

Board of Directors Application

I, _____ would like to submit my name for consideration to serve on the Board of Directors of the Summerlake Townhomes Owners Association.

Name: _____

Address: _____

E-Mail: _____

Best phone number I can be reached at: _____

I have read and understood the Summerlake Townhomes CCRs and ByLaws:
yes ____ no ____ (please initial).

1. Relevant experience and/or employment:

2. Why are you interested in becoming a Board member?

Summerlake Townhomes Homeowners Association

3. Area(s) of expertise or contribution you feel you can make:

4. Volunteer and/or other commitments

By applying for this position, I have read and agree to abide by the following principles and conditions:

- To attend and participate in all meetings and communications to the best of my ability. Absences to regular scheduled monthly meetings are limited, as per ByLaws.
- To respect parliamentary procedure at all meetings; to refrain from speaking out of turn; and to participate in a professional and objective manner.
- To maintain confidentiality with respect to the Board's executive session meetings, including any related discussions or other communications.
- To accept the Board's decisions, even if I disagree. I understand there may not be unanimous support for every action taken by the Board.
- To promote the goals and interests of the Association in a constructive, positive manner, and not to create unnecessary conflict among the homeowners.
- To disclose to the Board on the meeting minutes of any financial or other conflicts of interests.
- To do my best to ensure that the Association's finances are well managed.
- To uniformly enforce the covenants and other governing documents.
- To place the best interests of the Association above my personal interests, the interests of a particular homeowner, or the interests of a faction of homeowners.
- To resign from the Board if I find I can no longer maintain this agreement to serve.
- To be willing, when available, to attend a training session if offered by a CMA (Certified Management Association) company. CAMS, Kuester offer these for free throughout the year.
- To commit 2-5 hours a week for Association Business, 3-4 hours every month for Board meetings, and 2-3 hours for the annual meeting (TBD, October/November).
- To respond to communications in a timely fashion (within 24 hours or less).

Signed _____ Date _____

Email completed form to Board of Directors, Summerlake TOA at: board@summerlake.toa