Grant County Fire District No. 8
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Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on September 8, 2026. The meeting was held in person and via Zoom. Information for the public to participate was posted on our website and at the main station. The meeting was recorded by Zoom.

The meeting was called to order at 16:00 by Chair Commissioner Debra Crain.

The Pledge of Allegiance was spoken.

Commissioners present: Debra Crain, Richard Jenkin, Joshua Seanard, Scott Nesbit, and William Kennamer. A quorum was established.

Others present: Chief Matt Hyndman, Assistant Chief Les Sandstrom, District Secretary Barbara Davis, Doug Anderson

There were no members of the public in attendance to be welcomed and invited to comment.

Approval of Agenda: The agenda was reviewed. Commissioner Jenkin noted that the date for the next meeting was incorrect. A motion was made to approve the agenda as presented with the correct date for the next meeting. **Motion: Nesbit. Second: Jenkin. Motion approved unanimously.**

Consent Agenda: The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that was made available to the Board. There was discussion on some of the AP vouchers. Davis noted that a monthly invoice had not come in, but she had put a placeholder amount in AP to avoid late fees. She stated that she expected the invoice to come in during the meeting or first thing in the morning and she would correct the amount before processing payment. A motion was made to approve the Consent Agenda as presented. **Motion: Nesbit. Second: Jenkin. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Chief reviewed his written report. Call volume in August: 41 calls - EMS 31, Fire 10; this was about the same as this time last year. Chief provided an update on apparatus repairs and maintenance as well as discussing a letter of intent for a new Type 5 brush truck. The details were discussed. Chief stated that the two new residents have started and one more was starting in a few weeks. He also stated the mechanic position was posted and advertised. Chief provided a garage project update. He reported that various projects taking place around all stations and an update on the window glass for the garage door. Chief reminded the Board of the open house on September 11 from 4:00 pm to 7:00 pm at Station 81. He announced that the only home football game was also on Friday night. He stated he was still waiting to hear back on the AFG grant and the word was the funding was to be announced by the end of the month. He said he had nothing further and there were no questions.

Assistant Chief's Report: Chief Sandstrom reviewed his written report. Chief reviewed the Lexipol Policy Manual, the creation of a Probation Manual for new hires (FF/EMT Roberts assisting), PSTrax for asset management and vehicle checks (FF/EMT Gonzalez assisting), the EVIP/Driver Program (FF/EMT Sanchez assisting), as well as the onboarding process for new volunteers, residents, and career staff. There was discussion on the details. Chief reported that three of the four EMT students have received their state certs and one is still in the progress of testing. He discussed the details of the Columbia River Fire Academy that started last month. Chief reported that he is in the process of

establishing a Safety Committee. There was discussion on the details. Commissioner Crain asked about the iSpy notice for ambulance drivers and Chief replied that three volunteers stepped up on a night that we were short staffed. Chief had nothing further and there were no questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report and the available financial reports. There was discussion on the ambulance billing reports and related EMS operations. Davis reported that the 2023-2025 Accountability Audit was underway and the in-person part was scheduled for later in the month. Davis stated that staff had discussed the outline for the 2027 budget and there were some significant benefits cost increases to consider. She reminded the Board of a human resources course she signed up for in November. Davis reported that Columbia Bank is changing its fee structure for ACH transactions. She explained that the bank manager is researching options to help offset the fees. Davis stated she would be on vacation next week. She stated she had nothing further and there were no questions.

***Unfinished Business*:**

1. Lexipol Knowledge Management System (KMS) Policies – AC Sandstrom recapped the Lexipol Policy Manual process and policies and the progress of acknowledgement of issued policies. No new policies were reviewed.
2. Fire Chief and Assistant Chief Job Descriptions – There was discussion on these job descriptions. The Board would like to see draft revisions soon.

***New Business*:** None

Additional Business:

- Commissioner Crain presented the Board with a resignation letter effective September 30, 2026, and stated that her house had sold, and she planned to move to Selah. There was discussion on publishing a request for letters of interest. A motion was made to accept Commissioner Crain's resignation. **Motion: Nesbit. Second: Kennamer. Motion approved. 2 abstained.**

Executive Session: None

Announcements & Upcoming Events

1. Next regular meeting: October 13, 2026, at 16:00 via Zoom and in person.
2. Open House: September 11, 2026, from 16:00 to 19:00.
3. Special Meeting: Budget Workshop, September 29, 2026, at 16:00.

There being no further business before the Board, the meeting was adjourned at 17:16 hours.

Board Chair

District Secretary

10-13-2026
Date

10/13/2026
Date