

# Tools to Make Your Room Rep Life Easier

## **<https://PTACoolidge.com/Room-Rep-Resources>**

Download this Room Rep Packet and forms as needed.

Keep all your class-specific Signups in a central place.

School-wide volunteer opportunities on the Volunteer page.

To Update Contact:

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626-224-3906

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## **E-mail**

Create a Class Group Mailing List for quick forwarding of information.

## **[www.SignUpGenius.com](http://www.SignUpGenius.com)**

Sign up volunteers. Sends out reminders to them about what they signed up for. Send Dana a link to the signup to post on our website.

## **[www.Evite.com](http://www.Evite.com)**

Make online initiations that track your RSVPs, so you know who will be attending your event.

## **[www.Shutterfly.com/Share](http://www.Shutterfly.com/Share)**

Password protected Class Photo Share site. Also has Calendar, Email, Signup, & Wish List functions. Remind all families/users that student photos may not be posted on Facebook or used commercially.

## **[www.TreeRing.com](http://www.TreeRing.com)**

Our new Yearbook company. Customize your class's page, order your own copy, and customize a couple pages for your student.

## **[www.Doodle.com](http://www.Doodle.com)**

Find the most convenient time for people to meet.