



Grant County Fire District No. 8

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Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on April 8, 2025. The meeting was held in person and via Zoom. Information for the public to participate was posted on our website and on the door of the main station. The meeting was recorded by Zoom.

The meeting was called to order at 16:00 by Chair Commissioner Russell Brixey.

The Pledge of Allegiance was spoken.

Commissioners present: Russell Brixey, Scott Nesbit, Joshua Seanard, Richard Jenkin, and Debra Crain. A quorum was established.

Others present: Chief Matt Hyndman, District Secretary Barbara Davis,

There were no members of the public in attendance to be welcomed and invited to comment.

Approval of Agenda: The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Jenkin. Second: Nesbit. Motion approved unanimously.**

Consent Agenda: The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that was made available to the Board. A motion was made to approve the Consent Agenda as presented. **Motion: Crain. Second: Nesbit. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Chief reviewed his written report. Call volume in March: 53 calls - EMS 38, Fire 15. At the end of the first quarter last year, we had 123 calls and, this year we had 132. Chief reported on apparatus repairs and maintenance for various apparatus and he outlined recent acquisitions from DNR including a zodiac boat that will be outfitted with a fire pump. Chief stated we were fully staffed and one of the paid FF/EMTs was on extended military leave. Chief reviewed the completed trainings and the training schedule then highlighted the Wenatchee Fire School next month as the best value for the quality of training offerings. Chief stated the pre-bid meeting identified some clarifications that were to be posted in an addendum. Chief gave an update on the HVAC system. Chief reviewed the status of the DNR grant awards and applications, as well as the FEMA apparatus grant application. Chief reminded the Board that he was scheduled for shoulder surgery April 21, 2025 and would be on four to 6 months of light duty. He reported that the DNR FEPP audit went great. He reminded the Board that Volunteer Awards Dinner and golf tournament would be Saturday, April 12, 2025. There was discussion on the dinner and golf event. Chief said he had nothing further. There were no questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report and the financial reports. Davis stated that she was working with the ambulance billers on correct coding and there was discussion on the issues. She reported that she had been contacted by the Port of Mattawa for some outstanding invoices, but discovered the checks had been lost in the mail. The issue was resolved by voiding the old checks and reissuing a new check. There was discussion on the Port's water system and hydrants in the commercial area not connected to Mattawa's water supply. Davis

stated she has started working on the annual report. Davis asked the Board about their preferences for detailed reports to be located on a dedicated Google Drive. The Board agreed this was a good idea and Davis stated she would give them all access to her "meetings" folder. She had nothing further and there were no questions.

Unfinished Business:

1. Strategic Planning Workshop Review – Commissioner Brixey asked about the ideas for quarters at Station 83 and any agencies that might help with funding. Chief stated that US Fish & Wildlife might use the area for incidents in the Hanford Reach area, but they probably wouldn't be able to contribute to the funding. Commissioner Seanard asked about the process for building quarters and Chief replied that we could spec a prefabricated building and would only have to pay Davis-Bacon wages for the installation. There was more discussion on the topic.

New Business:

1. Mutual Aid Agreement with Columbia EMS – Davis stated that occasionally, medics with Columbia EMS are called to the scene by Royal Slope Fire and EMS in the Beverly/Schwana area. We had an instance where their medic took over patient care and we transported to Kadlec. The agreement would reimburse Columbia EMS for their medic's time and supplies at a flat rate per call. There was discussion then a motion was made to authorize Chief to execute the agreement. **Motion: Jenkin. Second: Seanard. Motion approved unanimously.** Chief signed the agreement.

Additional Business: None.

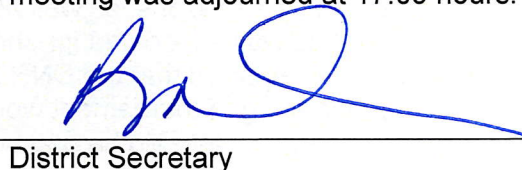
Executive Session: Commissioner Brixey announced that the Board would go into Executive Session to review the performance of a public employee and compensation per RCW 42.30.110(1)(g). He stated the Executive Session would be for ten (10) minutes. Executive Session from 16:50 to 17:00. No decisions were made. The regular meeting resumed at 17:00. The Board told Chief that they were very pleased with the direction he was taking the agency and with all of the certifications he had obtained. A motion was made to increase Chief's salary from \$118,000 to \$135,000 as of 4/1/2025. **Motion: Nesbit. Second: Crain. Motion approved unanimously.**

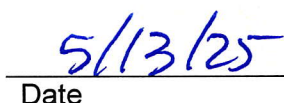
Announcements & Upcoming Events

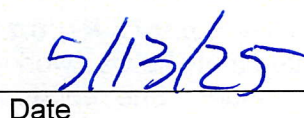
1. Next regular meeting: May 13, 2025 at 16:00 via Zoom and in person.
2. Awards Dinner and Golf Tournament: April 12, 2025 – golf at 13:00, social hour at 17:00, dinner at 18:00, awards following dinner.

There being no further business before the Board, the meeting was adjourned at 17:09 hours.


Board Chair


District Secretary


Date


Date