



Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on January 8, 2019. The meeting was called to order by Board Chair Russell Brixey at 1600 hours. The meeting was recorded.

The Pledge of Allegiance was spoken.

Commissioners present: Russell Brixey, Scott Nesbit, Paul Parker, and Debra Crain. Commissioner Richard Kummer called in sick prior to the meeting. A motion was made to excuse his absence. **Motion: Crain, Second: Nesbit. Motion carried unanimously.** A quorum was established.

Others present: Chief David Patterson and District Secretary Barbara Davis

No members of the public were present to be welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Parker, Second: Crain. Motion approved unanimously.**

Commissioner Brixey opened nominations for Board Chair. Commissioner Crain nominated Scott Nesbit, who accepted the nomination. Commissioner Brixey asked for other nominations and there were none so he closed nominations and asked for a vote. All voted unanimously in favor of Scott Nesbit as Board Chair.

Commissioner Brixey opened nominations for Board Vice Chair. Commissioner Nesbit nominated Debra Crain, who accepted the nomination. Commissioner Brixey asked for other nominations and there were none so he closed nominations and asked for a vote. All voted unanimously in favor of Debra Crain as Board Vice Chair.

Congratulations were given to the new Chair and Vice Chair and the meeting was handed over to Commissioner Nesbit to continue.

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. A motion was made to approve the Consent Agenda as presented. **Motion: Brixey, Second: Parker. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Chief reviewed his written report.

1. Call Volume - December had 7 fire calls and 31 EMS calls for a total of 38 calls for the month. The year ended with 542 calls, which was the highest annual call volume on record. Call volume history was discussed.
2. Call Reviews - Chief stated that we had two calls at the end of the year that were serious. On 12/30/18, there was a suicide at a volunteer's employee housing and on 12/31/18, there was a suicide attempt that was very gruesome. He stated that even the flight nurses were taken aback by the call. He stated he did an after action/crisis intervention that night and that the local critical incident management team is following up with the personnel who were involved. There was discussion on the details of the calls.
3. Volunteer Drive - Chief reported staff are still working on materials and slogans for sandwich boards. The volunteer positions and plan were discussed. Chief said the drive would begin the first to the middle of February.
4. Tender 810 - Chief reported that the truck is in Longview at Randco having the tank finished. He will have it taken back to Auburn then go over and inspect the truck with a team before accepting it. He stated he would rent a tender if it wasn't completed by fire season.

Chief stated he had two items to discuss in Executive Session and had nothing further to add. There were no questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report.

1. Financial reports were reviewed. The reports were reviewed and there were no questions or comments.
2. Ambulance Billing Rates - Davis stated that rates had not been changed for two years and she recommended making some minor changes. Chief stated we are the second largest transport agency in the county. Resolution 2019-001 Ambulance Billing Rates was reviewed and discussed. A motion was made to approve the resolution as presented. **Motion: Brixey, Second: Crain. Motion approved unanimously.**
3. 2019 Elections - Davis stated that Commissioners Parker and Brixey were coming up for reelection this year as their terms expire as of 12/31/2019. Both stated they plan to run for reelection.
4. Blood Drive - The next drive is scheduled for Tuesday, January 22, 2019, from noon to 5:00 pm. Davis had nothing further to add and there were no questions.

Unfinished Business:

1. Facilities – Chief stated he asked TCA for a second estimate and gave them a budget amount. He stated we had asked for a lower cost and TCA cut square footage rather than the cost per square foot. Chief stated he plans to visit the City of Quincy's new station and find out details on its cost, architect, etc. He stated we could "fire" this architect and go with the second choice if needed. There was discussion on the project.
2. SAFER Grant – Chief reported that the grant process is moving along. He stated the grant writer thinks we could get three FF/EMTs instead of the two we are asking for. He discussed NFPA rules, call volume, and volunteer responses. He stated he didn't know when the application would open up.

There were no additional unfinished business items.

New Business: None.

Additional Business: None.


Commission Nesbit asked that Committee Reports be removed from the agenda.

Commissioner Nesbit called for a five-minute break before the Executive Session at 17:10 and the meeting resumed at 17:15. Commissioner Nesbit announced that the Board would go into Executive Session for 15 minutes per RCW 42.30.110(1)(f) to discuss patient billing requests and employee performance. Executive Session time was set for 15 minutes. **Executive Session from 1716 to 1731.** The Board stated they would continue the Executive Session for an additional 15 minutes. **Executive Session from 1731 to 1746. No decisions were made.** The regular meeting resumed at 17:46.

Announcements & Upcoming Events

- Volunteer Appreciation Dinner is January 26, 2019 at the Desert Aire Club House at 1730 hours.
- Next meeting: February 12, 2019 at 1600.

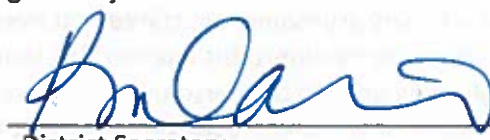
There being no further business before the Board, the meeting was adjourned at 1751 hours.



Board Chair

2/12/19

Date



District Secretary

2/12/19

Date