



## Grant County Fire District No. 8

PO Box 1728

510 E Government Road

Mattawa, WA 99349

(509) 932-4777

Fax (509) 932-4747

### Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on February 12, 2019. The meeting was called to order by Board Chair Scott Nesbit at 16:06 hours. The meeting was recorded.

The Pledge of Allegiance was spoken.

Commissioners present: Scott Nesbit, Debra Crain, Paul Parker, Russel Brixey. and Richard Kummer. A quorum was established.

Others present: Chief David Patterson and District Secretary Barbara Davis

No members of the public were present to be welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Kummer, Second: Crain. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. A motion was made to approve the Consent Agenda as presented. **Motion: Kummer, Second: Brixey. Motion approved unanimously.** The documents were signed by the Board.

**Chief's Report:** Chief reviewed his written report.

1. Call Volume - January had 5 fire calls and 31 EMS calls for a total of 36 calls for the month, with a year-to-date of 55 calls.
2. Volunteer Appreciation Dinner - Chief reported that it went well and was well attended. Several service pins were also given. Doug Anderson and Russell Brixey received 20-year service pins along with awards. Commissioner Kummer asked who received the awards. Chief said Kelsey Lounsbury received Rookie of the Year, Brandy Kirkendall received EMT of the Year, Carlos Morales received Firefighter of the Year, Mark VanBebber received the Paul Parker Top Responder award, and Matt Hyndman was awarded the Golden Shovel Lifetime Achievement award.
3. Weather & Responses - Chief discussed the recent road closures due to snow and blowing snow. He stated Hanford was used for a call during last Saturday's storm because they could go through the base with the patient when SR 240 was drifted closed. There was discussion of options for future similar circumstances.
4. Tender 810 - Chief reported that the truck has the tank on it and is being painted. It will then go back to Auburn where Freightliner will go through it again.
5. New Hire – Chief stated he rehired Robert Roth to back fill Darryl Hudson's position beginning 2/1/19. Commissioner Nesbit asked about any fallout from firing Hudson. Chief stated that he held a meeting with the volunteers on the first training night after the commissioner's meeting last month where he explained the situation. There was discussion on that topic.

Chief stated he had nothing further unless there were questions. Commissioner Parker asked about Jose Tapia's schedule. Chief replied that he is currently scheduled part time Friday through Sunday. Chief explained that under the SAFER grant, if awarded to us, he could hire Tapia full time. There was discussion on the grant. There were no other questions.

**Business Manager/District Secretary's Report:** Secretary Davis reviewed her written report.

1. Financial reports were reviewed. Davis stated that Systems Design West was working with part staff due to weather closures and did not have reports to us. She ran the reports, but couldn't tell if all claims had been filed for the month. The reports were reviewed and there were no questions or comments.
2. Unemployment Claim- Davis stated that Darryl Hudson filed for unemployment and she disputed it. She stated it should be denied due to misconduct.
3. Levies – Davis reported that the County Assessor's office had sent out certified levies, then rescinded them due to reported errors. She was unsure when they would be released because the Assessor's office was in the audit process.
4. COLA Increases – Davis stated that the Board had approved a cost of living adjustment in the budget and she asked if the Board wanted to award it. A motion was made to approve the 3% cost of living increase for Chief and District Secretary Davis effective 2/16/19. Chief's salary was to go from \$80,000 to \$83,200 and Davis' salary was to go from \$65,500 to \$68,120. Commissioner Nesbit asked about other staff and Chief replied that if they approved the 3%, he would approve it as well. **Motion: Brixey, Second: Kummer. Motion approved unanimously.**
5. Website - Davis stated that last year GoDaddy changed the website builder platform we had been using and she had been working on migrating our information and data to the new site with Chief. She said it has been redesigned to be easier to navigate and will have updated photos of members. Chief asked the commissioners to bring their black commissioner's shirts the next meeting so we could get updated photos of them as well.
6. Blood Drive - The next drive is scheduled for Tuesday, March 19, 2019, from noon to 5:00 pm. Davis stated her computer hard drive was beginning to fail and she was researching a new one with Brandon Wright's help. She had nothing further to add and there were no questions.

**Unfinished Business:**

1. Facilities – Chief stated that the second estimate was received last week and wasn't much different from the first one, but he hadn't been able to go through it in detail. He stated he has been trying to get information on the new stations the City of Quincy and District 3 have built and plan to build. He said the architect was McKay Architects, but he had no other information yet. There was more discussion.
2. SAFER Grant – Chief reported that we have almost everything to the grant writer. He said the application was announced last Friday, which is 2/15/19 to 3/22/19. He stated that it has a \$350M budget for 300 grants. There was discussion on the grant details.

There were no additional unfinished business items.

**New Business:** None.

**Additional Business**

1. Davis stated that she received the annual Administrative Interlocal Agreement from Yakima County Department of Emergency Medical Services just before the meeting. She stated the prices did not change and the agreement was the same as last year. Chief recommended the Board approve and sign it now and approve the invoice next month. A motion was made to enter into the annual Administrative Interlocal Agreement with Yakima County Department of Emergency Medical Services. **Motion: Parker, Second: Kummer. Motion approved unanimously.** The Board signed the Agreement.
2. Chief stated that Grant County is advertising for a new MPD because the current MPD is stepping down as of the end of March.
3. Commissioner Nesbit asked about the City of Mattawa contract. Chief stated that with the EMS levy lid lift, it wasn't necessary to renegotiate the contract. Once the general levy lid lift is done, the City will be paying more than the contract we presented a few years ago.


There were no other additional business items.


Commissioner Nesbit asked if there was a need for an Executive Session. There was none.

**Announcements & Upcoming Events**

- Next meeting: March 12, 2019 at 1600.

There being no further business before the Board, the meeting was adjourned at 1651 hours.

  
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District Secretary  
  
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