the hotel only, not before, during or after the meetings at the hotel
- Please refrain from physical contact (“elbow hello”, hugs, etc) in adherence to the UK Government guidelines / restrictions
- When meeting closes please exit promptly, to minimise the risk of contact and spread of infection
- If you have a testimony or prayer request please send a text message to Pastors `Will and Michelle, rather than telling them in person at the meetings
- Meetings will be shorter to help prevent and minimise the spread of infection
- Congregation encouraged to be seated when possible rather than standing which reduces the risk of contact.
- Please limit interaction with hotel staff unless eating / drinking at the restaurant / coffee area
- Crown Ministries will live stream our meetings to avoid large gatherings and to continue to reach those individuals who are self-isolating or particularly vulnerable to COVID-19 and to reach our international visitors
- No food or drink to be shared and food should be individually pre-wrapped
- Hands are to be washed thoroughly before and after handing out individual disposable communion elements. Used elements should be disposed of safely and promptly to avoid the spread of infection. Elements should be handed onto the hand and if accidental contact made then hands are to be washed thoroughly.
- Communion elements / consumables should be securely covered and speaking should be prior to the elements being opened. The person handing elements out must wear gloves and face mask
- Small groups of professional or non-professional singers will be able to sing in front of worshippers both outdoors and indoors from 15 August 2020. Singing in groups should be limited to a small, set group of people and should not include audience participation.
- Praise and worship recordings may be used in place of live singing to mitigate risk

- Any instrument played during worship should be cleaned thoroughly before and after use.
- Avoid playing music at a volume that makes normal conversation difficult or that may encourage shouting when people will be trying to converse before or after worship.
- People should avoid singing, shouting and raising voices. This is because of the potential for increased risk of transmission from aerosol and droplets.
- Activities such as singing, chanting, shouting and/or playing of instruments that are blown into should be specifically avoided by congregations/worshippers. This is because there is a possible additional risk of transmission in environments where individuals are singing or chanting as a group, and this applies even if social distancing is being observed or face coverings are used.
- Therefore, spoken responses during worship should also not be in a raised voice.
- All individuals involved should thoroughly wash their hands before and after meeting and ensure good hygiene.
- Crown's contactless card reader during meetings and online bank details are the preferred method of giving your tithes and offerings
- Young children should be supervised by their parent or guardian at all times. They should wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use hand sanitiser ensuring that all parts of the hands are covered. Parents to remind their children of the important actions they should take during the COVID-19 outbreak to help prevent the spread of the virus.
- Crown Ministries will keep an accurate temporary record of visitors for 21 days, in a way that is manageable, and assist NHS Test and Trace with requests for that data if needed for contact tracing and the investigation of local outbreaks. NHS `test and Trace Consent form to be completed by all visitors
- Please avoid any face-to-face seating
- There will be good ventilation in meeting room
- Protective screens and face coverings to be used

- Queue management is important so the flow in and out of the premises can be carefully controlled in a socially distanced way, reducing the risk of congestion or contact.
  - All religious practices should be carried out such that adherence to social distancing can be maintained between individuals from different households. This is to reduce the risk of transmission.
  - There should only be a closer distance when absolutely essential to enable a faith practice to be carried out (for example contact with the Pastors) Time spent in contact should be kept to an absolute minimum
  - Social distancing and hygiene of utmost importance at all times
  - For those particularly vulnerable to COVID-19, such as those over 70 or clinically vulnerable, please be encouraged to watch church meetings online
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- Following the guidance on hand hygiene:
  - Wash your hands more often than usual, for 20 seconds using soap and water or hand sanitiser, particularly after coughing, sneezing and blowing your nose, or after being in public areas.
  - When you cough or sneeze, cover your mouth and nose with a tissue, or the crook of your sleeved arm (not your hands) if you don't have a tissue, and throw the tissue away hygienically immediately afterwards. Then wash your hands thoroughly for at least 20 seconds using soap and water or hand sanitiser if hand washing facilities are not available
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- Anyone feeling unwell or showing symptoms of COVID-19 (a new continuous cough, a high temperature or a loss of, or change in, their normal sense of taste or smell) during the past 14 days should not attend Crown Ministries due to the risk that they pose to others; they should self-isolate at home immediately with other members of their household. Remote participation should be considered, for example by live streaming. This applies equally to all, including the Pastoral team.
  - Where individuals are self-isolating due to a possible or confirmed case of COVID-19 in the household, or because they have been requested to so by NHS Test & Trace, they should participate remotely.

- If anyone becomes unwell with symptoms of COVID-19 in Crown Ministries they should go home immediately and follow the [stay at home guidance, which covers NHS Test and Trace](#). If they need clinical advice, they should go online to NHS 111 (or call 111 if they don't have internet access). In an emergency, call 999 if they are seriously ill or injured or their life is at risk. They should not visit the GP, pharmacy, urgent care centre or a hospital.
- Other people who may have been in contact with the person who has become unwell should wash their hands thoroughly after the interaction, but they do not need to take any other specific action unless they develop symptoms themselves or are advised to do so by NHS Test and Trace. If they do develop symptoms they should follow the [stay at home guidance](#).
- Certain groups of people may be at increased risk of severe disease from COVID-19, including people who are aged 70 or older, regardless of medical conditions.
- Individuals who fall within this group are advised to stay at home as much as possible and, if they do go out, to take particular care to minimise contact with others outside of their household.
- If you notice any incident or security threat please inform Pastors Will and Michelle promptly