



Grant County Fire District No. 8

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Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on June 9, 2026. The meeting was held in person and via Zoom. Information for the public to participate was posted on our website and on the door of the main station. The meeting was recorded by Zoom.

The meeting was called to order at 16:00 by Chair Commissioner Debra Crain.

The Pledge of Allegiance was spoken.

Commissioners present: Debra Crain, Richard Jenkin, Joshua Seanard, Scott Nesbit, and Russell Brixey. A quorum was established.

Others present: Chief Matt Hyndman, Assistant Chief Les Sandstrom, District Secretary Barbara Davis, Firefighter/EMT Chris Dodds

The Board Chair recognized and welcomed the public and invited them to comment. There were no comments.

Approval of Agenda: The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Seanard. Second: Jenkin. Motion approved unanimously.**

Consent Agenda: The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that was made available to the Board. Commissioner Crain asked Chief about the diagnostic computer, and he explained how it was used. A motion was made to approve the Consent Agenda as presented.

Motion: Seanard. Second: Brixey. Motion approved unanimously. The documents were signed by the Board.

Chief's Report: Chief reviewed his written report. Call volume in May: 64 calls - EMS 47, Fire 17; this was about 2% less than this time last year. Chief provided an update on apparatus repairs and maintenance and said he ordered more decals that should be delivered soon. Chief reported that the brush trucks would have backup cameras installed, which was paid for by a DNR grant. He said he, AC Sandstrom, and two of the career staff would be going to Braun NW on June 24 for a pre-build meeting for the new AMB898. Chief said we have two open resident positions. Chief provided a garage project update. He reported that weed spraying was progressing and that rock had been delivered for the southwest side of the driveway at Station 81. He stated that the items needed to repair the exterior of Station 82 was being ordered and collected. Work is to commence when the siding is ready. Chief announced that Chief for a Day is in Ephrata on Thursday, which is also the last day of school. He reminded the Board that the Fly-In Breakfast is in Desert Aire on June 20. He had nothing further. Commissioner Jenkin asked about the 4th of July and the Golf Cart Parade, then he explained about the problem with parade spectators throwing water balloons and spraying water at parade participants. Chief explained the plan for emergency response with staging of crews at Station 82 as well as rolling patrols. There was discussion on the water problems during the parade, safety issues, and placement of District apparatus in the parade lineup. There were no further questions.

Assistant Chief's Report: Chief Sandstrom went on a call so Chief reviewed his written report. Chief reviewed the training schedule and reported that the EMT students would have their final practical on June 20, and we would be hosting students from Benton County Fire District 4. Davis gave an update

on the Lexipol Procedure Manual onboarding and continuing work on the Policy Manual. There were no questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report and the available financial reports. There was discussion on dispatch codes and Chief said MACC would be going back to the Alpha to Echo designations soon. Davis reported that she submitted the Annual Report on May 21, 2026. Davis stated the new copier was installed last week and gave an update on the new phone system. She provided copies of the two letters of interest for Commissioner Brixey's position and stated she had refreshed the Facebook post last week. There was discussion about the letters as well as other parties who might be interested in the position but had not submitted letters yet. Commissioner Nesbit stated he would ensure the post was shared on a Desert Aire Facebook group. She stated she had nothing further and there were no questions.

Unfinished Business:

1. Job Descriptions – Commissioner Jenkin stated that he felt the Mechanic, Business Manager-District Secretary, and Office Assistant job descriptions looked good and the other commissioners agreed.
 - a. POL 4.1.15 Mechanic Job Description – Davis stated the Mechanic job description had legal review and had not been substantially changed since then. A motion was made to approve POL 4.1.15 Mechanic Job Description as presented. **Motion: Jenkin. Second: Nesbit. Motion approved unanimously.**
 - b. Business Manager-District Secretary and Office Assistant Job Descriptions – Davis was instructed to send them to the attorney for legal review and present them with his comments at the next meeting.
 - c. Fire Chief and Assistant Chief Job Descriptions – Commissioner Crain stated these need to be reviewed next and she would like drafts at the next meeting.
 - d. Salary Data – Davis shared the salary data chart and explained the source material from the May 2025 Bureau of Labor Statistics and WFLA Wage and Benefit survey. She said she had sent in our data for the WFLA survey, but it would take some time for the data to be collated. She said our survey was only the twelfth one submitted. There was discussion on the data points and Districts she used for comparisons. Chief stated that it is difficult to find districts that are truly similar to ours. There was discussion on the budget, district assessed valuation, and salary data details.

New Business:

1. YCDEMS Administrative Interlocal Agreement for 2026 – Davis stated this agreement was our annual agreement for OTEPs and MPD services. She reported that the costs were the same as last year, but we had to pay for EMT books for the students who dropped out of the winter class. There was discussion then a motion was made to approve the agreement. **Motion: Jenkin. Second: Nesbit. Motion approved unanimously.**

Additional Business:

- Port Hydrant System – Commissioner Jenkin asked about the hydrant system in the industrial park. Chief stated that if there was another fire in the area, he could call the Port, and they could put the pump in “manual” mode to get about 800 gallons per minute from the system. There was discussion on the history of the system and discussion with the County Fire Marshal and Port officials to remedy the supply issues.

Executive Session: None

Announcements & Upcoming Events

1. Next regular meeting: July 14, 2026, at 16:00 via Zoom and in person.
2. Fly-In Breakfast: Saturday, June 20, 2026, from 07:00 to 11:00 in Desert Aire.

There being no further business before the Board, the meeting was adjourned at 17:43 hours.

Board Chair

District Secretary

Date

Date