



Grant County Fire District No. 8

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Board of Commissioner Special Meeting Minutes

The special meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 (District) was held on August 5, 2025 to review the qualifications of firms who responded to the request for qualifications in regard to the Grant County Fire District 8 Garage Project dated July 9, 2025 and to select firms based on the evaluation criteria listed in the request. The meeting was held in person and via Zoom and information for the public to participate was posted on our website and at the main station July 30, 2025. The meeting was recorded by Zoom.

The meeting was called to order by Commission Vice Chair Scott Nesbit at 16:06 hours.

The Pledge of Allegiance was spoken.

Commissioners present: Scott Nesbit, Russell Brixey (Zoom), Josh Seanard, Richard Jenkin, and Debra Crain. A quorum was established.

Others present: Chief Matt Hyndman, District Secretary Barbara Davis, members of the public on Zoom (Kasey Carroll and Mark with Cascade Central Construction; Jon Price and Mary Valdez with Cliff Thorn Construction;

The members of the public were welcomed.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Jenkin. Second: Seanard. Motion approved unanimously.**

Garage Project Requests for Statements of Qualifications (SOQ) Opening: Davis had collected the packets and opened them in the order they were received. The following firms submitted SOQs:

1. Cascade Central Construction, Wenatchee
2. Cliff Thorn Construction, Richland
3. G2 Construction, Kennewick
4. O'Brien Construction, Kennewick
5. Halme Builders, Davenport

Davis passed the packets to the commissioners and Chief for review after opening the envelopes. The commissioners and Chief reviewed each packet then Davis shared the screen and visited all of the company's websites to look at their project pages. After reviewing the websites, Davis asked the commissioners to vote on their top three choices. Once the commissioners voted, Davis collected the sheets and tallied the votes. Commissioner Brixey did not vote due to dialing in on his phone and not being able to review the SOQs. The tally scores were as follows:

Company	Tally 1	Tally 2	Tally 3	Tally 4	Score
Cascade Central Construction	3				5
Cliff Thorn Construction	2		3		3
G2 Construction		3		3	4
O'Brien Construction		2	2	2	2
Halme Builders	1	1	1	1	1

Davis announced the tally results for the benefit of those who were online. A motion was made to authorize Chief to follow up with Halme Builders and have Davis follow up with all submitters. **Motion: Crain. Second: Seanard. Motion approved unanimously.**

Valdez asked if the project was awarded to Halme Builders or if the top three contractors are to follow up with bid proposals. Chief replied that he researched the project, the design build projects could have the builders chosen this way. Valdez then asked if we were working with someone on the Design Build Institute Association for design build projects to advise us. Chief offered to look into this further to ensure we are doing things the right way then reach out to the top three. She thanked Chief.

Additional Business: None

There being no further business before the Board, the meeting was adjourned at 16:48 hours.

Board Chair

District Secretary

Date

Date