



Grant County Fire District No. 8

20643 Rd 22.5 SW
Mattawa, WA 99349
(509) 932-4777
Fax (509) 932-4747

Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on September 10, 2024. The meeting was held in person and via Zoom. Information for the public to participate was posted on our website and on the door of the main station. The meeting was recorded by Zoom.

The meeting was called to order at 16:02 by Commissioner Debra Crain.

The Pledge of Allegiance was spoken.

Commissioners present: Debra Crain, Paul Parker, and Russell Brixey (via Zoom). A quorum was established. A motion was made to excuse Commissioner Richard Kummer due to illness and Commissioner Scott Nesbit due to jury duty. **Motion: Brixey. Second: Parker. Motion approved unanimously.**

Others present: Chief Matt Hyndman, District Secretary Barbara Davis

There were no of the public in attendance to be welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Parker. Second: Brixey. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. There was no discussion and no questions. A motion was made to approve the Consent Agenda as presented. **Motion: Brixey. Second: Parker. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Chief reviewed this written report. Call volume in August: 47 calls - EMS 36, Fire 11. He said there were 419 calls at the end of July last year and this year we were at 389 calls. Chief reported that BR829 was done except for he was waiting on a new brain for the monitor, which was a warranty issue, Dozer 81 still needed an AC compressor, and Engine 81 has a carbonator issue that is being worked on in house. He reported that Brindlee Mountain had an offer on the used ambulance, but no interest in the rescue yet. There was discussion on the ambulance offer and Davis stated a resolution was on the agenda to surplus and sell it. Chief reported that the D6T dozer (Dozer 83) was still at the CAT dealership in Delaware and he expected a repair quote soon. Chief stated that he was able to get two semis and a beaver tail lowboy trailer and DNR would grant some funds to put them in service. Chief shared information about PStrax, which is a web-based software to track vehicle maintenance, PPEs, and SCBAs. There was discussion on this and Davis recommended getting set up right away to ensure all items were being tracked. Chief reported we still need more residents. Chief reviewed the training schedule and reminded the commissioners of the WFCA conference at the end of October. Chief reported the modifications were made to the shop plans and he was working with the engineer to get the bid documents ready. Chief reviewed the status of our grant applications and stated he had started to order items for the hose grant. He reported that he was able to get a number of shop items from the PPMS program as well as spare tires, etc. Chief reported that he sent AMB899 and a crew to a fire in Oregon. Chief said he had nothing further. There was discussion on the new call

volume report, a tire bill, and the Rio's bill in AP. Chief had nothing further and there were no further questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report and discussed the available financial reports. Davis reported that she had started working on the 2025 budget and recommended a budget workshop the week of October 14-18. There was discussion on the budget and CBA. Davis notified the Board that she would be taking some sick leave to help care for her mother post-surgery. She stated that the WACs regarding EMS reporting had changed she would know more at the end of the month. She had nothing further and there were no questions.

Unfinished Business: None

New Business:

1. Resolution 2024-004 Declaration of Surplus Property and Authorization to Sell Surplus Property – Chief and Davis reviewed the offer for the surplus 2010 Ford E-450 ambulance and the resolution. There were no questions. A motion was made to approve and adopt Resolution 2024-004 Declaration of Surplus Property and Authorization to Sell Surplus Property as presented. **Motion: Parker. Second: Brixey. Motion approved unanimously.** The document was signed by the Board.

Additional Business: None

Commissioner Crain asked if there was any reason for an executive session and there was none.

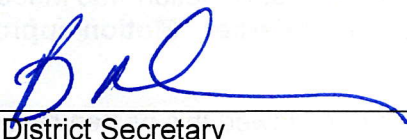
Announcements & Upcoming Events

1. Next regular meeting: October 10, 2024 at 16:00 via Zoom and in person.
2. First Responder Dinner: September 18, 2024 from 17:00 to 19:00 from Grace Church at Station 81.

There being no further business before the Board, the meeting was adjourned at 17:02 hours.



Board Chair



District Secretary

10-8-24

Date

10/8/2024

Date