Grant County Fire District No. 8
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Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on June 10, 2025. The meeting was held in person and via Zoom. Information for the public to participate was posted on our website and on the door of the main station. The meeting was recorded by Zoom.

The meeting was called to order at 16:00 by Chair Commissioner Russell Brixey.

The Pledge of Allegiance was spoken.

Commissioners present: Russell Brixey, Scott Nesbit, Joshua Seanard, Richard Jenkin, and Debra Crain. A quorum was established.

Others present: Chief Matt Hyndman, District Secretary Barbara Davis, Chris Wolf

The member of the public in attendance was welcomed and invited to comment. Mr. Wolf stated he was a former fire district commissioner from the westside and he offered help. There was discussion.

Approval of Agenda: The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Seanard. Second: Jenkin. Motion approved unanimously.**

Consent Agenda: The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that was made available to the Board. Davis noted that the payroll reports were changed to a monthly report rather than individual reports. Individual reports are available in the Google Drive folder. She also noted that Chief had corrected the coding for an expenditure on the AP report and she made the correction for the signed AP report. A motion was made to approve the Consent Agenda as presented. **Motion: Seanard. Second: Jenkin. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Chief reviewed his written report. Call volume in May: 69 calls - EMS 52, Fire 17; this is about 2.4% higher than this time last year. Chief reported on apparatus repairs and maintenance for various apparatus. Chief stated we were fully staffed and he had nothing new to report. Chief reviewed the completed trainings and the training schedule. Chief stated he had to reschedule the meeting for the shop/garage project. Chief gave an update on the HVAC system and the repairs to the bay door at Station 82. Chief reviewed the status of the grant applications. Chief stated his shoulder is doing well. Chief announced that there will be a touch-a-truck event at Station 82 on June 28 that was organized by the South Grant County Chamber of Commerce and will include information about Firewise, a fundraiser for the Mattawa Food Bank, and more. Chief said he had nothing further. Commissioner Brixey asked about training on the boat when it becomes operational. Chief stated he was working on training with Grant County's search and rescue team and he noted that all boat drivers would need to acquire a Boater's Card. Commissioner Crain asked about Chief's mechanic work while he is on light duty. He explained the difficult work that needed two hands was contracted out and the finishing work was done left-handed, so he wasn't doing too much. There were no additional questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report and the financial reports. Davis stated the annual report was filed May 16, 2025 with no issues. Davis reported that she had rearranged the Meetings Google Drive folders to have them better organized and to find information more easily. Davis stated that she learned about some ADA website compliance requirements that are due for special districts of our size by April 2027. She outlined the information and reviewed the handouts. She requested the commissioners review the handouts and make a decision at the 2026 budget workshop. She had nothing further and there were no questions.

***Unfinished Business*:** None

***New Business*:**

1. Critical Illness Insurance Proposal - Davis reviewed the proposal and annual cost. There was discussion on cost sharing with the members interested in the plan. The board tabled the proposal until the 2026 budget workshop.

The Board signed the resolutions.

Additional Business: None

Executive Session: None

Announcements & Upcoming Events

1. Next regular meeting: July 8, 2025 at 16:00 via Zoom and in person.
2. Fly-in Breakfast: June 14
3. Touch-A-Truck: June 28
4. 4th of July Weekend
5. Open House – Davis recommended holding the open house during Fire Prevention Week in October instead of trying to hold one now when the weather was hot. The Board agreed.

There being no further business before the Board, the meeting was adjourned at 16:52 hours.

Board Chair

District Secretary

7/8/2025
Date

7/8/2025
Date